

YARNTON VILLAGE HALL COMMITTEE

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED

31ST MARCH 2024

YARNTON VILLAGE HALL

Annual Report for the year to 31st March 2024

Yarnton Village Hall, The Paddocks, Yarnton, Oxfordshire is registered with the Charity Commission (No. 276932) and constituted by deed of Trust dated 16th October 1978. Yarnton Parish Council is the Holding Trustee of the Charity. Correspondence for the Charity can be addressed either to The Chairman, 48 Aysgarth Road, Yarnton, Kidlington, Oxon, OX5 1ND or to The Secretary, 19 The Paddocks, Yarnton, Kidlington, Oxon, OX5 1TF.

The Village Hall Trust uses the following services on a regular basis:

Bankers:	Santander Commercial Bank, Bridle Road, Bootle, Merseyside, L30 4GB
Insurers:	Ansvar Insurance, Ansvar House, St. Leonards Road, Eastbourne, East Sussex, BN21 3UR.
Investments (COIF):	CCLA, One Angel Lane, London, EC4R 3AB
Independent Examiner:	Mrs. Lynne Whitley, 5 Merton Way, Yarnton, Oxon.

The Charity is administered by a Management Committee comprising:

Chair:	Peter Newin
Vice Chair:	David Thompson
Treasurer:	Jackie Carpenter
Secretary:	Frances Peck
Other members:	Michael Groves, Robin Hearn and Judy Blake.

Trustee committee members are appointed each year at the Annual General Meeting, and officers elected by committee at the first meeting thereafter. The Trust deed allows for four elected members and up to sixteen representative members from village organizations together with a maximum of three co-opted members.

The object of the Charity is to maintain the Village Hall for the communal benefit of the inhabitants of Yarnton and its surrounds. The Management Committee aims to provide first-class hall facilities at an affordable cost to organizations serving the community as well as to individuals within the community. The Charity utilizes the services of a self-employed part-time caretaker (who is responsible for the maintenance and cleaning of the hall) and a self-employed booking secretary.

The Trustees are empowered to invest any surplus funds as they see fit, for the benefit of the Charity.

Activity report

The Hall Management Committee used all the remaining monies held by the Parish Council on our behalf for the purchase of eight chairs with arms, repairs to the main hall windows and as the deposit for the new kitchen work tops. (See page 9 for details).

We would like to thank our part-time caretaker, Mr. Alan Bunning, for keeping the hall clean and tidy and thanks also go to our (extremely busy) booking secretary, Mrs. Lynne Newin, for all her hard work.

We welcomed a new trustee, David Thompson, onto the committee at our AGM which was held on 4th July 2023.

The following work was undertaken in the hall this year:-

- The three toilets were redecorated following the renewal of the flooring last year.
- More storage space was found by rejigging the backstage area to make two new cupboards.
- Our rather tired looking kitchen was totally revamped with new worktops, a shutter door in the hatchway (instead of swing open doors) and a new oven.
- Our lighting systems in the main corridor areas were fitted with movement sensors as they were frequently left on when people exited the building.
- Due to more people now accessing the stage area to go to one of the new cupboards or to collect the microphones (stored backstage) a proper handrail was fitted for hirers safety.
- The old stage curtains were replaced with new ones
- An extra CCTV camera was fitted near the stage door to cover the blind spot along the main corridor. We have had more intrusions this year and the cameras are very helpful when reporting these ASB incidents to the police.

All cash reserves are instantly accessible in the event that they are required immediately although it remains the intention of the Trustees to ensure that sufficient funds are secured in order to be able to undertake any major work that will be required to the hall in the future.

The Trustees acknowledge, with thanks, support from the Parish Council - the Management Committee runs the Village Hall for the benefit of all in the local community.

The Hall Charity is affiliated to Community First Oxfordshire and benefits from free advice on matters affecting Village Halls.

