

Company no. 01409415
Charity no. 277287

Windmill Hill City Farm Limited
Report and Audited Financial Statements
31 March 2023

Windmill Hill City Farm Limited

Reference and administrative details

For the year ended 31 March 2023

Company number	01409415		
Charity number	277287		
Registered office and operational address	Windmill Hill City Farm Philip Street Bedminster Bristol BS3 4EA		
Trustees	<p>Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:</p> <p>Alice Clarke Jamie Darwen Susanna Dunham Stefan Edwards (resigned 18 April 2023) Francesca Inman Claire Jeffwitz (appointed 22 May 2023) Sally Jones Elizabeth Lewington (resigned on 23 May 2023) Jonathan Lund Phillipa Milne (resigned 4 October 2022) Karina Nicolson Anne Sharp (Chair)</p>		
Chief executive officer	Stephen Sayers		
Company secretary	Stephen Sayers		
Key management personnel	<p>Montserrat Buitrago - Café Manager (from February 2023) Sara Chapple - Health & Social Care Manager Vadna Chauhan - Children and Family Services Manager (to January 2023) Dale Cranshaw - Deputy CEO (from January 2023) Simone Dougall - Marketing Manager Nigel Ledson - Facilities Manager Sarah Mellor - Office/HR Manager Alia O'Callaghan - Finance Manager Anna Ralph - Café Manager (to November 2022) Julie Thorpe - Outdoor Learning Manager Laura Carey - Early Years Manager (from January 2023)</p>		
Bankers	<table><tr><td>The Co-operative Bank 1 Balloon Street Manchester M60 4EP</td><td>Nationwide Building Society Nationwide House Pipers Way Swindon SN38 1NW</td></tr></table>	The Co-operative Bank 1 Balloon Street Manchester M60 4EP	Nationwide Building Society Nationwide House Pipers Way Swindon SN38 1NW
The Co-operative Bank 1 Balloon Street Manchester M60 4EP	Nationwide Building Society Nationwide House Pipers Way Swindon SN38 1NW		

Windmill Hill City Farm Limited

Reference and administrative details

For the year ended 31 March 2023

Auditors	Godfrey Wilson Limited Chartered accountants and statutory auditors 5th Floor Mariner House 62 Prince Street Bristol BS1 4QD
-----------------	---

Windmill Hill City Farm Limited

Report of the trustees

For the year ended 31 March 2023

Reference and administrative information set out on pages 1 and 2 forms part of this report. The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice - Accounting and Reporting by Charities (effective from January 2019).

Legal status

Windmill Hill City Farm is a company limited by guarantee (number 01409415) registered as a charity (number 277287). It is governed by its Memorandum and Articles of Association and the Companies Act 2006. The organisation has a subsidiary trading company, Windmill Hill Farm Community Enterprises Ltd (number 02792746), which is wholly owned by the charity.

Introduction

Windmill Hill City Farm (WHCF) is an independent community organisation established in 1976 that provides a wide range of services and facilities focused around a farm and community gardens. The 4.5-acre inner-city site is leased from Bristol City Council with a peppercorn rent. The current lease is for 35 years commencing from 20 July 2017.

The objects of the charity are:

- To advance for the public benefit the education of all people in the neighbourhoods in and around Windmill Hill Bristol, particularly, but not exclusively, in subjects related to food, farming and the environment through provision of information, courses, activities and facilities for learning; to provide education and nursery care for young children; and training for people in any trade, occupation or service, thereby advancing them in life and enabling them to earn their own livelihood.
- To assist in the treatment and care of persons suffering from mental or physical illness of any description or in need of rehabilitation as a result of such illness, by the provision of services and facilities for work, therapy, education and recreation.
- To provide for the benefit of the public in the neighbourhoods in and around Windmill Hill Bristol facilities including, but not limited to a farm and gardens, and services in the interests of social welfare for recreation, volunteering or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age or disability, financial hardship or social circumstances with the object of improving their conditions of life and wellbeing.
- To develop the capacity and skills of people disadvantaged in any manner in the neighbourhoods in and around Windmill Hill Bristol in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

Objectives and activities

Vision and Mission: Overview

The organisation works to a three-year plan. A new three-year strategy was published in March 2023 covering 2023 – 2026.

Our vision is for all local people to live active, healthy, and fulfilled lives in a friendly and sustainable neighbourhood. They have fair access to services, to outdoor spaces and nature, to places to meet each other and celebrate as a community, and to resources that enrich their understanding of food farming, and the environment.

Windmill Hill City Farm Limited

Report of the trustees

For the year ended 31 March 2023

Our mission is to improve people's lives by curating community spaces and services.

Our values are:

- Welcoming to all;
- Focused on nature;
- Where people grow;
- Bringing people together; and
- For the long term.

Our aims are focused on five inter-related areas:

- Education – people will have greater knowledge, opportunities, skills, and experience through their engagement with us;
- Developing wellbeing – people will be able to live happier, healthier lives and fulfil their potential through a connection to other people and nature in the city;
- Community spaces – more people will access our spaces and services on them, gaining a greater sense of belonging and pride, making our neighbourhood a better place to live for all;
- Community leadership – people will have greater engagement and power in their community improving the neighbourhood as a place to live and work; and
- Stronger organisation – the organisation will be more resilient, better able to achieve its goals, and be a greater contributor to a wider agenda for change.

Our strategy will inform and guide our future activities and initiatives over the next three years.

Public benefit

In preparing this report the trustees have complied with the duty under Section 4 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission in relation to meeting the public benefit requirement.

Developments and achievements in 2022-23

Overview

2022-23 has been a challenging year in many respects albeit with largely positive outcomes. The longer-term effects of the pandemic are becoming clearer particularly with respect to long-term health issues affecting our communities. The economic shocks arising from ongoing geo-political and economic instability continue to be felt. Sharply higher wage costs, energy costs and food inflation affect the farm directly as well as impacting the wider community.

Recruitment at the nursery has been a significant challenge. This is an industry wide issue, not one that is specific to our organisation. We continue to review our recruitment and employment practices, seeking to ensure that we offer a competitive and attractive proposition. Our longstanding nursery manager resigned during the year but we are pleased to have been able to promote from within to replace her.

Notwithstanding the challenging environment, the farm has continued to develop and grow. New initiatives such as the Windmill Hill Markets and the Garden Theatre have been welcomed by the local community. The second site at Hartcliffe has seen notable steps forward in improving the onsite infrastructure and in building its engagement with the local community. Balancing the ongoing work at WHCF whilst expanding the Hartcliffe site has demanded a lot from staff this year.

The trustees recognise the commitment and hard work of all staff throughout the organisation, and extend their gratitude and appreciation.

Windmill Hill City Farm Limited

Report of the trustees

For the year ended 31 March 2023

Finance and fundraising

The 2022-3 year has been a challenging one financially. The government and emergency charitable support that characterised the pandemic period has gone and global economic factors have left the economy generally in a weak state, which has a direct influence on our own prospects. We have been particularly hit by an acute shortage of staff for our childcare provision, which resulted in numbers being capped and impacted our income.

