

NORTHAMPTON BACH CHOIR

Registered Charity No 276390

TRUSTEES' ANNUAL REPORT

For the Year 1st AUGUST 2021 to 31st JULY 2022

The following information is given in accordance with the Charity Commissioners' 'Accounting by Charities – Statement of Recommended Practice'.

1. The full name of the Charity (the Choir) is 'Northampton Bach Choir'.
2. The Choir is registered with the Charity Commission, its registration number being 276390.
3. The Choir's Honorary President is Sir Peter Ellwood, DL, CBE.
4. The Choir is managed by a General Committee (the Committee), the appointment of whose members is governed by the constitution document.

The following were the Choir's Committee during the year under review:

Chairman	Jonny Alms
Secretary	Sheila Moakes
Concerts Manager & Making Music Contact	Mark Gibson (resigned 4 October 2021)
Concerts Manager	David Tristram
Treasurer	Jackie Campbell (appointed 4 October 2021)
	Timothy Daily (resigned 4 October 2021)
Friends Secretary	Judy Ellwood
Membership Secretary	Crawford Craig
Librarian	Iain Erskine
Voice Part Rep.	Maureen Trent
Marketing	Elianne Montero (appointed 6 May 2022)

The holders of the first four posts listed above are defined in the constitution as Officers, and they and the other members of the Committee are the Trustees of the Charity and are elected annually at the Annual General Meeting. The Committee can number between 8 and 12. All members retire from office at the end of the AGM following that at which they were elected, but are eligible for re-election, with the exception of the Chairman, who cannot serve in the post for longer than five years at a time. The constitution provides for a number of Choir members to be co-opted to the committee as necessary. All members of the Committee are fully aware of their responsibilities as Trustees of the Charity.

5. The objectives of the Charity are the study and practice of choral music in order to foster the knowledge and appreciation of such music by means of public performance. The Choir was established in 1936 and has a programme of, normally, 3 or 4 concerts each year, many of which are held at St Matthew's Church in Northampton. Further information about the Choir's history and current programme is available from any Committee member or on the Choir's website at www.northamptonbachchoir.org.uk

6. The activities undertaken to further the charity's purposes for the public benefit are listed above. The Trustees have had regard to the Charity Commission's guidance on public benefit and believe that the Charity is a public benefit.

7. The Choir's members form the electorate from which the Committee is elected annually. The Choir consists of;

Voice Part	2021-22	2020-21	2019-20
Soprano	45	44	35
Alto	44	40	44
Tenor	12	16	15
Bass	<u>24</u>	<u>18</u>	<u>21</u>
<i>Total</i>	<i>123</i>	<i>118</i>	<i>119</i>

Membership of the Choir is gained by expression of interest and a voice test.

8. Financial Review: Total income for the year was £65,024 compared to £18,849 in 2021. The Charity made a deficit of £7,165 (2021: surplus of £4,527), decreasing total reserves as at 31 July 2022 to £64,168. All reserves held by the Charity are unrestricted.

9. Reserves Policy: The choir aims to hold cash reserves approximating to 6 months' expenditure in

order to fund concerts and other events where a proportion of the income only arises close to the event itself. At 31 July 2022 the reserves were £64,168 and 50% of the estimated annual expenditure is £36,000. This policy will be reviewed annually but will also kept under continual review by the Charity's Treasurer.

10. The Choir's bankers are:

The Co-operative Bank PLC, Skelmersdale, Lancs. WN8 6WT
Charities Aid Foundation, Kings Hill, West Malling, Kent ME19 4TA
Shawbrook Bank, Warley Hill Business Park, The Drive Great Warley, Brentwood, CM13 3BE

11. The Choir's Independent Examiner is;

DNG Dove Naish LLP, Eagle House, 28 Billing Road, Northampton NN1 5AJ

12. The Choir neither owns or leases property and consequently has no registered address.

However, correspondence should be sent to, and copies of the Report and Accounts may be obtained from the Secretary, Sheila Moakes, at:
38 Fishers Close, Little Billing, Northampton, NN3 9SR

13. The Treasurer's Report and Accounts which follow should be regarded as part of the Charity's Annual Report.

Signed:



Chairman



Treasurer

Date: 24th October 2022

Northampton Bach Choir

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Treasurer's Report for the year 01/08/21 – 31/07/22

This is my first year as Treasurer and I have had a very great deal to learn. I would like to express my thanks to our previous Treasurer, Tim Daily, for his support in the handover. I am very grateful for the huge amount of patience and support from the Committee which has helped me to get to grips with this fascinating, but challenging role. I would also like to record how grateful I have been for the warm welcome I have received from Choir members.

