

EAST WORTHING COMMUNITY ASSOCIATION

England & Wales · Charity number 276850

Details

Other names E W C A

Status Registered

Legal form Other

Registered 1978-12-07

Register [View on the Charity Commission register](#)

Contact

Address East Worthing Community Centre
Pages Lane
Worthing
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Website east-worthing-community-centre.mfbiz.com/

Activities

Objects: THE OBJECTS OF THE ASSOCIATION ARE TO: (A) PROMOTE THE BENEFIT OF THE INHABITANTS OF THE AREA OF BENEFIT WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, NATIONALITY, AGE, DISABILITY, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE STATUTORY AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS; (B) ESTABLISH, OR TO SECURE THE ESTABLISHMENT, OF A COMMUNITY CENTRE (HEREINAFTER CALLED ¶THE CENTRE÷) AND TO MAINTAIN AND MANAGE THE SAME (WHETHER ALONE OR IN CO-OPERATION WITH ANY STATUTORY AUTHORITY OR OTHER PERSON OR BODY) IN FURTHERANCE OF THE ABOVE OBJECTS; (C) PROMOTE SUCH OTHER CHARITABLE PURPOSES AS MAY FROM TIME TO TIME BE DETERMINED. THE ASSOCIATION SHALL BE NON-PARTY IN POLITICS AND NON-SECTARIAN IN RELIGION. THE AREA OF BENEFIT SHALL BE EAST WORTHING AND THE NEIGHBOURHOOD TOGETHER DEFINED BY THE RAILWAY LINE TO THE NORTH, THE SEA TO THE SOUTH, CHAPEL ROAD TO THE WEST AND THE WORTHING BOUNDARY (WESTERN ROAD TO THE EAST.

Activities: The charity was set up originally for the benefit of the residents of East Worthing. This is still the case, and the Association actively manages the running of the East Worthing Community Centre.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** EAST WORTHING
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£77,507	£77,122	-	-
2024-07-31	£71,143	£75,007	-	-
2023-07-31	£67,639	£70,830	-	-
2022-07-31	£62,910	£58,075	-	-
2021-07-31	£30,239	£43,915	-	-
2020-07-31	£59,788	£63,083	-	-

Trustees

Name	Role	Appointed
IAN RICHARDSON Custodian	Chair	
ALAN HOWARD JONES		
Brigid Davis		2025-03-03
FRANCESCA BYRNE		2015-11-02
Helena Margaret Connolly		2025-03-03
RICHARD TUPPER		2015-11-02
Rev Gadalla Tiab		2021-11-01

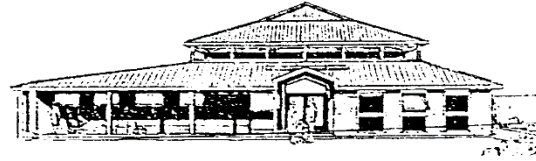
EAST WORTHING COMMUNITY ASSOCIATION

England & Wales - Charity number 276850

Accounts

**EAST WORTHING
COMMUNITY ASSOCIATION**

Registered Charity No. 276850



ANNUAL

REPORT

2023/2024

**INCORPORATING THE ANNUAL ACCOUNTS FOR
YEAR ENDING 31ST JULY 2024**

EWCA AGM Chairman's Report Monday 4th November 2024

Ian Richardson, the Chairman, began by welcoming all the attendees, followed by thanking the Centre Manager's Michelle and Paul, the Volunteers, Members and Supporters. Ian continued to share his gratitude to the team of Holding and Charity trustees with a very special thanks to the Hon Treasurer Andrew Gardiner.

Ian thanked Andrew for his continued excellent financial expertise tackling the ever-increasing financial demands to operate and keep our Community Centre functioning well. Later in the meeting Andrew will be explaining the need to address the inflationary increases with running this Centre since we met in 2023, now soon to enter in year 2025.

The Chairman reminded the meeting of the importance to our communities to have their Community Centre's including here in East Worthing. He acknowledged and noted the difficulties with people's lifestyles post COVID, generally making it far more challenging to retain and attract new members and groups.

However, the EWCA managers do excellent work and effort to bring to our Centre new people and groups. He reflected on the good news of the impact on the opening of the Centre once again concerning the shared car park now being available from the Range Store, no longer threatening and giving parking fines. This situation covered a period of two years affecting our Community Centre users.

We are always aware not to damage the business of our neighbours positioned next to us, in the Range Super Store. He thanked the Range for their Community support in 2024 and hopefully beyond in years to follow.

The Chairman was extremely disappointed and frustrated none of the three local East Worthing Councillors had attended the AGM. These local Councillor's had all been sent invitations giving a long period of notice of the AGM stating the date and time. Ian said he would speak with the Leader of Worthing Council in the morning explaining to her this is not acceptable.

Finally, the Chairman raised his continued concerns regarding the difficulties in how to gain and recruit new Charity trustees. He updated the meeting on news of his two Surfleet Transport and Historic Groups. He also gave details about the Council of Worthing and Adur Districts' Community Centres and Associations.

Ian Richardson

Chairman
East Worthing Community Association / Centre

East Worthing Community Association Annual General Meeting

4 November 2024

Manager's Report

Thank you for coming out this evening and for your continued support of the centre. It has been a good year with many new groups starting and a lot of parties with people re-booking for another event.

Maintenance of this nearly forty year old building is obviously ongoing and there have been a couple of bigger issues in the past twelve months.

Back in December, Southern Asphalt came to inspect a leak in the hall ceiling. On examining the building they also discovered that the lightning conductor at the front of the building had been attached through the guttering, causing a lot of water to run down the wall, which could lead to a damp problem. By February the guttering was blamed, as the water level in the guttering was high, due to the leaves from the overhanging trees, this was cleared a few months later.

The longstanding problem of the high level of water in the gents toilets, because of a blockage, caused the outside manhole to overflow in February. The council managed to clear some of the problem but the manhole in question couldn't be raised. The blockage was towards the corner end of the building near the road, which is maintained by Southern Water, so they came out a couple of days later. Still overflowing another couple of times over the year, the problem was finally sorted in September when 1st Clearflow pulled out a piece of wood that had got lodged in the pipe! Extremely badly timed on the worst occasion, the manhole overflowed on election day in July when the centre saw around 2,700 voters visit the centre, with queues of people across the car park! We are hopeful that after spending two days thoroughly cleaning out the pipe and putting down a liner that it will be the end of the problem!

The trees outside Room 3 were cut down in June, giving more light but also more exposure when the pre-school are playing outside. In the summer holidays Paul covered over the side gate with wooden boards to give more privacy and security. The flowerbed under the centre sign is looking lovely all year round now thanks to Lesley, a local resident who enjoys gardening. It has made such a difference, we really appreciate all her time and effort on hugely improving the look of the outside and keeping it tidy.

A heat controller was fitted to the hot tap in the disabled toilet so that the pre-school toddlers can use it safely, also a mixer tap in Room 1 as the water was coming through far too hot.

The beginning of the year finally saw the QR codes for parking in The Range car park being used. Although some centre users were still hesitant to park there, late groups such as Colin's Stroll class and Ian's meetings running after 9pm welcomed the convenience. Not without problems though, the codes had to be changed to one only, instead of separate

ones depending on the time of day, after some registrations weren't registered on one particularly busy evening.

Events held at the centre are always varied! During the Christmas break KAPOW wrestling brought their fun fighting ring into the hall, where there was a good attendance and a promise of a rebook, when it doesn't clash with other similar nights in the town. In March we hosted a divorce party, a film shoot for Netflix which involved a bouncy castle in the hall and the start of a regular Sunday evening modern jive dance. Red Balloon learning group joined our users, an organisation that is an alternative to school for children affected by severe bullying, mental ill-health or trauma. A local group based in Windsor Road, the teachers use our hall for PE lessons. Unfortunately two long standing groups left us around April, one being Becky from BAM Fitness who had run twice weekly classes for 14 years! So sad to see her go, but we then welcomed Chantelle's Zumba and Fitness to replace one of the sessions. Luckily another group, 'Everyone Health' filled the other time slot, an exercise class to improve strength and balance to reduce the risk of having a fall. Also Hartbeeps, a pre-school music class, left us due to lack of numbers after a three year stint. More recently, Tranquility Nails have booked a four month training course twice a week, with one day and one evening session. September saw the start of a new art class at the centre, always a popular activity, weekly on a Monday morning in the coffee lounge. So over the year a very promising new influx of groups which we hope will flourish.

Scamps Pre-School Christmas raffle raised over £200 and the summer one £118 for the children. Throughout the year monies have been raised by the sale of donated books and DVDS totalling close to £200. On the subject of funds for the centre, the phone contract has been changed to a fibre system, saving the centre £20 a month as there is no line rental charge. The downside is the phone won't work in a powercut, which was proved recently when the lights went out for about an hour! Also a new gas contract with British Gas Lite has secured the centre the best deal available.

EAST WORTHING COMMUNITY ASSOCIATION
(Registered Charity No. 276850)

REPORT OF TREASURER

ANNUAL GENERAL MEETING – 4th NOVEMBER 2024

1. INTRODUCTION

- 1.1 I have pleasure in presenting my 44th Treasurer's Report and the Annual Accounts for 2023/2024 for the East Worthing Community Association.
- 1.2 This is always a particularly busy time of year for me. April and May are traditionally busy with the preparation of the annual tax return for the previous year due in April, the completion of the Annual Report for the Community Association for the previous year, plus the submission of the Annual Return to the Charity Commissioners which was due by the end of May 2024. The Trustees were pleased to note that these were all completed and submitted on time.

2. STATEMENT OF ACCOUNTS 2023/2024

- 2.1 The following paragraphs give a brief explanation of each account for the year 1st August 2023 to 31st July 2024.

