



## **WISBOROUGH GREEN VILLAGE HALL TRUST**

### **Report of the Managing Trustees Financial Year 1<sup>st</sup> October 2024 to 30<sup>th</sup> September 2025**

The report of the Trustees covers three main areas of activity :

1. Hall Lettings and operations
2. Stewardship of the Trust
3. The Old Workhouse

#### **1. Hall Lettings and operations**

Lettings Income grew again this year up 5.5% on the previous year at £12,911.

It is encouraging to note that so many of our community make use of the hall. During this year there have been 13 local clubs, societies and organisations of varying interests who have used the hall regularly plus, 5 different wellbeing and fitness groups. In addition, a couple of local business events and 23 family celebrations of various kinds were also held.

A chart showing the breakdown by type of user is attached to this report.

We continue to manage expenses carefully but are already seeing increases in unit costs of utilities and business rates. This year there has been some essential expenditure on improving and maintaining the Hall (see below).

#### **Fire Safety**

A comprehensive fire safety inspection was carried out in early 2025 which made a number of recommendations.

As a result, the emergency exit doors to the Vine Room and the Main Hall (north side) have been replaced and new crash bars installed. Also, the entrance door to the new kitchen (top of car park) has been converted to an emergency exit with crash bar.

All electrical circuits have been tested and re-certified and new emergency exit signage has been installed throughout the Hall.

A new inspection register has been created in order to record the regular checks, inspections and Risk Assessments carried out by the Committee. These things were being done but no formal record was being kept, hence the new inspection register.

#### **Premises maintenance**

All external window frames have been sanded down and re-painted. A couple of frames were partially rotted and these were repaired by cutting out the rotten area and splicing in new wood before being re-painted.

#### **Porch incident**

In June 2025, someone reversed into one of the oak pillars supporting the entrance porch of the hall. Fortunately, although the pillar was pushed significantly out of upright, it remained on its pedestal and the whole porch canopy did not collapse. Local builder Gary Steer came the same day and made it safe with some supporting acrow steels so that the hall could continue to be used. The incident was referred to our insurers who handled the claim and paid for us to have a replacement oak pillar installed and other incidental repairs made. The incident was witnessed and details of the car responsible were sent to our insurers who were able to successfully recover the costs from the relevant person.



## **WISBOROUGH GREEN VILLAGE HALL TRUST**

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### **Non operating**

On the non-operating side, the Monthly draw club continues to add to Hall funds, making a net contribution of just over £1000 after expenses. Membership though continues to dwindle and stands at around 37 members at present. Any ideas to encourage new members to join will be very welcome

### **Accounts**

The Hall Accounts have been independently examined and signed off by the Examiner, the Treasurer and a Trustee. A copy of the Charity Commission Receipts & Payments return (Hall Accounts) and the Independent Examiner's Report are appended to this report and can be downloaded via the Charity Commission website ([www.gov.uk/government/organisations/charity-commission](http://www.gov.uk/government/organisations/charity-commission)) once these have been approved.

### **2. Stewardship of the Trust**

There has been no change to the membership of Trustees.

Brian Spicer has resigned from the Management Committee. We are delighted to welcome Andrew Strudwick formally to the Committee. This still means that the Hall Committee comprises only 5 people and needs more help to keep the Hall operations going successfully. Please consider joining and helping. The work is not onerous and makes a real difference in our community.

*The Committee is also still seeking additional volunteers to support the day to day work of the Committee, particularly in relation to basic premises management (e.g. small painting jobs, checking for any damage or repairs that need doing). Joining the Committee is not a requirement – just people willing to offer some time to help.*

### **3. The Old Workhouse**

The tenancy of the Old Workhouse has run smoothly under the management of Henry Adams Lettings with occasional support from the Trustees as required.

As reported last year, there were some issues with damp and rotting windows (some of the costs of which fell into this financial year). These have now all been resolved.

Income from the Old Workhouse was £21,600 of which £7,966 was paid in rent to the Trust's landlord, WG Parish Council.

### **Conclusion**

The Hall remains an important community hub which many locals enjoy through the variety of activities that are available there.

But it is important to sound a word of warning that, if more volunteers do not come forward soon to help run the hall, the day will come when the Hall will have to close for lack of people to run it.

***This community should never allow such a situation to arise.***

Trustees of Wisborough Green Village Hall

18<sup>th</sup> January 2026



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Wisborough Green Village Hall

276065

## Receipts and payments accounts

CC16a

For the period  
from

1st October 2024

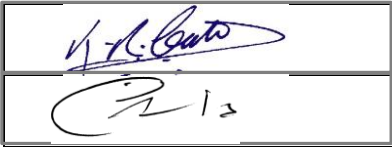
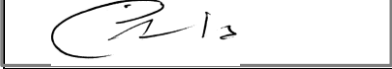
To