Overall, we retain a good balance of income sources with childcare, café and room hire the main source of our traded income. These sources spread the risk across hundreds of customers making a catastrophic collapse unlikely. The nature of the businesses is well within the realm of primary purpose, and directly helps to deliver aspects of our charitable aims around education and providing public facilities in particular. We have good relationships with the charitable funders who contribute large amounts of capital investment and the contracts we undertake with healthcare partners are well established. The advantage of stability of longer contracts (e.g. 4-year Bristol Impact Fund) is currently being challenged by the extremely high inflation rate, which is undermining their value.

We continue to appreciate the benefits of a dedicated fundraising function.

Year	Won	Failed
2022-23	27 bids to value £484,965	8 bids value £109,637
2021-22	20 bids value £607,550	10 bids value £856,750
2020-21	16 bids value £249,438	14 bids value £486,140
2019-20	14 bids value £233,000	9 bids value £504,000
2018-19	7 bids value £87,057	10 bids value £407,200
2017-18	9 bids value £148,000	11 bids value £225,000
2016-17	19 bids value £772,410	5 bids value £141,510
2015-16	14 bids value £117,000	19 bids value £1,270,000
2014-15	21 bids value £220,000	20 bids value £730,000

The key financial risks to the organisation are:

- the impact of economic downturn and inflation, which will reduce demand for childcare, room hire and café services impacting the income to the organisation and increase its costs faster than its income. Managed through twice yearly review of forecast and monitoring of management accounts; and
- a shortage of skilled staff in the nursery and café or loss of key personnel resulting in an inability realise our plans. Managed through systems that share knowledge and enable cross-working between roles, and maintaining a bank of staff who can be called on for ad hoc sessions.

Reserves policy

Windmill Hill City Farm achieves much of its work through grants and donations that help to achieve its mission as earned income alone would not allow the organisation to have the greatest social impact. This means that if there were to be a decrease in funds secured and donations received, the Farm would have to reduce its charitable activities and, in the worst case, close.

Windmill Hill City Farm Limited

Report of the trustees

For the year ended 31 March 2023

To maintain effective operations of the organisation the board of trustees has agreed to work towards a financial reserve of 3 months operating costs. This level of reserve would allow staff to continue working to secure new funding and if necessary to allow time to cut services in a way whereby service users are supported to move on. The board has agreed that a period of 6 months' reserves should be the longer-term aim. This is an amount it considers prudent in the event of a major business interruption as determined by an analysis of risks to the charity. This target is balanced alongside our aim of remaining a 'living wage' employer – another important call on any surplus generated by the organisation.

To establish or maintain this level of reserves Windmill Hill City Farm will:

- Ensure that funding bids adequately cover overheads as well as direct costs;
- Ensure that income generation is maximised through efficient operations and sound management; and
- Ensure that the trading operation is focussed on maximising profit.

If all income were to cease, we have calculated that reserves of £600,000 would be needed to continue running current services for at least 3 months.

This figure is based on operating costs and fixed liabilities at the time of this policy being reviewed. The finance sub-group reviewed the method used to calculate the reserve and is satisfied that this calculation is robust.

The reserves will be built up from the unrestricted income. The level of reserves will be calculated and monitored and reported to the board. At the end of the year the consolidated unrestricted reserves, excluding fixed assets, stood at £487,380 (2022: £554,717).

Geo-political and economic instability and consequent pressure on energy and other costs experienced throughout 2022-23 continues to impact the charity, its staff and people in its community, particularly given the effects of the pandemic. The trustees have considered the impact of this issue on the charity's current and future financial position. Much of the charity's income is traded through activities where the costs can be scaled to the income. Childcare is its biggest operating area, with healthcare a significant part. Both areas benefit from statutory support making them relatively robust to economic changes. The trustees consider that the charity has sufficient unrestricted reserves and cash flow to continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved. For this reason, the accounts have been prepared on the going concern basis.

Education

The activities of our nursery continue to be challenged by a severe shortage across the early years sector of qualified staff. Recruiting and retaining staff takes up a great deal of the time of our senior team and places additional demands on our room-based staff. Despite the challenges, we once again achieved the Bristol Standard quality mark.

The Outdoor Learning team continue to receive excellent feedback from schools who clearly value the work we do with them. The first school visits at Hartcliffe have taken place, and we are running a Short Break farm club at Hartcliffe with the support of Bristol City Council for children with additional needs. We are continuing our One World Garden sessions for local families from BAME community.

Windmill Hill City Farm Limited

Report of the trustees

For the year ended 31 March 2023

Wellbeing

Funding from The Henry Smith Charity will support our health and social care (H&SC) work over the next three years. Our WHCF Supported Farm Placement Service is running at full capacity as are our Supported Volunteer groups. We are planning an expansion of our H&SC services at Hartcliffe and have recruited to help with this. We continue to seek additional funding, particularly from the NHS, to support the increase in the scale and scope of our mental health programme.

Our focus remains a combination of work with people with mental health and learning difficulties, working in supported groups in the farm and gardens, including expanding into our site at Hartcliffe.

Community spaces

The first stage of capital works at Hartcliffe are largely complete. Through funding from COF, Nisbet Trust, Foundation for Children, Bristol Impact Fund, John James Foundation, Enover, The Clothworkers' Foundation and others we have laid drainage, refurbished the toilets, created an education space, cleared ground and brought it into production for flowers and food, created animal housing and paddocks, created a volunteer hub, and refurbished offices. We have started to hold school visits and H&SC sessions. We ran a Farmyard Circus during the summer which was well attended. We have agreed heads of terms with Bristol City Council for a 35 year lease which would give us access to 24 additional acres of fields alongside the 6-acres of the main farm site.

The café at Windmill Hill is trading well, particularly at weekends. The Warm Space project was well received and we hope to be able to raise funds allowing us to continue with this next winter.

From September to November 2022 we ran a series of successful pilot monthly markets on the Windmill Hill site. The markets introduced a different visitor mix to the farm and the café benefited from the additional visitors. The November market doubled up as a Christmas market. Following on from the successful pilots, monthly Windmill Hill Markets are now planned throughout 2023. Looking forward, we expect the new Garden Theatre to bring in other new visitors as well as providing another bookable space.

We ran our annual 'Big Listen' in February to gather the input of local people. The impact that the farm has on local people was noted and will continue to inform our decisions.

Community leadership

We continue to be involved in discussions concerning the development of the local area and how this can be used to benefit local people. The notion of creating a community hub on East Street continues to develop, and we have been meeting with interested parties including the council, Action Greater Bedminster and BS3 Community Development.

Stronger organisation

We have an engaged board who bring a good range of skills and experiences. The board meets bi-monthly and board members are also members of various sub-committees including Finance, Personnel and Health and Safety. We also have a designated Safeguarding lead.

Staff wellbeing continues to be a high priority throughout the year given the more recent challenges so soon after the pandemic. We continue to seek the views of our staff through surveys and conversations, respond with new initiatives where we see those opportunities, and to put measures in place to undertake health reviews where staff show high levels of sickness. Staff wellbeing will remain a high priority for us going forward. We are pleased to be able to say that we have achieved accreditation as a Living Wage Employer.

