



YARNTON VILLAGE HALL COMMITTEE

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED

31ST MARCH 2022

YARNTON VILLAGE HALL

Annual Report for the year to 31st March 2022

Yarnton Village Hall, The Paddocks, Yarnton, Oxfordshire is registered with the Charity Commissioners (No. 276932) and constituted by deed of Trust dated 16th October 1978. Yarnton Parish Council is the custodian Trustee of the Charity. Correspondence for the Charity can be addressed either to The Chairman, 48 Aysgarth Road, Yarnton, Kidlington, Oxon, OX5 1ND or to The Secretary, 19 The Paddocks, Yarnton, Kidlington, Oxon, OX5 1TF.

The Village Hall Trust uses the following services on a regular basis:

| | |
|-----------------------|--|
| Bankers: | Santander Commercial Bank, Bridle Road, Bootle, Merseyside, L30 4GB |
| Insurers: | Ansvar Insurance, Ansvar House, St. Leonards Road, Eastbourne, East Sussex, BN21 3UR. |
| Investments: | COIF, CCLA Investment Management Ltd., Senator House, 85 Queen Victoria Street, London, EC4V 4ET |
| Independent Examiner: | Mrs. Lynne Whitley, 5 Merton Way, Yarnton, Oxon. |

The Charity is administered by a Management Committee comprising:

| | |
|----------------|-----------------------------|
| Chairman: | Peter Newin |
| Vice Chairman: | Michael Groves |
| Treasurer: | Jackie Carpenter |
| Secretary: | Frances Peck |
| Other members: | Robin Hearn and Judy Blake. |

Trustee committee members are appointed each year at the Annual General Meeting, and officers elected by committee at the first meeting thereafter. The Trust deed allows for four elected members and up to sixteen representative members from village organizations together with a maximum of three co-opted members.

The object of the Charity is to maintain the Village Hall for the communal benefit of the inhabitants of Yarnton and its surrounds. The Management Committee aims to provide first class hall facilities at an affordable cost to organizations serving the community as well as to individuals within the community. The Charity utilizes the services of a self-employed part time caretaker (who is responsible for the maintenance and cleaning of the hall) and a self-employed booking secretary.

The Trustees are empowered to invest any surplus funds as they see fit, for the benefit of the Charity.

Activity report

The Hall Management Committee did not request a grant from the Parish Council this year but did use some of the retained monies for a new CCTV system. The remainder will go towards the new porch for the front door. (See page 9 for details)

Due to work commitments Laura Day stepped down from the committee - we thank Laura for her work with us. We then welcomed a new committee member, Judy Blake, who represents the WI.

We would like to thank our part time caretaker, Mr. Alan Bunning, for keeping the hall clean and tidy and thanks also go to our (very busy) booking secretary, Mrs. Lynne Newin, for all her hard work.

We have (reluctantly) decided to discontinue the 200 Club. We are few in number and collecting the subscriptions can be a very time-consuming task. There are quite a few previous members who have either left us, moved away from the village or are still reluctant to make contact with too many people at the moment. We would like to thank Lynne and the other collectors for all their hard work in previous years.

CCTV :- We are currently experiencing a lot of problems with youths breaking into the hall at various times and disturbing our hirers by banging on doors and windows etc. A certain degree of damage has been incurred (including broken windows) and the committee decided to instal a CCTV system in order to try and discourage this behaviour. It should also provide some degree of protection and reassurance for anyone who is using the hall legitimately. We have been in close liaison with the police and have implemented their advice re locks on windows and the bin store.

New Boilers were installed in July 2021. These are far more efficient than the old ones which had been in situ for a good number of years. The new ones come with a 10-year warranty thus saving us unnecessary insurance payments.

We applied for, and were awarded, the sum of £2,667.00 from Cherwell District Council in respect of the COVID-19 - Omicron Hospitality and Leisure Grant.

All cash reserves are instantly accessible in the event that they are required immediately although it remains the intention of the Trustees to ensure that sufficient funds are secured in order to be able to undertake any major work that will be required to the hall in the future.

The Trustees acknowledge with thanks the continued support from the Parish Council which enables the Management Committee to run the Village Hall for the benefit of the community.

The Hall Charity is affiliated to Community First Oxfordshire and benefits from free advice on matters affecting Village Halls.