Page 3	Community Centre Account
Page 4	Community Centre Equipment and Centre Reserve
Page 5	General Income and Expenditure Account and General Reserve
Page 6	Balance Sheet
Page 7 – 8	Independent Examiner's Report.

2.2 Community Centre Account (Page 3)

Employees - The largest single cost of running the Centre continues to be the employment costs of the staff at the centre. This is £51,034.47, an increase of £4,432 over the previous year. As stated previously, for the whole of this period, employees pay has been based on an average monthly amount calculated on 2019/20 pay uprated for changes to the National Minimum Wage. A welcome contribution towards reducing the cost of employment was the continuation of the Government's Scheme to relieve small employers of the burden of paying Employer's National Insurance contributions. This has saved the Centre £4,226.52 (2022/23 £3,842.34) in the tax year ending 31st March 2024.

Total Expenditure on running the Centre has increased by £3,735 over the year. Much of this increase has resulted from the significant increase in Energy costs now totalling £10,936, up by 13% from the previous period and other increases in the overall operational costs in running the Centre.

Income - It is very pleasing to note the receipts derived from Centre bookings fees (£67,225.73), continued to show an improvement over the previous period. The net surplus from the Coffee Lounge (£1,784) was also an increase of £83 compared to the previous year. It is almost impossible to draw any meaningful comparisons but there is strong evidence from the increased receipts that the Centre is bouncing back to more normal levels of activity and usage.

The overall effect of the increase in expenditure offset by the increase in receipts, has resulted in the Centre producing a deficit of £3,239.28 compared to the previous year's deficit of £2,623.02, excluding repairs and maintenance.

2. STATEMENT OF ACCOUNTS 2023/24 (continued)

This result is disappointing as the Centre should now be producing surpluses to maintain its viability for the future. The Centre is an ageing asset, with more and more items requiring maintenance, updating and even replacement. The cumulative effect of this needs to be managed and will continue to command the Management Committee's attention over the coming months and years. The Management Committee spends much time in discussing options for investment in the Centre to maintain or improve on its present standard of operation and condition.

- 2.3 **Community Centre Equipment Account (Page 4)** - This account refers to the purchase of equipment which is financed over a period of time by an annual depreciation charge to the Centre Account. There were no purchases by the Centre during 2023/2024.
- 2.4 **Centre Reserve (page 4)** - the costs of routine maintenance and planned maintenance works are charged to this account. These totalled £1,464.49 in 2023/24. The Centre Reserve now has a balance of £3,665.00 down from £8,368.77 in 2022/23. I have continually suggested that the Centre really needs to produce an operating surplus of between £4,000 and £5,000 each year to build up sufficient reserves to meet cyclical maintenance liabilities when they fall due. It is disappointing to note that this year, for the second year running, we have moved away from this target.
- 2.5 **Community Association's General Income and Expenditure Account (Page 5)** - this account includes all transactions relating to the general running of the Association. In 2023/24, there has been no major expenditure and receipts from Affiliation Fees of £1,067.00.
- 2.6 **The General Reserve (Page 5)** - the contribution from the Association's Income and Expenditure Account is carried here. The reserve includes the profit on investments for the year from the annual revaluation of the Associations investments (£12,108.57).
- 2.7 **Balance Sheet (Page 6)** - this is a statement of the closing balances of the Association's assets and liabilities as at 31st July 2024.
- 2.8 **Post Balance Sheet Events** - I reported in paragraph 2.6 above the profit from the revaluation of the Association's Investments held by COIF (Charities Official Investment Fund) as at 31st July 2024. This is a much better position than expected as the value of investments during the year was influenced by the trading conditions in the world and home financial markets. The value of the investments as at 31st October 2024 is £126,831.82, which shows a reduction in value of £819.19 from the July valuation as shown in the Balance Sheet and Accounts.

3. INDEPENDENT EXAMINATION OF ACCOUNTS

- 3.1 Under the Charities Act 2011 and the General Directions of the Charity Commissioners an Independent Examination of the Accounts has taken place. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. The Independent Examiners Report is shown on pages 7 - 8.

4. EXPRESSION OF GRATITUDE

- 4.1 I would like to express my sincere thanks to all the staff and volunteers working at the Centre, and in particular to Michelle Smith and Paul Brooker who manage the day to day operations at the Centre.
- 4.2 My thanks are also due to the Independent Examiner, Nick Sarjeant, for examining the accounts within the timescale required.

ANDREW D. GARDINER

Hon. Treasurer – 4th November 2024

EAST WORTHING COMMUNITY CENTRE

ACCOUNT FOR YEAR 1ST AUGUST 2023 TO 31ST JULY 2024

2022/2023

£	EXPENDITURE	£ p	£ p
46,602	Salaries & Overheads - Manager & Assistants		51,034.47
0	HM Government Job Retention Scheme Grant		-
1,000	Accountancy/Payroll Expenses		1,000.00
8,989	Premises - Electricity		7,522.39
714	Gas		3,413.56
1,898	Cleaning		1,739.19
316	Business Rates		155.94
515	Waste Collection		670.80
1,125	Water Rates		1,105.99
3,173	Insurance		1,743.19
259	Security		163.07
0	Routine Maintenance - charged to Centre Reserve		-
973	Telephones - Rental/Calls		1,286.17
616	Entertainment Licences		1,451.64
1,057	Office Expenses		717.20
900	Miscellaneous		24.60
135	Depreciation:- Equipment 16/17		135.00
156	Equipment 18/19		-
225	Equipment 19/20		225.00
147	Equipment 22/23		147.00
£68,800	TOTAL EXPENDITURE		£72,535.21
	INCOME		
63,987	Booking Fees		67,225.73
475	Donations & Miscellaneous Income		255.85
15	Use of Photocopier		29.94
1,784	Coffee Lounge * (net surplus)		1,784.41
£66,261	TOTAL INCOME		£69,295.93
-£2,539	Surplus / (Deficit) for period transferred to Centre Reserve Account		-£3,239.28
	COFFEE LOUNGE TRADING STATEMENT		
£ p		£ p	
2,284	*Coffee Lounge: Gross Takings	2,531.68	
(583)	- provisions	(747.27)	
£1,701	Surplus for period	£1,784.41	

EAST WORTHING COMMUNITY CENTRE

**COMMUNITY CENTRE EQUIPMENT ACCOUNT
FOR YEAR 1ST AUGUST 2023 TO 31ST JULY 2024**

2022/32		£ p	£ p
£			
1,146	Purchase of equipment, crockery, staging, photocopier		1,218.00
735	Add: new purchases of equipment during year (listed)		0.00
1,881			1,218.00
	Less: Depreciation-		
135	Equipment 16/17		135.00
156	Equipment 18/19		0.00
225	Equipment 19/20		225.00
147	Equipment 22/23		147.00
-			
£1,218			£711.00

£	New purchases of equipment during year (listed)
735	Purchase of new Office PC and software
£735	

CENTRE RESERVE - FOR YEAR 1ST AUGUST 2022 TO 31ST JULY 2024

£		£
11,358	Balance brought forward 1st August	8,368.77
- 2,623	Contribution from / to Centre Account	- 3,239.28
8,735		5,129.49
80	Less: Routine Maintenance	1,010.53
286	Less: Planned Maintenance Works (listed)	453.96
8,369	Surplus / (Deficit) for year	1,464.49
£8,369	Surplus / (Deficit) for year	£3,665.00

£	<u>Planned Maintenance Works 2023/2024</u>	£
286	Southern Fire Alarms Annual Fire Alarm Service	168.00
	Southern Fire Alarms Annual Fire Alarm Service	285.96
£286		453.96

EAST WORTHING COMMUNITY ASSOCIATION

GENERAL INCOME AND EXPENDITURE ACCOUNT
FOR 12 MONTHS FROM 1ST AUGUST 2023 TO 31st JULY 2024

2022/23

	INCOME	£ p
863	Membership and Affiliation Fees	1067.00
0	Donations	0.00
16	Interest on Investments	32.37
£879		£1,099.37
	EXPENDITURE	
45	Subscriptions	-
300	Miscellaneous	260.00
£345		£260.00
£534	SURPLUS/(DEFICIT) FOR PERIOD CARRIED TO GENERAL RES	£839.37

		£ p
140,664	Balance brought forward 1st August	£142,279.52
1,081	Profit / (Loss) on Revaluation of Investments	12,108.57
534	Contribution/(Deficit) from General Account	£839.37
142,280	Balance carried forward	£155,227.46

EAST WORTHING COMMUNITY ASSOCIATION

BALANCE SHEET AS AT 31ST JULY 2024

2022/23 £		£ p	£ p
	FIXED ASSETS		
14,014	Building Extension - Construction/Fees	14,014.15	
<u>5,000</u>	Less: Grant (W.B.C.)	<u>5,000.00</u>	9,014.15
9,014			
577	Purchase & Installation of Storage Shed (net of grant)		577.00
<u>1,218</u>	Equipment		<u>711.00</u>
<u>£10,809</u>			<u>£10,302.15</u>
	CURRENT ASSETS		
114,723	**Investments	126,831.61	
2,545	Sundry Debtors	3,636.05	
264	Payments in Advance	118.19	
23,008	Bank Current Accounts	19,173.29	
<u>480</u>	Cash and Stock in Hand	<u>292.25</u>	150,051.39
<u>£141,020</u>			
	LESS: CURRENT LIABILITIES		
1,181	Sundry Creditors	1,461.07	
-	Receipts in Advance	<u>0.00</u>	<u>1,461.07</u>
<u>£1,181</u>			
<u>£139,839</u>			<u>£148,590.32</u>
<u>£150,648</u>	NET CURRENT ASSETS		<u>£158,892.47</u>
	REPRESENTED BY:		
142,280	General Reserve		155,227.46
<u>8,369</u>	Centre Reserve		<u>3,665.00</u>
<u>£150,648</u>			<u>£158,892.46</u> 0.00

