

# FRIENDS OF ST MARY'S SCHOOL

England & Wales · Charity number 277302

## Details

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**Other names** ST MARY'S SCHOOL SUPPORTERS ASSOCIATION

**Status** Registered

**Legal form** Other

**Registered** 1979-04-03

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** St. Mary's CE Primary School  
Felsham Road  
Putney  
London  
SW15 1BA

**Phone** 02087889591

**Email** [admin@st-marys-putney.wandsworth.sch.uk](mailto:admin@st-marys-putney.wandsworth.sch.uk)

**Website** <https://www.stmarysschoolputney.co.uk/meet-the-team/fosms/>

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUPILS OF THE SCHOOL BY PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES FOR EDUCATION, INCLUDING RELIGIOUS EDUCATION, NOT OTHERWISE PROVIDED FOR BY THE LOCAL EDUCATION AUTHORITY.

**Activities:** The charity is the parent-teacher association for St Mary's Church of England primary school. It makes grants to organisations to buy resources to enhance the children's school activities.

## Classification

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- **How:** Makes Grants To Organisations
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- **Area of benefit:** PUTNEY
- Wandsworth

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-09-03	£37,524	£49,623	-	-
2024-09-03	£61,524	£7,962	-	-
2023-09-03	£36,655	£82,382	-	-
2022-09-03	£13,125	£7,351	-	-
2021-09-03	£10,146	£3,397	-	-

## Trustees

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Name	Role	Appointed
CHERYL PAYNE	Chair	2013-07-02
Wing Yan Clara Lee		2021-10-21

**FRIENDS OF ST MARY'S SCHOOL**

England & Wales - Charity number 277302

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# Accounts

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# Trustees' Annual Report for the period

From

04 September 2024

To

03 September 2025

## Section A Reference and administration details

Charity name

Friends of St Mary's School

Other names charity is known by

FoSMS

Registered charity number (if any)

277302

Charity's principal address

St Mary's CE Primary School

Felsham Road, Putney

London

Postcode

SW15 1BA

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cheryl Payne	Chair		
2	Wing Yan Clara Lee	Trustee		
3				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

### Name of chief executive or names of senior staff members (Optional information)

N/A

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)

Constitution

How the charity is constituted (eg. trust, association, company)

Parent Teacher Association (PTA) - Unincorporated association

Trustee selection methods  
(eg. appointed by, elected by)

The PTA is run by a committee of elected volunteers who manage the association on behalf of its members. Committee members are elected annually at the Annual General Meeting (AGM) in accordance with the Constitution.

#### **Trustee Appointments**

Trustees are appointed separately from the committee election process and do not come up for re-election each year. Instead, trustees typically serve on a rolling multi-year basis, with appointments reviewed periodically to ensure the charity continues to benefit from appropriate oversight and experience.

### **Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

FoSMS's activities, events and fundraising are delivered by the elected Committee, while trustees provide separate oversight and ensure the charity continues to operate in line with its charitable objectives.

## **Section C**

## **Objectives and activities**

### **Summary of the objects of the charity set out in its governing document**

FoSMS exists to raise additional funds to support St Mary's School by providing educational enhancements not covered by the school budget.

FoSMS relies heavily on volunteers, including class representatives and event teams, whose contributions are essential to delivering the annual fundraising programme.

Together, these volunteer-led efforts enable FoSMS to deliver a broad programme of activities that support the school throughout the year.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

#### **Community events**

FoSMS delivers a wide and inclusive programme of community-focused fundraising events throughout the year, engaging pupils, parents, staff and the wider community.

Core activities include the Summer Fair, Disco, Quiz Night, Christmas events, and other social gatherings, all of which contribute to both fundraising and strengthening community cohesion.

#### **One-off fundraising campaigns**

In addition to its annual events, FoSMS runs one-off fundraising initiatives that provide supplementary income and help broaden community engagement.

#### **Donations**

Additional charitable income is generated through parent donations, Gift Aid, online fundraising platforms, and corporate or individual contributions.

#### **Financial support provided to St Mary's School**

FoSMS provides substantial financial support to the school, including:

##### **School capital expenditure**

Funding key infrastructure developments such as the playground redevelopment project, to enhance pupils' wellbeing, social development and learning opportunities.

##### **Curriculum enrichment**

Supporting supplementary activities such as dance workshops, Year 3 swimming lessons and the Annual Sports Day, and funding seasonal celebrations and milestone events, such as the Christmas pantomime and Year 6 Leaver's Bibles, to broaden pupils' experiences beyond the core curriculum.

