



**Girlguiding**

Chandler's Ford Division

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## **The Chandler's Ford Division of the Guide Association**

Registered Charity number 276619

### **Annual Report for the year ended 31 December 2023**

#### **Trustees**

Cath Chapman  
Liz Jones

#### **Structure, governance and management**

The Chandler's Ford Division of the Guide Association is a charity established under the standard constitution for divisions within the Guide Association, now known as Girlguiding, and follows all of the policies and procedures established by Girlguiding. The Trustees are elected members of the local association.

#### **Objectives and activities for public benefit**

Girlguiding is the leading charity for girls and young women in the UK. Our Mission is that whoever they are, wherever they're from, girls can do anything. Through fun, friendship, challenge and adventure we empower girls to find their voice, inspiring them to discover the best in themselves and to make a positive difference in their community.

Around 500 girls meet as Rainbows, Brownies, Guides and Rangers in our area. We fire their imaginations through challenges and adventures for all personalities and abilities, from 4 to 18 years old.

Division Commissioner: Cath Chapman    Treasurer: Liz Jones

Girlguiding Chandler's Ford Division  
Registered charity number 276619.





**Girlguiding**

Chandler's Ford Division

Guiding is so much more than an after school club. Here's why we're special.

**We give girls a space just for them.**

Girls face pressures and expectations in every area of their lives. They're limited by gender stereotypes and face barriers to accessing things they need to feel happy. They tell us they don't feel safe in their daily lives. In our relaxed and encouraging all-girl spaces, every girl can be herself and feel at home. No pressure, no judgement – just fun and learning with other girls, guided by our inspiring volunteers. We won't tell them an activity is 'for boys'. Our girls get to score tries at rugby, go bouldering or simply play the games that they enjoy most. We give girls somewhere they can talk openly about what affects them and get support from other girls.

**Girls speak, then we listen and act**

We've been by girls' sides for over 100 years. Today, we're squarely focused on what drives, challenges and excites girls here and now. We listen to what girls tell us, and this guides what we offer and what we fight for. All girls in Girlguiding get the chance to choose what they do – from Rainbows picking activities, to Rangers sitting on the Girlguiding council.

**Girls don't stand still, so neither do we**

Throughout our history, Girlguiding has evolved as the needs of girls have changed. At their regular meetings, girls take part in loads of activities related to things that matter to them.

**Whoever you are, wherever you're from – all girls are welcome**

At Girlguiding, we give all girls an equal sense of belonging. Girls with additional needs are always included in guiding. We offer grants to ensure that they, and their carers, can join in on camps and trips. We invite all members to make their promise to 'be true to themselves and develop their own beliefs'. We welcome girls from every faith – and no faith. We support our volunteers to make guiding a safe space for LGBTQ+ members too. And we have a great time attending Pride events all over the UK. We want to welcome more girls so we're reaching out to new communities throughout the UK.

**An inspirational network of volunteers**

Our leaders and volunteers give their time so that girls get their voices heard and do great activities. They're inspirational role models for girls too. In return we provide them with training opportunities so they can grow their skills in guiding and beyond.

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Division Commissioner: Cath Chapman   Treasurer: Liz Jones

Girlguiding Chandler's Ford Division  
Registered charity number 276618.





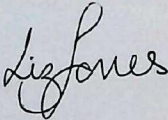
## **Achievements in the year**

As always, our ongoing focus has remained on developing girls and young women and we have seen participation in unit trips, large scale events and activities, as well as residential events return to pre-pandemic 'normality'.

We have had Guide and Ranger units return to International trips, with two sets of girls heading to France with a chance to visit Disneyland Paris for both. Girls have been climbing, canoeing, to farms and zoos, on narrowboats and slept over in local libraries. We have continued to support local community events in the past year, as well as hosting our first Community Christmas Market, where local traders were able to gather together to sell their produce and we were able to promote Girlguiding to members of the public who may not ordinarily be aware of our activities.

