

ST. ALBANS MUSICAL MUSEUM SOCIETY
ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31ST OCTOBER 2021

ST. ALBANS MUSICAL MUSEUM SOCIETY

Bankers

Lloyds Bank Plc.
67 High Street
Watford
Hertfordshire
WD1 2DU

National Westminster Bank Plc.
P.O. Box 804
9 Bank Court
Hemel Hempstead
Hertfordshire
HP1 1BT

National Savings Bank
Glasgow G58 1SB

Solicitors

Debenhams Ottaway
107 St. Peters Street
St. Albans
Hertfordshire
AL1 3EW

Independent Examiner

P. Simmons F.C.A.
Nagler Simmons
Chartered Accountants
5 Beaumont Gate,
Shenley Hill
Radlett,
Herts WD7 7AR

ST. ALBANS MUSICAL MUSEUM SOCIETY

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ST ALBANS MUSICAL MUSEUM SOCIETY ANNUAL REPORT FOR THE YEAR TO 31st OCTOBER 2021

St Albans Musical Museum Society, 320 Camp Road, St Albans, is registered with the Charity Commissioners (No. 276072) and constituted by a Declaration of Trust, dated 15th June 1978.

Holding Trustees: Mr K C Pinner
Mr P J Allen

The Charity is administered by a management committee comprising:

Chairman	Mr K P Slow	Other members:
		Mrs R M Allen
Secretary	Mr E A Peachey	Mr A P Barham
		Mr P J Craig
Treasurer	Mr P J Allen	Mr B J Earl
		Mrs M D Peachey

One of the aims of the Society is to advance the general public's appreciation and knowledge of the art, science and technology relating to the manufacture, operation and performance of mechanical musical instruments, theatre organs and similar instruments. The Management Committee aims to provide facilities where these objectives can be furthered. The Society depends solely upon the continuing help of volunteers. No payments were made to volunteers for their assistance, other than reimbursement of essential expenses, and a fee of £756 is to be paid for the Independent Examiner's report on the accounts.

In common with all other entertainment venues, the Organ Theatre remained closed for the entire year under review resulting in an almost total loss of income for the Society. However, normal running costs of over £12,000 still had to be met so the Society was pleased to receive a Restart Grant from Central Government and an Additional Restrictions Grant from St Albans City & District Council which enabled the Society to remain financially viable. Significant donations were also received from Members and others who wished to help the Society during the pandemic. News Sheets were produced during the year and sent to Members to keep them informed.

To ensure the Organ Theatre is as Covid safe as possible, improvements were made to the ventilation system and all rows of linked seating replaced by new chairs and circular tables. Automatic sanitiser dispensers were purchased and located at strategic places throughout the Organ Theatre. It is also planned to revamp the kitchen and toilets in 2022.

During lockdown the opportunity was taken and progress made on working towards Museum Accreditation with the Arts Council which may provide the Society with further sources of funding.

Concerts were restarted in November with the new but reduced seating capacity and although audience numbers were low it is hoped that, with the lifting of restrictions, improved audience numbers will result when the Organ Theatre opens in March after the normal winter break.

The 97 key Mortier organ will be 100 years old in 2023 and has not received any major attention since 1970. It now does not play at all well and is in need of significant remedial work. The impetus of this notable date is therefore being taken to have it fully restored and bring it back to its proper playing condition for its Centenary. The work will be carried out by Mortier specialists in the Netherlands and grant funding is being sort from the Arts Council as well as fund raising at the Organ Theatre and via the Society's website.

**ST ALBANS MUSICAL MUSEUM SOCIETY
ANNUAL REPORT FOR THE YEAR TO 31st OCTOBER 2021**

Reserves Policy

It is the policy of the Society to maintain unrestricted funds at a level which equates to approximately twelve months unrestricted expenditure. This provides sufficient funds to cover management, administration and associated costs. Unrestricted funds are maintained at this level throughout the year.

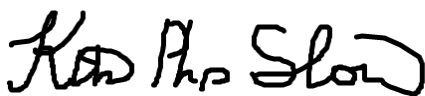
STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the Charity for that period. In preparing those financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



.....
K P Slow - Chairman
For and on behalf of the
Trustees and Management Committee

Dated 15/03/2022
.....

