

Trustees' Annual Report for the period 1 April 2020 to 31 March 2021

1ST COLNEY HEATH SCOUT GROUP

Charity registration no. 276951

Contact address: Little Croft, Roestock Lane, Colney Heath, St Albans, Herts AL4 0QW

Governance & Management

1st Colney Heath Scout Group is a registered member of the UK Scout Association (Reg no. 10009915), which is governed by the Scout Association Royal Charter 1912.

St Albans Scout District oversees the running of Colney Heath Scout Group and all other Scout Groups in this part of Hertfordshire. This enables the Groups to share information and advice.

Trustees for Colney Heath Scout Group are recruited from Section leaders, parents, and other supporters within the local community. All Section Leaders and Trustees are volunteers. During the current financial year, the following people served as Trustees: Caroline Kawandami, Tricia Hall, Peter Gough, David Gough, Thomas Llewellyn, Sarah Summerfield, Lorna Connery & Ben Clewett (from 1 Jan 2021). The Trustees have continued to hold monthly meetings via Zoom.

Objectives and Activities

"Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society". (The Scout Association).

Colney Heath Scout Group aims to help young people be doers, thinkers, askers and leaders. Every week our team of volunteers gives them the chance to have fun, experience adventure, and learn skills for life. The Group holds weekly meetings during term times for Beavers, Cubs & Scouts, for boys & girls aged 6-14. The Group also organises nights away / camping trips.

The Group's plan is to continue to grow, become more inclusive, encourage our young people to develop leadership skills, and continue to increase our involvement in the local community.

Achievements & Performance

During the year there were two Covid lockdowns, plus restrictions on meeting numbers, or on meeting indoors. However the Group continued to provide meetings, with many activities taking place online via Zoom, or outdoors when permitted. The year was an enormous success for all involved, with particular benefit to children's mental health during the lockdowns.

Financial Review:

The Group's finances remain strong despite minimal subs being collected during the year, and traditional fundraising activities being unable to take place, both due to Covid. With the help of grants, the Group have raised over £30k towards the refurbishment of the Scout Hut, in order to renew the lease.

The Trustees declare that they have approved the Trustees report above.

Lorna Connery

Treasurer, Colney Heath Scout Group



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

1st Colney Heath Scout Group

**On accounts for the year
ended**

31st March 2021

**Charity no
(if any)**

276951

Set out on pages

3 (attached)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2021**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

28/12/2021

Name:

Sian Willbourne

**Relevant professional
qualification(s) or body
(if any):**

Fellow of the Institute of Chartered Accountants in England and Wales

Address:

32 St Anne's Road, London Colney, AL2 1LJ

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Colney Heath Scout Group – 1 April 2020 to 31 March 2021

INCOME

	CUBS	BEAVERS	SCOUTS	GROUP	TOTAL	Last Year
Subs (after transfer to Group)	£271.00 A	-£125.00 A	£57.50 A	£225.00 A	£428.50	£2,070.50
Fundraising & donations	£0.00	£15.00 A	£0.00	£55.00 A	£70.00	£1,011.50
Hut Hire	£0.00	£0.00	£0.00	£0.00	£0.00	£352.00
Grants	£0.00	£0.00	£0.00	£38,240.93 A	£38,240.93	£370.00
TOTAL	£271.00	-£110.00	£57.50	£38,520.93	£38,739.43	£3,804.00

EXPENDITURE

	CUBS	BEAVERS	SCOUTS	GROUP	TOTAL	Last Year
Capitation & OSM fees	£0.00	£19.00 A	£0.00	£1,050.00 A	£1,069.00	£1,324.00
Legal fees	£0.00	£0.00	£0.00	£1,380.00 A	£1,380.00	£1,740.00
Website fees	£0.00	£0.00	£0.00	£98.24 A	£98.24	£0.00
Camp	£0.00	£0.00	£50.00 A	£0.00	£50.00	£42.95
Activity costs	£0.00	£8.26 A	£0.00	£0.00	£8.26	£308.66
Uniform & equipment	£0.00	£0.00	£35.00 A	£0.00	£35.00	£161.72
Scout hut maintenance	£0.00	£0.00	£0.00	£150.00 A	£150.00	£323.22
Insurance	£0.00	£0.00	£0.00	£239.34 A	£239.34	£535.20
Gas	£0.00	£0.00	£0.00	£178.06 A	£178.06	£296.01
Electricity	£0.00	£0.00	£0.00	£196.25 A	£196.25	£145.02
Water	£0.00	£0.00	£0.00	£1,699.30 A	£1,699.30	£389.66
Cleaning	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Sundries	£0.00	£0.00	£0.00	£0.00	£0.00	£43.20
Ground rent (cheques not cashed by Council)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
TOTAL	£0.00	£27.26	£85.00	£4,991.19	£5,103.45	£5,309.64

	CUBS	BEAVERS	SCOUTS	GROUP	TOTAL	Last Year
Total funds at 31 March 2020	£210.12 B	£1,078.64 D	£200.17 B	£2,162.56 B	£3,651.49	£5,157.13

Net income	£271.00	-£137.26	-£27.50	£33,529.74	£33,635.98	-£1,505.64
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	CUBS	BEAVERS	SCOUTS	GROUP	TOTAL	Last Year
Total funds at 31 March 2021	£481.12 B	£941.38 C	£172.67 B	£35,092.30 B	£37,287.47	£3,651.49

- A Agreed to back up
- B Agreed to bank statement
- C Bank balance agreed as £877.60, remaining cash balance of £63.78 not verified
- D Bank balance agreed as £762.60, remaining cash balance of £316.04 as per prior year workings

Notes:

Due to Covid lockdowns or restrictions on meeting numbers, most activities during the year took place online via Zoom, with a few activities outdoors. As a result of this, minimal subs were collected during the year, and there was minimal expenditure on activities.

The group applied for grants towards the refurbishment of the Scout Hut, in order to renew the lease.

"Capitation" is an annual Scouts national membership fee, which must be paid per child.

Legal costs were for advice, and for correspondence sent to the Council regarding lease renewal.

The water bill is approx £1000 in credit. Refund will appear in 2021-22 accounts.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

1st Colney Heath Scout Group

**On accounts for the year
ended**

31st March 2021

**Charity no
(if any)**

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Sian Willbourne

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