



# Trustees' Annual Report

for the period

From (start date) 010919 to (end date) 310820

## Section A Reference and administration details

Charity name: GREENSLADE PRESCHOOL PLAYGROUP

Other names the charity is known by:

Registered charity number (if any): 276676

Charity's principal address: GREENSLADE PRESCHOOL  
POUND LANE  
NAILSEA  
Postcode: BS482NN

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	SOPHIE GRAINGER	CHAIR		
2	ELAINE PERRY	TREASURER		
3	EMMA WILKES			
4	NINA STEEL			
5	KATHRYN CLAYTON			
6	ALANA BUSHELL			
7	DANIELLE CARETHERS			
8	BEN LEAH			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year
BEVERLEY KELLY	
MARGARET WRIGHT	



**Section A****Reference and administration details (continued)**

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document  
(eg trust deed, constitution)

CONSTITUTION

How the charity is constituted  
(eg trust, association, company)

UNINCORPORATED MEMBERS ASSOCIATION

Trustee selection methods  
(eg appointed by, elected by)

APPOINTED BY EXISTING TRUSTEES

Additional governance issues (optional information)

You **may choose** to include additional  
information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
  - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.



## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

TO ADVANCE THE EDUCATION OF CHILDREN BELOW COMPULSORY SCHOOL AGE BY PROVIDING SAFE AND SATISFYING GROUP PLAY. WE HAVE CHILDREN FROM 2 1/2 YEARS UP TO SCHOOL AGE.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

WE ACCEPT CHILDREN WHO ARE ELIGIBLE FOR THE 2 AND 3 YEAR OLD FUNDING. OUR STAFF ARE HIGHLY TRAINED AND PROVIDE A STIMULATING LEARNING ENVIRONMENT TO ENCOURAGE CHILDREN TO BECOME COMPETANT LEARNERS WHO ARE ALSO RESILIENT, CAPABLE AND CONFIDENT. TRUSTEES ABIDE BY THE GUIDANCE ISSUED BY THE CHARITY COMMISSION OF PUBLIC BENEFIT.

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

FUNDRAISING OPPORTUNITIES WERE LIMITED THIS YEAR DUE TO THE CORONA VIRUS PANDEMIC. WE WERE ABLE TO HOLD A SUCCESSFUL AUTUMN FAIR, HAD DRESS UP DAYS AND CAKE SALES. SOME OF THE FUNDS WENT TOWARDS SUBSTANTIAL BUILDING REPAIRS AND NEW LEARNING RESOURCES.

THE PRESCHOOL CLOSED FOR A FEW MONTHS DUE TO THE PANDEMIC BUT STILL HAD A LONG WAITING LIST. THE EARLY AND LATE SESSIONS ARE STILL A HUGE SELLING POINT AS NOT ALL PRE-SCHOOLS OFFER THESE.



## Section E

## Financial review

Brief statement of the charity's policy on reserves

DUE TO HAVING OUR OWN PREMISES, WE KEEP AN AMOUNT IN AN ACCOUNT TO ALLOW FOR UNFORESEEN EXPENDITURE OR MAINTENANCE. WE ALSO HAVE ENOUGH TO COVER STAFF REDUNDANCIES IF THIS WAS EVER NEEDED, AS WE HAVE PREVIOUSLY SUFFERED LARGE FINANCIAL

LOSSES.

Details of any funds materially in deficit

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

OUR EXPENDITURE GOES ON OUR DAILY RUNNING COSTS, WHICH INCLUDES ENSURING STAFF ARE PAID AT LEAST THE NATIONAL LIVING WAGE, AUTO ENROLMENT DUTIES ARE MET AND INCLUDES BUSINESS RATES. WE CHARGE FEES FOR OUR SESSIONS AND ALSO ACCEPT 2 AND 3 YEAR FUNDING, INCLUDING THE 30 HOURS. WE RUN VARIOUS FUNDRAISING ACTIVITIES THROUGHOUT THE YEAR AS WE DON'T HAVE ANY SURPLUS FUNDS. THIS CAN THEN BE USED FOR EXTRA RESOURCES / TOYS FOR OUR CHILDREN.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

SOPHIE GRANGER

Position (eg Secretary, Chair, etc)

CHAIR

Date

160221

**Greenslade Pre-School**

**Playgroup**

**Charity No. 276676**

**12 Months Accounts**

**September 2019 - August 2020**



**Report to the trustees of Greenslade Pre-School Playgroup**  
**Charity No. 276676**  
**For the year ended 31 August 2020**

**Respective Responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145 (5) (b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general directions give by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

10 December 2020

A R Dury & Co  
Ivy Court, 61 High Street  
Nailsea, North Somerset BS48 1AW



**GREENSLADE PRE-SCHOOL PLAYGROUP**  
**Charity No. 276676**

**Summary of Bank Account**

		Y/E 31/08/2020	Y/E 31/08/2019
	£	£	£
Opening Bank Balances as at 1 September 2019			
Community Account	36,270.13		35,199.09
Business Account	0.38		0.38
Savings Account	396.34		198.00
Redundancy Fund	22,000.00		22,000.00
Fundraising Account	<u>7,236.18</u>		<u>3,917.15</u>
		<u>65,903.03</u>	61,314.62
Excess of Income over Expenditure		8,470.59	4,588.41
		<u>74,373.62</u>	<u>65,903.03</u>
Closing Bank Balances as at 31 August 2020			
Community Account	37,173.90	36,270.13	
Business Account	0.00	0.38	
Savings Account	13,529.76	396.34	
Redundancy Fund	22,000.00	22,000.00	
Fundraising Account	<u>1,669.96</u>	<u>7,236.18</u>	
		<u>74,373.62</u>	<u>65,903.03</u>

**GREENSLADE PRE-SCHOOL PLAYGROUP**  
**Charity No. 276676**

**Receipts and Payments Account**

		Y/E 31/08/2020	Y/E 31/08/2019
	£	£	£
<b>RECEIPTS</b>			
Fees	119,968.86		115,340.30
Fund Raising	3,246.24		6,588.65
Interest and other income	<u>3,626.21</u>		<u>198.34</u>
		126,841.31	122,127.29
<b>PAYMENTS</b>			
Wages and Pensions	93,979.13		96,800.49
Subcontract	90.00		2,586.50
Uniform and cleaning	2,211.48		1,004.46
Children and Educational Materials	719.56		1,834.80
Repairs and Maintenance	9,307.08		4,164.33
Shopper	811.98		1,097.59
Electricity & Gas	1,116.00		837.00
Insurance	1,619.30		1,984.65
Administration Expenses	2,485.08		1,165.10
Fundraising	500.66		740.97
Rent	1,300.00		964.16
Water	1,271.00		950.00
Telephone, Computers and Website	2,104.09		1,641.26
Training and Ofsted	320.54		1,085.00
Entertainment and Gifts	466.00		353.03
Sundries	<u>68.82</u>		<u>329.54</u>
		118,370.72	117,538.88
<b>Excess of Income over (Expenditure)</b>		<u><u>8,470.59</u></u>	<u><u>4,588.41</u></u>



**Report to the trustees of Greenslade Pre-School Playgroup**  
**Charity No. 276676**  
**For the year ended 31 August 2020**

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**Independent examiner's statement**

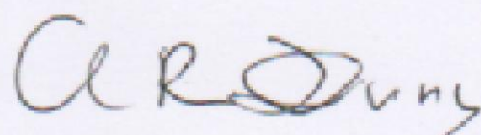
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