

**Sewell Barn Theatre Trust Fund**  
**Registered Charity number 277724**  
**Year ended 31 August 2023**



**Charity name** The Sewell Barn Theatre Trust Fund  
**other names the charity is known by** Friends of the Sewell Barn Theatre (working name)  
Sewell Barn Theatre Society (working name)

**Charity's principal address** Sewell Barn Theatre  
Constitution Hill  
Norwich NR3 4BB

**Website** [www.sewellbarn.org](http://www.sewellbarn.org)

**Charity Trustees** Mrs June Gentle  
Mr Stephen Gidney  
Mr John Holden  
Mr Andrew Howard  
Mrs Waltraud Jarrold  
Mr Robert Little  
Ms Shelagh Maple  
Major Jonathan Redding

## **Structure, Governance and Management**

### **Governing Document**

The Sewell Barn Theatre Trust Fund is constituted as an arts and music trust with the Charity Commission. under Charity number 277724. It is governed by a Trust Deed dated 26 February 1979.

### **Organisation Structure**

The Charity Trustees are responsible for the general control and management of the charity. The Trustees have made provision for the day to day management of the Theatre and the control of finance to be carried out by a Committee, in conjunction with the Trustees. Substantial expenditure on the fabric, furniture or fittings of the Theatre is subject to prior written approval by the Trustees

### **Risk Management**

The Trustees have assessed the risks the Charity faces and have implemented systems to mitigate these. The Trustees are satisfied that systems are in place or arrangements are in hand, to manage the risks that have been identified. In particular, insurance cover is in place and the finances are kept under regular review.

## **Objectives and Activities**

The Charity aims to advance the education of the pupils of the Sewell Park Academy (formerly Blyth Jex School) and of the inhabitants of Norwich and surrounding area in the arts by maintaining a theatre for the exhibition of plays, cinematograph films, concerts, meetings and lectures.

The Trustees have given due regard to the Charity Commission's guidance on public benefit and have complied with their duties as detailed in the Charities Act 2011 with regard to public benefit. Careful consideration has been given to the accessibility of the Charity to as wide a community as possible. Reduced price admission to all plays in the regular season is offered for concessions and students are offered a further discount for one performance of each play.

## **Achievements and Performance - the 2022/23 season**

*The Welkin*

*Betrayal*

*Queers*

*Still Life* and *Red Peppers*

*Di, Viv and Rose*

*A Midsummer Night's Dream*

*The Cemetery Club*

The season began with *The Welkin* by Lucy Kirkwood, followed by *Betrayal* by Harold Pinter. *Queers* curated by Mark Gatiss came after Christmas, followed by *Still Life and Red Peppers* by Noel Coward, *Di and Viv and Rose* by Amelia Bullmore and then Shakespeare's *A Midsummer Night's Dream*. The season finished with *The Cemetery Club* by Ivan Menchell.

An average of 70 seats were available for each performance in the 7-show season and average attendance was a very commendable 54% varying between 73% for *A Midsummer Night's Dream* and 37% for *Betrayal*, making the season a success both artistically and financially.

Up-to-date information about the Theatre is available on the website ([www.sewellbarn.org](http://www.sewellbarn.org)) and The Barn can be regularly followed on Facebook and Twitter.

## **Financial Review**

In view of the continuing and uncertain nature of the post-Covid audience attendance, and a large increase in the cost of utilities for the costume store, a net surplus of £10,200 above budget. is very pleasing. This was achieved by a surplus of £7,000 in income, and costs for the year being £3,000 less than budgeted.

We are delighted to acknowledge a generous legacy of £6,000, together with continued sponsorship from Norfolk Gin.

Routine technical maintenance has been undertaken as the season progressed.

Looking ahead to 2023/24, we are expecting costs to continue to rise significantly and so we have increased seat prices by a further £1. Income may be unpredictable for the year as the cost of living continues to escalate. We will be closely monitoring all income and expenditure, but especially the ongoing costs of utilities for the costume store. We are budgeting to break even on the season

## **Bankers**

Lloyds Bank plc, Gentleman's Walk, Norwich

## **Independent Examiner**

Crispin de Boos

The White House, Sandfield Lane, Eccles, Norwich NR16 2PB

## **Declaration**

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity Trustees



R Little (Chair) date 2 October 2023

Year ended 31 August 2023

## STATEMENT OF INCOME &amp; EXPENDITURE

2021/22 actual		restricted	designated	unrestricted	total	CURRENT BUDGET
	INCOME					DRAFT
22,733	Production income			31,849	31,849	22,500
7,440	Bar/ices income			9,302	9,302	7,000
265	Subscriptions			225	225	250
793	Costume & venue hire			15	15	200
-	Interest gross			0	0	20
125	Miscellaneous income			82	82	100
-	Gift Aid			0	0	60
4,775	Grants sponsorship & donations		396	0	396	4,500
-	Lighting project & FOH	0			0	0
-	legacies		6,000		6,000	6,000
-	income for last year			0	0	0
140	income for next year			70	70	0
36,270	<b>TOTAL INCOME</b>	0	6,396	41,542	47,938	40,630
	EXPENDITURE	restricted	designated	unrestricted	total	
2,713	Production expenses			3,466	3,466	4,410
2,343	Publicity			1,774	1,774	2,500
3,913	Bar costs			5,115	5,115	5,500
-	Royalties			72	72	0
8,778	Ropemaker's rent rates insurance L & H			8,898	8,898	12,200
385	Room hire			625	625	400
651	Post stationery copying			191	191	550
297	Telephone			327	327	400
348	Licences & memberships			368	368	250
-	Audit fee			60	60	60
2,197	Insurance - Sewell Barn			2,663	2,663	2,300
1,993	Repairs & maintenance			2,104	2,104	1,000
-	H&S & training			0	0	0
96	Sundry			331	331	100
600	Equipment	0	0	273	273	300
10	expenses for last year			123	123	10
4,946	expenses for next year, royalties			4,859	4,859	4,400
1,000	Wardrobe upgrade	385			385	150
-	Technical upgrades & FOH			0	0	0
30,269	<b>TOTAL EXPENDITURE</b>	385	0	31,249	31,634	34,530
6,991	<b>net income(expenditure)</b>	(385)	6,396	10,293	16,304	6,100

## transfers between funds

(385)	6,396	10,293	16,304
-------	-------	--------	--------

## CASH RESOURCES

restricted	designated	unrestricted	total
cash at bank 1 September 2022	1,405	3,150	47,318

## CASH FUNDS to date / at 31 August 2023 (1)

51,873	Lloyds bank	1,020	9,546	57,611	68,176
-	Lloyds deposit				0
-	cash in hand				0
51,873					68,176

Notes (1)	Funds analysis	b/f	received	paid	transfers	c/f
Restricted	Technical purchases	0	0	0	0	-
	Wardrobe sale proceeds	1,405	0	385	0	1,020
Designated	donations general	3,150	396	0		3,546
	A Giles bequest		6,000	0	0	6,000
unrestricted	general funds	47,318	41,542	31,249		57,611
		51,873	47,938	31,634	0	68,177

## **Independent Examiner's report**

I report on the accounts of the Sewell Barn Theatre Trust Fund for the year ended 31 August 2019 which are set out on the preceding pages.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Basis of the Independent Examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

### **Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in conjunction with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

### **Independent Examiner**



date 2 October 2023

Crispin de Boos  
The White House  
Sandfield Lane  
Eccles  
Norwich NR16 2PB