Windmill Hill City Farm Limited

Report of the trustees

For the year ended 31 March 2023

Plans for future periods

The development of our work on a second site (Hartcliffe) will remain a major area of work for the coming years. We are also hopeful of securing an expansion of our services through a community space in Bedminster, either in the Bedminster Green development or on East Street. The prospect of taking on the Victoria Park Lodge as an asset transferred from city council control is back on the agenda.

This growth of the organisation is focused on building its strength and resilience. It may necessitate some restructuring of the staff team to enable greater capacity and will need to be balanced against consolidating our core activities in the challenges that the wider economic conditions throw at us.

The board of trustees

The board of trustees, who are directors for the purpose of company law, who served during the year and since the year end, are shown on page 1.

Full members aged 18 and over are eligible to stand for election to the board of trustees at the AGM. The trustees have powers to appoint board members between AGMs, with new board members having to stand for election at the next General Meeting.

Trustees are recruited from the membership of the organisation by open advertisement when vacancies arise, or in response to unsolicited enquiries by prospective trustees. New potential trustees have an initial informal meeting with the Chief Executive or Chair to gain a full understanding of the role, its responsibilities and expectations. Potential trustees are invited to attend a board meeting as an observer. Should they wish to join the board they complete an application form and supply two independent referees. If references are satisfactory their appointment is put to the board at the next scheduled meeting. All trustees appointed in this manner must stand for election at the next AGM.

New trustees are encouraged to attend a training course on 'being a good trustee' to ensure that they have a good grasp of their responsibilities and obligations. Trustees are issued with an induction pack that outlines policies and procedures for the organisation and key facts about the organisation (e.g. funding sources, turnover, staff numbers, departments, key risks). New trustees with little board experience may be assigned a 'buddy' from among existing trustees who can offer guidance.

Trustees as a group review their own performance and engage periodically in board development and training. This varies in nature according to the particular circumstances at the time of assessment.

Structure, governance and management

The organisation is a voluntary one with around 280 registered members and is governed by a board of trustees elected from and by the members. Its area of benefit is geographically determined as 'Windmill Hill and the neighbourhood thereof'. The practical boundary, used to determine membership classes, is about a 2-mile radius around its South Bristol location (see <http://g.co/maps/9uepj> for details). The organisation is run on a day-to-day basis by a staff team of around 100 full and part-time people led by a full-time Chief Executive.

Day-to-day operation of the organisation is delegated to the Chief Executive according to a scheme of delegation. This document sets out which decisions are made by the CEO and which need to be authorised by the trustees.

Windmill Hill City Farm Limited

Report of the trustees

For the year ended 31 March 2023

The organisation has 9 departments, each with a department head: Central Services; Children & Family Services; Health & Social Care; Café; Facilities, Farm & Gardens; Outdoor Learning, Sales & Marketing and Finance. In January 2023, a new post of Deputy CEO was created with responsibility for Sales & Marketing, Fundraising, Café and market gardens.

Windmill Hill City Farm Ltd has a wholly-owned trading subsidiary, Windmill Hill Farm Community Enterprises, through which the financial activity of the café and room hire is accounted. In practical terms, these areas act as part of the whole enterprise with no visible distinction for customers. The articles of association of the trading company were updated in 2016 to make the charity the sole member, and to bring them in line with current standards.

Windmill Hill City Farm Ltd also has a 50% ownership of a joint venture, Hartcliffe City Farm Ltd, with Heart of BS13 as the other member. Hartcliffe City Farm Ltd became Hartcliffe City Farm C.I.C. on 19 August 2022.

The organisation is a member of Social Farms and Gardens (accredited with the care farm code of practice), Bristol Association for Neighbourhood Daycare, Voscur and Locality.

Remuneration for all staff is undertaken in accordance with the pay and grade policy. This assesses job size according to four criteria (broadly communication, planning, responsibility and knowledge) and benchmarks it against similar jobs internally and externally within the appropriate sector. Staff up to the grade of CEO are assessed by their manager. The trustees use the same criteria to determine the salary for the CEO.

Members

Windmill Hill City Farm has around 280 adult members who have voting rights at the AGM. This number has been stable for a number of years. The AGM was held in person as we returned back to normal operating post-pandemic, and was well attended with 27 voting members (18 in person plus 9 proxies).

Risk assessment

A new risk management policy was approved in September 2022 following an in-depth review by the trustees and senior management. The board of trustees regularly reviewed the risks faced by the organisation during the year for the charity and its trading company, particularly services, trading, financial, operational and governance risks. Actions to minimise and mitigate risks have been implemented.

Key risks to the organisation are typical for an organisation of its size and nature:

- Financial risks – loss of funding; inability to cover costs;
- Staff risks – a reliance on key members of staff; risk of absence of large numbers of staff;
- Reputational risks – outbreak of disease (e.g. zoonoses); accident or injury on site;
- Public order – aggressive behaviour of individual members of public; collective protest; and
- Disruption to access – site closure or part closure due to unexpected circumstances.

The organisation has a risk policy and business continuity plan to manage such issues and monitors the risks to mitigate against them happening.

Windmill Hill City Farm Limited

Report of the trustees

For the year ended 31 March 2023

Volunteers

The organisation makes extensive use of volunteers across all areas of its work and has a detailed programme of activities for groups, independent individuals, and supported volunteers as well as a programme for corporate groups volunteering on site.

In the 2022-23 year, on our Windmill Hill site, the organisation worked with 113 independent volunteers (engaging 64 new people to independent volunteers during this period) and 81 supported volunteers (engaging 33 new supported volunteers during this period).

The total number of supported volunteering hours in the year was over 2,402 with a further 2,348 hours of work by independent and gardening group volunteers; a total of 4,750 hours on the Windmill Hill site.

One-off volunteering groups at Windmill Hill included 2nd year medical students from Bristol University. Good Gym (a local charity that combines running with good deeds) have regularly supported us at the Windmill Hill site, volunteering a total of 229 hours with a group of around 6 people at every session.

At the Hartcliffe City Farm, we have been able to offer funded corporate volunteering days. 26 corporate groups have visited, and a total of 259 individuals have given 1,554 hours of their time. Windmill Hill City Farm offered a different corporate volunteering experience that is charged for. 6 corporate groups were on site during the reporting period and a total of 62 individuals have given 342 hours of their time to Windmill Hill City Farm.

This reporting period coincides with the first year of Hartcliffe City Farm's delivery of a volunteer project funded by the National Lottery Platinum Jubilee. This has enabled us to recruit a Volunteer Coordinator who has since worked with over 240 volunteers. This has led to the completion of large-scale improvements to the site, including pathways, paddocks and the market gardens. This work has led us to build meaningful connections with a number of local organisations, including Hartcliffe and Withywood Community Partnership, Vision BAME, the local carers network, local schools and the Prince's Trust.

In July 2022, the Health and Social Care Team at Windmill Hill extended their mental health programme to include a day of volunteering at Hartcliffe. We have since worked with 46 supported volunteers on our Hartcliffe City Farm site, to create a kitchen and teaching garden. In the process we have built referral pathways with the South Bristol Recovery Teams, local GP practices and social prescribers.