##### **Teacher and classroom support**

Providing additional resources and materials to enhance teaching and learning across the school.

All funds raised must be used solely to further the objectives set out in its Constitution and must support educational purposes permitted for PTAs.

##### **Public Benefit Statement**

The trustees confirm they have complied with the duty under **section 17 of the Charities Act 2011** to have regard to Charity Commission guidance on public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The PTA is deeply grateful for the dedication of every volunteer who gives their time so generously. Their hard work, enthusiasm, and unwavering commitment are the driving force behind the PTA's success, and their efforts make a meaningful difference to the school and the wider community.

**Summary of the main achievements of the charity during the year**

**Total receipts for the year £37,524**

This includes **£17,086** from events, **£9,205** from one-off fundraising campaigns, **£11,170** from donations and **£63** bank interest received. The PTA recorded outgoings totalling **£49,623** during the year.

**Events**

During the year, FoSMS delivered a range of fundraising and community activities to support the pupils of St Mary's School.

A diverse programme of events was held, offering families and supporters multiple ways to engage.

Total net contribution from events: **£13,501**

(Income **£17,086**; Expenses **£3,585**)

The main events held during the period, together with their net contributions, were:

- Christmas Events **£6,827** (events included a Movie Night **£4,629**, Christmas Raffle **£1,555** and Wreath-Making Workshop **£643**)
- Disco **£2,346**
- Summer Fair **£2,187**
- Quiz Night **£2,110**

**One-off fundraising campaigns £9,205**

This year's standout one-off campaign was the **Gladiator Challenge**, which proved to be an incredible success. Thanks to the energy, enthusiasm, and sheer determination of everyone who took part, the challenge raised a phenomenal **£9,205**.

**Donations**

- **£11,170** was raised through donations from parents, corporate supporters and other individual contributors.

**Outgoings for the benefit of the school**

Supported a broad range of school initiatives, with **£46,038** donated directly to enhance pupils' educational experience, wellbeing and enrichment opportunities. Key funded areas included:

- Playground improvements **£39,597**, a major contribution supporting outdoor play and physical development.
- Curriculum enrichment **£4,695** – comprising the Learning Resources annual subscription (**£2,750**), Sports Day (**£1,053**), Y3 swimming (**£467**), Urban Strides Dance Workshop (**£250**), Easter items (**£125**) and the sponsorship of the school's Christmas Trees (**£50**).
- Teaching staff resources **£1,364**, helping the school meet essential needs.
- Administrative expenses of **£382**.

Throughout the year, FoSMS demonstrated strong community engagement across multiple fundraising channels, reinforcing the charity's role as a central partner in enriching the school environment.

**Section E****Financial review****Brief statement of the charity's policy on reserves**

FoSMS aims to maintain a prudent level of free reserves to ensure it can meet upcoming commitments and run planned events smoothly.

The trustees confirm that FoSMS held no funds materially in deficit during the period, and the reserves level remains appropriate for a small volunteer-led charity with predictable fundraising patterns.

The closing bank balance at the end of this year was **£58,912** (prior year: **£71,011**).

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

None

**Section F****Other optional information**

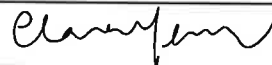
None

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Wing Yan Clara Lee

Position (eg Secretary, Chair, etc)

Trustee

Date

04/03/2026



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name	No (if any)
FRIENDS OF ST MARY'S SCHOOL	277302

CC16a

## Receipts and payments accounts

For the period from	Period start date	To	Period end date
	4th September 2024		3rd September 2025

