

FORESTDALE RESIDENTS ASSOCIATION
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

FORESTDALE RESIDENTS ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION

Officers

Nicky Hunt - (Chairman)
Adrian Douglas (Vice Chair)
Gwen Woollett (Secretary)
Steve Hooton (Treasurer)

Committee Members

Andy Stranack (ex-officio)
Dave McGrath (ex-officio) (resigned on 31st March 2021)

Trustees

Dave Haworth
Adrian Douglas
Chris Tymon

Charity number

276477

Registered office

The Forum Community Centre
Bardolph Avenue
Croydon
Surrey
CR0 9BG

Independent examiner

Accotax Ltd T/As Cruse + Burke
73 Park Lane
Croydon
CR0 1JG

FORESTDALE RESIDENTS ASSOCIATION

CONTENTS

	Page
Trustees' report	1 - 2
Independent examiner's report	4
Statement of financial activities	5
Balance sheet	6
Notes to the accounts	7 - 13

FORESTDALE RESIDENTS ASSOCIATION

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report and financial statements for the year ended 31 March 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the association's constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The association's objects are:

- to promote the benefit of the inhabitants of Forestdale and surrounding areas by associating the inhabitants in a common effort to provide facilities in the interests of social welfare for recreation and leisure with the objective of improving the condition of life for the inhabitants.
- to secure and maintain a community centre in furtherance of the above objective.

The policies adopted in furtherance of these objects are detailed in our Employees handbook which covers such topics as: Health & Safety at work; Equal Opportunity; Data Protection; Training; Security; Grievance; Stress; Drug & Alcohol; Computer, Email & Internet; Social Media; etc. and there has been no change in these during the year.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the association should undertake.

The trustees and executive committee have continued to oversee the management and maintenance of the community centre but funds have restricted this to minor maintenance. The committee continue to support the coordination group of the management companies of the local private roads (Forestdale Forward Group) by convening and hosting their quarterly meetings.

Achievements and performance

Financial review

It is the policy of the association that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditures. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the association's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees have assessed the major risks to which the association is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The trustees are supported by an executive committee elected by the members at the annual general meeting. The community centre is managed by a centre manager employed by the association. The centre manager attends and reports to the committee.

The trustees who served during the year and up to the date of signature of the financial statements were:

Dave Haworth
Adrian Douglas
Chris Tymon

The trustees' report was approved by the Board of Trustees.

FORESTDALE RESIDENTS ASSOCIATION

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

AR Douglas

.....
Adrian Douglas

Trustee

Dated: Aug 17, 2021

FORESTDALE RESIDENTS ASSOCIATION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2021

The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the association and of the incoming resources and application of resources of the association for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the association and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the institution . They are also responsible for safeguarding the assets of the association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

FORESTDALE RESIDENTS ASSOCIATION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF FORESTDALE RESIDENTS ASSOCIATION

I report on the financial statements of the association for the year ended 31 March 2021, which are set out on pages 5 to 13.

Respective responsibilities of trustees and examiner

The association's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the financial statements under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Waqas Sagar
Chartered Certified Accountant
Cruse + Burke
73 Park Lane
Croydon
CR0 1JG

Waqas Sagar

Dated: **Sep 1, 2021**
.....

FORESTDALE RESIDENTS ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	2020 £
<u>Income and endowments from:</u>			
Donations and legacies	2	-	-
Charitable activities		-	-
Other trading activities	3	63,409	266,906
Investments		-	-
Other income	4	46,208	2,675
Total income		<u>109,617</u>	<u>269,581</u>
<u>Expenditure on:</u>			
Raising funds		-	-
Charitable activities		-	-
Other Expenditure	7	164,407	296,937
Total resources expended		<u>164,407</u>	<u>296,937</u>
Net outgoing resources before transfers		<u>(54,790)</u>	<u>(27,356)</u>
Gross transfers between funds		-	-
Other recognised gains and losses			
Revaluation of tangible fixed assets		-	-
Net movement in funds		<u>(54,790)</u>	<u>(27,356)</u>
Fund balances at 1 April 2020		62,241	89,597
Fund balances at 31 March 2021		<u><u>7,451</u></u>	<u><u>62,241</u></u>

FORESTDALE RESIDENTS ASSOCIATION

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	8		332		449
Current assets					
Stocks	9	2,423		6,258	
Debtors		1,131		-	
Cash at bank and in hand		10,645		57,836	
		<u>14,199</u>		<u>64,094</u>	
Creditors: amounts falling due within one year	11	<u>(7,080)</u>		<u>(2,302)</u>	
Net current assets			7,119		61,792
Total assets less current liabilities			<u>7,451</u>		<u>62,241</u>
Income funds					
Unrestricted funds			7,451		62,241
			<u>7,451</u>		<u>62,241</u>

The financial statements were approved by the Trustees on Aug 17, 2021

..... AR Douglas
Adrian Douglas
Trustee

..... Christopher Tymon
Chris Tymon
Trustee

FORESTDALE RESIDENTS ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

1.1 Accounting convention

The accounts have been prepared in accordance with the association's constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The association is a Public Benefit Entity as defined by FRS 102.