Our focus for the next period in Hartcliffe City Farm is increasing engagement with the local community and expanding the number of volunteer days we can offer to supported volunteers.

Windmill Hill City Farm Limited

Report of the trustees

For the year ended 31 March 2023

Fundraising

In August 2022, the organisation registered with The Fundraising Regulator. To comply with that registration the following information is provided.

The charity predominantly fundraises from trusts, foundations and statutory sources, and receives public donations collected on-site and through digital fundraising. In 2022, the charity employed a part-time Fundraising Manager who led on fundraising activities. No professional fundraisers, fundraisers working on the charity's behalf or commercial participators were used. Aside from registering with the Fundraising Regulator for the first time in 2022, neither the charity nor anyone working on the charity's behalf has subscribed to any additional fundraising standards.

The charity has complied with the fundraising standards and code of contact. No complaints have been received regarding the charity's fundraising activities.

The charity is committed to protecting vulnerable people in all areas of work. On-site fundraising uses non-intrusive communication through posters and noticeboards, and staff never place undue pressure on members of the public or volunteers to donate, or cause an obstruction or nuisance to visitors.

Statement of responsibilities of the trustees

The trustees (who are also directors of the charity for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The trustees are required to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and the group and the incoming resources and application of resources, including the net income or expenditure, of the charity and the group for the year. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and the group and which enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Windmill Hill City Farm Limited

Report of the trustees

For the year ended 31 March 2023

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

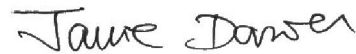
Auditors

Godfrey Wilson Limited were appointed as auditors to the group and parent charity during the year and have expressed their willingness to continue in that capacity.

Approved by the trustees on 8 September 2023 and signed on their behalf by



Anne Sharp
Chair



Jamie Darwen
Trustee

Independent auditors' report

To the members of

Windmill Hill City Farm Limited

Opinion

We have audited the financial statements of Windmill Hill City Farm Limited (the 'parent charity') and its subsidiary (the 'group') for the year ended 31 March 2023 which comprise the consolidated statement of financial activities, consolidated and parent charity balance sheets, consolidated statement of cash flows and the related notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and the Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group and parent charity's affairs as at 31 March 2023 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's or parent charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the group and parent charity financial statements and our auditor's report thereon. Our opinion on the group and parent charity financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Independent auditors' report

To the members of

Windmill Hill City Farm Limited

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and the parent charity and their environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report. We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent charity, or returns adequate for our audit have not been received from branches not visited by us;
- the parent charity financial statements are not in agreement with the accounting records and returns;
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.

Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement set out in the trustees' report, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Independent auditors' report

To the members of

Windmill Hill City Farm Limited

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The procedures we carried out and the extent to which they are capable of detecting irregularities, including fraud, are detailed below:

(1) We obtained an understanding of the legal and regulatory framework that the group and parent charity operates in, and assessed the risk of non-compliance with applicable laws and regulations. Throughout the audit, we remained alert to possible indications of non-compliance.

(2) We reviewed the group and parent charity's policies and procedures in relation to:

- Identifying, evaluating and complying with laws and regulations, and whether they were aware of any instances of non-compliance;
- Detecting and responding to the risk of fraud, and whether they were aware of any actual, suspected or alleged fraud; and
- Designing and implementing internal controls to mitigate the risk of non-compliance with laws and regulations, including fraud.

(3) We inspected the minutes of trustee meetings.

(4) We enquired about any non-routine communication with regulators and reviewed any reports made to them.

(5) We reviewed the financial statement disclosures and assessed their compliance with applicable laws and regulations.

(6) We performed analytical procedures to identify any unusual or unexpected transactions or balances that may indicate a risk of material fraud or error.

(7) We assessed the risk of fraud through management override of controls and carried out procedures to address this risk. Our procedures included:

- Testing the appropriateness of journal entries;
- Assessing judgements and accounting estimates for potential bias;
- Reviewing related party transactions; and
- Testing transactions that are unusual or outside the normal course of business.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. Irregularities that arise due to fraud can be even harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

Independent auditors' report

To the members of

Windmill Hill City Farm Limited

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Alison Godfrey

Date: 11 September 2023

Alison Godfrey FCA
(Senior Statutory Auditor)

For and on behalf of:

GODFREY WILSON LTD

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol

BS1 4QD

Windmill Hill City Farm Limited

Consolidated statement of financial activities *(incorporating an income and expenditure account)*

For the year ended 31 March 2023

	Note	Restricted £	Unrestricted £	2023 Total £	Restated 2022 Total £
Income from:					
Donations	3	358,351	129,334	487,685	275,879
Charitable activities	5	75,501	1,192,902	1,268,403	1,311,976
Other trading activities	6	-	680,426	680,426	580,933
Investments	7	-	5,300	5,300	332
Total income		<u>433,852</u>	<u>2,007,962</u>	<u>2,441,814</u>	<u>2,169,120</u>
Expenditure on:					
Raising funds					
Running subsidiary		-	470,940	470,940	390,111
Other fundraising activities		-	77,928	77,928	29,225
Charitable activities		<u>421,292</u>	<u>1,517,211</u>	<u>1,938,503</u>	<u>1,659,881</u>
Total expenditure	9	<u>421,292</u>	<u>2,066,079</u>	<u>2,487,371</u>	<u>2,079,217</u>
Net income / (expenditure)		12,560	(58,117)	(45,557)	89,903
Transfers between funds		<u>48,475</u>	<u>(48,475)</u>	<u>-</u>	<u>-</u>
Net movement in funds	10	61,035	(106,592)	(45,557)	89,903
Reconciliation of funds:					
Total funds brought forward		<u>1,066,548</u>	<u>628,456</u>	<u>1,695,004</u>	<u>1,605,101</u>
Total funds carried forward		<u><u>1,127,583</u></u>	<u><u>521,864</u></u>	<u><u>1,649,447</u></u>	<u><u>1,695,004</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 22 to the accounts.

Prior period income has been reclassified to reflect the requirements of the Charities SORP (FRS 102) and to be comparable with the current year. The restatements are purely reclassifications of income and do not affect net income.

Windmill Hill City Farm Limited

Consolidated balance sheets

As at 31 March 2023

	Note	The group 2023 £	The group 2022 £	The charity 2023 £	The charity 2022 £
Fixed assets					
Tangible assets	13	1,079,508	1,124,862	1,079,508	1,124,862
Investment in joint venture	14	2,785	-	2,785	-
		<u>1,082,293</u>	<u>1,124,862</u>	<u>1,082,293</u>	<u>1,124,862</u>
Current assets					
Stocks	17	9,416	10,107	904	904
Debtors	18	37,438	40,264	346,587	314,914
Cash at bank and in hand		773,693	788,662	436,472	497,360
		820,547	839,033	783,963	813,178
Liabilities					
Creditors: amounts falling due within 1 year	19	253,393	268,891	216,822	243,048
Net current assets		<u>567,154</u>	<u>570,142</u>	<u>567,141</u>	<u>570,130</u>
Net assets	21	<u>1,649,447</u>	<u>1,695,004</u>	<u>1,649,434</u>	<u>1,694,992</u>
Funds	22				
Restricted funds		1,127,583	1,066,548	1,127,583	1,066,548
Unrestricted funds					
General funds		521,864	628,456	521,851	628,444
Total charity funds		<u>1,649,447</u>	<u>1,695,004</u>	<u>1,649,434</u>	<u>1,694,992</u>

These accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime.