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Community events	17,086	-	-	17,086	18,490
One-off fundraising campaigns	9,205	-	-	9,205	33,259
Donations and online giving	11,170	-	-	11,170	17,420
Gift aid recovery	-	-	-	-	-
Bank interest received	63	-	-	63	110
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>37,524</b>	<b>-</b>	<b>-</b>	<b>37,524</b>	<b>69,279</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>37,524</b>	<b>-</b>	<b>-</b>	<b>37,524</b>	<b>69,279</b>
<b>A3 Payments</b>					
School capital funding	39,597	-	-	39,597	10,000
Event costs	3,585	-	-	3,585	8,735
Curriculum enrichment	4,695	-	-	4,695	5,966
Administrative expenses	382	-	-	382	263
Teaching staff resources	1,364	-	-	1,364	1,000
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>49,623</b>	<b>-</b>	<b>-</b>	<b>49,623</b>	<b>25,964</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>49,623</b>	<b>-</b>	<b>-</b>	<b>49,623</b>	<b>25,964</b>
<b>Net of receipts/(payments)</b>	<b>- 12,099</b>	<b>-</b>	<b>-</b>	<b>- 12,099</b>	<b>43,315</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>71,011</b>	<b>-</b>	<b>-</b>	<b>71,011</b>	<b>27,696</b>
<b>Cash funds this year end</b>	<b>58,912</b>	<b>-</b>	<b>-</b>	<b>58,912</b>	<b>71,011</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Community account	52,938	-	-
	Savings account	5,974	-	-
		-	-	-
	<b>Total cash funds</b> <small>(please include all cash and payments account(s))</small>	<b>58,912</b>	-	-

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Cheryl Payne	
	Wing Yan Clara Lee	



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

**FRIENDS OF ST MARY'S SCHOOL**

**On accounts for the year  
ended**

**3 SEPTEMBER 2025**

**Charity no  
(if any)**

**277302**

**Set out on pages**

**1-2**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 03/09/2025.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Alastair Taylor*