	2022/23 £ p	2023/24 £ p
Investment with Charities Official Investment Fund	114,723.03	126,831.61
Valuation at close of business on 31st July(Previous Year)	113,641.67	114,723.03
Less Cost Price of Investments sold	-	-
Change in value of investment in 2023/24	<u>£1,081.36</u>	<u>£12,108.57</u>
Reconciliation of Shares sold:	0	-
Profits taken on shares sold in 2023/24	<u>0</u>	-
Cost Price of Investments sold in 2023/24	<u>0</u>	<u>£0.00</u>

Prepared by:

Andrew Gardiner

Andrew Gardiner
Hon. Treasurer

Audited and found correct:

N. Serjeant
Nick Serjeant
Independent Examiner



Section A

Independent Examiner's Report

Report to the trustees

Charity Name EAST WORTHING COMMUNITY ASSOCIATION

On accounts for the year ended

31st JULY 2024

Charity no (if any)

276850

Set out on pages

ATTACHED

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
• the accounts did not accord with the accounting records; or
• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

N. Sarjeant

Date:

23/10/2024

Name:

NICK SARJEANT

Relevant professional qualification(s) or body

RETIRED MEMBER } INSTITUTE OF INTERNAL AUDITORS ASSOCIATION ACCOUNTING TECH

(if any):

--

Address:

21 GRAHAM ROAD
WORTHING
WEST SUSSEX BN11 1TC

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NOTHING IDENTIFIED.

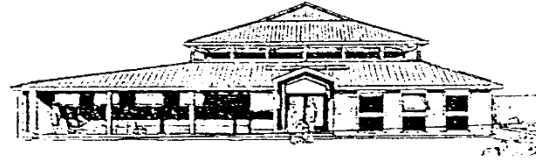
EAST WORTHING COMMUNITY ASSOCIATION

England & Wales - Charity number 276850

Accounts

**EAST WORTHING
COMMUNITY ASSOCIATION**

Registered Charity No. 276850



ANNUAL

REPORT

2022/2023

***INCORPORATING THE ANNUAL ACCOUNTS FOR YEAR
ENDING 31ST JULY 2023***

East Worthing Community Association

East Worthing Chair's Report to the Annual General Meeting held on 6th November 2023

The Chairman began with welcoming all attendees and followed by thanking Centre Managers' Michelle and Paul, Volunteers, Members, Supporters, Councillors, the team of Charity trustees and Holding trustees. Special thanks and his gratitude go to Hon Treasurer Andrew Gardiner for his continued excellent financial expertise particularly when we are being challenged by continued increase with the bills to operate the Community Centre here. Reminded everyone the importance of the VALUE role of Community Centres. This is the 45th EWCA AGM.

Later Hon Treasurer Andrew will be speaking about an inflationary increase here to help keep pace with the necessary two managers salaries and importantly covering the continuing rises of heating lighting utilities in the Centre.

The Chairman spoke about his significant concerns about how difficult it is to attract new and retaining Charity trustees in future years. The responsibilities are many and can be seen as uninviting, unrewarding for volunteers wanting to be involved. However, we continue to look for those who are right, trustworthy individuals.

Ian gave very positive news concerning the struggles and difficulties would soon come to an end before the close of the year; with our business neighbour the Range store who since October 2021 had introduced £100 parking fines in the main Car Park. Over the two years he has personally and constantly negotiated for 10 vehicles during daytime. Secondly up to 30 vehicles being allowed, available, making a free stay in the main Car Park following the daily closure of business in the Range store. This will allow the Community Centre's future room hire to significantly increase following the removal of this threat receiving £100---- fines. In recent times causing a loss of business since its introduction particularly with meetings and parties in the evenings and weekends.

The East Worthing team of managers and Charity trustees also continue to work hard with new ways to attract future business following the recent now Post Covid chapter.

He closed updating the meeting on the work and achievements Adur and Worthing Council Community Associations and Centres.

Ian Richardson
Chairman
East Worthing Community Centre and Association

Monday November 6th 2023

**Ian Richardson, Chairman
East Worthing Community Association
November 2023**

Centre Manager's Report

6th November 2023

Thank you all for coming to our AGM this evening and for your continued support of the centre. We have had a good year and continue to thrive in the community. Our frontage has been hugely improved with the flower bed under the EWCA sign getting some much overdue attention. Lesley, a kind neighbour who loves gardening, offered to weed it and manage it for us and now enjoys keeping it looking tidy, what a difference it has made!

New groups that have joined us over the last year include Overeaters Anonymous (OA), a twelve step programme for people with problems relating to food including compulsive eaters, binge eating and anorexics. Making the sixth AA support group, a meet aimed for the LGBTQ community started in June on a Monday evening in the coffee lounge. Time Out Fostering started meeting in February, an independent fostering agency offering a range of services for children between the ages of 0 to 18, giving positive experiences and improved outcomes for them. In March, the Spiritual Workshop and Nurturing Sanctuary (SWANS) started meeting in the hall, with a good attendance every month for a two hour session which supports local charities. In August they held a hugely successful and busy open day in the hall, offering a variety of stalls and selling homemade cakes. We were pleased to welcome a yoga group on a Monday evening and Friday afternoon, free to punters, as locally supported by The Community House. Colin started a daytime Stroll class in October, offering a three week course for beginners, we are hoping this will prove as popular as his evening lesson. Between Christmas and New Year the centre has a second booking from KAPOW, a wrestling event which had a great attendance in the summer, We hope to make some money from selling refreshments during the evening. The last of the stamp group meetings was in March, we sadly could not accommodate a change of day, one of the long standing organisations from the early days. The U3A organisation has also been using the centre for many years for the various courses they offer, including mahjong, beginners recorder and art classes. Also a new beginners' watercolour group started in the spring and has proved popular every fortnight in the coffee lounge. The children's train party continues to meet several times a year, the next one being in the Christmas break. The Women's Hub used the centre for Wellbeing Day a couple of weekends ago. This included free massages, meditation and stalls selling food.

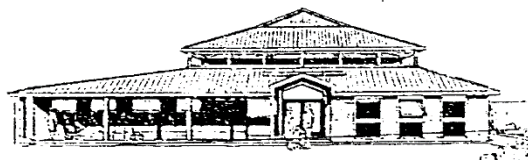
The centre was used in May once more for the local elections, over 2100 people came to vote, always a good way of introducing new faces to us.

Staff have had some safety training this year, Paul attended Fire Warden Training and along with some members of Scamps Pre-School, Michelle and Paul renewed their First Aid certificates with a combined online and practical course held at the centre.

Maintenance of the centre is ongoing! The gents toilets regularly become blocked, drainage engineers and the council have looked on occasion but unfortunately the problem is not easily rectified. There was also a leak found in the cupboard in Room 1, which Worthing Borough Council discovered was from a pipe in the ladies' toilet that needed tightening. IPS recently highlighted the need for a new panel on the intruder alarm on their last maintenance check, which was reported back to the council. A fault was rectified when a warning light showed on the fire alarm panel which Southern Fire Alarms fixed, this was due to a connection in the hall. Part of the shed floor had to be replaced with wooden boards as it was slowly collapsing and becoming very unsafe, this was unfortunately due to damp. Paul painted the wooden fence at the back of the centre during the summer break. There is an ongoing leak in the hall, not just due to the current bad weather, usually when the wind is in a certain direction, it has been reported to the council as has become more often. The coffee lounge upholstered chairs were cleaned over the summer, the first time since before the Covid outbreak, so very overdue. They look so much better now, along with the worst of the blue ones used in Room 3.

EAST WORTHING COMMUNITY ASSOCIATION

Registered Charity No. 276850



EAST WORTHING COMMUNITY ASSOCIATION (Registered Charity No. 276850)

REPORT OF TREASURER

ANNUAL GENERAL MEETING – 6th NOVEMBER 2023

1. INTRODUCTION

- 1.1 I have pleasure in presenting my 43rd Treasurer's Report and the Annual Accounts for 2022/2023 for the East Worthing Community Association.
- 1.2 This is always a particularly busy time of year for me. April and May are traditionally busy with the preparation of the annual tax return for the previous year due in April, the completion of the Annual Report for the Community Association for the previous year, plus the submission of the Annual Return to the Charity Commissioners which was due by the end of May 2023. The Trustees were pleased to note that these were all completed and submitted on time.
- 1.3 With the end of the Covid-19 Pandemic the Centre has begun its recovery to a more normal state of operation. The downside being the non-receipt of Covid related support grants which amounted to £2,667 in the previous year.

2. STATEMENT OF ACCOUNTS 2022/2023

- 2.1 The following paragraphs give a brief explanation of each account for the year 1st August 2022 to 31st July 2023.

Page 7	Community Centre Account
Page 8	Community Centre Equipment and Centre Reserve
Page 9	General Income and Expenditure Account and General Reserve
Page 10	Balance Sheet
Page 11 – 12	Independent Examiner's Report.

2.2 Community Centre Account (Page 7)

Employees - The largest single cost of running the Centre continues to be the employment costs of the staff at the centre. This is £46,601.92, an increase of £4,829 over the previous year. As stated previously, for the whole of this period, this has been based on an average monthly amount calculated on 2019/20 pay uprated for changes to the National Minimum Wage. A welcome contribution towards reducing the cost of employment was the continuation of the Government's Scheme to relieve small employers of the burden of paying Employer's National Insurance contributions. This has saved the Centre £3,842.34 in the tax year ending 31st March 2023. There were no Covid Furlough grants payable in this year as in the previous year.

Other Expenditure on running the Centre has increased by £12,221 over the year. Much of this increase has resulted from the significant increase in Energy costs now totalling £9,702.45, up by a massive 201% from the previous period and other increases in the overall operational costs due to the re-opening of the Centre.