Approved by the trustees on 8 September 2023 and signed on their behalf by

Anne Sharp

Anne Sharp, Chair

Jamie Darwen

Jamie Darwen, Trustee

Windmill Hill City Farm Limited**Consolidated statement of cash flows****For the year ended 31 March 2023**

	2023	2022
	£	£
Cash used in operating activities:		
Net movement in funds	(45,557)	89,903
Adjustments for:		
Depreciation charges	91,064	90,351
Interest from investments	(2,515)	(332)
Investment in joint venture	(2,785)	-
Decrease / (increase) in stock	691	(562)
Decrease / (increase) in debtors	2,826	(5,237)
Increase / (decrease) in creditors	(15,498)	84,660
Net cash provided by / (used in) operating activities	<u>28,226</u>	<u>258,783</u>
Cash flows from investing activities:		
Interest from investments	2,515	332
Purchase of tangible fixed assets	(45,710)	-
Net cash provided by / (used in) investing activities	<u>(43,195)</u>	<u>332</u>
Increase / (decrease) in cash and cash equivalents in the year	(14,969)	259,115
Cash and cash equivalents at the beginning of the year	<u>788,662</u>	<u>529,547</u>
Cash and cash equivalents at the end of the year	<u><u>773,693</u></u>	<u><u>788,662</u></u>

The charity has not provided an analysis of changes in net debt as it does not have any long term financing arrangements.

Windmill Hill City Farm Limited

Notes to the financial statements

For the year ended 31 March 2023

1. Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Windmill Hill City Farm Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b) Group accounts

These financial statements consolidate the results of the charitable company and its wholly-owned subsidiary on a line by line basis. Transactions and balances between the charitable company and its subsidiary have been eliminated from the consolidated financial statements. Balances between the two companies are disclosed in the notes of the charitable company's balance sheet. A separate statement of financial activities, or income and expenditure account, for the charitable company itself is not presented because the charitable company has taken advantage of the exemptions afforded by section 408 of the Companies Act 2006.

c) Going concern basis of accounting

The accounts have been prepared on the assumption that the company is able to continue as a going concern. However, geo-political and economic instability and consequent pressure on energy and other costs experienced throughout 2022-23 continues to impact the charity, its staff and people in its community, particularly given the effects of the pandemic. The trustees have considered the impact of this issue on the charity's current and future financial position. Much of the charity's income is traded through activities where the costs can be scaled to the income. Childcare is its biggest operating area, with healthcare a significant part. Both areas benefit from statutory support making them relatively robust to economic changes. The group holds unrestricted, general reserves of £521,864 and a cash balance of £773,693. The trustees consider that the charity has sufficient reserves and cashflow to continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved.

d) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from the government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of services being delivered is deferred until criteria for income recognition are met.

Turnover from the sale of goods is recognised when goods are delivered and legal title has passed.

Windmill Hill City Farm Limited

Notes to the financial statements

For the year ended 31 March 2023

1. Accounting policies

e) Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item, is probable and the economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

For Google AdWords, the charity measures the value of the gift at 50% of the market value provided by Google. Where the market value is given in foreign currency, this is translated in line with the charity's foreign exchange policy (note 1r).

f) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

g) Funds accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

h) Expenditure and irrecoverable VAT

Expenditure is accounted for on an accruals basis and have been classified under headings that aggregate all costs related to that activity. Expenditure includes attributable VAT which cannot be recovered. Where costs cannot be directly attributed they have been allocated to activities on a basis consistent with the use of the resource.

Direct costs, including directly attributable salaries, are allocated on an actual basis to the activities.

Windmill Hill City Farm Limited

Notes to the financial statements

For the year ended 31 March 2023

1. Accounting policies (continued)

i) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Governance costs include the cost of governance arrangements which relate to the general running of the charity. These costs are associated with constitutional and statutory requirements and include costs associated with the strategic management of the charity's activities. These costs have been allocated between charitable activities on the following basis which is an estimate, based on staff time, of the amount attributable to each activity:

	2023	2022
Raising funds: other fundraising activities	2.5%	0.0%
Charitable activities		
Children, young people & family services	18.3%	11.4%
Community involvement	64.4%	73.6%
Farming activities	14.8%	15.0%

j) Tangible fixed assets

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Leasehold property	3.3% straight line
Equipment, furniture and fittings	20% and 10% straight line

Items of equipment are capitalised where the purchase price exceeds £5,000.

k) Investments

The charitable company has an investment in a joint venture, Hartcliffe City Farm C.I.C. (registered company number 13497886). The principal activities of the joint venture are given in note 14 to the accounts. The investment in Hartcliffe City Farm C.I.C. is valued at cost less any cumulative impairment losses and accounted for using the equity method in the group and parent charitable company's accounts.

l) Stock

Stock is included at the lower of cost or net realisable value.

m) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Windmill Hill City Farm Limited

Notes to the financial statements

For the year ended 31 March 2023

1. Accounting policies (continued)

n) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

o) Creditors

Creditors and provisions are recognised where there is a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

p) Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

q) Pension costs

The company operates a defined contribution pension scheme for its employees. There are no further liabilities other than that already recognised in the statement of financial activities.

r) Foreign currency transactions

Transactions in foreign currencies are translated at rates prevailing at the date of the transaction. Balances denominated in foreign currencies are translated at the rate of exchange prevailing at the year end.

s) Accounting estimates and key judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The key sources of estimation uncertainty that have a significant effect on the amounts recognised in the financial statements are the depreciation rates as described above.

t) Operating leases

Rentals payable under operating leases are charged on a straight-line basis over the lease term.