**Date:**

**05/03/2026**

**Name:**

**ALASTAIR TAYLOR**

**Relevant professional  
qualification(s) or body  
(if any):**

**FCA (ICAEW)**

**Address:**

**CHICKSAND GORDON AVIS LTD**

**12 NORTHFIELDS PROSPECT, PUTNEY BRIDGE ROAD**

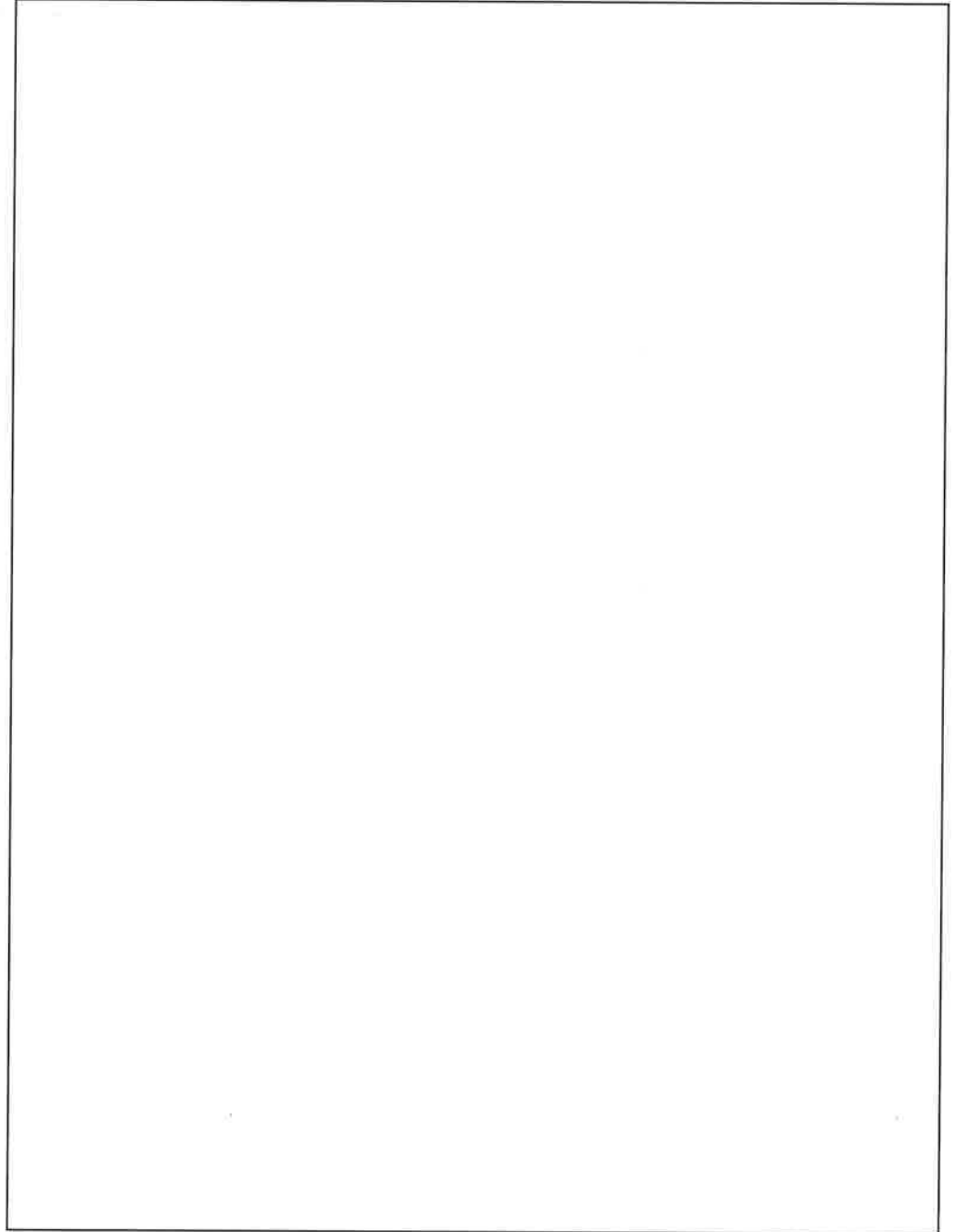
**LONDON SW18 1PE**

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**FRIENDS OF ST MARY'S SCHOOL**

England & Wales - Charity number 277302

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# Accounts

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# Trustees' Annual Report for the period

From

04 September 2023

To

03 September 2024

## Section A

## Reference and administration details

Charity name

Friends of St Mary's School

Other names charity is known by

FoSMS

Registered charity number (if any)

277302

Charity's principal address

St Mary's CE Primary School

Felsham Road, Putney

London

Postcode

SW15 1BA

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cheryl Payne	Chair		
2	Wing Yan Clara Lee	Trustee		
3				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

### Name of chief executive or names of senior staff members (Optional information)

N/A

## Section B

## Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Parent Teacher Association (PTA) - Unincorporated association

Trustee selection methods  
(eg. appointed by, elected by)

The PTA is run by a committee of elected volunteers who manage the association on behalf of its members. Committee members are elected annually at the Annual General Meeting (AGM) in accordance with the Constitution.

#### **Trustee Appointments**

Trustees are appointed separately from the committee election process and do not come up for re-election each year. Instead, trustees typically serve on a rolling multi-year basis, with appointments reviewed periodically to ensure the charity continues to benefit from appropriate oversight and experience.

### **Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

FoSMS's activities, events and fundraising are delivered by the elected Committee, while trustees provide separate oversight and ensure the charity continues to operate in line with its charitable objectives.

## **Section C**

## **Objectives and activities**

### **Summary of the objects of the charity set out in its governing document**

FoSMS exists to raise additional funds to support St Mary's School by providing educational enhancements not covered by the school budget.

FoSMS relies heavily on volunteers, including class representatives and event teams, whose contributions are essential to delivering the annual fundraising programme.

Together, these volunteer-led efforts enable FoSMS to deliver a broad programme of activities that support the school throughout the year.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

#### **Community events**

FoSMS delivers a wide and inclusive programme of community-focused fundraising events throughout the year, engaging pupils, parents, staff and the wider community.

Core activities include the Summer Fair, Disco, Quiz Night, Christmas events, and other social gatherings, all of which contribute to both fundraising and strengthening community cohesion.

#### **One-off fundraising campaigns**

In addition to its annual events, FoSMS runs one-off fundraising initiatives that provide supplementary income and help broaden community engagement.

#### **Donations**

Additional charitable income is generated through parent donations, Gift Aid, online fundraising platforms, and corporate or individual contributions.

#### **Financial support provided to St Mary's School**

FoSMS provides substantial financial support to the school, including:

##### **School capital expenditure**

Funding key infrastructure developments such as the playground redevelopment project, to enhance pupils' wellbeing, social development and learning opportunities.

##### **Curriculum enrichment**

Supporting supplementary activities such as dance workshops, Year 3 swimming lessons and the Annual Sports Day, and funding seasonal celebrations and milestone events, such as the Christmas pantomime and Year 6 Leaver's Bibles, to broaden pupils' experiences beyond the core curriculum.

##### **Teacher and classroom support**

Providing additional resources and materials to enhance teaching and learning across the school.

All funds raised must be used solely to further the objectives set out in its Constitution and must support educational purposes permitted for PTAs.

#### **Public Benefit Statement**

The trustees confirm they have complied with the duty under **section 17 of the Charities Act 2011** to have regard to Charity Commission guidance on public benefit.

