

**YARNTON VILLAGE HALL COMMITTEE**

**ANNUAL REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED**

**31<sup>ST</sup> MARCH 2023**



## YARNTON VILLAGE HALL

### Annual Report for the year to 31<sup>st</sup> March 2023

Yarnton Village Hall, The Paddocks, Yarnton, Oxfordshire is registered with the Charity Commission (No. 276932) and constituted by deed of Trust dated 16<sup>th</sup> October 1978. Yarnton Parish Council is the Holding Trustee of the Charity. Correspondence for the Charity can be addressed either to The Chairman, 48 Aysgarth Road, Yarnton, Kidlington, Oxon, OX5 1ND or to The Secretary, 19 The Paddocks, Yarnton, Kidlington, Oxon, OX5 1TF.

The Village Hall Trust uses the following services on a regular basis:

Bankers:	Santander Commercial Bank, Bridle Road, Bootle, Merseyside, L30 4GB
Insurers:	Ansvar Insurance, Ansvar House, St. Leonards Road, Eastbourne, East Sussex, BN21 3UR.
Investments (COIF):	CCLA, One Angel Lane, London, EC4R 3AB
Independent Examiner:	Mrs. Lynne Whitley, 5 Merton Way, Yarnton, Oxon.

The Charity is administered by a Management Committee comprising:

Chair:	Peter Newin
Vice Chair:	Michael Groves
Treasurer:	Jackie Carpenter
Secretary:	Frances Peck
Other members:	Robin Hearn and Judy Blake.

Trustee committee members are appointed each year at the Annual General Meeting, and officers elected by committee at the first meeting thereafter. The Trust deed allows for four elected members and up to sixteen representative members from village organizations together with a maximum of three co-opted members.

The object of the Charity is to maintain the Village Hall for the communal benefit of the inhabitants of Yarnton and its surrounds. The Management Committee aims to provide first class hall facilities at an affordable cost to organizations serving the community as well as to individuals within the community. The Charity utilizes the services of a self-employed part-time caretaker (who is responsible for the maintenance and cleaning of the hall) and a self-employed booking secretary.

The Trustees are empowered to invest any surplus funds as they see fit, for the benefit of the Charity.



## Activity report

The Hall Management Committee did not request a grant from the Parish Council this year. All retained monies held by them are for the new porch for the front door which has been unavoidably delayed due to the repercussions of Covid (See page 9 for details).

We would like to thank our part-time caretaker, Mr. Alan Bunning, for keeping the hall clean and tidy and thanks also go to our (very busy) booking secretary, Mrs. Lynne Newin, for all her hard work.

Most of the work undertaken on the hall this year was by way of maintenance:-

- New flooring was laid in the kitchen and toilets as the old flooring had seen better days
- Parts of the heating system were upgraded to provide more warmth and maximize efficiency especially in light of our greatly increasing heating bills
- The fittings in the gentleman's toilets were renewed
- We upgraded the wi-fi system in the hall - several hirers were having trouble connecting to their music for their parties and there were frequent "dropouts"
- We added to our firefighting equipment after a full fire risk assessment was conducted in the summer

We have had to write off two outstanding invoices (value £54.00) as the hirer appears to have disappeared completely. The money was not really the issue but the retention of the front door key was troubling.

The CCTV system we installed last year seems to be working well as a deterrent so this has turned out to be a very worthwhile investment.

All cash reserves are instantly accessible in the event that they are required immediately although it remains the intention of the Trustees to ensure that sufficient funds are secured in order to be able to undertake any major work that will be required to the hall in the future.

The Trustees acknowledge with thanks the continued support from the Parish Council which enables the Management Committee to run the Village Hall for the benefit of the community.

The Hall Charity is affiliated to Community First Oxfordshire and benefits from free advice on matters affecting Village Halls.