**ST. ALBANS MUSICAL MUSEUM SOCIETY
ACCOUNTANTS' REPORT**

ST. ALBANS MUSICAL MUSEUM SOCIETY

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ST. ALBANS MUSICAL MUSEUM SOCIETY

I report on the accounts for the year ended 31st October 2021 set out on pages four to eight.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



P. Simmons F.C.A.
Nagler Simmons
Chartered Accountants
5 Beaumont Gate
Shenley Hill
Radlett
Herts WD7 7AR

Date: **15 March 2022**

ST. ALBANS MUSICAL MUSEUM SOCIETY
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST OCTOBER 2021

	General Unrestricted Funds £	Other Unrestricted Funds £	2021 Total Funds £	2020 Total Funds £
RECEIPTS				
<u>Donations</u>				
Sunday	-	-	-	570
Party	-	-	-	1,000
Raffles	-	-	-	342
Bequests & other	520	5,441	5,961	3,031
Gift Aid	511	-	511	-
	<u>1,031</u>	<u>5,441</u>	<u>6,472</u>	<u>4,943</u>
<u>Trading Activities</u>				
Sunday	-	-	-	144
Party	-	-	-	27
Other	183	-	183	373
Subscriptions/membership	1,070	-	1,070	850
Theatre organ concerts	63	-	63	2,168
Vintage teas/craft fairs/dance organ day and Christmas mechanical	15	-	15	1,751
	<u>1,331</u>	<u>-</u>	<u>1,331</u>	<u>5,313</u>
<u>Investment Income</u>				
Bank interest	486	-	486	645
	<u>486</u>	<u>-</u>	<u>486</u>	<u>645</u>
<u>Other Income</u>				
Coronavirus grant	-	-	-	25,000
Restart grant from Central Government	12,000	-	12,000	-
Additional restrictions grant from St Albans City & District Council	10,571	-	10,571	-
	<u>22,571</u>	<u>-</u>	<u>22,571</u>	<u>25,000</u>
SUB TOTAL	25,419	5,441	30,860	35,901
Asset and investment sales, etc.	-	-	-	-
TOTAL RECEIPTS	<u><u>25,419</u></u>	<u><u>5,441</u></u>	<u><u>30,860</u></u>	<u><u>35,901</u></u>

ST. ALBANS MUSICAL MUSEUM SOCIETY
RECEIPTS AND PAYMENTS ACCOUNT (CONTINUED)
FOR THE YEAR ENDED 31ST OCTOBER 2021

	General Unrestricted Funds £	Other Unrestricted Funds £	2021 Total Funds £	2020 Total Funds £
BROUGHT FORWARD	25,419	5,441	30,860	35,901
PAYMENTS				
<u>Direct Charitable Expenditure</u>				
Subscriptions/membership	478	-	478	198
Purchases of stock	229	-	229	50
Theatre organ concert costs	71	-	71	2,014
Restoration of mechanical exhibits	437	-	437	195
Major work on the console of the Wurlitzer theatre organ	-	106	106	3,000
Publicity	313	-	313	1,463
Accountancy	756	-	756	756
Raffles	-	-	-	32
Special events	818	-	818	367
	<u>3,102</u>	<u>106</u>	<u>3,208</u>	<u>8,075</u>
<u>Other Expenditure</u>				
Electricity	1,804	-	1,804	1,384
Heating	992	-	992	2,011
Insurance	5,614	-	5,614	5,226
Water	118	-	118	146
Telephone	348	-	348	316
Building maintenance	2,359	-	2,359	2,815
Security & fire protection	2,543	-	2,543	-
Sundries	32	-	32	-
	<u>13,811</u>	<u>-</u>	<u>13,811</u>	<u>11,898</u>
SUB TOTAL	16,913	106	17,019	19,973
<u>Asset and investments purchases, etc.</u>				
New tables for auditorium	2,646	-	2,646	-
	<u>2,646</u>	<u>-</u>	<u>2,646</u>	<u>-</u>
TOTAL PAYMENTS	<u>19,559</u>	<u>106</u>	<u>19,665</u>	<u>19,973</u>
NET (PAYMENTS)/RECEIPTS	5,860	5,335	11,195	15,928
Bank Balances at 1st November 2020	43,147	51,126	94,273	78,345
Transfers between funds	(30,000)	30,000	-	-
Bank Balances at 31st October 2021	<u>19,007</u>	<u>86,461</u>	<u>105,468</u>	<u>94,273</u>