Windmill Hill City Farm Limited

Notes to the financial statements

For the year ended 31 March 2023

2. Prior period comparatives: statement of financial activities

	Restricted £	Unrestricted £	Restated 2022 Total £
Income from:			
Donations	122,547	153,332	275,879
Charitable activities	58,752	1,253,224	1,311,976
Other trading activities	-	580,933	580,933
Investments	-	332	332
Total income	181,299	1,987,821	2,169,120
Expenditure on:			
Raising funds			
Running subsidiary	-	390,111	390,111
Other fundraising activities	-	29,225	29,225
Charitable activities	237,142	1,422,739	1,659,881
Total expenditure	237,142	1,842,075	2,079,217
Net income / (expenditure) and net movement in funds	(55,843)	145,746	89,903

3. Income from donations

	Restricted £	Unrestricted £	2023 Total £
Donations	-	63,882	63,882
Gifts in kind (Google AdWords)	-	37,252	37,252
Grants (note 4)	358,351	28,200	386,551
Total income from donations	358,351	129,334	487,685

	Restricted £	Unrestricted £	2022 Total £
Prior period comparative:			
Donations	-	54,732	54,732
Gifts in kind (Google AdWords)	-	29,225	29,225
Grants (note 4)	122,547	69,375	191,922
Total income from donations	122,547	153,332	275,879

Windmill Hill City Farm Limited

Notes to the financial statements

For the year ended 31 March 2023

4. Grants receivable

	Restricted £	Unrestricted £	2023 Total £
National Lottery	50,358	-	50,358
The Underwood Trust	25,000	25,000	50,000
West of England Combined Authority	49,065	-	49,065
Henry Smith	45,000	-	45,000
Foundation for Children	37,600	-	37,600
Clothworkers	37,000	-	37,000
Veolia	33,667	-	33,667
Bristol City Council	16,748	-	16,748
Quartet	14,220	-	14,220
Power to Change	14,000	-	14,000
BBC Children in Need	9,587	500	10,087
Nisbets Trust	10,000	-	10,000
John James Foundation	9,500	-	9,500
Nineveh Trust	5,000	-	5,000
Aspiration Training Ltd	-	2,000	2,000
Co-op Foundation	1,606	-	1,606
Other grants	-	700	700
	<u>358,351</u>	<u>28,200</u>	<u>386,551</u>

Prior period comparative

	Restricted £	Unrestricted £	2022 Total £
Power to Change	61,919	-	61,919
Bristol City Council	9,364	16,000	25,364
The Underwood Trust	-	25,000	25,000
Foundation for Children	18,800	-	18,800
Nisbet Trust	10,000	-	10,000
Baily Thomas	4,000	5,853	9,853
BBC Children in Need	9,489	-	9,489
Coronavirus Job Retention Scheme	-	9,055	9,055
Lark Trust	-	7,000	7,000
Society of Merchant Venturers	4,680	-	4,680
Education & Skills Funding Agency	-	3,000	3,000
School of Social Entrepreneurs	-	1,667	1,667
Sir Robert McAlpine	1,500	-	1,500
Other grants	150	1,300	1,450
Quartet	600	500	1,100
Co-op Foundation	1,045	-	1,045
University of Bath	1,000	-	1,000
	<u>122,547</u>	<u>69,375</u>	<u>191,922</u>

Windmill Hill City Farm Limited

Notes to the financial statements

For the year ended 31 March 2023

5. Income from charitable activities

	Restricted £	Unrestricted £	2023 Total £
Children, young people & family services	-	1,032,725	1,032,725
Community involvement	75,501	157,599	233,100
Farming activities	-	2,578	2,578
Total income from charitable activities	75,501	1,192,902	1,268,403

	Restricted £	Unrestricted £	Restated 2022 Total £
Children, young people & family services	-	1,114,547	1,114,547
Community involvement	58,752	134,976	193,728
Farming activities	-	3,701	3,701
Total income from charitable activities	58,752	1,253,224	1,311,976

6. Income from other trading activities

	Restricted £	Unrestricted £	2023 Total £
Fundraising income	-	75,250	75,250
Café income and other income of trading subsidiary	-	605,176	605,176
Total income from other trading activities	-	680,426	680,426

	Restricted £	Unrestricted £	Restated 2022 Total £
Fundraising income	-	4,810	4,810
Café income and other income of trading subsidiary	-	576,123	576,123
Total income from other trading activities	-	580,933	580,933

Prior period income has been restated to reclassify community involvement income from other trading activities to charitable activities.

Windmill Hill City Farm Limited

Notes to the financial statements

For the year ended 31 March 2023

7. Income from investments

	2023 £	2022 £
Investment in joint venture	2,785	-
Bank interest	<u>2,515</u>	<u>332</u>
Total income from investments	<u>5,300</u>	<u>332</u>

8. Government grants

The charitable company receives government grants, defined as funding from Bristol City Council, West of England Combined Authority (WECA), HMRC, and National Lottery to fund charitable activities. The total value of such grants in the period ending 31 March 2023 was £490,829 (2022: £488,427). There are no unfulfilled conditions or contingencies attaching to these grants in the current or prior year.

Windmill Hill City Farm Limited

Notes to the financial statements

For the year ended 31 March 2023

9. Total expenditure

	Cost of running subsidiary £	Other fundraising activities £	Community involvement £	Children, young people and family services £	Farming activities £	2023 Total £
Staff costs (note 11)	297,721	34,961	249,270	878,855	201,525	1,662,332
Other direct costs	173,219	37,252	161,169	105,093	125,288	602,021
Support and governance costs						
Premises	-	425	3,027	10,674	2,448	16,574
Communications and IT	-	348	2,478	8,737	2,003	13,566
Office costs	-	785	5,595	19,725	4,523	30,628
Bank charges and interest	-	62	441	1,554	356	2,413
Professional fees	-	232	1,657	5,841	1,340	9,070
Other	-	1,361	9,702	34,205	7,844	53,112
Governance	-	169	1,204	4,245	973	6,591
Depreciation of fixed assets	-	2,333	16,634	58,649	13,448	91,064
Total expenditure	<u>470,940</u>	<u>77,928</u>	<u>451,177</u>	<u>1,127,578</u>	<u>359,748</u>	<u>2,487,371</u>

Windmill Hill City Farm Limited

Notes to the financial statements

For the year ended 31 March 2023

9. Total expenditure

Prior period comparative	Cost of running subsidiary £	Other fundraising activities £	Community involvement £	Children, young people and family services £	Farming activities £	2022 Total £
Staff costs (note 11)	235,121	-	139,553	902,455	183,358	1,460,487
Other direct costs	154,990	29,225	57,631	99,259	91,891	432,996
Support and governance costs						
Premises	-	-	1,345	8,701	1,768	11,814
Communications and IT	-	-	1,848	11,952	2,428	16,228
Office costs	-	-	721	4,661	947	6,329
Bank charges and interest	-	-	323	2,090	425	2,838
Professional fees	-	-	1,122	7,256	1,474	9,852
Other	-	-	4,720	30,018	6,202	40,940
Governance	-	-	841	5,437	1,104	7,382
Depreciation of fixed assets	-	-	10,290	66,541	13,520	90,351
Total expenditure	390,111	29,225	218,394	1,138,370	303,117	2,079,217

Windmill Hill City Farm Limited

Notes to the financial statements

For the year ended 31 March 2023

10. Net movement in funds

This is stated after charging:

	2023 £	2022 £
Depreciation	91,064	90,351
Operating lease payments	1,630	1,630
Trustees' remuneration	Nil	Nil
Trustees' reimbursed expenses	Nil	Nil
Auditors' remuneration:		
▪ Statutory audit	6,100	5,250
▪ Other services	4,444	-

11. Staff costs and numbers

Staff costs were as follows:

	2023 £	2022 £
Salaries and wages	1,489,003	1,347,663
Social security costs	86,581	68,079
Pension costs	22,155	20,151
	1,597,739	1,435,893
Agency staff costs	64,593	24,594
	1,662,332	1,460,487

No employee earned more than £60,000 during the year.