**Accounts for the year ended 31st March 2023**

**1. Receipts & Payments Account - General Purposes Fund**

<b><u>Income:</u></b>	<b><u>£</u></b>	<b><u>£</u></b>	<b><u>2021/22</u></b>
Grants and Donations:			
Yarnton Parish Council	0.00		0.00
Cherwell District Council	0.00		2,667.00
Sundry Donations	0.00		0.00
		0.00	
Trading activities:			
Hall income	27,539.00		23,442.00
200 Club Gross receipts	0.00		0.00
Misc income	0.00		0.00
		27,539.00	
Investment Income:			
COIF Deposit Fund Interest		866.14	20.76
Change in returnable deposits held:		606.00	400.00
<b>Total Receipts:</b>		<b><u>29,011.14</u></b>	<b><u>26,529.76</u></b>
<b><u>Direct Charitable Expenditure:</u></b>			
Cleaning costs	4,235.21		3,606.06
Repairs and redecoration	9,541.84		11,179.76
Water rates (metered)	394.62		-46.31
Heating and lighting	2,337.08		1,670.45
Licences & annual charges	870.05		145.82
Hall Insurance	1,197.89		1,213.99
		18,576.69	
<b><u>Other expenditure:</u></b>			
200 Club Prizes	0.00		0.00
CFO subscription	50.00		50.00
Administrative expenses	1,751.63		1,570.57
Broadband	570.60		412.50
Sundry expenses	262.14		51.00
		2,634.37	
<b>Total Payments</b>		<b><u>21,211.06</u></b>	<b><u>19,853.84</u></b>
<b>Net receipts for the year:</b>		<b>7,800.08</b>	<b>6,675.92</b>
Cash and bank balances as at 1st April 2022		72,006.82	65,330.90
<b>Cash and bank balances as at 31st March 2023</b>		<b><u>79,806.90</u></b>	<b><u>72,006.82</u></b>

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<b><u>2. Receipts &amp; Payments Account - COIF Fund</u></b>	<b><u>£</u></b>	<b><u>2021/22</u></b>
Withdrawals during year	0.00	0.00
Deposits during year:	0.00	0.00
Interest received:	866.14	20.76
Balance as at 1st April 2022	48,853.50	48,832.74
<b>Balance as at 31st March 2023:</b>	<b><u>49,719.64</u></b>	<b><u>48,853.50</u></b>

### **3. Statement of Assets and Liabilities as at 31st March 2023**

#### **Monetary Assets:**

##### **Bank & Cash balances:**

Current account	29,924.26	23,069.47
Cash in Hand	163.00	83.85
<b>Total for General Purposes Fund:</b>	<b><u>30,087.26</u></b>	<b><u>23,153.32</u></b>
Bank deposit (COIF Deposit Fund)	49,719.64	48,853.50
<b>Total for Building Fund:</b>	<b><u>49,719.64</u></b>	<b><u>48,853.50</u></b>
<b><u>Liabilities:</u></b>		
Returnable deposits held:	1,106.00	500.00
<b>Total Monetary Assets:</b>	<b><u>78,700.90</u></b>	<b><u>71,506.82</u></b>

#### **Non-Monetary Assets:**

##### **Permanent Endowment:**

Land and buildings used by the Charity: The Village Hall  
(Freehold Title vested in the Official Custodian for Charities)

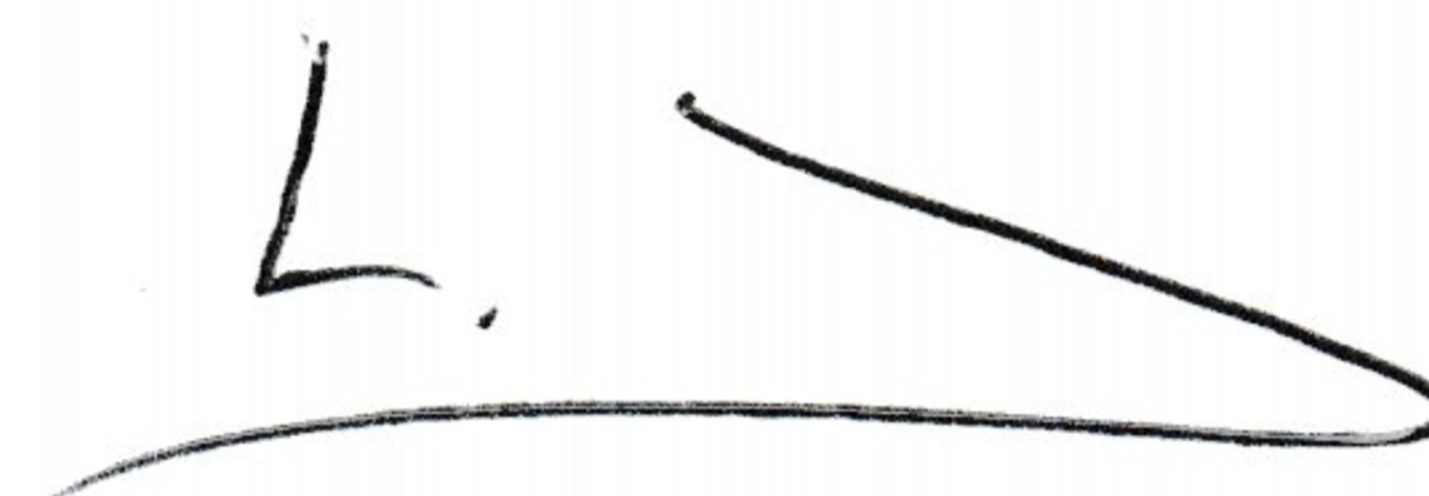
##### **Other Assets (non-endowed) - held for functional use by the charity:**