The association has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the association. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the association has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the association.

1.4 Incoming resources

Income is recognised when the association is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the association has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the association has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

FORESTDALE RESIDENTS ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.5 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Improvement to property	10% Straight Line
Plant & machinery	25% Reducing Balance
Fixture and fittings & Equipment	25% Reducing Balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.6 Impairment of fixed assets

At each reporting end date, the association reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.7 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The association has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the association's balance sheet when the association becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

FORESTDALE RESIDENTS ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the association's contractual obligations expire or are discharged or cancelled.

2 Donations and legacies

	2021	2020
	£	£
Donations and gifts	-	-
Legacies receivable	-	-
	<u> </u>	<u> </u>

3 Other trading activities

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2021 £	Total 2020 £
Bar Sales	47,048	-	-	47,048	194,146
Hire fees	2,570	-	-	2,570	16,001
Subscriptions & Entrance fees	991	-	-	991	1,920
Gaming Machines, Pool Table & Juke Box	1,164	-	-	1,164	12,402
Entertainment Fund	216	-	-	216	853
Lottery & Casino	11,420	-	-	11,420	41,584
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Other trading activities	63,409	-	-	63,409	266,906
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

4 Other income

	2021	2020
	£	£
Other income	46,208	2,675
	<u> </u>	<u> </u>

FORESTDALE RESIDENTS ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

5 Details of Certain Items of Expenditure

	2021 £	2020 £
Independent Examiner's Fees	520	520
Accountancy	1,230	1,230
	<u>1,750</u>	<u>1,750</u>

6 Employees

Number of employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
	6	6
	<u>6</u>	<u>6</u>
Wages and salaries	69,312	79,312
Social security costs	-	1,805
Other pension costs	1,828	2,081
	<u>71,140</u>	<u>83,197</u>

There were no employees whose annual remuneration was £60,000 or more.

FORESTDALE RESIDENTS ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

7 Analysis of Other Expenditure

	Unrestricted funds	Restricted funds	Endowment funds	Total 2021	Total 2020
Bar Cost	24,135			24,135	96,411
Wages & Salaries	69,312			69,312	81,116
Nest Pension Costs	1,828			1,828	2,081
Staff training	-			-	-
Equipment Hire	4,281			4,281	10,974
TV Channel Rental	2,449			2,449	9,165
Lottery	1,988			1,988	8,066
Rent Rates & Insurance	9,826			9,826	12,156
Light & Heat	10,006			10,006	13,223
Cleaning & Laundry	9,568			9,568	12,347
Repairs & Renewals	6,572			6,572	19,099
Gardening	3,000			3,000	4,210
Telephone, Advertising & Stationery	1,652			1,652	3,692
Discos, Bands & Entertaining	611			611	3,307
Licences & Subscriptions	491			491	1,282
Legal & Professional Fees	1,805			1,805	1,790
Stocktaking	1,040			1,040	2,060
Accountancy & Bookkeeping	3,439			3,439	2,950
Bank & Card Charges	2,133			2,133	4,280
Sundry Expenses	682			682	903
Refuse Collection	3,005			3,005	3,571
Depreciation	117			117	2,925
Cash Balance Adjustment	6,388			6,388	-
Travel Expenses	80			80	330
Donations	-			-	1,000
	<u>164,407</u>	<u>-</u>	<u>-</u>	<u>164,407</u>	<u>296,937</u>

FORESTDALE RESIDENTS ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

8 Tangible fixed assets

	Improvement to property	Plant & machinery	Fixture and fittings & Equipment	Total
	£	£	£	£
Cost				
At 1 April 2020	27,787	7,093	274	35,154
At 31 March 2021	27,787	7,093	274	35,154
Depreciation and impairment				
At 1 April 2020	27,780	6,748	178	34,706
Depreciation charged in the year	6	86	24	116
At 31 March 2021	27,786	6,834	202	34,822
Carrying amount				
At 31 March 2021	1	259	72	332
At 31 March 2020	7	346	96	449

9 Stocks

	2021 £	2020 £
Finished goods and goods for resale	2,423	6,258

10 Loans and overdrafts

	2021 £	2020 £
Bank loans	6,500	-
Payable within one year	6,500	-

FORESTDALE RESIDENTS ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

11 Creditors: amounts falling due within one year

	Notes	2021 £	2020 £
Bank loans	10	6,500	-
Other taxation and social security		380	1,648
Other creditors		-	279
Accruals and deferred income		200	375
		<u>7,080</u>	<u>2,302</u>

12 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).