The key management personnel of the charitable company comprise the Trustees, Chief Executive and Senior Management Team. The total employee benefits of the key management personnel were £321,758 (2022: £245,868).

During the year, redundancy payments totalling £691 was paid to one employee (2022: Nil). No amounts were outstanding at year end.

	2023 No.	2022 No.
Average number of employees (headcount)	93	93
Number of charity staff	24	18
Number of trading staff	117	111

Windmill Hill City Farm Limited

Notes to the financial statements

For the year ended 31 March 2023

12. Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes. The charity's trading subsidiary, Windmill Hill Farm Community Enterprises Limited, donates its available profits to the parent charity.

13. Tangible fixed assets

Group and charity	Leasehold property £	Furniture & equipment £	Total £
Cost			
At 1 April 2022	2,489,953	91,866	2,581,819
Additions in year	30,425	15,285	45,710
At 31 March 2023	<u>2,520,378</u>	<u>107,151</u>	<u>2,627,529</u>
Depreciation			
At 1 April 2022	1,390,356	66,601	1,456,957
Charge for the year	82,213	8,851	91,064
At 31 March 2023	<u>1,472,569</u>	<u>75,452</u>	<u>1,548,021</u>
Net book value			
At 31 March 2023	<u>1,047,809</u>	<u>31,699</u>	<u>1,079,508</u>
At 31 March 2022	<u>1,099,597</u>	<u>25,265</u>	<u>1,124,862</u>

14. Investments

	2023 £	2022 £
Investments in joint venture	<u>2,785</u>	<u>-</u>

Details of undertakings

The charity holds a 50% shareholding in Hartcliffe City Farm CIC (company no. 13497886).

The principal activity of Hartcliffe City Farm CIC is to provide a community city farm and gardens that advances the lives of all people in the neighbourhoods in and around Hartcliffe, Bristol, through the provision of services and facilities for work, education and recreation.

Windmill Hill City Farm Limited

Notes to the financial statements

For the year ended 31 March 2023

15. Subsidiary undertakings

Windmill Hill Farm Community Enterprises Limited

A summary of the trading company's profit and loss account is shown below and reflects both external and intercompany sales and purchases.

	2023 £	2022 £
Turnover	609,820	578,593
Cost of sales	<u>(141,689)</u>	<u>(129,678)</u>
Gross profit	468,131	448,915
Administrative expenses	(337,367)	(272,513)
Other operating income	<u>-</u>	<u>5,349</u>
Operating profit	130,764	181,751
Tax on profit on ordinary activities	<u>-</u>	<u>-</u>
Profit for the financial year after taxation	<u><u>130,764</u></u>	<u><u>181,751</u></u>
The aggregate of the assets, liabilities and funds was:		
	2023 £	2022 £
Assets	352,544	323,421
Liabilities	<u>(352,531)</u>	<u>(323,408)</u>
Net assets	<u><u>13</u></u>	<u><u>13</u></u>

16. Parent charity

The parent charity's gross income and the results for the year are disclosed as follows:

	2023 £	2022 £
Gross income	1,975,517	1,781,986
Surplus / (deficit) for the year	<u><u>(45,557)</u></u>	<u><u>89,903</u></u>

Windmill Hill City Farm Limited

Notes to the financial statements

For the year ended 31 March 2023

17. Stock

	The group		The charity	
	2023	2022	2023	2022
	£	£	£	£
Stocks for resale	<u>9,416</u>	<u>10,107</u>	<u>904</u>	<u>904</u>

18. Debtors

	The group		The charity	
	2023	2022	2023	2022
	£	£	£	£
Trade debtors	18,002	12,551	11,907	5,812
Prepayments	10,937	27,713	10,937	11,552
Accrued income	6,909	-	6,193	-
Other debtors	1,590	-	1,590	-
Owed from subsidiary undertaking	-	-	315,960	297,550
	<u>37,438</u>	<u>40,264</u>	<u>346,587</u>	<u>314,914</u>

19. Creditors : amounts due within 1 year

	The group		The charity	
	2023	2022	2023	2022
	£	£	£	£
Trade creditors	46,746	39,250	34,592	33,862
Accruals	37,521	31,398	28,707	27,680
Other taxation and social security	42,840	30,653	39,961	28,303
Other creditors	104,452	125,132	91,928	111,673
Deferred income (see note 20)	21,834	42,458	21,634	41,530
	<u>253,393</u>	<u>268,891</u>	<u>216,822</u>	<u>243,048</u>

20. Deferred income

	The group		The charity	
	2023	2022	2023	2022
	£	£	£	£
At 1 April 2022	42,458	1,897	41,530	1,800
Deferred during the year	21,834	42,458	21,634	41,530
Released during the year	(42,458)	(1,897)	(41,530)	(1,800)
At 31 March 2023	<u>21,834</u>	<u>42,458</u>	<u>21,634</u>	<u>41,530</u>

Deferred income relates to income received in advance for contracts relating to the provision of IAPT services, school visits and corporate volunteering days.

Windmill Hill City Farm Limited**Notes to the financial statements****For the year ended 31 March 2023****21. Analysis of group net assets between funds**

	Restricted funds £	Unrestricted funds £	Total funds £
Tangible fixed assets	1,047,809	31,699	1,079,508
Investment in joint venture	-	2,785	2,785
Current assets	79,774	740,773	820,547
Current liabilities	-	(253,393)	(253,393)
Net assets at 31 March 2023	<u>1,127,583</u>	<u>521,864</u>	<u>1,649,447</u>
Prior year comparative			
	Restricted funds £	Unrestricted funds £	Total funds £
Tangible fixed assets	1,051,123	73,739	1,124,862
Current assets	15,425	823,608	839,033
Current liabilities	-	(268,891)	(268,891)
Net assets at 31 March 2022	<u>1,066,548</u>	<u>628,456</u>	<u>1,695,004</u>

Windmill Hill City Farm Limited

Notes to the financial statements

For the year ended 31 March 2023

22. Movements in funds

	At 1 April 2022 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2023 £
Restricted funds					
Capital funds	1,051,123	-	(82,213)	78,899	1,047,809
<i>Other funds</i>					
Baily Thomas	4,000	-	(4,000)	-	-
BCC Bristol Short Breaks	-	8,973	(2,045)	-	6,928
Bristol Early Years	150	-	-	-	150
Bristol Impact Fund 2	373	58,855	(53,517)	-	5,711
Children in Need Nurture Groups	-	9,587	(8,963)	-	624
Clothworkers	-	37,000	(37,000)	-	-
Foundation for Children	7,471	37,600	(32,509)	-	12,562
Lets Create Jubilee	-	9,993	(9,993)	-	-
Little Roots	3,431	-	(3,431)	-	-
Nineveh Trust	-	5,000	(5,000)	-	-
Nisbet Trust	-	10,000	(10,000)	-	-
NL One World Garden					
Growing & Cooking	-	10,000	(8,073)	-	1,927
NL Platinum Jubilee	-	30,365	(30,365)	-	-
PTC Resilient Community Fund	-	10,000	(10,000)	-	-
The Henry Smith Charity	-	45,000	(27,088)	-	17,912
The Underwood Trust HCF	-	25,000	(15,784)	-	9,216
Theatre project grant funding	-	43,167	-	(30,424)	12,743
WECA Community Support Fund	-	49,065	(49,065)	-	-
Other restricted projects	-	44,247	(32,246)	-	12,001
Total restricted funds	1,066,548	433,852	(421,292)	48,475	1,127,583
Unrestricted funds					
General funds	628,443	1,398,142	(1,456,259)	(48,475)	521,851
Total charity funds	1,694,991	1,831,994	(1,877,551)	-	1,649,434
Non-charitable trading funds	13	609,820	(609,820)	-	13
Total unrestricted funds	628,456	2,007,962	(2,066,079)	(48,475)	521,864
Total funds	1,695,004	2,441,814	(2,487,371)	-	1,649,447