There have been a total of five concerts this year in addition to a programme of sung Evensongs. This is an amazing feat given the constraints due to Covid restrictions of the previous year. More than that, the final concert of the financial year was in celebration of the late Queen's Platinum Jubilee and we took the decision to make this a memorable event by putting on our own concert in the Derngate Theatre, with all the costs and financial risks that entailed.

I have had to make some minor changes in the way our accounts have been run as a result of moving to different accounting software, with one of the outcomes being a better match between the income and expenditure headings in the accounts and the budgets. We have also changed our system for accepting credit card payments which has saved us a considerable amount of money in fees and rentals as well as making it easier to identify what payments were for. The provision of a payment facility on the members' section of our web site has made a huge difference in being able to account for subscription and music payments and I am grateful for members making use of this. Of course, if members are not able to use this form of card payment we can accommodate other forms of payment but I would encourage as many as can to do so.

Another change that you may see in the accounts is that we made the decision to classify the income from all the wonderful members' fundraising activities as donations. This is an accurate description as these events are not run by the Choir collectively but rely on the selfless initiatives run by individual members and, as such, is eligible for Gift Aid tax rebate which effectively increases our fundraising income by 25%. This was done in consultation with those that run these events. The downside of this is that the accounts do not now show the income from individual events. If you feel that this is something you would like to keep, I can provide these figures outside of the formal accounts.

Concert account

The amounts given here include payments and income outside the financial year dates and do not exactly match those in the formal end-of-year accounts but are presented in this form to give a more accurate representation of the financial situation for each concert.

Handel's Messiah: 6 November 2021

We had a budgeted income for this concert of £2,250 and actually received £4,787 from ticket sales which was a fantastic response to our first concert after Covid. This meant that the budgeted deficit of £5,440 was reduced to £3,499.

Carols and Fanfares: 4 December 2021

Our income for this concert was slightly above budget (£2,547 compared to £2,250) but our costs were lower than predicted, giving an actual loss of £577 compared to the budgeted loss of £4,100

The Armed Man: 6 February 2022

This concert was part of the Royal Philharmonic Orchestra's programme and was put on by them at the Derngate Theatre. We therefore had no financial liability related to this concert and were paid by the RPO for our choral contribution. We therefore made a budgeted profit of £750.

Carmina Burana: 2 April 2022

Again, ticket income exceeded the budgeted amount (actual £3,246 against budgeted £2,225). Costs associated with the provision of pianos and the professional artists were higher than predicted giving a total loss of £4,403 against a budgeted deficit of £5,770.

Jubilee Proms: 12 June 2022

This concert had been budgeted to make a loss of £12,400. As this was an exceptional concert, it had been agreed to cover this loss from the generous legacy donation received in 2018-19. A huge effort was made to boost ticket sales for this concert which turned a budgeted ticket income of £4,050 into net ticket sales totalling nearly £14,000. The final deficit was therefore only just over £4,000, to be covered by the legacy.

Administration account

The non-concert expenditure was nearly twice as high as last year (at £24,474) which reflects the increase in rehearsal and other activity post-Covid. Accountancy fees are higher this year which reflects the additional professional support required for the new (non-accounting professional) Treasurer. This account still made a surplus of £3,379 for the financial year.

Fundraising account

As discussed above, all individual fundraising amounts are now included in an overall donations line in the administration budget (£1,472 this year). We are very grateful for the kind donations and fundraising activities of members and Friends

Other income

This included members' payments for additional rehearsals for the Choral Evensongs (£1,486) as well as sundries such as folders and CD sales.