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The PTA is deeply grateful for the dedication of every volunteer who gives their time so generously. Their hard work, enthusiasm, and unwavering commitment are the driving force behind the PTA's success, and their efforts make a meaningful difference to the school and the wider community.

### Summary of the main achievements of the charity during the year

#### Total receipts for the year £69,279

This includes **£18,490** from events, **£33,259** from one-off fundraising campaigns, **£17,420** from donations and **£110** bank interest received.

The PTA recorded outgoings totalling **£25,964** during the year.

#### Events

During the year, FoSMS delivered a range of fundraising and community activities to support the pupils of St Mary's School.

A diverse programme of events was held, offering families and supporters multiple ways to engage.

Total net contribution from events: **£16,424**

(Income **£18,490**; Expenses **£2,066**)

The main events held during the period, together with their net contributions, were:

- Christmas Events £7,361 (events included a Movie Night £5,693 and Christmas Raffle £1,668)
- Disco £5,371
- Quiz Night £2,298
- Other smaller events £1,394

#### One-off fundraising campaigns

This year, FoSMS delivered two outstanding fundraising events. The *Great Gatsby Ball* was a remarkable success, raising an impressive **£20,000** through the incredible generosity and support of our school community. In addition, the *Cycle Everest Challenge* brought in a further **£12,659**, showcasing the dedication and spirit of all those who took part.

An additional **£600** was raised through a one-off Euro sweepstake.

After total event costs of £6,669, the **overall contribution** from one-off fundraising campaigns amounted to **£26,590**.

#### Donations

- A huge total of **£17,420** was raised through donations from parents, corporate supporters and other individual contributors.

#### Outgoings for the benefit of the school

Supported a broad range of school initiatives, with **£17,229** donated directly to enhance pupils' educational experience, wellbeing and enrichment opportunities. Key funded areas included:

- Playground improvements **£10,000**, a major contribution supporting outdoor play and physical development.
- Curriculum enrichment **£5,966** – key expenses being the Learning Resources annual subscription (£2,365), Christmas pantomimes (£2,068), Y3 swimming (£1,116), and Y6 Leavers' Bibles (£255), Sports Day (£82) and Easter items (£80).
- Teaching staff resources **£1,000**, helping the school meet essential needs.
- Administrative expenses of **£263**.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

FoSMS aims to maintain a prudent level of free reserves to ensure it can meet upcoming commitments and run planned events smoothly.

The trustees confirm that FoSMS held no funds materially in deficit during the period, and the reserves level remains appropriate for a small volunteer-led charity with predictable fundraising patterns.

The closing bank balance at the end of this year was **£71,011** (prior year: **£27,696**).

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

None

## Section F

## Other optional information

None

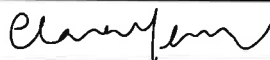
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Wing Yan Clara Lee

Position (eg Secretary, Chair, etc)

Trustee

Date

04/03/2026



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

Charity Name <b>FRIENDS OF ST MARY'S SCHOOL</b>	No (if any) <b>277302</b>
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**CC16a**

**Receipts and payments accounts**

<b>For the period from</b>	Period start date 4th September 2023	<b>To</b>	Period end date 3rd September 2024
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**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Community events	18,490	-	-	18,490	24,125
One-off fundraising campaigns	33,259	-	-	33,259	1,906
Donations and online giving	17,420	-	-	17,420	165
Gift aid recovery	-	-	-	-	-
Bank interest received	110	-	-	110	54
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>69,279</b>	<b>-</b>	<b>-</b>	<b>69,279</b>	<b>26,250</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>69,279</b>	<b>-</b>	<b>-</b>	<b>69,279</b>	<b>26,250</b>
<b>A3 Payments</b>					
School capital funding	10,000	-	-	10,000	60,000
Event costs	8,735	-	-	8,735	4,558
Curriculum enrichment	5,966	-	-	5,966	9,878
Administrative expenses	263	-	-	263	622
Teaching staff resources	1,000	-	-	1,000	1,000
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>25,964</b>	<b>-</b>	<b>-</b>	<b>25,964</b>	<b>76,058</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>25,964</b>	<b>-</b>	<b>-</b>	<b>25,964</b>	<b>76,058</b>
<b>Net of receipts/(payments)</b>	<b>43,315</b>	<b>-</b>	<b>-</b>	<b>43,315</b>	<b>49,808</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>27,696</b>	<b>-</b>	<b>-</b>	<b>27,696</b>	<b>77,504</b>
<b>Cash funds this year end</b>	<b>71,011</b>	<b>-</b>	<b>-</b>	<b>71,011</b>	<b>27,696</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Community account	65,100	-	-
	Savings account	5,911	-	-
		-	-	-
	<b>Total cash funds</b> <small>(agree balances with receipts and payments account(s))</small>	<b>71,011</b>	-	-