Accounts for the year ended 31st March 2024

1. Receipts & Payments Account - General Purposes Fund

<u>Income:</u>	<u>£</u>	<u>£</u>	<u>2022/23</u>
Grants and Donations:			
Yarnton Parish Council	0.00		0.00
Cherwell District Council	0.00		0.00
Sundry Donations	0.00		0.00
		0.00	
Trading activities:			
Hall income	32,740.25		27,539.00
Misc income	40.00		0.00
		32,780.25	
Investment Income:			
COIF Deposit Fund Interest		2,417.09	866.14
Change in returnable deposits held:		-1.00	606.00
Total Receipts:		35,196.34	29,011.14
<u>Direct Charitable Expenditure:</u>			
Cleaning costs	4,354.43		4,235.21
Repairs and redecoration	19,397.47		9,541.84
Water rates (metered)	723.44		394.62
Heating and lighting	3,479.70		2,337.08
Licences & annual charges	1,015.93		870.05
Hall Insurance	1,282.24		1,197.89
		30,253.21	
<u>Other expenditure:</u>			
CFO subscription	50.00		50.00
Administrative expenses	1,748.83		1,751.63
Broadband	576.00		570.60
Sundry expenses	253.99		262.14
		2,628.82	
Total Payments		32,882.03	21,211.06
Net receipts for the year:		2,314.31	7,800.08
Cash and bank balances as at 1st April 2023		79,806.90	72,006.82
Cash and bank balances as at 31st March 2024		82,121.21	79,806.90

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2. Receipts & Payments Account - COIF Fund

	£	2022/23
Withdrawals during year	0.00	0.00
Deposits during year:	0.00	0.00
Interest received:	2,417.09	866.14
Balance as at 1st April 2023	49,719.64	48,853.50
Balance as at 31st March 2024:	52,136.73	49,719.64

3. Statement of Assets and Liabilities as at 31st March 2024**Monetary Assets:****Bank & Cash balances:**

Current account	29,706.21	29,924.26
Cash in Hand	278.27	163.00
Total for General Purposes Fund:	29,984.48	30,087.26

Bank deposit (COIF Deposit Fund)	52,136.73	49,719.64
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Total for Building Fund:	52,136.73	49,719.64
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Liabilities:

Returnable deposits held:	1,105.00	1,106.00
Total Monetary Assets:	81,016.21	78,700.90

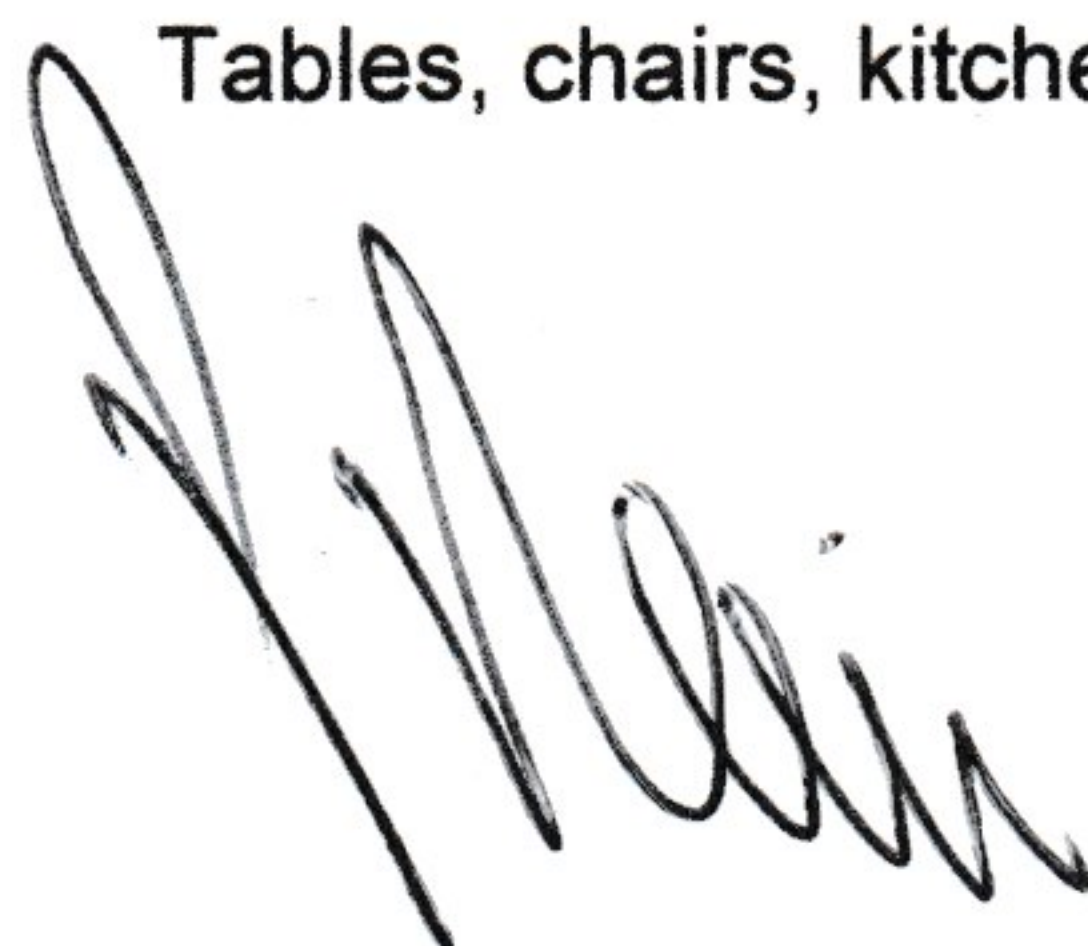
Non-Monetary Assets:**Permanent Endowment:**