2. STATEMENT OF ACCOUNTS 2022/23 (continued)

Income - It is very pleasing to note the receipts derived from Centre bookings fees, continued to show an improvement (£64,040) following the gradual re-opening of the Community Centre following the closure due to the Coronavirus Pandemic. The net surplus from the Coffee Lounge (£1,701) also produced an increase of £214 compared to the previous year. It is almost impossible to draw any meaningful comparisons but there is strong evidence from the increased receipts that the Centre is bouncing back to more normal levels of activity and usage.

The overall effect of the increase in expenditure offset by the increase in receipts, has resulted in the Centre producing a deficit of £2,569.19 compared to the previous year's surplus of £4,888.19, excluding repairs and maintenance.

This result is disappointing as the Centre should now be producing surpluses to maintain its viability for the future. The Centre is an ageing asset, with more and more items requiring maintaining, updating and even replacement. The cumulative effect of this needs to be managed and will continue to command the Management Committee's attention over the coming months and years. The Management Committee spends much time in discussing options for investment in the Centre to maintain or improve on its present standard of operation and condition.

- 2.3 **Community Centre Equipment Account (Page 8)** - This account refers to the purchase of equipment which is financed over a period of time by an annual depreciation charge to the Centre Account. The Centre purchased an Office PC and associated software costing £735.00 during 2022/2023.
- 2.4 **Centre Reserve (page 8)** - the costs of routine maintenance and planned maintenance works are charged to this account. These totalled £366.45 in 2022/23. The Centre Reserve now has a balance of £8,422.60 down from £11,358.24 in 2021/22. I have continually suggested that the Centre really needs to produce an operating surplus of between £4,000 and £5,000 each year to build up sufficient reserves to meet cyclical maintenance liabilities when they fall due. It is disappointing to note that this year we have moved away from this target.
- 2.5 **Community Association's General Income and Expenditure Account (Page 9)** - this account includes all transactions relating to the general running of the Association. In 2022/23, there has been no major expenditure and receipts from Affiliation Fees of £863.00.
- 2.6 **The General Reserve (Page 9)** - the contribution from the Association's Income and Expenditure Account is carried here. The reserve includes the profit on investments for the year from the annual revaluation of the Associations investments (£1,081.36).
- 2.7 **Balance Sheet (Page 10)** - this is a statement of the closing balances of the Association's assets and liabilities as at 31st July 2023.
- 2.8 **Post Balance Sheet Events** - I reported in paragraph 2.6 above the profit from the revaluation of the Association's Investments held by COIF (Charities Official Investment Fund) as at 31st July 2022. This is a much better position than expected as the value of investments during the year was influenced by the trading conditions in the world and home financial markets. The value of the investments as at 31st October 2022 is £108,778.19, which shows a reduction in value of £2,971.12 from the July valuation as shown in the Balance Sheet and Accounts.

3. INDEPENDENT EXAMINATION OF ACCOUNTS

- 3.1 Under the Charities Act 2011 and the General Directions of the Charity Commissioners an Independent Examination of the Accounts has taken place. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. The Independent Examiners Report is shown on pages 11 - 12.

4. EXPRESSION OF GRATITUDE

- 4.1 I would like to express my sincere thanks to all the staff and volunteers working at the Centre, and in particular to Michelle Smith and Paul Brooker who manage the day to day operations at the Centre.
- 4.2 My thanks are also due to the Independent Examiner, Nick Sarjeant, for examining the accounts within the timescale required.

ANDREW D. GARDINER - Hon. Treasurer – 6th November 2023

EAST WORTHING COMMUNITY CENTRE

ACCOUNT FOR YEAR 1ST AUGUST 2021 TO 31ST JULY 2022

2020/2021

£	EXPENDITURE	£ p	£ p
44,762	Salaries & Overheads - Manager & Assistants		41,773.37
-17,671	HM Government Job Retention Scheme Grant		-1,837.03
1,000	Accountancy/Payroll Expenses		1,000.00
3,813	Premises - Electricity		4,505.97
2,799	Gas		287.26
683	Cleaning		1,024.55
0	Business Rates		395.02
327	Waste Collection		339.30
501	Water Rates		513.49
2,771	Insurance		3,148.39
0	Security		152.40
0	Routine Maintenance - charged to Centre Reserve		0.00
776	Telephones - Rental/Calls		838.43
60	Entertainment Licences		1,767.80
574	Office Expenses		724.19
195	Miscellaneous		533.54
-7	Photocopier		-21.10
135	Depreciation Equipment 16/17		135.00
747	Equipment 17/18		747.00
156	Equipment 18/19		156.00
381	Equipment 19/20		381.00
£42,002	TOTAL EXPENDITURE		£56,564.58
	INCOME		
22,196	Booking Fees		57,045.09
68	Miscellaneous Income		254.73
6,000	HM Government Coronavirus Business Support Grant		2,667.00
101	Coffee Lounge * (net surplus)		1,485.95
£28,365	TOTAL INCOME		£61,452.77
-£13,636	Surplus / (Deficit) for period transferred to Centre Reserve Account		£4,888.19
	COFFEE LOUNGE TRADING STATEMENT		
350	*Coffee Lounge: Gross Takings	2,005.15	
(249)	- provisions	(519.20)	-25.89%
£101	Surplus for period	£1,485.95	

EAST WORTHING COMMUNITY CENTRE

COMMUNITY CENTRE EQUIPMENT ACCOUNT FOR YEAR 1ST AUGUST 2022 TO 31ST JULY 2022

2021/22		£ p	£ p
£			
3,984	Purchase of equipment, crockery, staging, photocopier		2,565.00
-	Add: new purchases of equipment during year (listed)		0.00
3,984		✔	2,565.00
	Less: Depreciation-		
135	Equipment 16/17	135.00	
747	Equipment 17/18	747.00	
156	Equipment 18/19	156.00	
381	Equipment 19/20	381.00	
-			1,419.00
<u>£2,565</u>		✔	<u>£1,146.00</u>
£	New purchases of equipment during year (listed)		£
<u>0.00</u>			<u>£0.00</u>

CENTRE RESERVE - YEAR 1ST AUGUST 2022 TO 31ST JULY 2022

£			£
21,496	Balance brought forward 1st August		7,196.52
<u>-13,636</u>	Contribution from / to () Centre Account		<u>4,888.19</u>
7,860		✔	12,084.71
61	Less: Routine Maintenance	184.11	*
<u>573</u>	Less: Planned Maintenance Works (listed)	<u>542.36</u>	✔ 726.47
7,226	Surplus / (Deficit) for year	✔	11,358.24
780	Resurfacing of Play Area for Playgroup		0
<u>-750</u>	Grant received from WSCC for Playgroup works		<u>0</u>
<u>£7,196</u>	Surplus / (Deficit) for year	✔	<u>£11,358.24</u>
	<u>Planned Maintenance Works 2022/2023</u>		£
	Southern Fire Alarms Fire Alarm Maintenance		121.76
	Southern Fire Alarms Fire Alarm Maintenance 2022		420.60
			<u>£542.36</u>

EAST WORTHING COMMUNITY ASSOCIATION

GENERAL INCOME AND EXPENDITURE ACCOUNT
FOR YEAR 1ST AUGUST 2021 TO 31ST JULY 2022

2020/21

£ p	INCOME	£ p
90	Membership and Affiliation Fees	866.46 *
500	Legacy / Donations	70.00
0	Interest on Investments	1.60 *
£590		£938.06
	EXPENDITURE	
0	Subscriptions	-
250	Miscellaneous	265.00 *
£250		£265.00
£340	SURPLUS/(DEFICIT) FOR PERIOD CARRIED TO GENERAL	£673.06
£ p		£ p
119,320	Balance brought forward 1st August	£138,098.98
18,439	Profit / (Loss) on Revaluation of Investments	1,892.36
340	Contribution/(Deficit) from General Account	673.06
£138,099	Balance carried forward	£140,664.40

EAST WORTHING COMMUNITY ASSOCIATION

BALANCE SHEET AS AT 31ST JULY 2023

2021/22 £		£ p	£ p
	FIXED ASSETS		
14,014	Building Extension - Construction/Fees	14,014.15	
<u>5,000</u>	Less: Grant (W.B.C.)	<u>5,000.00</u>	9,014.15
9,014			
577	Purchase & Installation of Storage Shed (net of grant)		577.00
<u>1,146</u>	Equipment		<u>1,218.00</u>
<u>£10,737</u>			<u>£10,809.15</u>
	CURRENT ASSETS		
113,642	**Investments	114,723.03	
2,843	Sundry Debtors	2,545.35	
99	Payments in Advance	263.64	
24,782	Bank Current Accounts	23,008.08	
<u>528</u>	Cash and Stock in Hand	<u>479.94</u>	141,020.04
<u>141,894</u>			
	LESS: CURRENT LIABILITIES		
608	Sundry Creditors	1,180.90	
<u>-</u>	Receipts in Advance		<u>1,180.90</u>
<u>608</u>			
<u>£141,286</u>	NET CURRENT ASSETS		<u>£139,839.14</u>
<u>£152,023</u>			<u>£150,648.29</u>
	REPRESENTED BY:		
140,664	General Reserve		142,279.52
<u>11,358</u>	Centre Reserve		<u>8,368.77</u>
<u>£152,023</u>			<u>£ 150,648.29</u>

	2021/22 £ p	2022/23 £ p
Investment with Charities Official Investment Fund		
Valuation at close of business on 31st July 2023	113,641.67	114,723.03
Valuation at close of business on 31st July(Previous Year)	111,749.31	113,641.67
Less Cost Price of Investments sold	-	-
Change in value of investment in 2021/22	<u>£1,892.36</u>	<u>£1,081.36</u>
Reconciliation of Shares sold:		
Profits taken on shares sold in 2021/22	0	-
Cost Price of Investments sold in 2021/22	<u>0</u>	<u>-</u>
	<u>0</u>	<u>£0.00</u>

Prepared by:

A. D. Gardiner, Hon. Treasurer

Audited and found Correct by:

N.Sarjeant Independent Examiner



Section A Independent Examiner's Report

Report to the trustees EAST WORTHING COMMUNITY ASSOCIATION

On accounts for the year ended 31st JULY 2023 Charity no (if any) 276850

Set out on pages ATTACHED

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: N. Sarjeant Date: 31/10/2023

Name: NICK SARJEANT.