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Cheryl Payne	
	Wing Yan Clara Lee	



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

FRIENDS OF ST MARY'S SCHOOL

**On accounts for the year  
ended**

3 SEPTEMBER 2024

**Charity no  
(if any)**

277302

**Set out on pages**

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 03/09/2024.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Alastair J. Taylor*

**Date:**

05/03/2026

**Name:**

ALASTAIR TAYLOR

**Relevant professional  
qualification(s) or body  
(if any):**

FCA (ICAEW)

**Address:**

CHICKSAND GORDON AVIS LTD

12 NORTHFIELDS PROSPECT, PUTNEY BRIDGE ROAD

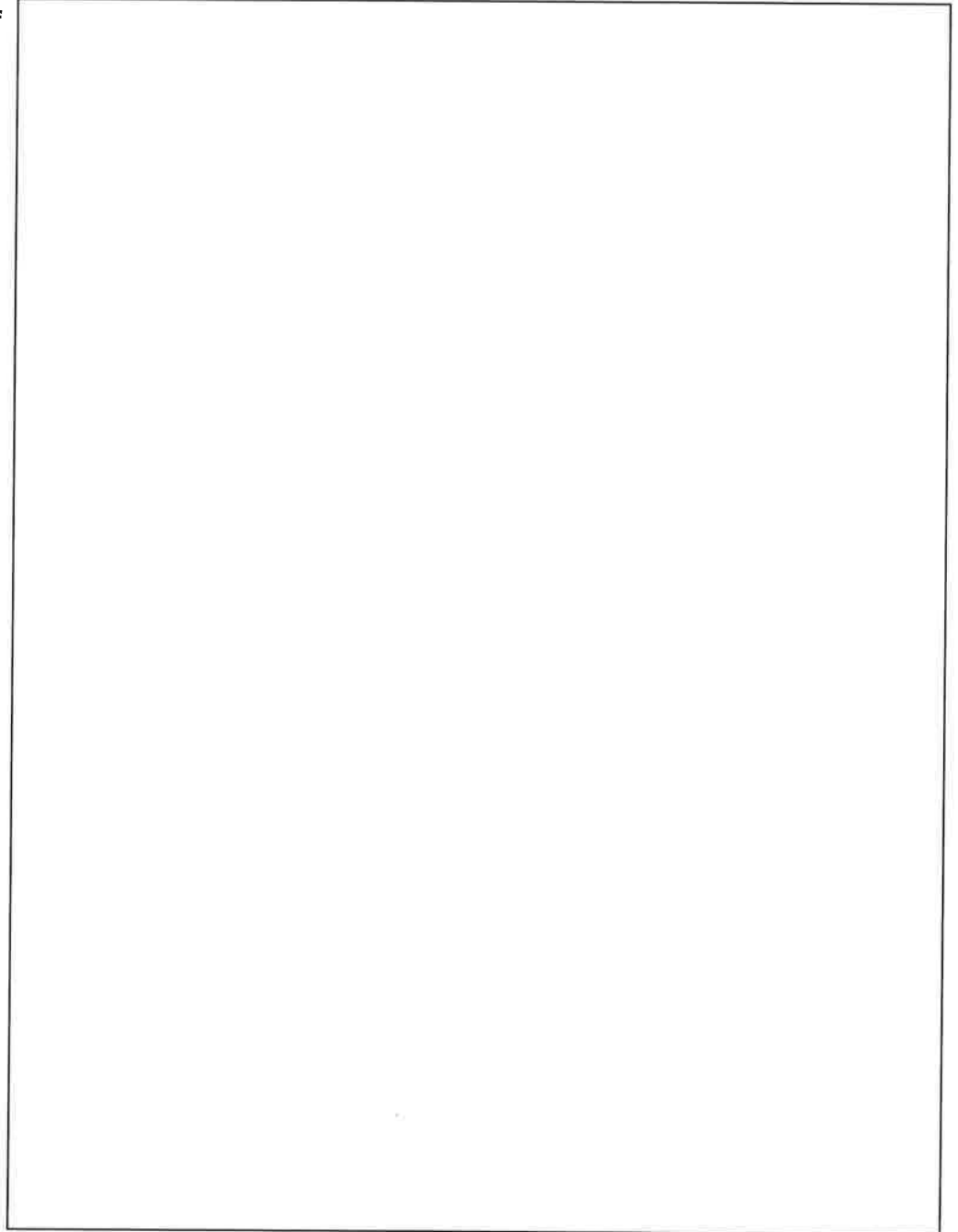
LONDON SW18 1PE

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**FRIENDS OF ST MARY'S SCHOOL**