Land and buildings used by the Charity: The Village Hall
(Freehold Title vested in the Official Custodian for Charities)

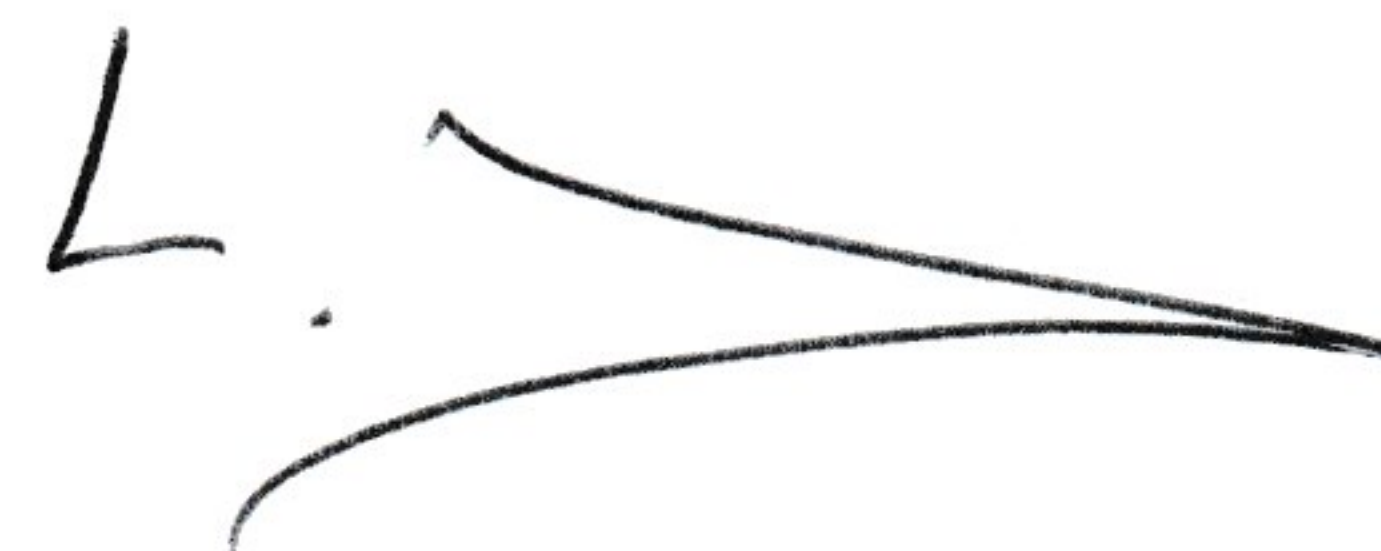
Other Assets (non-endowed) - held for functional use by the charity:

Furniture and Equipment in hall as per inventory (costs unknown):

Tables, chairs, kitchen equipment etc.



Peter Newin, Chairman
Year end 31st March 2024



L Whitley (Independent Examiner)
Year end 31st March 2024

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Current account reconciliation as at 31/03/24

Balance per statement at 31/03/24:	£ 29,269.21
Uncleared Cheques	£ 437.00
Balance at 31/03/24 per Ledger:	£ 29,706.21

COIF Charities Deposit account reconciliation as at 31/03/24

Balance per statement at 31/03/24:	£ 52,136.73
No outstanding transactions	£ 0.00
Balance at 31/03/24 per Ledger:	£ 52,136.73

Treasurers statement re: cash in hand

I certify and confirm that the amount of "cash in hand" held by me on behalf of the Yarnton Village Hall Committee, as at 31st March 2024, is £278.27

Signed:  (Treasurer)

Independent Examiner's Report

Yarnton Village Hall Accounts

Year ended 31st March 2024

I have examined the books, bank statements and vouchers and am satisfied they are correct and that the accounts presented are in accordance therewith.