Relevant professional qualification(s) or body RETIRED MEMBER - INSTITUTE OF INTERNAL AUDITORS ASSOCIATION OF ACCOUNTING TECH

(if any):

Address: 21 GRAHAM ROAD
WORTHING
SUSSEX BN11 1TH

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NOTHING IDENTIFIED.

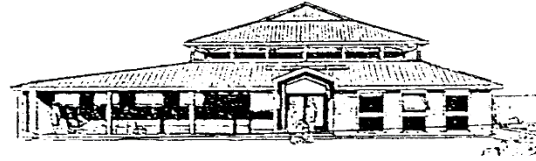
EAST WORTHING COMMUNITY ASSOCIATION

England & Wales - Charity number 276850

Accounts

**EAST WORTHING
COMMUNITY ASSOCIATION**

Registered Charity No. 276850



ANNUAL

REPORT

2021/2022

***INCORPORATING THE ANNUAL ACCOUNTS FOR YEAR
ENDING 31ST JULY 2022***

East Worthing Community Association

East Worthing Chair's Report to the Annual General Meeting held on 21st November 2022

Began with welcoming all attendees and thanked the Volunteers, Members, Supporters, Councillors, two Centre managers, the team of Charity trustees and Holding trustees. Special thanks go to Hon Treasurer Andrew Gardiner for his continued excellent financial expertise particularly when we are being challenged by continued increase with the bills to operate the Community Centre here.

Reminded everyone the importance of the value role of Community Centres. This is the 44th EWCA AGM. Later Hon Treasurer Andrew will be speaking about an inflationary increase here to help keep pace with the necessary managers salaries and importantly covering the rises of heating lighting utilities in the Centre.

The Chair spoke about his concerns about how difficult it is to attract new and retaining Charity trustees in future years. The responsibilities are many and can be seen as uninviting, unrewarding for volunteers wanting to be involved.

Our neighbour Worthing Range Store in October 2021 creation £100 Car Parking fines has caused our Centre harm not attending with a loss of business since it's introduction particularly with meetings and parties in the evenings and weekends.

On happier note he was delighted the Centre had recently invested in buying a new Computer System.

**Ian Richardson, Chairman
East Worthing Community Association
November 2022**

Centre Manager's Report

21st November 2022

Manager's Report

Thank you all for coming.

It is so good to be busy and see the centre thriving once more. New groups that have started in the last year include Dog Tales which is a training class for scent detention in pet dogs. With two sessions on a Tuesday evening held over a six week course, this has proved popular and a different activity for the centre to offer. An evening yoga class started in February and the Monday morning Pilates class became established. Springtime saw the start of a Life Drawing class, monthly on a Sunday.

A stamp fair started in the hall on a Sunday, every two months, which is becoming known locally. The centre has always welcomed the U3A organisation and the vast collection of classes they offer, one such is the new Painting for Pleasure which meet fortnightly in the coffee lounge.

Recently a craft group has started on a Thursday evening, a lady is involved who used to run a slimming class here several years ago, always nice for people to come back and to be remembered!

The office pc was upgraded this month, the old one had started to freeze, it was wearing out and needed updating. We didn't want it to let us down.

Ongoing maintenance includes the council replacing broken fence panels at the back of Room Three, they had become unsafe with the pre-school playing out there.

Paul and Dave have regularly been cutting down the trees round the centre, including round the street light on the corner of our land approaching the centre, which was also obscuring the EWCA sign. Better lighting is needed down the lane approaching the centre from the east, but this is not our responsibility.

In the summer the ongoing leak and terrible damp patches in the toilets and cleaning cupboard were finally looked at by the council. They tried to establish where the leak was coming from, with investigations behind one of the ladies and gents toilets and took away the panel in the cleaning cupboard in an attempt for it to dry out.

The thermostat in the coffee lounge was replaced along with the valve and another part which was faulty, in readiness for the winter months.

The electric contract has been changed but unfortunately it will still double in price, following on from the gas being switched at the beginning of the year. Long term we need to reduce expenditure by not having the heating on all day and possibly the water tank as well and try to cut costs where we can. The council came to do an energy assessment to apply for funding to undertake the Heat Decarbonisation Plan with a view to getting funding towards carbon reduction. Initiatives such as looking at the possibility of a ground source heat tank and replacement of lights to LED.

The local elections were held at the centre during May and although not madly busy, there was a steady stream of people throughout the day. Despite the fact that there was only 39% turnout, over 2400 people voted here!

Dave who used to work in the daytime and now covers Paul and Michelle when they are off, very sadly and suddenly lost his wife at the beginning of the year from pancreatic cancer. The centre supported a fundraiser to create awareness and raise money for the cause by backing Michelle to cycle 240 miles in May! Centre users generously donating over £100 to the final total. A similar amount was collected more recently when Michelle cycled in the Off Road London to Brighton event, raising funds for the British Heart Foundation. Epilepsy Action which is supported by one of the Stitch & Sew ladies, raised over £100 from a raffle with many of the gifts donated from centre groups. For the centre, over £200 was collected from a table top sale offering a variety of goods belonging to Ian's late mother. In these difficult times it is heart-warming for charities to be so well supported by people using the centre.

We were thrilled that Scamps Pre-School received a Good rating by Ofsted when they visited last month. The bar has been raised considerably since Scamps Pre-School were awarded Excellent at the last inspection in 2016, with the guidance being changed since September 2021.

Rocsters have booked in a jive dance evening for New Year's Eve to welcome in 2023, this has been a good night in the past.

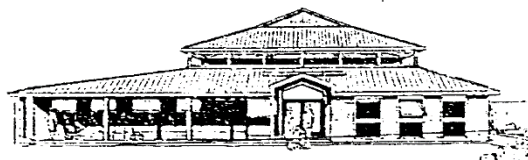
We welcomed once again the recent Indian religious celebrations, always a colourful full-on evening, this being the fifth or sixth year they have used the hall over several days in October.

It was good to see Downsbrook School back for the first time in three years for their wartime evacuation experience, the kids dress up for the occasion and listen to a speaker from the era, while enjoying hot chocolate!

The drink prices were put up by 10p, the first increase for several years and still exceptional value at 80p!

EAST WORTHING COMMUNITY ASSOCIATION

Registered Charity No. 276850



EAST WORTHING COMMUNITY ASSOCIATION **(Registered Charity No. 276850)**

REPORT OF TREASURER

ANNUAL GENERAL MEETING – 21st NOVEMBER 2022

1. INTRODUCTION

- 1.1 I have pleasure in presenting my 42nd Treasurer's Report and the Annual Accounts for 2021/2022 for the East Worthing Community Association.
- 1.2 This is always a particularly busy time of year for me. April and May are traditionally busy with the preparation of the annual tax return for the previous year due in April, the completion of the Annual Report for the Community Association for the previous year, plus the submission of the Annual Return to the Charity Commissioners which was due by the end of May 2022. The Trustees were pleased to note that these were all completed and submitted on time.
- 1.3 During the year time has been spent in researching and communicating with the Chairman and Trustees on the government grants which the Association and the Centre were entitled to due to the effects of the Coronavirus Pandemic. It will be noted that £2,667 was received in relation to the Coronavirus Business Support Grant in 2021/22 compared to £6,000 received by the Community Centre when the Centre was starting to recover as the Coronavirus restrictions began to be lifted.
- 1.4 The calculation of the average pay for the tax year 2019/20, continued to be used as the basis of the monthly payment following the end of the furlough scheme. For 18 months in total, the Job Retention Scheme Grant (Furlough) has supported our employees, this required the completion of a complex monthly grant application at the appropriate time.

2. STATEMENT OF ACCOUNTS 2021/2022

- 2.1 The following paragraphs give a brief explanation of each account for the year 1st August 2021 to 31st July 2022.

Page 4	Community Centre Account
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- 2.2 **Community Centre Account (Page 4)** — The largest single cost of running the Centre continues to be the employment costs of the staff at the centre. As stated previously, for the whole of this period, this has been based on an average monthly amount calculated on 2019/20 pay. A welcome contribution towards reducing the cost of employment was the continuation of the Government's Scheme to relieve small employers of the burden of paying Employer's National Insurance contributions. This has saved the Centre £3,076.12 in the tax year ending 31st March 2022.

2. STATEMENT OF ACCOUNTS 2021/22 (continued)

2.2 **Community Centre Account (Page 4) (continued)** — The accounts also show the grants received under the JRS scheme of £1,837.03 representing a contribution of around 4% towards the employees pay for the period. From 1st July 2021 the Government JRS Grant reduced to 70% and this reduced further to 60% in August and September 2021. The scheme closed at the end of September 2021. Since then the paybill has been increasing as the two Managers are slowly increasing their hours as the time the centre is used is slowly returning to a higher level.

Expenditure on running the Centre has increased by £14,653 over the year. Much of this increase has resulted from the reduced credit from the JRS Grant (£15,834) supporting pay and a slight increase in the overall operational costs due to the re-opening of the Centre, and an adjustment for the previous years PRS / PPL licence fees for the previous year.