England & Wales - Charity number 277302

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# Accounts

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# Trustees' Annual Report for the period

From

04 September 2022

To

03 September 2023

## Section A

## Reference and administration details

Charity name

Friends of St Mary's School

Other names charity is known by

FoSMS

Registered charity number (if any)

277302

Charity's principal address

St Mary's CE Primary School

Felsham Road, Putney

London

Postcode

SW15 1BA

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cheryl Payne	Chair		
2	Wing Yan Clara Lee	Trustee		
3				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

### Name of chief executive or names of senior staff members (Optional information)

N/A

## Section B

## Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg, trust deed, constitution)

Constitution

How the charity is constituted  
(eg, trust, association, company)

Parent Teacher Association (PTA) - Unincorporated association

Trustee selection methods  
(eg. appointed by, elected by)

The PTA is run by a committee of elected volunteers who manage the association on behalf of its members. Committee members are elected annually at the Annual General Meeting (AGM) in accordance with the Constitution.

#### **Trustee Appointments**

Trustees are appointed separately from the committee election process and do not come up for re-election each year. Instead, trustees typically serve on a rolling multi-year basis, with appointments reviewed periodically to ensure the charity continues to benefit from appropriate oversight and experience.

### **Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

FoSMS's activities, events and fundraising are delivered by the elected Committee, while trustees provide separate oversight and ensure the charity continues to operate in line with its charitable objectives.

## **Section C**

## **Objectives and activities**

### **Summary of the objects of the charity set out in its governing document**

FoSMS exists to raise additional funds to support St Mary's School by providing educational enhancements not covered by the school budget.

FoSMS relies heavily on volunteers, including class representatives and event teams, whose contributions are essential to delivering the annual fundraising programme.

Together, these volunteer-led efforts enable FoSMS to deliver a broad programme of activities that support the school throughout the year.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

#### **Community events**

FoSMS delivers a wide and inclusive programme of community-focused fundraising events throughout the year, engaging pupils, parents, staff and the wider community.

Core activities include the Summer Fair, Disco, Quiz Night, Christmas events, and other social gatherings, all of which contribute to both fundraising and strengthening community cohesion.

#### **One-off fundraising campaigns**

In addition to its annual events, FoSMS runs one-off fundraising initiatives that provide supplementary income and help broaden community engagement.

#### **Donations**

Additional charitable income is generated through parent donations, Gift Aid, online fundraising platforms, and corporate or individual contributions.

#### **Financial support provided to St Mary's School**

FoSMS provides substantial financial support to the school, including:

##### **School capital expenditure**

Funding key infrastructure developments such as the playground redevelopment project, to enhance pupils' wellbeing, social development and learning opportunities.

##### **Curriculum enrichment**

Supporting supplementary activities such as dance workshops, Year 3 swimming lessons and the Annual Sports Day, and funding seasonal celebrations and milestone events, such as the Christmas pantomime and Year 6 Leaver's Bibles, to broaden pupils' experiences beyond the core curriculum.

##### **Teacher and classroom support**

Providing additional resources and materials to enhance teaching and learning across the school.

All funds raised must be used solely to further the objectives set out in its Constitution and must support educational purposes permitted for PTAs.

##### **Public Benefit Statement**

The trustees confirm they have complied with the duty under **section 17 of the Charities Act 2011** to have regard to Charity Commission guidance on public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The PTA is deeply grateful for the dedication of every volunteer who gives their time so generously. Their hard work, enthusiasm, and unwavering commitment are the driving force behind the PTA's success, and their efforts make a meaningful difference to the school and the wider community.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

**Total receipts for the year £26,250**

This includes **£24,125** from events, **£1,906** from one-off fundraising, **£165** from donations and **£54** bank interest received.

The PTA recorded outgoings totalling **£76,058** during the year.

**Events**

During the year, FoSMS delivered a range of fundraising and community activities to support the pupils of St Mary's School.

A diverse programme of events was held, offering families and supporters multiple ways to engage.