30th Sept 2025

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
LETTINGS	12,651	-	-	12,651	11,760
REFUNDABLE	-	-	-	-	-
LETTING DEPOSITS - REFUNDABLE	-	-	-	-	-
LICENCE FEES/NOISE MGT	260	-	-	260	480
INSURANCE RECEIPTS	-	-	-	-	-
MONTHLY DRAW CLUB	2,437	-	-	2,437	2,536
INTEREST & CLAIM REFUND	797	-	-	797	912
DONATIONS, GIFTS & BEQUESTS	100	-	-	100	20
OLD WORKHOUSE RENT	21,600	-	-	21,600	19,125
GRANTS etc	-	-	-	-	-
DEPOSIT INTEREST ADJ	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>37,845</b>	<b>-</b>	<b>-</b>	<b>37,845</b>	<b>34,833</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>37,845</b>	<b>-</b>	<b>-</b>	<b>37,845</b>	<b>34,833</b>
<b>A3 Payments</b>					
PREMISES MAINTENANCE, INCL. CA	6,846	-	-	6,846	2,984
UTILITIES - Electricity, Oil, Water	3,720	-	-	3,720	4,170
INSURANCE & CDC RATES	2,403	-	-	2,403	1,967
PREMISES & ENTERTAINMENT LIC	317	-	-	317	325
ADVERTISING/DUES & SUBS	385	-	-	385	464
GIFTS, DONATIONS & AGM	-	-	-	-	-
EQUIPMENT PURCHASES	299	-	-	299	477
SUNDRIES incl. Postage, office supplies, p	246	-	-	246	135
PREMISES IMPROVEMENTS	-	-	-	-	-
MONTHLY DRAW CLUB PRIZE FUND	1,420	-	-	1,420	1,390
PARISH COUNCIL RENT	7,966	-	-	7,966	7,686
OLD WORKHOUSE MGT FEES	2,659	-	-	2,659	10,615
OLD WORKHOUSE EXPS	4,348	-	-	4,348	-
MODERNISATION PROJECT	2,288	-	-	2,288	-
GRANT FUNDED PROJECTS & MISC	-	-	-	-	-
<b>Sub total</b>	<b>32,897</b>	<b>-</b>	<b>-</b>	<b>32,897</b>	<b>30,213</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>32,897</b>	<b>-</b>	<b>-</b>	<b>32,897</b>	<b>30,213</b>
<b>Net of receipts/(payments)</b>	<b>4,948</b>	<b>-</b>	<b>-</b>	<b>4,948</b>	<b>4,620</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>69,098</b>	<b>-</b>	<b>-</b>	<b>69,098</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>74,046</b>	<b>-</b>	<b>-</b>	<b>74,046</b>	<b>4,620</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £																																			
<b>B1 Cash funds</b>	<table border="1"> <tr> <td>Bank Deposit a/cs</td> <td></td> <td>72,008</td> <td></td> <td>-</td> </tr> <tr> <td>WG Monthly Draw Club Account</td> <td></td> <td>71</td> <td>-</td> <td>-</td> </tr> <tr> <td>Current Account</td> <td></td> <td>1,188</td> <td>-</td> <td>-</td> </tr> <tr> <td>Petty Cash</td> <td></td> <td>246</td> <td>-</td> <td>-</td> </tr> <tr> <td>Building Project Gift Aid</td> <td></td> <td>417</td> <td>-</td> <td>-</td> </tr> <tr> <td>Receivables less Payables &amp; Undeposited</td> <td></td> <td>116</td> <td>-</td> <td>-</td> </tr> <tr> <td><b>Total cash funds</b></td> <td></td> <td><b>74,046</b></td> <td><b>-</b></td> <td><b>-</b></td> </tr> </table> <p>(agree balances with receipts and payments account(s))</p>	Bank Deposit a/cs		72,008		-	WG Monthly Draw Club Account		71	-	-	Current Account		1,188	-	-	Petty Cash		246	-	-	Building Project Gift Aid		417	-	-	Receivables less Payables & Undeposited		116	-	-	<b>Total cash funds</b>		<b>74,046</b>	<b>-</b>	<b>-</b>	OK	OK	OK
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	<b>Details</b>	<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>																																			
<b>B2 Other monetary assets</b>	<table border="1"> <tr><td></td><td>-</td><td>-</td><td>-</td></tr> <tr><td></td><td>-</td><td>-</td><td>-</td></tr> </table>		-	-	-		-	-	-																														
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<b>B3 Investment assets</b>	<table border="1"> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> </table>			-	-			-	-																														
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<b>B4 Assets retained for the charity's own use</b>	<table border="1"> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> </table>			-	-			-	-			-	-																										
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	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>																																			
<b>B5 Liabilities</b>	<table border="1"> <tr><td>NIL</td><td></td><td>-</td><td></td></tr> <tr><td></td><td></td><td>-</td><td></td></tr> <tr><td></td><td></td><td>-</td><td></td></tr> </table>	NIL		-				-				-																											
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Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval																																				
		Keith Carter	08-Jan-26																																				
		Christopher Edwards	08-Jan-26																																				



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

**Report to the trustees/  
members of**

Charity Name  
Wisborough Green Village Hall

**On accounts for the year  
ended**

30<sup>th</sup> September 2025

**Charity no  
(if any)**

276065

**Set out on pages**

4 and 5

(remember to include the page numbers of additional sheets)

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

**Date:**

8 January 2026

**Name:**

Stephen Carter

**Relevant professional  
qualification(s) or body  
(if any):**

Chartered Accountant

**Address:**

50 Carters Way

Wisborough Green

RH14 0BY

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.

**Give here brief details of any items that the examiner wishes to disclose.**

