



## WISBOROUGH GREEN VILLAGE HALL TRUST

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### Report of the Managing Trustees Financial Year 2023/2024

The report of the Trustees covers three main areas of activity :

1. Hall Lettings and operations
2. Stewardship of the Trust
3. The Old Workhouse

#### 1. Hall Lettings and operations

Lettings Income showed strong growth again this year up 15.6% on the previous year at £12,240.

Despite careful management operating expenses increased to £10,522, mainly due to significant increases in the cost of electricity and oil.

We have already been warned of substantial increases likely to occur this coming year in relation to Business Rates (central government having reduced the subsidy for community building rates from 75% to 40%) and in Water costs charged by Southern Water. The impact of these is yet to be determined.

On the non-operating side, the Monthly draw club continues to add to Hall funds, making a net contribution of just over £1100 after expenses. Membership though continues to dwindle and stands at around 42 members at present. Any ideas to encourage new members to join will be very welcome

As required, the Hall Accounts have been independently examined and signed off by the Examiner, the Treasurer and a Trustee. A copy of the Hall Accounts, the Independent Examiner's Report and this Report can be obtained via the Charity Commission website ([www.gov.uk/government/organisations/charity-commission](http://www.gov.uk/government/organisations/charity-commission)) once these have been approved.

#### 2. Stewardship of the Trust

There has been no change to the membership of Trustees.

We are delighted to welcome Lynne Dustan, Andrew Strudwick and Brian Spicer to the Management Committee.

*The Committee is still seeking additional volunteers to support the day to day work of the Committee, particularly in relation to basic premises management. Joining the Committee is not a requirement – just people willing to offer some time to help.*

#### 3. The Old Workhouse

As reported last year, the Trustees have engaged Henry Adams Lettings (HAL) to assist with managing the tenancy.

Due to changes in the circumstances of the tenants, the tenancy has been changed from a Joint tenancy to a Sole tenancy. HAL managed this change including required changes to the Tenancy Deposit Scheme. HAL also carried out appropriate financial checks and put in place new arrangements for payment of the rent.

As also reported last year, a new Energy Performance Certificate was completed. Following this, new heating was installed.

We also reported significant damp issues which needed to be put right.



## **WISBOROUGH GREEN VILLAGE HALL TRUST**

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Since last year's report, further issues have been found and resolved – a leaking shower has been replaced and some double glazed windows have been replaced. Window frames have been repaired and one replaced.

Resolving all these issues meant that General maintenance costs for the year were just over £9,200.

Income from the Old Workhouse was £19,125 of which £7,686 was paid in rent to the Trust's landlord, the Parish Council.

### **Conclusion**

The Hall continues to fulfil its role as a centre of community activity but there is no doubt that, like many similar Halls, ours will face a number of financial challenges during 2025 and beyond.

Trustees of Wisborough Green Village Hall

31<sup>st</sup> December 2024



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Wisborough Green Village Hall

276065

## Receipts and payments accounts

CC16a

For the period  
from

1st October 2023

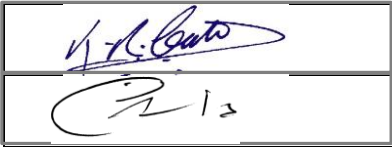
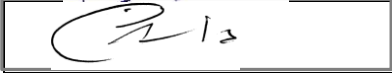
To