Furniture and Equipment in hall as per inventory (costs unknown):

Tables, chairs, kitchen equipment etc.



Peter Newin, Chairman  
Year end 31st March 2023



L Whitley (Independent Examiner)  
Year end 31st March 2023

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**Current account reconciliation as at 31/03/23**

Balance per statement at 31/03/23:	£ 29,924.26
No outstanding transactions	£ 0.00
Balance at 31/03/23 per Ledger:	£ 29,924.26

**COIF Charities Deposit account reconciliation as at 31/03/23**

Balance per statement at 31/03/23:	£ 49,719.64
No outstanding transactions	£ 0.00
Balance at 31/03/23 per Ledger:	£ 49,719.64

**Treasurers statement re: cash in hand**

I certify and confirm that the amount of "cash in hand" held by me on behalf of the Yarnton Village Hall Committee, as at 31<sup>st</sup> March 2023, is £163.00.

Signed:



(Treasurer)

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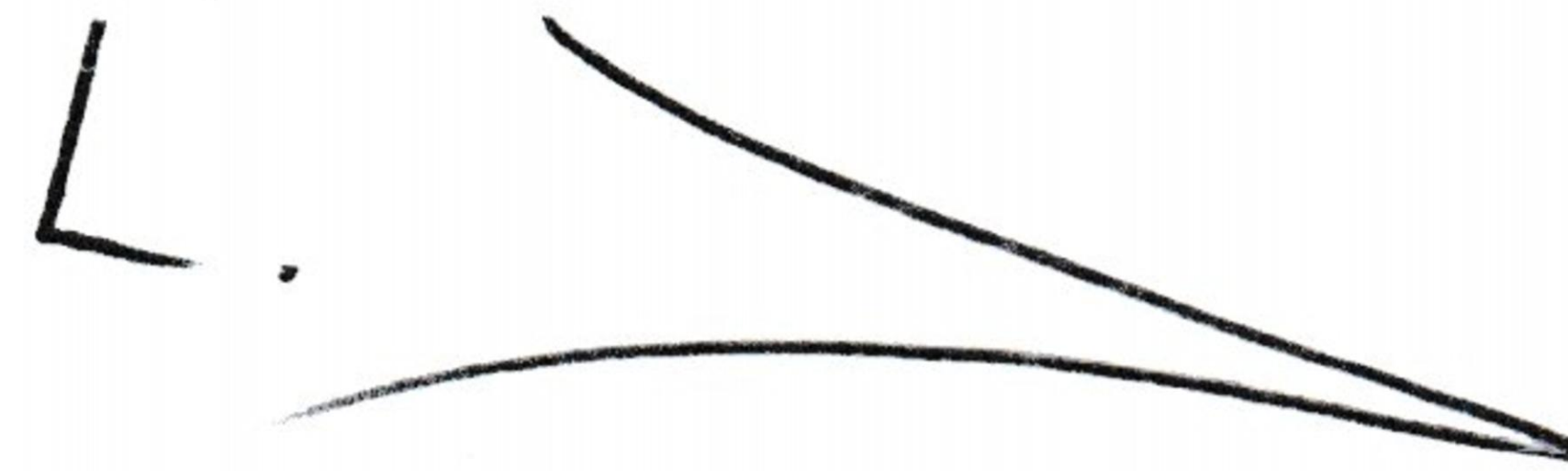


**Independent Examiner's Report**

**Yarnton Village Hall Accounts**

**Year ended 31st March 2023**

I have examined the books, bank statements and vouchers and am satisfied they are correct and that the accounts presented are in accordance therewith.