Windmill Hill City Farm Limited

Notes to the financial statements

For the year ended 31 March 2023

22. Movements in funds (continued)

Purposes of restricted funds

Capital funds represent (i) the leasehold property and improvements which are restricted on the basis that the underlying assets could not be sold by the charity; (ii) the Nursery Expansion to provide additional nursery spaces; (iii) the Visitors Centre which was the redevelopment of an information area, reception, exhibition space and visitors centre; (iv) The log cabin for the outdoor classroom; (v) the café redevelopment and interaction centre; and (vi) the Outdoor Theatre. They have a value in use for the charity but no re-sale value.

Baily Thomas funding is for woodwork courses for individuals with learning disabilities.

BCC Bristol Short Breaks funds activities and support sessions targeted at children ages 8-12 with learning difficulties.

Bristol Early Years funding provided training materials for the nursery.

Bristol Impact Fund 2 is a project to create the infrastructure for a rejuvenated community hub in Hartcliffe that will inspire and connect local people, enable them to develop their own way to tackle the inequality they face, and create a confident community organisation, playing an active role in the city.

Children in Need nurture groups is a project focusing on the development of confidence and social skills in children facing hardship.

Clothworkers funded the workshop refit at Hartcliffe City Farm.

Foundation for Children supports a project to create infrastructure to enable school activities at Hartcliffe City Farm.

Lets Create Jubilee funding from the Arts Council supported creative and cultural activities as part of the Queen's Platinum Jubilee celebrations in June 2022.

Little Roots funding supported weekly 'nurture sessions' for 10 families with a focus on families from the BAME community.

Nineveh Charitable Trust supported educational activities in the farm and gardens.

Nisbet Trust supported education activities in the farm and gardens.

NL One World Garden Growing & Cooking Together 2022 funding provided weekly growing and cooking sessions specifically for families from BAME community that live in nearby flats with limited outdoor spaces.

NL Platinum Jubilee funding supported a project to kickstart health and wellbeing activity for the local community.

PTC Resilient Community Fund has enabled the charity to advance in future planning more swiftly with committed time from the leadership team, to develop and grow the organisation, particularly in the areas of digital skills and maturity.

Windmill Hill City Farm Limited

Notes to the financial statements

For the year ended 31 March 2023

22. Movements in funds (continued)

Purposes of restricted funds (continued)

The Henry Smith Charity funding helped to deliver our 'supported volunteer programme' – an ongoing core programme that accepts up to 100 people a year who are close to, or recovering from, mental health crisis.

The Underwood Trust funding supported the development of Hartcliffe City Farm.

Theatre project grant funding is the upsent funds for the outdoor theatre that is currently under construction.

WECA Community Support Fund supported a series of courses, placements and activities for people experiencing mental health challenges.

Other restricted projects include funding from The Co-operative Bank, NHS, Bristol City Council, Warm Spaces, Bristol Local Food Fund and PTC.

Transfers between funds

Transfers between funds represent an immaterial correction to the prior year capital funds to bring this balance in line with the net book value of the restricted assets, and the movement of capitalised restricted expenditure from the Theatre project grant restricted fund to the restricted capital funds.

Windmill Hill City Farm Limited

Notes to the financial statements

For the year ended 31 March 2023

22. Movements in funds (continued)

Prior year comparative	At 1 April 2021 £	Income £	Expenditure £	At 31 March 2022 £
Restricted funds				
Capital funds	1,086,355	55,119	(90,351)	1,051,123
<i>Other funds</i>				
Baily Thomas	-	4,000	-	4,000
Bedminster Green	8,996	1,045	(10,041)	-
Bristol Early Years	-	150	-	150
Bristol Impact Fund	3,553	32,000	(35,553)	-
Bristol Impact Fund 2	-	26,753	(26,380)	373
Children in Need Nurture Groups	-	9,489	(9,489)	-
Foundation for Children	-	18,800	(11,329)	7,471
Little Roots	-	4,680	(1,249)	3,431
Nineveh Trust	4,000	-	(4,000)	-
Nisbets Trust	-	10,000	(10,000)	-
One World Garden (NL)	9,969	-	(9,969)	-
Other restricted projects	9,518	19,263	(28,781)	-
Total restricted funds	1,122,391	181,299	(237,142)	1,066,548
Unrestricted funds				
General funds	482,697	1,403,879	(1,258,133)	628,443
Total charity funds	1,605,088	1,585,178	(1,495,275)	1,694,991
Non-charitable trading funds	13	583,942	(583,942)	13
Total unrestricted funds	482,710	1,987,821	(1,842,075)	628,456
Total funds	1,605,101	2,169,120	(2,079,217)	1,695,004

Windmill Hill City Farm Limited

Notes to the financial statements

For the year ended 31 March 2023

23. Operating lease commitments

The group and charity had operating leases at the year end with total future minimum lease payments as follows:

The group and the charity	Land and buildings		Equipment	
	2023	2022	2023	2022
	£	£	£	£
Amount falling due:				
Within 1 year	126	126	1,504	1,504
Within 1 - 5 years	504	504	752	4,512
Payable after 5 years	2,900	3,026	-	-
	<u>3,530</u>	<u>3,656</u>	<u>2,256</u>	<u>6,016</u>

24. Related party transactions

Windmill Hill Farm Community Enterprises Limited, a company limited by guarantee, forms the trading arm for the charity. Two of the charity's trustees, and the Chief Executive serve on the board of directors of the trading company. During the year the charity provided goods and services to the trading company amounting to £2,115 (2022: £6,080) and recharged overheads of £6,000 (2022: £6,000). In addition, the charity received goods and services totalling £4,644 (2022: £2,470) from the trading company during the year and the trading company made a gift aid payment to the charity of £130,764 (2022: £181,751). At the balance sheet date the trading company owed Windmill Hill City Farm Limited £315,960 (2022: £297,550).

Stephen Sayers, Chief Executive, is also a Trustee of Locality (company number: 2787912). During the year, the charity purchased membership from Locality for £250 (2022: £250). No amounts were outstanding at year end.

During the year, the charity provided goods and services to the charity's joint venture, Hartcliffe City Farm CIC, amounting to £39,219, of which £5,472 was outstanding at year end. In addition, the charity received goods and services totalling £10,444, of which £1,566 was outstanding at year end.