

CHARITY NAME TRUSTEE ANNUAL REPORT

1. Introduction

The trustees of the charity, *Charity Name*, present their report with the financial statements of the charity for the year ended 31 December 2020.

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2005).

2. Structure, governance, and management

The Executive Board has the responsibility to appoint trustees and appoint any new trustees following the provisions laid out in the organisation's governing instrument. All existing trustees are members of the Executive Board.

The following have served throughout the accounting period, except where indicated:

- Trustee Name (Chair)
- Trustee Name
- Trustee Name

There have been no resignations or appointments in the current financial year.

Normally, the Trustees meet four times per year to consider financial considerations and operations of the Charity.

Governing document

Charity Name is an unincorporated charity governed by a Constitution adopted on the dd/mm/yyyy as amended dd/mm/yyyy.

Organisational structure

The charity employs a Senior Pastor, who reports to the board of trustees. The trustees give their time voluntarily and received no benefits from the charity. No expenses have been reclaimed by any of the trustees from the charity in the period concerned.

The general governance of the charity is the responsibility of the Trustees; however, the day-to-day operation is delegated to Fred Bloggs, the Manager. Fred Bloggs takes any matters of variation to Trustees' meetings for decision making.

3. Aims and purposes

Our purpose as recorded in our constitution is to to advance the Christian Religion in the United Kingdom.

4. Achievements and Performance

How Our Activities Deliver Public Benefit

The charity carries out a wide range of activities in pursuit of its charitable aims. The trustees consider that these activities, summarised below, provide benefit both to those who are part of *Charity Name* and the wider community of *area charity resides*.

1. The organisation and provision of Christian worship

We want to provide space and opportunities for people to explore faith, to worship, to participate in works that reflect the teachings of Jesus, and to live out their beliefs. It is important for us that we don't just talk about following Jesus but put it into practice.

2. Gatherings & Discipleship

We were meeting as usual through January and February, yet with news of the growing threat from COVID-19 we initiated social distancing measures in March and then moved all gathering and events online in March as the country entered into lockdown.

The move to online services meant that more people than ever were able to join with an average of 15-20 people during lockdown. We made specific efforts to engage people's bodies, creativity and emotions in the service to help pastor people through the difficult times. The online church also made room for more people to take on leadership roles and lead different parts of the service.

The week we went online we had an online day retreat which was well timed as people were able to deal with the fear and uncertainty people were experiencing due to the lockdown and pandemic.

We wanted to make sure we were available to those in the church during crisis and so held weekly Zoom Tea Breaks so people felt connected and not isolated. We were aware of the impact the lockdown could have on the mental health of people, so we also had fun and socials through online quizzes and baking with over 20 people joining each time, many not members of the church.

To create a differential between weekday and weekends that seemed to bleed together in lockdown, we had a Compline prayer service on a Friday to mark the end of the week and beginning of rest.

We follow the rhythms of the Church as we spend time each year looking at Advent, Christmas, Lent and Easter. We continued our rhythms of worship through individual Good Friday walks, Material on walking through the easter season and celebrating Easter together online and worship nights.

In response to the death of George Floyd and the Black Lives Matter protests we held conversations and discussions on race and started a book club reading books by black theologians and looking at the role of race in Christianity.

As lockdown lifted we moved our monthly suppers outside and into smaller groups of 6, continued pastoral care with distanced walks. In September we were able to gather for an outdoor service and goodbye party for key members of the church.

5. Financial review

Total incoming resources for the period were £49,932 (2019: £5,451) of which £7,098 was unrestricted income (2019: £1,571). Total resources expended were £35,257 (2019: £3,870) of which £1,298 was unrestricted expenditure. A full review of the financial position of the charity can be found on the attached financial statements.

6. Reserves policy

As at the balance sheet date of 31 December 2020 the charity had free reserves (unrestricted funds) of £5,527 (2019 £1,563) and restricted reserves of £9,147 (2019 £0).

7. Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed to and ensure appropriate controls are in place for reasonable assurance against fraud and error.

The trustees do not perceive any major risks to the charity currently.

8. Future-plans

Following a difficult end to the financial year, Trustees are proposing to make fundraising a priority in the next financial year, depending on the easing of COVID-19 restrictions.

9. Public Benefit

Trustees have paid due regard to the Charity Commission Guidance on 'Public Benefit' in deciding what activities the charity undertakes. All activities undertaken by *Charity Name* are focussed on our charitable purposes.

10. Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resource to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