Statement of Financial Activities (SOFA)

The choir made a deficit of income over expenditure of £7,165 in the financial year Aug 21-Aug 22. This is a very reasonable amount given that we put on five concerts this year, all in theatre venues. The move from St Matthews Church as the main concert venue was necessitated by the need to adhere to post-Covid spacing requirements initially, as was the move to Northampton School for Girls as the rehearsal venue. Both have proved to have benefits, not least in the availability of parking but has led to increased costs. We have also and provided vocal tuition to all members that wanted it.

Our reserves remain healthy at £64,168. We have £12,000 in a Shawbrook Bank CAF 60-day notice account for a combination of reasonable returns with a short notice period for access. This is backed by a further £32,676 in a Shawbrook 1 year fixed rate account and a CAF Gold savings account containing £15,003. At the end of year, we had a total of £3,171 in the Cooperative current bank accounts. This has enabled us to make the decision not to increase the subscriptions for 2022-23, even though we are anticipating higher costs, so as not to increase the financial burden on members and Friends in these challenging times.



Jackie Campbell, Treasurer

19/10/22

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STATEMENT OF FINANCIAL ACTIVITIES 01/08/21- 31/07/22

	2021-22	2020-21
Income from Charitable Activities		
Concerts Account (see page 2)	35,298	-
Administration Account (see page 3)	27,853	17,484
Fundraising Account (see page 3)	-	1,360
Other Income (see page 4)	1,874	5
Total	65,024	18,849
Expenditure on Charitable Activities		
Concerts Account (see page 2)	47,226	-
Administration Account (see page 3)	24,474	12,842
Fundraising Account (see page 3)	-	-
Other Expenditure (see page 4)	489	1,480
Total	72,189	14,322
Surplus/Deficit	(7,165)	4,527

All income and expenditure relates to unrestricted funds.

BALANCE SHEET AS AT 31/07/22

	£	£
Current Assets		
Co-operative Bank PLC Community a/c	2,763	12,580
Co-operative Bank PLC Community No.2 a/c	408	10
CAF Gold a/c	15,003	12,462
Shawbrook Bank 60 day notice	12,000	12,000
Shawbrook Bank 1 Year Fixed Rate	32,676	32,448
Paypal	98	-
Debtors & Prepayments (see page 4)	3,081	2,337
Total	66,028	71,837
Current Liabilities		
Creditors & Accruals (see page 4)	1,860	504
Total	1,860	504
Net Current Assets	64,168	71,333
Represented by:		
Balances b/fwd	71,333	66,806
Surplus for year	(7,165)	4,527
Balance c/fwd	64,168	71,333

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CONCERTS ACCOUNTS 01/08/21 - 31/07/22

	Total	Handel's Messiah	Carols and Fanfares	The Armed Man	Carmina Burana	Jubilee Proms	2021-2022
							£
INCOME							
Tickets	32,266	4,787	2,452		3,246	21,781	-
Refreshments	746		95			651	-
	<u>33,012</u>	<u>4,787</u>	<u>2,547</u>	<u>-</u>	<u>3,246</u>	<u>22,432</u>	<u>-</u>
Programme Sales	1,536					1,536	-
Other income	750			750			-
Total	35,298	4,787	2,547	750	3,246	23,968	-
EXPENDITURE							
Advertising/publicity	652		40		28	584	-
Catering	330	180			150		-
Director/Conductor	2,400	600	600		600	600	-
Hire of Staging	2,507	1,194	62		1,252		-
Hire of Venue	7,485	1,500	807		1,818	3,360	-
Instrument/ Music Hire/ Music Purchase	1,208				1,208		-
Miscellaneous	1,440	75			75	1,290	-
Orchestra inc travel	14,645	3,201	980		568	9,897	-
Posters/Leaflets/Photography	678		182		237	259	-
Printing	519		418		49	53	-
Programmes	1,573	498	35		200	840	-
Soloists/Artists inc travel	3,216	1,038			1,466	712	-
Tickets	9,621					9,621	-
Refreshments	952					952	-
Total	47,226	8,286	3,124	0	7,649	28,168	-
Surplus / (Deficit)	(11,929)	(3,499)	(577)	750	(4,403)	(4,200)	-

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ADMINISTRATION ACCOUNT 01/08/21 - 31/07/22