Lynne Whitley

Year end 31st March 2023



**Details of expenditure:****Maintenance, repairs & redecoration:-**

Shaun Pike (Inv 215) fit new radiator in PC office	£ 300.00
R M Electrical Services - Inv 19267 (PC rad wired back to boiler)	£ 998.40
S Radley (cut grass / jet wash patio etc (inv 23.04.22)	£ 873.00
G Richardson Windows Ltd (inv 8749) repair two windows	£ 156.00
L Newin - 4 Yale keys for Back Room	£ 24.00
L Newin - 10 window keys	£ 50.00
S Radley (cut grass, weed etc 11 & 25 May, 7 June)	£ 180.00
S Radley (cut grass, weed etc 23 June & 25 July)	£ 120.00
R A H Carpentry - 2 Door locks (inv 720)	£ 246.19
Webb flooring - INV0231 (New flooring kitchen & three loos)	£ 2,590.00
P M Newin - fittings for three urinals	£ 75.81
R A H Carpentry - First Aid cupboard door (inv 725)	£ 95.10
L Newin - "Accessible Toilet" & "First Aid Kit" stickers	£ 13.23
R M Electrical Services - inv 19567 (main hall lights)	£ 277.20
P M Newin - 2 new radiators for toilets	£ 133.80
Music and Sounds - Inv YVH007 (Maintenance check AV system)	£ 120.00
L Newin - 2 new First Aid boxes	£ 19.04
S Radley (cut grass, weed etc 26 Sept & 21 Oct)	£ 120.00
Shaun Pike (Inv 272) fix new fittings in Gents	£ 90.00
Abbot Fire Group (new extinguishers etc - inv 70355)	£ 382.72
Shaun Pike (Inv 274) fit new radiators in toilets	£ 150.00
L Newin - new batteries	£ 7.50
R M Electrical Services - inv 19774 (moved switch)	£ 255.60
S Radley (clear leaves, strim grass etc 18 Nov 6 Dec)	£ 180.00
L Newin - extra Yale keys for Back Room	£ 25.00
L Newin - Wood Finishes Direct (inv 1844390)	£ 109.68
R A H Carpentry - Modern cupboard (inv 746)	£ 64.00
L Newin - new padlock for gate	£ 31.49
Shaun Pike (Inv 296) fix leak in Gents	£ 85.00
Music and Sounds - Inv YVH008 (Access points for Wi-Fi)	£ 790.00
R M Electrical Services (inv 20052) Cabling etc for Wi-Fi	£ 921.60
P M Newin - 3 new syphons for gents	£ 57.48

**Total** £ 9,541.84

**Licences & annual charges:-**

PPL PRS Ltd - inv SIN2042015 (06.02.22 to 05.02.23) last financial year	£ 154.33
Abbot Fire Group (annual extinguisher service)	£ 79.12
ico licence (02.11.22 to 01.11.23) Ref ZB257198	£ 35.00
Brown Bin - CDC Subscription number - 50614725	£ 39.00
PPL/PRS Ltd - inv SIN2284870 (06/02/23 to 05/02/24)	£ 562.60

**Total** £ 870.05

**Sundry (Misc) Expenses:-**

Gift for Independent Examiner	£ 40.00
L Newin - New Microwave (from AO)	£ 180.00
L Newin - 24 soup / pudding bowls	£ 42.14

**Total** £ 262.14



**YARNTON PARISH COUNCIL**  
**VILLAGE HALL ACCOUNT 1.4.22 – 31.3.23**

Balance Year end 31.3.22	£3542.47
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Income

TOTAL INCOME	<u>0.00</u>
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Expenditure

TOTAL EXPENDITURE	<u>0.00</u>
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Balance 1.4.22	<u>3542.47</u>
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Income	0.00
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Expenditure	<u>0.00</u>
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BALANCE 31.3.23	<u>£3542.47</u>
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