Total net contribution from events: **£19,567**

(Income **£24,125**; Expenses **£4,558**)

**One-off fundraising campaigns**

FoSMS also ran a World Cup Sweepstake which generated **£1,906**. These funds were released immediately to the school for each classroom to spend and this has been marked as a cost for accounting purposes.

**Donations**

- A total of **£165** was raised through donations from parents, corporate supporters and other individual contributors.

**Outgoings for the benefit of the school £71,500**

Supported a broad range of school initiatives, donated directly to enhance pupils' educational experience, wellbeing and enrichment opportunities. Key funded areas included:

**£60,000** for the Playground Project redevelopment, a major contribution supporting outdoor play and physical development.

**£9,878** curriculum enrichment comprised of:

- Workshops for Black History Month, Anti-bullying, Numbers Day and World Book Day (£2,795)
- Learning Resources annual subscription (£2,300)
- World Cup sweepstake fundraising released back to the school for each classroom to spend (£1,810)
- Christmas pantomimes (£1,239),
- Y3 and Y6 swimming (£1,114)
- Sports Day medals and field hire (£541)
- Easter items (£79)

Teaching staff resources **£1,000**, helping the school meet essential needs.

Administrative expenses of **£622**.

Throughout the year, FoSMS demonstrated strong community engagement across multiple fundraising channels, reinforcing the charity's role as a central partner in enriching the school environment.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

FoSMS aims to maintain a prudent level of free reserves to ensure it can meet upcoming commitments and run planned events smoothly.

The trustees confirm that FoSMS held no funds materially in deficit during the period, and the reserves level remains appropriate for a small volunteer-led charity with predictable fundraising patterns.

The closing bank balance at the end of this year was **£27,696** (prior year: £77,504).

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

None

## Section F

## Other optional information

None

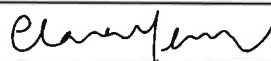
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Wing Yan Clara Lee

Position (eg Secretary, Chair, etc)

Trustee

Date

04/03/2026



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name FRIENDS OF ST MARY'S SCHOOL	No (if any) 277302
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CC16a

### Receipts and payments accounts

For the period from	Period start date 4th September 2022	To	Period end date 3rd September 2023
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#### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Community events	24,125	-	-	24,125	-
One-off fundraising campaigns	1,906	-	-	1,906	-
Donations and online giving	165	-	-	165	-
Gift aid recovery	-	-	-	-	-
Bank interest received	54	-	-	54	-
Opening funds held	-	-	-	-	77,504
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>26,250</b>	<b>-</b>	<b>-</b>	<b>26,250</b>	<b>77,504</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>26,250</b>	<b>-</b>	<b>-</b>	<b>26,250</b>	<b>77,504</b>
<b>A3 Payments</b>					
School capital funding	60,000	-	-	60,000	-
Event costs	4,558	-	-	4,558	-
Curriculum enrichment	9,878	-	-	9,878	-
Administrative expenses	622	-	-	622	-
Teaching staff resources	1,000	-	-	1,000	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>76,058</b>	<b>-</b>	<b>-</b>	<b>76,058</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>76,058</b>	<b>-</b>	<b>-</b>	<b>76,058</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 49,808</b>	<b>-</b>	<b>-</b>	<b>- 49,808</b>	<b>77,504</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>77,504</b>	<b>-</b>	<b>-</b>	<b>77,504</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>27,696</b>	<b>-</b>	<b>-</b>	<b>27,696</b>	<b>77,504</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Community account	21,894	-	-
	Savings account	5,802	-	-
		-	-	-
	<b>Total cash funds</b> <small>(Please ensure that all cash is held in the appropriate account(s))</small>	<b>27,696</b>	-	-

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Cheryl Payne	
	Wing Yan Clara Lee	



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

**FRIENDS OF ST MARY'S SCHOOL**

**On accounts for the year  
ended**

**3 SEPTEMBER 2023**

**Charity no  
(if any)**

**277302**

**Set out on pages**

**1-2**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 03/09/2023.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Alastair J. Taylor*

**Date:**

**05/03/2026**

**Name:**

**ALASTAIR TAYLOR**

**Relevant professional  
qualification(s) or body  
(if any):**

**FCA (ICAEW)**

**Address:**

**CHICKSAND GORDON AVIS LTD**

**12 NORTHFIELDS PROSPECT, PUTNEY BRIDGE ROAD**

**LONDON SW18 1PE**

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