We have welcomed a few new volunteers this year, but it remains challenging to encourage more members of the community to spare a little time each week to continue providing great experiences for the girls. We are looking at opportunities to attend any local volunteering fairs or similar events to try and recruit more adult volunteers.

Approved by the Trustees and signed on their behalf 24/06/2024



Liz Jones  
Treasurer

Division Commissioner : Cath Chapman    Treasurer: Liz Jones

Girlguiding Chandler's Ford Division  
Registered charity number 270693



## Chandler's Ford Division

1 January 2023

to 31 December 2023

	This Year	Last Year
<b>Receipts [In]</b>		
Division Levy	£596.00	£560.00
Donations	£3,635.00	£1,734.04
Fundraising	£775.95	£2,678.89
Camps / Outings / Events	£3,862.00	£1,320.40
Transfers/Reimbursements	£21,228.12	£5,961.26
Summer Fare	£2,968.70	£0.00
Rainbows	£463.70	£0.00
Brownies	£0.00	£0.00
Guides	£0.00	£0.00
Rangers	£0.00	£0.00
2nd Bank account (Manual)	£0.00	£0.00
<b>Totals</b>	<b>£33,529.47</b>	<b>£12,254.59</b>
<b>Payments [Out]</b>		
Expenses	£405.14	£677.32
Equipment	£7.99	£79.99
Fund Raising	£48.90	£30.00
Camps / Outings / Events	£2,962.31	£2,700.97
Transfers/ Reimbursements	£24,786.12	£5,941.90
Raffle	£334.91	£392.24
Rainbows	£512.00	£0.00
Brownies	£0.00	£0.00
Guides	£0.00	£0.00
Rangers	£0.00	£15.00
Census	£526.50	£617.50
Misc	£0.00	£0.00
2nd Bank account (Manual)	£0.00	£0.00
<b>Totals</b>	<b>£29,583.87</b>	<b>£10,454.92</b>
<b>Surplus or (deficit) for the year</b>	<b>£3,945.60</b>	<b>£1,799.67</b>
<b>Balances brought forward</b>		
Bank - 1	£14,819.62	£13,022.59
Bank - 2	£0.00	£0.00
Cash	£0.00	£0.00
	<b>£14,819.62</b>	<b>£13,022.59</b>
<b>Balances in hand at year-end</b>		
Bank - 1	£18,765.22	£14,819.62
Bank - 2	£0.00	£0.00
Cash	£0.00	£0.00
	<b>£18,765.22</b>	<b>£14,819.62</b>

Assets and Liabilities: In addition to the above cash balances the unit has equipment to the value of £0.00 and there are no other assets or liabilities.

Prepared by: Liz Jones

Signature & Date: [Signature] 18/1/2024

Reviewer's Certificate: The above statements agree with the records and vouchers of Chandler's Ford Division for the financial year ended 31 December 2023

Reviewed by: S. PHILLIPS

Signature & Date: [Signature] 2/2/2024

Notes:





WE DISCOVER, WE GROW

Girlguiding

## Chandler's Ford Division NS&amp;I

1 January 2023

to 31 December 2023

	This Year	Last Year
<b>Receipts [In]</b>		
Transfers	£5,023.88	£0.00
donations	£3,808.00	£0.00
0	£0.00	£0.00
Camps / Outings / Events	£0.00	£0.00
0	£0.00	£0.00
0	£0.00	£0.00
0	£0.00	£0.00
0	£0.00	£0.00
0	£0.00	£0.00
0	£0.00	£0.00
2nd Bank account (Manual)	£0.00	£0.00
<b>Totals</b>	<b>£8,831.88</b>	<b>£0.00</b>
<b>Payments [Out]</b>		
0	£15,000.00	£0.00
0	£0.00	£0.00
0	£0.00	£0.00
Camps / Outings / Events	£0.00	£0.00
0	£0.00	£0.00
0	£0.00	£0.00
0	£0.00	£0.00
0	£0.00	£0.00
0	£0.00	£0.00
0	£0.00	£0.00
0	£0.00	£0.00
0	£0.00	£0.00
2nd Bank account (Manual)	£0.00	£0.00
<b>Totals</b>	<b>£15,000.00</b>	<b>£0.00</b>
<b>Surplus or (deficit) for the year</b>	<b>-£6,168.12</b>	<b>£0.00</b>
<b>Balances brought forward</b>		
Bank - 1	£25,656.40	£0.00
Bank - 2	£0.00	£0.00
Cash	£0.00	£0.00
	<b>£25,656.40</b>	<b>£0.00</b>
<b>Balances in hand at year-end</b>		
Bank - 1	£19,488.28	£25,656.40
Bank - 2	£0.00	£0.00
Cash	£0.00	£0.00
	<b>£19,488.28</b>	<b>£25,656.40</b>

