

Charity number: 277396

**ABBOTS LANGLEY SCHOOL ASSOCIATION UNAUDITED
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023**

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 AUGUST 2023**

Trustees 1st Sept 2022-31st Aug 2023

A Ebdon – Secretary (re-appointed Oct 2022)
H Swinton – Treasurer (re-appointed Oct 2022)
H Duffy –Committee Member (re-appointed Oct 2022)
S Mitchell – Vice Treasurer (re-appointed Oct 2022)

Charity registered number

277396

Principal office

Abbots Langley School, Parsonage Close, Abbots Langley, Hertfordshire, WD5 0BQ

Accountants

Chipperfield Accounting Ltd, Holly Cottage, Kings Lane, Chipperfield, WD4 9EP

**ABBOTS LANGLEY SCHOOL ASSOCIATION TRUSTEES' REPORT
FOR THE YEAR ENDED 31 AUGUST 2023**

TRUSTEES' ANNUAL REPORT

The Trustees present their annual report together with the financial statements of Abbots Langley School Association (the charity) for the ended 31 August 2023. The Trustees confirm that the Annual Report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Charities SORP (FRS102).

OBJECTIVES & ACTIVITIES

POLICIES AND OBJECTIVES

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the charity commission relating to public benefit and in particular to its supplementary public benefit guidance.

ACTIVITIES FOR ACHIEVING OBJECTIVES

Each year the members of Abbots Langley School Association organise a variety of events to raise funds for the school. During the year ended 31 August 2023 this included a Christmas Fair, Summer Fair, Discos,

VOLUNTEERS

The charity is grateful for the unstinting efforts of its volunteers who are involved in service provision and fundraising.

GOING CONCERN

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

REVIEW OF ACTIVITIES

During the year Abbots Langley School Association is pleased to have raised £23,985.31 for the school. The main fundraising events during the year were the Xmas Fair, Summer Fair, School Lottery and the Discos. We were also very grateful to receive some large donations via Matched Funding from some parents.

<u>FUNDRAISING</u>	<u>Profit</u>
Discos	£2,079
Tough Ten	£33
Reindeer Run	-110
Portrait Days	£265
Xmas Fair	£4,247
Mother's Day Sale	£658
Quiz	£994
Ice cream & Doughnut Sale	£942
Father's Day Sale	£241
Sports Day	£906
Summer Fair	£3,755
Break Rules Day	£508
Textile Bin	£385
Second hand uniform	£198
School Lottery	£2,103
Match funding	£6,545
Donations/Com/Interest	£312
TOTAL RAISED 2022-23	£24,060

FINANCIAL REVIEW

RESERVES POLICY

All funds held by Abbots Langley School Association are general funds and are donated to Abbots Langley School upon receipt of an invoice for agreed resources or activities. To ensure 100% visibility of what the charity's funds are being spent on, the school staff submit a 'Fund Request Form' and the committee then vote on whether to support the request if it meets the terms set out by the constitution.

This year to ensure that all children throughout the school were benefitting from the fundraising we allocated £500 to every class and invited the teachers to make requests just for their class. We also allocated a further £2000 which was to be used to fund 'Whole School activities or resources'.

At the start of the school year a total of £12,890 was allocated to the school and an additional £2,626 was carried over from unspent funds from 21-22, giving a total of £15,516 to be spent on workshops and resources. Out of this a total, of £12,021 was donated in total to the school during this school year (see table below). The balance of unspent funds will be carried over to 23-24.

Details of Funding 2022-23

DESCRIPTION	AMOUNT	YR GROUP
TT Rockstars subscription	£283	Whole school
Set of atlases for whole school	£749	Whole school
Junk orchestra workshop	£385	Whole school
Glockenspiels x30	£692	Whole school
Xmas Panto	£1,499	Whole school
Library Software	£620	Whole school
Mini beasts' workshop with Safari Stu	£280	Whole school
Whipsnade Zoo Trip	£468	Whole School
African drumming workshop	£399	Nursery
Go Ape Trip	£850	Nursery and
Great Fire of London Workshop	£500	Reception
Costumes and props for Y3 play	£51	Reception
Anglo Saxon workshop	£719	Reception
Kidzania Trip	£620	Y1
Tower of London Trip	£446	Y1
Times tables workout books	£150	Y2
Ministry of Chocolate Workshop	£380	Y2
Bhaktivedanta Manor	£174	Y2
Planetarium Workshop	£350	Y2
Tudor workshop	£689	Y3
PGL trip contribution	£1,628	Y3
Year 6 Leavers	£90	Y4
TOTAL GIVEN TO SCHOOL 2022-23	£12,021	

FUTURE DEVELOPMENTS

The trustees of Abbots Langley School Association have been discussing events for 23/24, we'll repeat some of the firm favourites like the discos, and Mothers day & Father's Day sales. But after low footfall for the summer 2023 Summer Fair, we will be discussing new ideas for 2024. We hope to raise over £15k.

STRUCTURE, GOVERNANCE & MANAGEMENT **CONSTITUTION**

Abbots Langley School Association is governed by its Constitution and is constituted as an unincorporated charity.

The principal object of the charity is to advance the education of the pupils of the school by providing and assisting in the provision of facilities for education at the school (not normally funded by the Local Education Authority) and in furtherance of this object the Association may:

- Foster more extended relationships between the staff, parents and others associated with the school.
- Engage in activities which support the school and advance the education of the pupils attending it. There have been no changes in the objectives since the last annual report.

METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

The Trustees present their annual report together with the financial statements of Abbots Langley School Association (the charity) for the ended 31 August 2023. The Trustees confirm that the Annual Report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Charities Statement of Recommended Practice.

This report was approved by the Trustees on 20 June 2024 and signed on their behalf by:

.....
H Swinton
Trustee

.....
A Ebden
Trustee

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 AUGUST 2023

Independent Examiner's Unqualified Report to the Trustees of Abbots Langley School Association for the period ended 31 August 2023

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for the year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under Section 145 of the 2011 Act);
- follow the procedures laid down in the general Directions given by the Charity Commissioners under Section 145(5)(b) of the 2011 Act); and
- state whether particular matters come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by Abbots Langley School Association and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records; and
- to prepare accounts which accord with the methods and principles of the Charities SORP 2015 (FRS102) have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts be reached.

Chipperfield Accounting Ltd Chartered Accountants Holly Cottage
Kings Lane Chipperfield WD4 9EP
27-Jun-24

STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating Income and Expenditure Account) FOR THE YEAR ENDED 31 AUGUST 2023

	Note	Unrestricted funds 2023 £	Total fund 2023 £	Total funds 2022 £
INCOMING RESOURCES				
Incoming resources from generated funds:				
Voluntary income	2	6,898	6,898	2,596
Investment income	3	43	43	-
Incoming resources from charitable activities	4	24,541	24,541	16,751
TOTAL INCOMING RESOURCES		31,482	31,482	19,347
RESOURCES EXPENDED				
Costs of generating funds:				
Costs of generating voluntary income	5	6,756	6,756	5,896
Governance costs	6	1,095	1,095	869
TOTAL RESOURCES EXPENDED	8	7,851	7,851	6,765
NET INCOMING RESOURCES BEFORE TRANSFERS		23,631	23,631	12,582
Transfers between Funds	11	(19,931)	(19,931)	(12,197)
NET MOVEMENT IN FUNDS FOR THE YEAR		3,699	3,699	385
TOTAL FUNDS AT 31 AUGUST 2023		44,752	44,752	41,053

The notes on pages 10 to 11 form part of these financial statements.

ABBOTS LANGLEY SCHOOL ASSOCIATION
YEAR ENDED 31 AUGUST 2023

**BALANCE SHEET
AS AT 31 AUGUST 2023**

			2023	2023	2022
	Note	£	£	£	£
CURRENT ASSETS					
Stocks		176		176	
Cash at bank and in hand		43,824		39,235	
		<u>44,000</u>		<u>39,411</u>	
DEBTORS	9	1,113		2,002	
CREDITORS: amounts falling due within one year	10	<u>(360)</u>		<u>(360)</u>	
NET CURRENT ASSETS			44,752		41,053
NET ASSETS			<u>44,752</u>		<u>41,053</u>
CHARITY FUNDS					
Unrestricted funds	11		<u>44,752</u>		<u>41,053</u>
TOTAL FUNDS			<u>44,752</u>		<u>41,053</u>

The financial statements were approved by the Trustees on 27 June 2024 and signed on their behalf, by:

.....
H Swinton

.....
A Ebden

The notes on pages 10 to 11 form part of these financial statements.

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Charities SORP 2015 (FRS102).

1.2 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Investment income, gains and losses are allocated to the appropriate fund.

1.3 Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity has received the funds.

Gifts donated for resale are included as income when they are sold. No amounts are included in the financial statements for services donated by volunteers.

1.4 Resources expended

Expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

All resources expended are inclusive of irrecoverable VAT.

2. VOLUNTARY INCOME

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Donations	2,298	2,298	2,596

3. INVESTMENT INCOME

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Interest received	43	43	0

4. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Fundraising including matched funding	24,541	24,541	16,751

5. COSTS OF GENERATING VOLUNTARY INCOME

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Direct costs - Fundraising	6,756	6,756	5,856

6. GOVERNANCE COSTS

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Governance expenses	1,095	1,095	869

7. DIRECT COSTS

	Basis of Allocation	Fundraising costs £	Total 2023 £	Total 2022 £
Fundraising		6,756	6,756	5,896
		<u>6,756</u>	<u>6,756</u>	<u>5,896</u>

8. ANALYSIS OF RESOURCES EXPENDED BY EXPENDITURE TYPE

	Total 2023 £	Total 2022 £
Costs of generating voluntary income	6,756	5,896
Costs of generating funds	<u>6,756</u>	<u>5,896</u>
Governance	1,095	869
	<u>7,851</u>	<u>6,765</u>

9. DEBTORS:

	2023 £	2022 £
Prepayments - receipts/expenses for future events	<u>1,114</u>	<u>2,003</u>

10. CREDITORS:

Amounts falling due within one year

	2023 £	2022 £
Accruals and deferred income	<u>360</u>	<u>360</u>

11. STATEMENT OF FUNDS

	Brought Forward £	Incoming resources £	Resource Expended £	Transfers in/out £	Carried Forward £
Unrestricted funds					
General Funds - all funds	<u>41,053</u>	<u>31,482</u>	<u>(7,851)</u>	<u>(19,931)</u>	<u>44,752</u>

SUMMARY OF FUNDS

	Brought Forward £	Incoming resources £	Resource Expended £	Transfers in/out £	Carried Forward £
General funds	<u>41,053</u>	<u>31,482</u>	<u>(7,851)</u>	<u>(19,931)</u>	<u>44,752</u>