

# PAULTON VILLAGE HALL REPORT 2024

## **1. Village Hall Overview**

The Village Hall is for all Paulton residents and non-residents to use.

It is hired out on a regular basis (see below).

The number of occasional hirers is consistent with several most weekends and there have been a number re-booking.

### **a. Regular Users**

There are currently four regular hirers:

- Fitness class on Monday evenings for 1 hour..
- Badminton Group on Tuesday afternoon for 2 hours.
- Karate Club on Tuesday evening for 1 ½ hours.
- Karate Club on Wednesday evening for 2 hours.

### **b. Occasional Hirers**

The Village Hall is also hired out to occasional users, the bookings are mainly for children's parties, but also includes other parties and meetings. The hall is booked most weekends with some weekend days having more than one booking.

- The Coal Canal Society hire the Village Hall on a quarterly basis.
- A monthly craft fair is starting from March 2025

## **2. Review of Hire Charges**

The hire charges were last reviewed in October 2017. They now need to be brought up to a more realistic rate, especially with the additional running costs of the hall due to utility bills and insurance being significantly increased. The rates of hire were increased as follows:

First three hours:

Residents £40.00

£12 each hour thereafter

Non-residents £45.00

£14 each hour thereafter

## **3. Meeting Room Bookings**

The Meeting Room can also be hired out (during office hours). It is also used for Council meetings and other ad hoc meetings. Currently Diabetic Clinic hires the room for a two hour session one to three days each week.

The hourly rate to hire the Meeting Room was increased to:

£13.00 for Paulton Residents

£15.00 if from outside Paulton

#### **4. Maintenance, Decoration and Repairs**

The Village Hall has annual checks of the Fire Extinguishers, Portable Appliances (PAT Testing), Boilers, Cooker, Boiling Water Tap and Stairlift. The Intruder and Fire Alarms are checked twice a year.

In 2024 the exterior lights surrounding the Village Hall were improved.

For the coming year, the following repairs/improvements are in place to be carried out:

- a. A baby changing fold-down unit on the wall in the disabled toilet (in the process of being purchased)
- b. Carpets cleaning in the office, meeting room and foyer at the end of the Village Hall (February 2024)

Various areas inside the Village Hall could do with decorating/freshening up. However this has been put on hold due to other increased costs, eg utilities and necessary maintenance. It will be monitored.

#### **5. Projects and plans**

There are no major projects planned for the Village Hall in the coming year due to the high running costs of the Village Hall (see above).

#### **6. Finances**

The accounts for the year were audited in January 2024. On the bank statement they show:

Opening balance on 1<sup>st</sup> January 2024 of £11,273.24

Closing balance on 31 December 2024 of £13,173.14

## Paulton Village Hall

Summary of accounts for the year ending 31 December 2024

### Receipts 2024

Hire of Hall (regular hirers)	3777.00
Hire of Meeting Room	1539.50
Hire of hall (occasional hirers)	7751.57
Bank Interest	0.00
Rent from PPC	14550.00
Refunds	0.00
Miscellaneous Income	140.00
Grants	0.00
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	<b>27758.0</b>
Total Receipts	<b>7</b>
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### Income 2024

Petty Cash	50.00	
Village Hall Administration & Marketing	1672.74	
Auditor	300.00	
Building decorating, repairs & maintenance (Internal)	433.32	
Building decorating, repairs & maintenance (External)	894.00	
Cleaning	4218.26	
Sanitary/nappy disposal bins	1651.61	
Fire	195.04	
Gas	6170.19	
Electricity	2820.00	
Security Alarm	196.80	
Water	536.50	
Telephone	0.00	
Electrical work/annual testing	1786.80	
Memorial garden, plants & flowers for the hall area	0.00	
Servicing, repairs & maintenance (non bldg)	0.00	
Servicing/Repairs to boiler etc	294.00	
Legal Fees	0.00	
Annual Insurance Premium	2145.90	
PRS Licence	192.91	
Sundries	0.00	
Card Machine Charges	147.10	
Refunds	2153.00	
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	<b>25858.1</b>	
Total Payments	<b>7</b>	
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Surplus/deficit	<b>1899.90</b>	<b>Surplus</b>
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# **Independent Examiner's Report on the accounts for the year ended 31<sup>st</sup> December 2024**

**Paulton Village Hall**

**Charity No. 276144**

## **Respective responsibilities of the Trustees and Examiner**

The Charity's Trustees are responsible for the preparation of the accounts.

The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to: -

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145 (5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

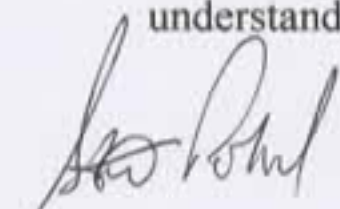
## **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view, and the report is limited to those matters set out in the statement below.

## **Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with s.130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



4<sup>th</sup> February 2025

**S J Pollard**  
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