It is very pleasing to note the receipts derived from Centre bookings fees, showed a significant increase (£34,849) following the gradual re-opening of the Community Centre following the closure due to the Coronavirus Pandemic. The net surplus from the Coffee Lounge also shows a significant increase compared to the previous year (£1,386). It is almost impossible to draw any meaningful comparisons as the activity levels have been quite different, but there is strong evidence from the increased receipts that the Centre is bouncing back to more normal levels of activity and usage. However, the accounts show that the Centre was entitled to a grant of £2,667 from the Government to support the Centre during its period of closure in 2021.

The overall effect of the increase in expenditure and the increase in receipts, plus the receipt of further small amount of Government Grants during the year, has resulted in the Centre producing a welcome surplus of £4,888.19. This compares with the previous year's trading loss of £13,636, excluding repairs and maintenance. This result is to be welcomed as the Centre should now be producing surpluses to maintain its viability for the future.

The Centre is an ageing asset, with more and more items requiring maintaining, updating and even replacement. The cumulative effect of this needs to be managed and will continue to command the Management Committee's attention over the coming months and years. The Management Committee spends much time in discussing options for investment in the Centre to maintain or improve on its present standard of operation and condition.

2.3 **Community Centre Equipment Account (Page 5)** - This account refers to the purchase of equipment which is financed over a period of time by an annual depreciation charge to the Centre Account. The Centre made no equipment purchases during 2021/2022.

2.4 **Centre Reserve (page 5)** - the costs of routine maintenance and planned maintenance works are charged to this account. These totalled £726.47 in 2021/22. The Centre Reserve now has a balance of £11,358.24, up from £7,196 in 2020/21. I have previously suggested that the Centre really needs to produce an operating surplus of between £4,000 and £5,000 each year to build up sufficient reserves to meet cyclical maintenance liabilities when they fall due. This year we have begun to move towards this target once again.

2.5 **Community Association's General Income and Expenditure Account (Page 6)** - this account includes all transactions relating to the general running of the Association. In 2021/22 there has been no major expenditure and an increase in receipts from Affiliation Fees (£866.46).

2.6 **The General Reserve (Page 6)** - the contribution from the Association's Income and Expenditure Account is carried here. The reserve includes the profit on investments for the year from the annual revaluation of the Associations investments (£1,892.36).

2.7 **Balance Sheet (Page 7)** - this is a statement of the closing balances of the Association's assets and liabilities as at 31st July 2022.

2.8 **Post Balance Sheet Events** - I reported in paragraph 2.6 above the profit from the revaluation of the Association's Investments held by COIF (Charities Official Investment Fund) as at 31st July 2022. This is a much better position than expected as the value of investments during the year was influenced by the trading conditions in the world and home financial markets. The value of the investments as at 31st October 2022 is £108,778.19, which shows a reduction in value of £2,971.12 from the July valuation as shown in the Balance Sheet and Accounts.

3. INDEPENDENT EXAMINATION OF ACCOUNTS

3.1 Under the Charities Act 2011 and the General Directions of the Charity Commissioners an Independent Examination of the Accounts has taken place. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. The Independent Examiners Report is shown on pages 8 - 9.

4. EXPRESSION OF GRATITUDE

4.1 I would like to express my sincere thanks to all the staff and volunteers working at the Centre, and in particular to Michelle Smith and Paul Brooker who manage the day to day operations at the Centre.

4.2 My thanks are also due to the Independent Examiner, Nick Sarjeant, for examining the accounts within the timescale required.

ANDREW D. GARDINER - Hon. Treasurer - 21st November 2022

EAST WORTHING COMMUNITY CENTRE

ACCOUNT FOR YEAR 1ST AUGUST 2021 TO 31ST JULY 2022

2020/2021

£	EXPENDITURE	£ p	£ p
44,762	Salaries & Overheads - Manager & Assistants		41,773.37
-17,671	HM Government Job Retention Scheme Grant		-1,837.03
1,000	Accountancy/Payroll Expenses		1,000.00
3,813	Premises - Electricity		4,505.97
2,799	Gas		287.26
683	Cleaning		1,024.55
0	Business Rates		395.02
327	Waste Collection		339.30
501	Water Rates		513.49
2,771	Insurance		3,148.39
0	Security		152.40
0	Routine Maintenance - charged to Centre Reserve		0.00
776	Telephones - Rental/Calls		838.43
60	Entertainment Licences		1,767.80
574	Office Expenses		724.19
195	Miscellaneous		533.54
-7	Photocopier		-21.10
135	Depreciation Equipment 16/17		135.00
747	Equipment 17/18		747.00
156	Equipment 18/19		156.00
381	Equipment 19/20		381.00
£42,002	TOTAL EXPENDITURE		£56,564.58
	INCOME		
22,196	Booking Fees		57,045.09
68	Miscellaneous Income		254.73
6,000	HM Government Coronavirus Business Support Grant		2,667.00
101	Coffee Lounge * (net surplus)		1,485.95
£28,365	TOTAL INCOME		£61,452.77
-£13,636	Surplus / (Deficit) for period transferred to Centre Reserve Account		£4,888.19
	COFFEE LOUNGE TRADING STATEMENT		
350	*Coffee Lounge: Gross Takings	2,005.15	
(249)	- provisions	(519.20)	-25.89%
£101	Surplus for period	£1,485.95	

EAST WORTHING COMMUNITY CENTRE

COMMUNITY CENTRE EQUIPMENT ACCOUNT FOR YEAR 1ST AUGUST 2022 TO 31ST JULY 2022

2021/22		£ p	£ p
£			
3,984	Purchase of equipment, crockery, staging, photocopier		2,565.00
<u>-</u>	Add: new purchases of equipment during year (listed)		<u>0.00</u>
3,984		✔	2,565.00
	Less: Depreciation-		
135	Equipment 16/17	135.00	
747	Equipment 17/18	747.00	
156	Equipment 18/19	156.00	
381	Equipment 19/20	381.00	
<u>-</u>			<u>1,419.00</u>
<u>£2,565</u>		✔	<u>£1,146.00</u>
£	New purchases of equipment during year (listed)		£
<u>0.00</u>			<u>£0.00</u>

CENTRE RESERVE - YEAR 1ST AUGUST 2022 TO 31ST JULY 2022

£			£
21,496	Balance brought forward 1st August		7,196.52
<u>-13,636</u>	Contribution from / to () Centre Account		<u>4,888.19</u>
7,860		✔	12,084.71
61	Less: Routine Maintenance	184.11	*
<u>573</u>	Less: Planned Maintenance Works (listed)	<u>542.36</u>	<u>726.47</u>
7,226	Surplus / (Deficit) for year	✔	11,358.24
780	Resurfacing of Play Area for Playgroup		0
<u>-750</u>	Grant received from WSCC for Playgroup works		<u>0</u>
<u>£7,196</u>	Surplus / (Deficit) for year	✔	<u>£11,358.24</u>
	<u>Planned Maintenance Works 2022/2023</u>		£
	Southern Fire Alarms Fire Alarm Maintenance		121.76
	Southern Fire Alarms Fire Alarm Maintenance 2022		420.60
			<u>£542.36</u>

EAST WORTHING COMMUNITY ASSOCIATION

GENERAL INCOME AND EXPENDITURE ACCOUNT
FOR YEAR 1ST AUGUST 2021 TO 31ST JULY 2022

2020/21

£ p	INCOME	£ p
90	Membership and Affiliation Fees	866.46 *
500	Legacy / Donations	70.00
0	Interest on Investments	1.60 *
<hr/>		<hr/>
£590		£938.06
EXPENDITURE		
0	Subscriptions	-
250	Miscellaneous	265.00 *
<hr/>		<hr/>
£250		£265.00
<hr/>		<hr/>
£340	SURPLUS/(DEFICIT) FOR PERIOD CARRIED TO GENERAL	£673.06

£ p		£ p
119,320	Balance brought forward 1st August	£138,098.98
18,439	Profit / (Loss) on Revaluation of Investments	1,892.36
340	Contribution/(Deficit) from General Account	673.06
<hr/>		<hr/>
£138,099	Balance carried forward	£140,664.40

EAST WORTHING COMMUNITY ASSOCIATION

BALANCE SHEET AS AT 31ST JULY 2022

2020/21 £		£ p	£ p
	FIXED ASSETS		
14,014	Building Extension - Construction/Fees	14,014.15	
<u>5,000</u>	Less: Grant (W.B.C.)	<u>5,000.00</u>	9,014.15
9,014			
577	Purchase & Installation of Storage Shed (net of grant)		577.00
<u>2,565</u>	Equipment		<u>1,146.00</u>
<u>£12,156</u>			<u>£10,737.15</u>
	CURRENT ASSETS		
111,749	**Investments	113,641.67	
4,882	Sundry Debtors	2,843.05	
230	Payments in Advance	99.09	
17,145	Bank Current Accounts	24,782.12	
<u>307</u>	Cash and Stock in Hand	<u>527.86</u>	141,893.79
<u>£134,313</u>			
	LESS: CURRENT LIABILITIES		
1,174	Sundry Creditors	608.29	
<u>-</u>	Receipts in Advance	<u>0.00</u>	<u>608.29</u>
1,174			
<u>£133,139</u>	NET CURRENT ASSETS		<u>£141,285.50</u>
<u>£145,296</u>			<u>£152,022.65</u>
	REPRESENTED BY:		
138,099	General Reserve		140,664.40
<u>7,197</u>	Centre Reserve		<u>11,358.24</u>
<u>£145,296</u>			<u>£ 152,022.64</u> 0.00

	2020/21 £ p	2021/22 £ p
Investment with Charities Official Investment Fund		
Valuation at close of business on 31st July 2022	106,353	113,641.67
Valuation at close of business on 31st July(Previous Year)	93,310	111,749.31
Less Cost Price of Investments sold	-	-
Change in value of investment in 2021/22	<u>13,043</u>	<u>£1,892.36</u>
Reconciliation of Shares sold:		
Profits taken on shares sold in 2021/22	0	-
Cost Price of Investments sold in 2021/22	<u>0</u>	<u>-</u>
	<u>0</u>	<u>£0.00</u>

Prepared by: *A. D. Gardiner*
A. D. Gardiner, Hon. Treasurer

Audited by: *N. Sarjeant*
N. Sarjeant



CHARITY COMMISSION
FOR ENGLAND AND WALES

**Independent examiner's report on the
accounts**

Section A Independent Examiner's Report

**Report to the trustees/
members of** Charity Name
EAST WORTHING COMMUNITY ASSOCIATION

**On accounts for the year
ended** 31 JULY 2022 **Charity no
(if any)** 276850

Set out on pages 1, 2, 3+4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: N. Sarjeant **Date:** 15/11/2022

Name: NICK SARJEANT

**Relevant professional
qualification(s) or body** RETIRED MEMBER ASSOCIATION OF ACCOUNTING TECHNICIANS
INSTITUTE OF INTERNAL AUDITORS

(if any):

Address: 21 GRAHAM ROAD
WORTHING
SUSSEX BN1 1TL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE IDENTIFIED.