Assets and Liabilities: In addition to the above cash balances the unit has equipment to the value of £0.00 and there are no other assets or liabilities.

Prepared by: liz Jones Signature & Date: liz Jones 18/1/2024

Reviewer's Certificate: The above statements agree with the records and vouchers of Chandler's Ford Division NS&I for the financial year ended 31 December 2023

Reviewed by: S. PHILLIPS Signature & Date: [Signature] 2/2/2024

Notes:

# Independent reviewer's checklist and confirmation form



Unit or level - to complete this section:

Name of unit or level:	Chandlers Ford Division
Name of local commissioner:	Mrs Cath Chapman
Contact details for local commissioner (email address or phone number):	guidingcath@gmail.com

Independent reviewer - to complete the rest of the form:

Name of independent reviewer:	SIMON PHILLIPS
Contact details for independent reviewer (email address or phone number):	01329 836200

I confirm that I have carried out the following checks on the accounts for the above unit or level:

A bank account exists in the name of the unit or level, and most income is recorded here	<input checked="" type="checkbox"/>
Spending and income are accurately recorded across financial records, including: <ul style="list-style-type: none"> <li>• Bank statements</li> <li>• Paying in books</li> <li>• Cheque books</li> <li>• Invoices</li> <li>• Receipts</li> </ul>	<input checked="" type="checkbox"/>
Grant money has been used for the right purpose	<input checked="" type="checkbox"/>
Cash held is minimal	<input checked="" type="checkbox"/>
Money collected for another charity has been passed on appropriately	<input checked="" type="checkbox"/>

During my review, there have been no concerns about how the above unit or level keeps accounts or spends money; ✓

Or

During my review, the following matters have been raised with the commissioner or HQ:

\* Continue on a separate page if required

You can find more information about this process in our end of year reviews.

Signature [Signature]  
 Date 2 FEBRUARY 2024  
 COMPRISES LLOYDS BANK PLUS NS&I STATEMENTS/ACCOUNTS



## Chandler's Ford HQ

1 January 2023

to December 2023

	This Year	Last Year
<b>Receipts [In]</b>		
Hall use	£7,930.81	£1,591.25
Fundraising	£5,216.80	£875.12
Donations	£0.00	£11,142.43
Camps / Outings / Events	£0.00	£0.00
Out Building	£15,000.00	£13.68
Details 6	£0.00	£0.00
Details 7	£0.00	£0.00
Details 8	£0.00	£0.00
Details 9	£0.00	£0.00
Misc	£0.00	£0.00
2nd Bank account (Manual)	£0.00	£0.00
<b>Totals</b>	<b>£28,147.61</b>	<b>£13,622.48</b>
<b>Payments [Out]</b>		
Cleaning	£1,392.25	£811.50
Caretaker/Gardening	£609.49	£543.52
Water	£336.48	£0.00
Camps / Outings / Events	£0.00	£0.00
Refuse	£502.97	£431.73
Insurance	£664.74	£639.39
Telecoms	£415.51	£409.57
Gas	£2,189.72	£609.87
Elec	£2,852.00	£396.00
Equipment	£56.19	£178.45
Rent	£0.00	£0.00
Building	£15,000.00	£6,456.44
2nd Bank account (Manual)	£0.00	£0.00
<b>Totals</b>	<b>£24,019.35</b>	<b>£10,476.47</b>
<b>Surplus or (deficit) for the year</b>	<b>£4,128.26</b>	<b>£3,146.01</b>
<b>Balances brought forward</b>		
Bank - 1	£11,857.58	£5,136.23
Bank - 2	£0.00	£0.00
Cash	£0.00	£0.00
	<b>£11,857.58</b>	<b>£5,136.23</b>
<b>Balances in hand at year-end</b>		
Bank - 1	£15,985.84	£11,857.58
Bank - 2	£0.00	£0.00
Cash	£0.00	£0.00
	<b>£15,985.84</b>	<b>£11,857.58</b>

