



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	06	2024		Day 31	Month 05	Year 2025

Section A Reference and administration details

Charity name	SOUTHFLEET VILLAGE HALL
Other names charity is known by	
Registered charity number (if any)	277629
Charity's principal address	HEATH CROFT
	POPLARS CLOSE
	LONGFIELD
	Postcode DA3 7LP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Patricia Morris	Chairman		
2	Geoffrey Hawes	Treasurer		
3	Michael Breton			
4				
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16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Trust Deed

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Nomination and election

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

We provide facilities for local groups within the village and neighbouring areas and the playing field for the local school. Various clubs and fitness groups use the hall and field each week or month. The hall can also be hired for parties, wedding receptions etc. The Parish Council hold their monthly meetings at the hall. The hall is also used for electoral purposes.

Day to day management of bookings. Daily cleaning and regular maintenance of the building and grounds to provide a pleasant and safe environment for all users.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We have developed a website for the hall to publicise our facilities and to make booking the hall easier.

We are in the process of looking to install CCTV to enhance the security of the hall and grounds.

Section E

Financial review

Brief statement of the charity's policy on reserves

We aim to keep sufficient reserves to cover the following year's projected expenditure and any building work.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We have used some of the excess income over expenditure from previous years to maintain and improve facilities.

Unused funds are invested in ChariBond and ChariFund

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Patricia Morris	
Position (eg Secretary, Chair, etc)	Chairman	
Date	22 March 2026	

SOUTHFLEET VILLAGE HALL
Annual accounts for the year 1st June 2024 to 31st May 2025

Operating Account

£		£	£	£
last year				
	1	Income		
20,773		Hire fees	22,703.10	
20,773				22,703.10
	2	Expenditure		
1,490		Insurance	1,390.01	
0		Music licence	12.41	
3,283		Cleaner	3,713.75	
		Forfeited deposits	-225.00	3,488.75
2,087		Electricity	4,895.90	
161		Gas	188.42	
829		Water	399.52	
1,127		Refuse	1,298.16	
660		Domestic supplies	182.64	
0		Postage and stationery	0.00	
137		Sundry	255.22	
585		Telephone	525.77	
36		Website	770.86	
491		Broadband / Wi-Fi	709.91	
		New computer	314.98	
1,500		Grass cutting	1,350.00	
		Tree work	800.00	
		Container racking	199.99	
		Maintenance	1,270.83	
		Repairs and renewals	6,152.19	
			7,423.02	
12,149			7,423.02	
24,535				24,205.56
-£3,762	1 minus 2	Operating Loss		-£1,502.46

Other income

2,436	Charibond and Charifund income	2,544.18	
134	Bank Interest	178.03	
£2,570			£2,722.21

SOUTHFLEET VILLAGE HALL

Balance Sheet at 31st May 2025

2024				
£		£	£	£
	Fixed Assets			
60,553	Southfleet Village Hall and Extension (at cost)			60,553.00
75	Memorial seat			75.00
60,628	Balances carried forward			60,628.00
	Current Assets			
32,561	Charibond and Charifund (at cost)	32,561.00		
12,139	NatWest Business Reserve Account	14,180.00		
10	NatWest Current Account	10.00		
1,040	Debtors for unpaid bookings	783.00		
261	Payments in advance	313.98		
46,011			47,847.98	
	Deduct Current Liabilities			
-1,842	Advance bookings	-1,479.00		
-510	Other Creditors	-390.69		
-550	Potential deposit refunds	-1,650.00		
-2,902			-3,519.69	
43,109	Current Assets less Current Liabilities			44,328.29
<u>£103,737</u>				<u>£104,956.29</u>
	General Fund			
104,929	Balance at 1st June 2024			103,736.54
2,570	Add : Other income			2,722.21
107,499				106,458.75
-3,762	Deduct : Operating loss for the year			-1,502.46
<u>£103,737</u>	Balance at 31st May 2025			<u>£104,956.29</u>

I have independently examined the Operating Account and Balance Sheet of the Southfleet Village Hall and believe them to be accurate.



30 June 2025.