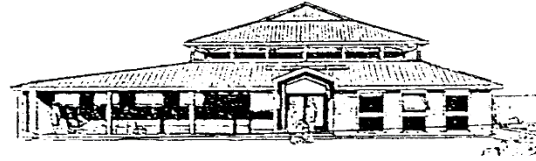
EAST WORTHING COMMUNITY ASSOCIATION

England & Wales - Charity number 276850

Accounts

**EAST WORTHING
COMMUNITY ASSOCIATION**

Registered Charity No. 276850



ANNUAL

REPORT

2020/2021

***INCORPORATING THE ANNUAL ACCOUNTS FOR YEAR
ENDING 31ST JULY 2021***

East Worthing Community Association

East Worthing Chair's Report to the Annual General Meeting held on 1st November 2021

Ian started by welcoming everyone, asking if they could all hear as we were in the hall, thanking all for coming and commenting that it was a long time since we last met. The 43rd AGM since starting, looking back, one of the first meetings was at St Georges Hall, the Buy a Brick campaign, the charity shop in Brougham Road, gradually getting the money together with the council to build the centre. Ian said he had been involved since 1978/79.

Introducing Andrew, who said it is his 41st report and what a pleasure it is to be involved. Ian went on to thank the managers and all the groups, a team, not just the trustees. He also thanked Alan Jones as vice chair, explaining how Alan runs the panel meeting on the last Tuesday of every month at the centre. The next one is on Tuesday 30 November 2021 with Chris Tomlinson, the Managing Director of Rampion, all welcome.

Ian continued by introducing Pastor Gadalla from East Worthing Baptist Church, thanking him for his support and finishing by saying it was nice to see Francesca. Later on we will do the Election of Trustees, anyone that wants to be involved we would welcome that. Always a concern that there aren't enough young people, bit worrying, need them badly to continue. Ian went onto say that it had been an extremely difficult time at the community centre, having to shut down and then only offering a skeleton service. Sadly saying goodbye to Dave who was made redundant, he ran the daytime shift, and left us almost twelve months ago now. Paul and Michelle cover each other. Scamps Pre-School have a connection with the centre over many, many years, awarded time here. Another flag flyer for the community association, Ian said he is chairing the Community Centre Association meeting tomorrow.

One of the problems we all know about is regarding our neighbours, The Range. Going back to 2010, Ian explained as Chairman of the centre he had received correspondence from the planning department of Worthing Borough Council mentioning that the company wanted to put in a mezzanine floor in the building next door. The recommendation was welcomed to East Worthing providing Worthing Borough Council, who are the centre landlords, were aware of the impact on the community centre if a busy store opened next door and always provided rights to the car park. It took nine years to get this site, originally we wanted to be by the main road, a sign now indicates where we are. In 2010 a shared car park was good for both parties, people that came to the community centre shop at The Range.

Enquiries have been made over the last few weeks and the Director of Worthing Borough Council has found archive material from 1983 and an agreement showing rights to the car park. We need the car park to survive, not attractive parking in the roads and walking quarter of a mile! The Range said happy to share car park after discussion with the council and Ian's letters. Now eleven years on and a change of management of the car park and parking for over 3 hours incurs a £100 fine. No conclusion from the council.

Ian said his groups are meeting earlier. It has been a difficult year and we have done extremely well in running the community centre. People continue to stay loyal to the centre. The parking is a mega issue that we are dealing with at the moment, going through the process of who owns the

land? The past Threadneedle connection leads to the Channel Islands. Cars are in there at night, lights are on. The boss of the store is expected to double profits to make up for the expenditure on the refurbishment.

**Ian Richardson, Chairman
East Worthing Community Association
November 2021**

Centre Manager's Report

Michelle read the report, which covered the last two years, now pleased that 95% of the groups had returned, including a few new ones. Touching on some members we have sadly lost over the last twenty four months. Then thanking Andrew for his work on keeping management jobs going, but sadly having to see Dave leave the centre. The report included how the centre operated during the lockdown and which groups continued to meet within the government guidelines. The centre now has the facility for card payments. It has seen some major improvements with the soft play surface completed round the building and an updated security system. An opportunity for questions was given.

EAST WORTHING COMMUNITY ASSOCIATION
(Registered Charity No. 276850)

REPORT OF TREASURER

ANNUAL GENERAL MEETING - 1ST NOVEMBER 2021

1. INTRODUCTION

- 1.1 I have pleasure in presenting my 41st Treasurer's Report and the Annual Accounts for 2020/2021 for the East Worthing Community Association.
- 1.2 This is always a particularly busy time of year for me. April and May are traditionally busy with the preparation of the annual tax return for the previous year due in April, the completion of the Annual Report for the Community Association for the previous year, plus the submission of the Annual Return to the Charity Commissioners which was due by the end of May 2021. The Trustees were pleased to note that these were all completed and submitted on time.
- 1.3 During the year time has been spent in researching and communicating with the Chairman and Trustees on the government grants which the Association and the Centre were entitled to due to the effects of the Coronavirus Pandemic. It will be noted that E6,000 was received in relation to the Coronavirus Business Support Grant in 2020/21 compared to E 10,000 received initially by the Community Centre when the Centre was closed when the Pandemic took hold.
- 1.4 The calculation of the average pay for the tax year 2019/20, continued to be used as the basis of the monthly payment following the decision to furlough Centre Employees. The Job Retention Scheme (JRS) Grant had to be applied for each month a payment was made to the furloughed employees. For 18 months in total, the JRS Grant has supported our employees, this required the completion of a complex monthly grant application at the appropriate time.

2. STATEMENT OF ACCOUNTS 2020/2021

- 2.1 The following paragraphs give a brief explanation of each account for the year 1st August 2020 to 31st July 2021.

Page 4	Community Centre Account
Page 5	Community Centre Equipment and Centre Reserve
Page 6	General Income and Expenditure Account and General Reserve
Page 7	Balance Sheet
Page 8 – 9	Independent Examiner's Report.

- 2.2 **Community Centre Account (Page 4)** — The largest single cost of running the Centre continues to be the employment costs of the staff at the centre. As stated previously, for the whole of this period, this has been based on an average monthly amount calculated on 2019/20 pay. A welcome contribution towards reducing the cost of employment was the continuation of the Government's Scheme to relieve small employers of the burden of paying Employer's National Insurance contributions. This has saved the Centre £2,222.52 in the tax year ending 31st March 2021.

As we know the Community Centre closed on the 20th March 2020 and the three members of staff were furloughed under the Government's Job Retention Scheme from 1st April 2020. This has continued for the whole of this accounting period from August 2020. The costs of making David Armstrong redundant in December 2020 are included in these accounts.

2. STATEMENT OF ACCOUNTS 2020/21 (continued)

2.2 **Community Centre Account (Page 4) (continued)** — The accounts also show the cumulative grants received under the JRS scheme of £17,671.10 representing a contribution of around 40% towards the employees pay for the period, with the Trustees having decided to increase each employee's pay to 100% each month. From 1st July the Government JRS Grant reduced to 70% and this reduced to 60% in August and September 2021. The scheme closed at the end of September 2021. More pay is now being "earned" as the two Managers are slowly increasing their hours as the time the centre is used is slowly returning to a higher level.

Expenditure on running the Centre has reduced by £11,358 over the year. Much of this reduction has resulted from an increase in the JRS Grant supporting pay and a reduction in overall operational costs due to the closure of the Centre.

It is disappointing to report that the receipts derived from Centre bookings fees, showed a significant drop following the closure of the Centre in March 2020 due to the Coronavirus Pandemic. The net surplus from the Coffee Lounge also shows a significant reduction compared to the previous year. It is almost impossible to draw any meaningful comparisons as the activity levels have been quite different. However, the accounts show that the Centre was entitled to a grant of £10,000 from the Government to support the Centre during its period of closure in 2020. A further £6,000 was received from the Government in March 2021 to support the Centre during the latest lockdown.

The overall effect of the reduction in expenditure and the reduction in receipts, offset by the receipt of Government Grants during the year, has resulted in the Centre producing a deficit of £13,110.26. This compares with the previous year's trading loss of £1,196, excluding repairs and maintenance. This result is very concerning when the Centre should be producing surpluses to maintain its viability for the future.

The Centre is an ageing asset, with more and more items requiring maintaining, updating and even replacement. The cumulative effect of this needs to be managed and will continue to command the Management Committee's attention over the coming months and years. The Management Committee spends much time in discussing options for investment in the Centre to maintain or improve on its present standard of operation and condition.

2.3 **Community Centre Equipment Account (Page 5)** - This account refers to the purchase of equipment which is financed over a period of time by an annual depreciation charge to the Centre Account. The Centre made no equipment purchases during 2020/2021.