RECEIPTS AND PAYMENTS ACCOUNT (CONTINUED)
FOR THE YEAR ENDED 31ST OCTOBER 2021

OTHER UNRESTRICTED FUNDS	2021	2020
	£	£
Exhibit maintenance fund		
Balances at 1st November 2020	10,000	10,000
Bank Balances at 31st October 2021	<u>10,000</u>	<u>10,000</u>
Wurlitzer restoration fund		
Receipts : Donations received	-	776
Major work on the console of the Wurlitzer theatre organ	(106)	(3,000)
Balances at 1st November 2020	1,776	4,000
Bank balances at 31st October 2021	<u>1,670</u>	<u>1,776</u>
Unika restoration fund		
Balances at 1st November 2020	8,050	8,050
Bank balances at 31st October 2021	<u>8,050</u>	<u>8,050</u>
Building fund		
Receipts : Donations received	2,970	1,300
Transfers from general fund	-	30,000
Balances at 1st November 2020	31,300	-
Bank balances at 31st October 2021	<u>34,270</u>	<u>31,300</u>
Mortier restoration fund		
Receipts : Donations received	2,471	-
Transfers from general fund	30,000	-
Bank balances at 31st October 2021	<u>32,471</u>	<u>-</u>
TOTAL OTHER UNRESTRICTED FUNDS	<u><u>86,461</u></u>	<u><u>51,126</u></u>

**ST. ALBANS MUSICAL MUSEUM SOCIETY
STATEMENT OF ASSETS & LIABILITIES
AT 31ST OCTOBER 2021**

	2021 Total Funds	2020 Total Funds
	£	£
CASH FUNDS		
Nat West Current Account	1,118	30
Lloyds TSB Treasurer Account	40,526	30,905
National Savings Bank Account	63,459	62,973
Cash float	365	365
	<u>105,468</u>	<u>94,273</u>
 MONETARY LIABILITIES		
Creditors	-	-
	<u>105,468</u>	<u>94,273</u>
 REPRESENTS BY : FUNDS		
Unrestricted general funds	19,007	43,147
Other unrestricted funds:		
Exhibits Maintenance Fund	10,000	10,000
Wurlitzer Restoration Fund	1,670	1,776
Unika Restoration Fund	8,050	8,050
Building Fund	34,270	31,300
Mortier Restoration Fund	32,471	-
	<u>105,468</u>	<u>94,273</u>

Monetary assets:

For use by the Charity and belonging to the general purposes fund:

Freehold land and buildings - 320 Camp Road, St. Albans, Herts.

Land and building, housing the theatre - donation from Mr. C. Hart. Part was built in 1934, and the main building was constructed in 1978, further extended 2000.

Stock amounting to £13,745.

K P Slow - Chairman

Approved by the Trustees and Management Committee on

ST. ALBANS MUSICAL MUSEUM SOCIETY
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST OCTOBER 2021

1. Designated and restricted funds

The Exhibits Maintenance Fund, Wurlitzer Restoration Funds, Unika Restoration Funds and Mortier Restoration Funds are all designated funds but not restricted funds.

The Building Improvement Fund

A sum of £2,970 was donated to this fund in the year under review.

Exhibits Maintenance Fund

The fund has no movements in the year under review.

Wurlitzer Restoration Fund

This fund was set up to fund the much needed work on the Wurlitzer theatre organ.

Unika Restoration Fund

This fund was set up to fund the restoration of the Unika self playing organ.

Mortier Restoration Fund

A sum of £30,000 was transferred from the general fund to cover the expected cost of restoring the Mortier organ.

2. Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

3. Taxation

The Charity is exempt from tax on its charitable activities.

4. Trustees' remuneration and benefits

There were no Trustees' remuneration or other benefits for the year ended 31st October 2021 nor for the year ended 31st October 2020.

There were no Trustees' expenses paid for the year ended 31st October 2021 nor for the year ended 31st October 2020.

5. Stock

Stock amounting to £13,745.