Assets and Liabilities: In addition to the above cash balances the unit has equipment to the value of £0.00 and there are no other assets or liabilities.

Prepared D Bishop

Signature & Date:

[Signature] 8/2/24

Reviewer's Certificate: The above statements agree with the records and vouchers of Chandler's Ford HQ for the financial year ended **December 2023**

Reviewed ANN GOMEZ

Signature & Date:

[Signature] 9/2/24

Notes:

# Independent reviewer's checklist and confirmation form



Unit or level - to complete this section:

Name of unit or level:	CHANDLER FORD HEADQUARTERS
Name of local commissioner:	Mrs Cath Chapman
Contact details for local commissioner (email address or phone number):	guidingcath@gmail.com

Independent reviewer - to complete the rest of the form:

Name of independent reviewer:	ANN EDMANDES
Contact details for independent reviewer (email address or phone number):	us@edmandes.me.uk

I confirm that I have carried out the following checks on the accounts for the above unit or level:

A bank account exists in the name of the unit or level, and most income is recorded here	<input checked="" type="checkbox"/>
Spending and income are accurately recorded across financial records, including: <ul style="list-style-type: none"> <li>• Bank statements</li> <li>• Paying in books</li> <li>• Cheque books</li> <li>• Invoices</li> <li>• Receipts</li> </ul>	<input checked="" type="checkbox"/>
Grant money has been used for the right purpose	<input checked="" type="checkbox"/>
Cash held is minimal	<input checked="" type="checkbox"/>
Money collected for another charity has been passed on appropriately	<input checked="" type="checkbox"/>

During my review, there have been no concerns about how the above unit or level keeps accounts or spends money;

~~or~~

~~During my review, the following matters have been raised with the commissioner or HQ:~~

\* Continue on a separate page if required

You can find more information about this process in our end of year reviews.

Signature S

Date 9/2/24





**Girlguiding**

Chandler's Ford Division

## STATEMENT OF ASSETS AND LIABILITIES

**Girlguiding Changers Ford Division as at 31<sup>st</sup> December 2023**

<b>Cash and Bank balances in hand</b> as per Receipts and Payments Account	<b>General Fund</b>	<b>Hall Management</b>
Cash	nil	nil
Bank Account	£18,765.22	£15,985.84
Savings Account	£19,488.28	N/A
Other		
<b>Total</b>	<b>£38,253.50</b>	<b>£15,985.84</b>

<b>Assets</b>	
Section Fund – Rainbows	£622.11
Section Fund – Brownies	£427.31
Section Fund – Guides	£219.83
Section Fund – The Senior Section	£ 10.03
Bequests	£352.55
Building Fund (NS&I)	£19,135

<b>Liabilities</b>	
Unpaid bills or expenses	NONE
Loans to the Division	NONE

<b>Assets owned by the Division</b> (held for own use) (land, buildings, vehicles, equipment etc)	<b>Date Acquired</b>	<b>Cost</b>	<b>Insurance or Market value</b>
Portable projector	2010		£250
Four Electronic Tablet Computers	2016	£100	
Girlguiding Centre, Ramalley Lane, Chandler's Ford	2016		£270,000

<b>Assets held for investment purposes</b> (Shares etc)			
NONE			

Division Commissioner : Cath Chapman Treasurer: Liz Jones

Girlguiding Chandler's Ford Division  
Registered charity number 276919