	£	£
INCOME		
Deposit interest	316	551
Donations / Legacies	1,472	10,526
Music Account	3,385	3,374
Subscriptions - Choir	18,229	-
Subscriptions - Friends	1,371	780
Tax rebate on Gift Aid	3,081	2,253
Total	27,853	17,484
EXPENDITURE		
Accompanist	3,770	1,970
Advertising/publicity	40	-
Credit Card Machine	832	674
Zoom Cloud Storage	-	64
Independent Examination fee	636	522
Accountancy	420	-
Insurance	295	497
Vocal tuition	405	-
Miscellaneous	747	105
Music Director/Conductor/Teacher	8,004	5,239
Music Account Purchase/ Hire	4,003	2,993
Postage	-	59
Rehearsal Room Hire	4,856	285
Website	465	435
Total	24,474	12,842
Surplus	3,379	4,642

FUNDRAISING ACCOUNT 01/08/21 - 31/07/22

		£
INCOME		
100 club	-	35
J Woods Xmas Cakes	-	300
Ian Geddes Calendar	-	74
Cook Book	-	617
Easyfundraising	-	140
Plant Sale	-	22
Planter Raffle	-	157
Jam Sale	-	15
Total	-	1,360
EXPENDITURE		
Total	-	-
Surplus	-	1,360

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OTHER INCOME 01/08/21 - 31/07/22

CD Sales	133	£	
Choral Evensong	1,486		5
Folders	55		-
Other income	200		-
Total	<u>1,874</u>		<u>5</u>

OTHER EXPENDITURE 01/08/21 - 31/07/22

Professional Musicians Non concert related	-	£	
Covid 19 related (Face Spacers)	-		240
Virtual Recording	-		135
Thankyou Gifts	-		827
28/3/2020 Ticket Refund	-		250
Bank charges	289		28
Fundraising	200		-
Total	<u>489</u>		<u>1,480</u>

DEBTORS AND PREPAYMENTS AT 31/7/22

	£		£
HMRC (Gift Aid)	3,081		2,253
Cheques not cleared through account	-		84
Total	<u>3,081</u>		<u>2,337</u>

CREDITORS AND ACCRUALS AT 31/7/22

	£		£
Independent Examiner fees	1,020		504
Accrued concert expenses	840		-
Total	<u>1,860</u>		<u>504</u>

NOTES TO THE FINANCIAL STATEMENTS

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

The financial statements have been prepared under the historical cost convention.

The Charity is an unincorporated charity registered in England and Wales. The presentational currency of the Financial State is pounds sterling (£).

Income is included as it is received and expenditure is included as it is incurred.

The Charity is under the control of its Trustees, and is dependant for its existence as a going concern on the continuing support of its members both financially and in providing the vocal content of its concerts.

The amounts described in these accounts all fall within the description of 'Unrestricted' funds.

Financial Instruments - cash and cash equivalents in the balance sheet comprise cash at banks and in hand and short term deposits with an original maturity date of three months or less.

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. losses arising from impairment are recognised in the statement of comprehensive income under administrative expenses.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered. An equity instrument is any contract that evidences a residual interest in the assets of the entity after deducting all of its financial liabilities.

No Trustees have been paid any remuneration or expenses except direct re-imbursement for expenditure incurred on the Choir's behalf and with its authority.

Donations received from trustees in the year amounted to £232 (2021: £1,065)

There were no further related party transactions in the current or previous year.

Chairman

Date

15-11-22



Treasurer

15/11/22



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
NORTHAMPTON BACH CHOIR**

I report to the charity trustees on my examination of the accounts for the year ended 31 July 2022 which are set out on pages one to five, and on the Trustees' Annual Report for the year.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

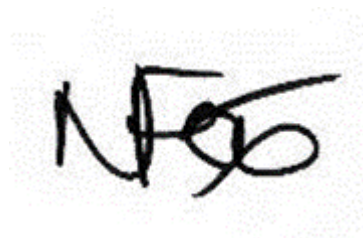
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our independent examination work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our independent examination work, for this report, or for the opinions we have formed.



Nicola Fox FCA
DNG Dove Naish LLP
Eagle House
28 Billing Road
Northampton
Northamptonshire
NN1 5AJ

Date: 18 November 2022