Lynne Whitley

Year end 31st March 2024

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Details of expenditure:**Maintenance, repairs & redecoration:-**

S Radley (cut grass etc - inv dated 05.05.23)	£ 170.00
P M Newin - Tarmac & sealer / Fitted outside tap	£ 63.60
Thomas Cleary & Sons (INV-26558) sand and seal main hall floor	£ 1,302.00
Alan Whitley (redecorate toilets x 3)	£ 885.00
S Radley (cut grass etc - inv rec'd 28.06.23)	£ 250.00
Matthew Rudge (inv 1283) extra work in back garden	£ 420.00
L Newin - 48 mugs	£ 235.87
Music and Sounds - Inv YVH009 (upgrade PA system)	£ 2,400.00
R M Electrical Services - Inv 20419 (Main hall / Stage cupboard lights)	£ 445.00
R A H Carpentry - Stage cupboard (inv 774)	£ 1,040.32
S Radley (cut grass etc - inv rec'd 10.08.23)	£ 180.00
L Newin - Batteries, 8 Keys & Glue	£ 68.48
Mark Humphris (Refrige & Air Con Ltd) inv 6405	£ 510.00
S Radley (cut grass etc - inv rec'd 12.10.23)	£ 195.00
Sherwood Kitchens (Inv W2905) Supply & fit new oven	£ 2,043.60
S Radley (cut grass etc - inv rec'd 04.12.23)	£ 230.00
R M Electrical Services - Inv 20864 (sensors for lights etc)	£ 2,310.00
L Newin - Umbrella Stand	£ 35.99
Elite Garage Doors (Midlands) Ltd - Inv 14109SM	£ 1,300.00
Sherwood Kitchens (Inv W2905) Balance new worktops	£ 2,637.04
L Newin - manhole cover keys & spare padlock for gate	£ 41.48
R M Electrical Services - Inv 20954 (fix light in MH)	£ 144.00
L Newin - 4 new teapots from Cheffline Ltd	£ 91.96
S Radley (concreting in post - inv dated 23.01.24)	£ 120.00
R A H Carpentry - Lockbar on back gates (inv 824)	£ 62.50
L Newin - 24 mugs & combi padlock for back gates	£ 67.48
R A H Carpentry - Handles & Handrail for Stage Stairs (inv 830)	£ 195.00
L Newin - Dish Drainer	£ 15.99
P & L Newin - Fix leak in electrics cupboard & WD40 spray	£ 68.16
Chris Lewis - Inv 177532 (Extra CCTV camera)	£ 684.00
Cameo Curtains Ltd (INV-2771) 50% deposit for stage curtains	£ 1,185.00

Total £19,397.47

Licences & annual charges:-

Abbot Fire Group (annual extinguisher service) inv 72239	£ 276.59
JPW Plumbing (Gas safety cert. Boilers - inv 919)	£ 210.00
ico licence (02.11.23 to 01.11.24) Ref ZB257198	£ 35.00
Chris Lewis - 1 Year maintenance for CCTV (01/11/23-31/10/24)	£ 176.40
Brown Bin - CDC Subscription number - 51044855	£ 49.00
PPL/PRS Ltd - inv SIN2630194 (06/02/24 to 05/02/25)	£ 268.94

Total £ 1,015.93

Sundry (Misc) Expenses:-

Gift for Independent Examiner	£ 40.00
L Newin - Vax SpotWash Cleaner and 1L solution	£ 113.99
Donation to Village News	£ 100.00

Total £ 253.99

YARNTON PARISH COUNCIL
VILLAGE HALL ACCOUNT 1.4.23 – 31.3.24

Balance Year end 31.3.23	£3542.47
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Income

TOTAL INCOME	<u>0.00</u>
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Expenditure

14.7.23 Morleys (Purchase eight chairs with arms)	838.95
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5.10.23 Morleys (Balance on chairs)	81.05
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20.10.23 Simons Glazing (Window lock mechanism)	220.00
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13.11.23 Sherwood Kitchens (kitchen furniture)	2402.47
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TOTAL EXPENDITURE	<u>3542.47</u>
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Balance 1.4.23	<u>3542.47</u>
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Income	0.00
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Expenditure	<u>3542.47</u>
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BALANCE 31.3.24	<u>0.00</u>
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