Accounts for the year ended 31st March 2022

1. Receipts & Payments Account - General Purposes Fund

| <u>Income:</u> | <u>£</u> | <u>£</u> | <u>2020/21</u> |
|---|-----------------|------------------|-----------------------|
| Grants and Donations: | | | |
| Yarnton Parish Council | 0.00 | | 0.00 |
| Cherwell District Council | 2,667.00 | | 20,707.83 |
| Sundry Donations | 0.00 | | 0.00 |
| | | 2,667.00 | |
| Trading activities: | | | |
| Hall income | 23,442.00 | | 7,361.00 |
| 200 Club Gross receipts | 0.00 | | 0.00 |
| Misc income | 0.00 | | 0.00 |
| | | 23,442.00 | |
| Investment Income: | | | |
| COIF Deposit Fund Interest | | 20.76 | 57.94 |
| Change in returnable deposits held: | | 400.00 | 100.00 |
| Total Receipts: | | 26,529.76 | 28,226.77 |
| <u>Direct Charitable Expenditure:</u> | | | |
| Cleaning costs | 3,606.06 | | 2,911.96 |
| Repairs and redecoration | 11,179.76 | | 16,028.89 |
| Water rates (metered) | -46.31 | | 313.44 |
| Heating and lighting | 1,670.45 | | 1,389.75 |
| Licences & annual charges | 145.82 | | 784.92 |
| Hall & Boiler Insurance | 1,213.99 | | 1,671.15 |
| | | 17,769.77 | |
| <u>Other expenditure:</u> | | | |
| 200 Club Prizes | 0.00 | | 0.00 |
| CFO subscription | 50.00 | | 50.00 |
| Administrative expenses | 1,570.57 | | 1,134.99 |
| Broadband | 412.50 | | 360.00 |
| Sundry expenses | 51.00 | | 48.50 |
| | | 2,084.07 | |
| Total Payments | | 19,853.84 | 24,693.60 |
| Net receipts for the year: | | 6,675.92 | 3,533.17 |
| Cash and bank balances as at 1st April 2021 | | 65,330.90 | 61,797.73 |
| Cash and bank balances as at 31st March 2022 | | 72,006.82 | 65,330.90 |

| 2. Receipts & Payments Account - COIF Fund | £ | 2020/21 |
|---|------------------|------------------|
| Withdrawals during year | 0.00 | 0.00 |
| Deposits during year: | 0.00 | 0.00 |
| Interest received: | 20.76 | 57.94 |
| Balance as at 1st April 2021 | 48,832.74 | 48,774.80 |
| Balance as at 31st March 2022: | 48,853.50 | 48,832.74 |

3. Statement of Assets and Liabilities as at 31st March 2022

Monetary Assets:

Bank & Cash balances:

| | | |
|---|------------------|------------------|
| Current account | 23,069.47 | 16,223.87 |
| Cash in Hand | 83.85 | 274.29 |
| Total for General Purposes Fund: | 23,153.32 | 16,498.16 |
| Bank deposit (COIF Deposit Fund) | 48,853.50 | 48,832.74 |
| Total for Building Fund: | 48,853.50 | 48,832.74 |

Liabilities:

| | | |
|-------------------------------|------------------|------------------|
| Returnable deposits held: | 500.00 | 100.00 |
| Total Monetary Assets: | 71,506.82 | 65,230.90 |

Non-Monetary Assets:


Permanent Endowment:

Land and buildings used by the Charity: The Village Hall
(Freehold Title vested in the Official Custodian for Charities)

Other Assets (non-endowed) - held for functional use by the charity:

Furniture and Equipment in hall as per inventory (costs unknown):

Tables, chairs, kitchen equipment etc.



Peter Newin, Chairman
Year end 31st March 2022



L Whitley (Independent Examiner)
Year end 31st March 2022

Current account reconciliation as at 31/03/22

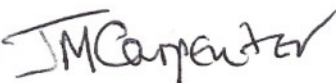
| | |
|------------------------------------|-------------|
| Balance per statement at 31/03/22: | £ 23,069.47 |
| No outstanding transactions | £ 0.00 |
| Balance at 31/03/22 per Ledger: | £ 23,069.47 |

COIF Charities Deposit account reconciliation as at 31/03/22

| | |
|------------------------------------|-------------|
| Balance per statement at 31/03/22: | £ 48,853.50 |
| No outstanding transactions | £ 0.00 |
| Balance at 31/03/22 per Ledger: | £ 48,853.50 |

Treasurers statement re: cash in hand

I certify and confirm that the amount of cash in hand held by me on behalf of the Yarnton Village Hall Committee, as at 31st March 2022, is £83.85.