2.4 **Centre Reserve (page 5)** - the costs of routine maintenance and planned maintenance works are charged to this account. These totalled £573.00 in 2020/21. One-off costs of £779.94 were incurred in the resurfacing of the play area for the playgroup, a grant of £750 was received towards this project. The Centre Reserve now has a balance of £7196.32, down from £21,496 in 2019/20. I have previously suggested that the Centre really needs to produce an operating surplus of between £4,000 and £5,000 each year to build up sufficient reserves to meet cyclical maintenance liabilities when they fall due. This year we have fallen significantly below this target.

2.5 **Community Association's General Income and Expenditure Account (Page 6)** - this account includes all transactions relating to the general running of the Association. In 2020/21 there has been no major expenditure and few receipts from Affiliation Fees to date. The legacy received from the late Antony Cater is shown here (£500).

2.6 **The General Reserve (Page 6)** - the contribution from the Association's Income and Expenditure Account is carried here. The reserve includes the profit on investments for the year from the annual revaluation of the Associations investments (£18,439.21).

- 2.7 **Balance Sheet (Page 7)** - this is a statement of the closing balances of the Association's assets and liabilities as at 31st July 2021.
- 2.8 **Post Balance Sheet Events** - I reported in paragraph 2.6 above the profit from the revaluation of the Association's Investments held by COIF (Charities Official Investment Fund) as at 31st July 2021. This is a much better position than expected as the value during the year was influenced by the trading conditions in the world and home financial markets. The value of the investments as at 31st July 2021 is £111,728.55, which shows a reduction in value of £20.76 from the July valuation as shown in the Balance Sheet and Accounts.

3. INDEPENDENT EXAMINATION OF ACCOUNTS

- 3.1 Under the Charities Act 2011 and the General Directions of the Charity Commissioners an Independent Examination of the Accounts has taken place. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. The Independent Examiners Report is shown on pages 8 - 9.

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- 4.1 I would like to express my sincere thanks to all the staff and volunteers working at the Centre, and in particular to Michelle Smith and Paul Brooker who manage the day to day operations at the Centre.
- 4.2 My thanks are also due to the Independent Examiner, Nick Sarjeant, for examining the accounts within the timescale required.

ANDREW D. GARDINER - Hon. Treasurer - 1st November 2021

EAST WORTHING COMMUNITY CENTRE

ACCOUNT FOR YEAR 1ST AUGUST 2020 TO 31ST JULY 2021

2019/2020

£	EXPENDITURE	£ p	£ p
47,283	Salaries & Overheads - Manager & Assistants		44,762.45
-11,965	HM Government Job Retention Scheme Grant		-17,671.10
1,000	Accountancy/Payroll Expenses		1,000.00
3,968	Premises - Electricity		3,812.54
1,874	Gas		2,799.02
1,285	Cleaning		535.08
432	Business Rates		0.00
257	Waste Collection		326.82
797	Water Rates		500.70
2,543	Insurance		2,770.91
0	Security		0.00
0	Routine Maintenance - charged to Centre Reserve		0.00
731	Telephones - Rental/Calls		776.49
1,508	Entertainment Licences		60.00
684	Office Expenses		574.22
1,214	Miscellaneous		586.67
-18	Photocopier		-6.80
135	Depreciation Equipment 16/17		135.00
747	Equipment 17/18		747.00
156	Equipment 18/19		156.00
385	Equipment 19/20		381.00
<u>£53,017</u>	TOTAL EXPENDITURE		<u>£42,245.99</u>
	INCOME		
40,808	Booking Fees		22,196.34
- 665	Less: Write off of 7 Bookings Invoices from 2017/18		0.00
174	Miscellaneous Income		67.96
10,000	HM Government Coronavirus Business Support Grant		6,000.00
1,504	Coffee Lounge * (net surplus)		284.76
<u>£51,821</u>	TOTAL INCOME		<u>£28,549.06</u>
<u>-£1,196</u>	Surplus / (Deficit) for period transferred to Centre Reserve Account		<u>-£13,696.93</u>
	COFFEE LOUNGE TRADING STATEMENT		
2,308	*Coffee Lounge: Gross Takings	350.27	
(804)	- provisions	(65.51)	-18.70%
<u>£1,504</u>	Surplus for period	<u>£284.76</u>	

EAST WORTHING COMMUNITY CENTRE

COMMUNITY CENTRE EQUIPMENT ACCOUNT FOR YEAR 1ST AUGUST 2020 TO 31ST JULY 2021

2019/20		£ p	£ p
£			
3,810	Purchase of equipment, crockery, staging, photocopier		3,984.00
<u>1,597</u>	Add: new purchases of equipment during year (listed)		<u>-</u>
5,407			3,984.00
	Less: Depreciation-		
	Equipment 16/17	135.00	
	Equipment 17/18	747.00	
	Equipment 18/19	156.00	
	Equipment 19/20	381.00	
<u>1,423</u>			<u>1,419.00</u>
<u>£3,984</u>			<u>£2,565.00</u>

CENTRE RESERVE - YEAR 1ST AUGUST 2020 TO 31ST JULY 2021

£			£
25,299	Balance brought forward 1st August		21,496.39
<u>-1,196</u>	Contribution from / to () Centre Account		<u>- 13,696.93</u>
24,103			7,799.46
559	Less: Routine Maintenance	-	*
<u>1,802</u>	Less: Planned Maintenance Works (listed)	<u>573.00</u>	<u>573.00</u> *
21,742	Surplus / (Deficit) for year		7,226.46
5,054	Resurfacing of Play Area for Playgroup	-	
<u>- 4,809</u>	Grant received from WSCC for Playgroup works	<u>-</u>	0.00
-	Resurfacing of Play Area for Playgroup	779.94	
<u>-</u>	Grant received from Worthing Community Grants	<u>- 750.00</u>	29.94
<u>£21,496</u>	Surplus / (Deficit) for year		<u>£7,196.52</u>
	<u>Planned Maintenance Works 2020/2021</u>		£
	Annual Maintenance for CCTV system		152.40
	Annual Maintenance for Fire Alarm system		<u>420.60</u>
			<u>£573.00</u>

EAST WORTHING COMMUNITY ASSOCIATION

GENERAL INCOME AND EXPENDITURE ACCOUNT
FOR YEAR 1ST AUGUST 2020 TO 31ST JULY 2021

2019/20

£ p	INCOME	£ p
847	Membership and Affiliation Fees	90.00
0	Legacy - Antony Cater dec'd	500.00
3	Interest on Investments	0.26
<u>£850</u>		<u>£590.26</u>
	EXPENDITURE	
0	Subscriptions	-
250	Miscellaneous	250.00
<u>£250</u>		<u>£250.00</u>
<u>£600</u>	SURPLUS/(DEFICIT) FOR PERIOD CARRIED TO GENERAL RESERVE	<u>£340.26</u>

GENERAL RESERVE FOR YEAR 1ST AUGUST 2020 TO 30TH APRIL 2021

£ p		£ p
115,589	Balance brought forward 1st August	£119,319.51
3,131	Profit / (Loss) on Revaluation of Investments	18,439.21
600	Contribution/(Deficit) from General Account	340.26
<u>£119,320</u>	Balance carried forward	<u>£138,098.98</u>


EAST WORTHING COMMUNITY ASSOCIATION

BALANCE SHEET AS AT 31ST JULY 2021

2019/20 £		£ p	£ p
	FIXED ASSETS		
14,014	Building Extension - Construction/Fees	14,014.15	
<u>5,000</u>	Less: Grant (W.B.C.)	<u>5,000.00</u>	9014.15
9,014			
577	Purchase & Installation of Storage Shed (net of grant)		577.00
<u>3,984</u>	Equipment		<u>2565.00</u>
<u>£13,575</u>			<u>£12,156.15</u>
	CURRENT ASSETS		
93,310	**Investments	111,749.31	
5,378	Sundry Debtors	4,881.79	
1,248	Payments in Advance	230.22	
32,667	Bank Current Accounts	17,144.75	
<u>763</u>	Cash and Stock in Hand	<u>307.19</u>	134,313.26
<u>133,366</u>			
	LESS: CURRENT LIABILITIES		
6,125	Sundry Creditors	1,173.91	
<u>-</u>	Receipts in Advance	<u>0.00</u>	<u>1,173.91</u>
<u>6,125</u>			
	NET CURRENT ASSETS		<u>£133,139.35</u>
<u>£127,241</u>			<u>£145,295.50</u>
	REPRESENTED BY:		
119,320	General Reserve		138,098.98
<u>21,496</u>	Centre Reserve		<u>7,196.52</u>
<u>£140,816</u>			<u>£ 145,295.50</u>

	2019/20 £ p	2020/21 £ p
Investment with Charities Official Investment Fund		
Valuation at close of business on 30th April 2021	93,310.10	111,749.31
Valuation at close of business on 31st July(Previous Year)	90,179.18	93,310.10
Less Cost Price of Investments sold	-	-
Change in value of investment in 2020/21	<u>£3,130.92</u>	<u>£18,439.21</u>
Reconciliation of Shares sold:		
Profits taken on shares sold in 2020/21	0	-
Cost Price of Investments sold in 2020/21	<u>0</u>	<u>-</u>
	<u>0</u>	<u>£0.00</u>

Prepared by:


A. D. Gardiner, Hon. Treasurer



Section A Independent Examiner's Report

Report to the trustees/ members of

EAST WORKING COMMUNITY ASSOCIATION CENTRE

On accounts for the year ended

31 July 2021

Charity no (if any)

276850

Set out on pages

1 to 4.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 July 2021.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

N. Sargent

Date:

31/10/2021

Name:

NICK SARGENT

Relevant professional qualification(s) or body

Former member - Chartered Member of Internal Auditors Association of Accounting Technicians