Signed:  (Treasurer)

Independent Examiner's Report

Yarnton Village Hall Accounts

Year ended 31st March 2022

I have examined the books, bank statements and vouchers and am satisfied they are correct and that the accounts presented are in accordance therewith.



Lynne Whitley

Year end 31st March 2022

Details of expenditure:

Maintenance, repairs & redecoration:-

| | |
|---|-------------------|
| Music and Sounds - Inv YVH006 - Maint check & Bluetooth connection | £ 340.00 |
| Replacement guttering | £ 77.94 |
| Thomas Cleary & Sons Flooring (Refurbish Main Hall floor - INV-25477) | £ 3,120.00 |
| Shaun Pike (Inv 105) refit / repair guttering | £ 150.00 |
| R M Electrical Services - inv 18478 | £ 93.60 |
| TLC - Inv 12103690 (2 combi padlocks for bin store) | £ 29.51 |
| Dynamic Designs Inv 10712 (New exterior notice board) | £ 186.00 |
| S Radley (cut grass etc - inv 01.07.21) | £ 150.00 |
| JPW Plumbing (2 New Boilers - inv 825) fitted w/c 19 July | £ 5,388.00 |
| S Radley (cut grass etc - inv 15/07/21 & 04/08/21) | £ 100.00 |
| TLC - Inv 12309720 (1 combi padlock for bin store) | £ 14.76 |
| Shaun Pike (Inv 148) Clear guttering | £ 90.00 |
| S Radley (cut grass etc - inv 26/08/21 & 21/09/21) | £ 100.00 |
| Ady Podbery Grounds Care (inv 4230 - Maretail) | £ 48.00 |
| S Radley (cut grass etc - inv 11/11/21 & 15/11/21) | £ 80.00 |
| 4 x 5ltr sanitizer plus "CCTV in operation" sticker | £ 51.92 |
| G Richardson Windows Ltd (inv 8683) Repair back room window | £ 104.40 |
| L Newin - batteries | £ 7.47 |
| R A H Carpentry - 3 Door locks + shelf (inv 667) | £ 255.00 |
| R M Electricals Services - inv 18960 | £ 120.00 |
| 3 x Combi Locks for Bin store (B&Q) | £ 39.00 |
| G Richardson Windows Ltd (inv 8704) Repair kitchen window | £ 226.00 |
| L Newin - new kitchen tap | £ 82.75 |
| Replacement motor for heating valve | £ 25.46 |
| New radiator for PC office (BestHeating) | £ 299.95 |
| Total | £11,179.76 |

Licences & annual charges:-

| | | |
|---|---------------------------------|-----------------|
| PPL / PRS Licenses | ** Annual bill not yet received | £ |
| Abbot Fire Group (annual extinguisher service) | | £ 74.82 |
| ico license for CCTV (02.11.21 to 01.11.22) Registration reference - ZB257198 | | £ 35.00 |
| Brown Bin - CDC Subscription number - 50108657 | | £ 36.00 |
| Total | | £ 145.82 |

Sundry (Misc) Expenses:-

| | |
|-------------------------------|----------------|
| Gift for Independent Examiner | £ 30.00 |
| L Newin - 4 keys and fobs | £ 21.00 |
| Total | £ 51.00 |

YARNTON PARISH COUNCIL
VILLAGE HALL ACCOUNT 1.4.21 – 31.3.22

| | |
|--------------------------|----------|
| Balance Year end 31.3.21 | £6935.47 |
|--------------------------|----------|

Income

| | |
|--------------|-------------|
| TOTAL INCOME | <u>0.00</u> |
|--------------|-------------|

Expenditure

| | |
|---|---------|
| 15.11.21 Chris Lewis (Deposit for CCTV) | 1658.00 |
|---|---------|

| | |
|---|----------------|
| 17.12.21 Chris Lewis (Supply/install CCTV/monitor | <u>1735.00</u> |
|---|----------------|

| | |
|-------------------|---------|
| TOTAL EXPENDITURE | 3393.00 |
|-------------------|---------|

| | |
|----------------|---------|
| Balance 1.4.21 | 6935.47 |
|----------------|---------|

| | |
|--------|------|
| Income | 0.00 |
|--------|------|

| | |
|-------------|------------------|
| Expenditure | <u>(3393.00)</u> |
|-------------|------------------|

| | |
|-----------------|-----------------|
| BALANCE 31.3.22 | <u>£3542.47</u> |
|-----------------|-----------------|