30th Sept 2024

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £		to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
LETTINGS	11,760	-	-	11,760	10,393
REFUNDABLE	-	-	-	-	-
LETTING DEPOSITS - REFUNDABLE	-	-	-	-	-
LICENCE FEES/NOISE MGT	480	-	-	480	200
INSURANCE RECEIPTS	-	-	-	-	-
MONTHLY DRAW CLUB	2,536	-	-	2,536	2,736
INTEREST & CLAIM REFUND	912	-	-	912	382
DONATIONS, GIFTS & BEQUESTS	20	-	-	20	313
OLD WORKHOUSE RENT	19,125	-	-	19,125	18,300
GRANTS etc	-	-	-	-	-
DEPOSIT INTEREST ADJ	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>34,833</b>	<b>-</b>	<b>-</b>	<b>34,833</b>	<b>32,324</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>34,833</b>	<b>-</b>	<b>-</b>	<b>34,833</b>	<b>32,324</b>
<b>A3 Payments</b>					
PREMISES MAINTENANCE, INCL. C/	2,984	-	-	2,984	2,155
UTILITIES - Electricity, Oil, Water	4,170	-	-	4,170	3,416
INSURANCE & CDC RATES	1,967	-	-	1,967	1,893
PREMISES & ENTERTAINMENT LIC	325	-	-	325	368
ADVERTISING/DUES & SUBS	464	-	-	464	426
GIFTS, DONATIONS & AGM	-	-	-	-	-
EQUIPMENT PURCHASES	477	-	-	477	94
SUNDRIES incl. Postage, office supplies, p	135	-	-	135	-
PREMISES IMPROVEMENTS	-	-	-	-	-
MONTHLY DRAW CLUB PRIZE FUND	1,390	-	-	1,390	1,325
PARISH COUNCIL RENT	7,686	-	-	7,686	7,686
OLD WORKHOUSE EXPS	10,615	-	-	10,615	1,212
MODERNISATION PROJECT	-	-	-	-	12,245
GRANT FUNDED PROJECTS & MISC	-	-	-	-	-
<b>Sub total</b>	<b>30,213</b>	<b>-</b>	<b>-</b>	<b>30,213</b>	<b>30,820</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>30,213</b>	<b>-</b>	<b>-</b>	<b>30,213</b>	<b>30,820</b>
<b>Net of receipts/(payments)</b>	<b>4,620</b>	<b>-</b>	<b>-</b>	<b>4,620</b>	<b>1,504</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>64,478</b>	<b>-</b>	<b>-</b>	<b>64,478</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>69,098</b>	<b>-</b>	<b>-</b>	<b>69,098</b>	<b>1,504</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £																																			
<b>B1 Cash funds</b>	<table border="1"> <tr> <td>Bank Deposit</td> <td></td> <td>66,966</td> <td></td> <td>-</td> </tr> <tr> <td>WG Monthly Draw Club Account</td> <td></td> <td>263</td> <td>-</td> <td>-</td> </tr> <tr> <td>Current Account</td> <td></td> <td>1,224</td> <td>-</td> <td>-</td> </tr> <tr> <td>Petty Cash</td> <td></td> <td>174</td> <td>-</td> <td>-</td> </tr> <tr> <td>Building Project Gift Aid</td> <td></td> <td>405</td> <td>-</td> <td>-</td> </tr> <tr> <td>Receivables less Payables &amp; Undeposited</td> <td></td> <td>66</td> <td>-</td> <td>-</td> </tr> <tr> <td><b>Total cash funds</b></td> <td></td> <td><b>69,098</b></td> <td><b>-</b></td> <td><b>-</b></td> </tr> </table> <p>(agree balances with receipts and payments account(s))</p>	Bank Deposit		66,966		-	WG Monthly Draw Club Account		263	-	-	Current Account		1,224	-	-	Petty Cash		174	-	-	Building Project Gift Aid		405	-	-	Receivables less Payables & Undeposited		66	-	-	<b>Total cash funds</b>		<b>69,098</b>	<b>-</b>	<b>-</b>	OK	OK	OK
Bank Deposit		66,966		-																																			
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<b>B2 Other monetary assets</b>	<table border="1"> <tr> <td></td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td></td> <td>-</td> <td>-</td> <td>-</td> </tr> </table>		-	-	-		-	-	-																														
	-	-	-																																				
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	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)																																			
<b>B3 Investment assets</b>	<table border="1"> <tr> <td></td> <td></td> <td>-</td> <td>-</td> </tr> <tr> <td></td> <td></td> <td>-</td> <td>-</td> </tr> </table>			-	-			-	-																														
		-	-																																				
		-	-																																				
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)																																			
<b>B4 Assets retained for the charity's own use</b>	<table border="1"> <tr> <td></td> <td></td> <td>-</td> <td>-</td> </tr> <tr> <td></td> <td></td> <td>-</td> <td>-</td> </tr> <tr> <td></td> <td></td> <td>-</td> <td>-</td> </tr> </table>			-	-			-	-			-	-																										
		-	-																																				
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		-	-																																				
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)																																			
<b>B5 Liabilities</b>	<table border="1"> <tr> <td>NIL</td> <td></td> <td>-</td> <td></td> </tr> <tr> <td></td> <td></td> <td>-</td> <td></td> </tr> <tr> <td></td> <td></td> <td>-</td> <td></td> </tr> </table>	NIL		-				-				-																											
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Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval																																				
		Keith Carter	09-Jan-25																																				
		Christopher Edwards	09-Jan-25																																				



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

**Report to the trustees/  
members of**

Charity Name  
Wisborough Green Village Hall

**On accounts for the year  
ended**

30<sup>th</sup> September 2024

**Charity no  
(if any)**

276065

**Set out on pages**

4 and 5

(remember to include the page numbers of additional sheets)

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

**Date:**

9 January 2025

**Name:**

Stephen Carter

**Relevant professional  
qualification(s) or body  
(if any):**

Chartered Accountant

**Address:**

50 Carters Way

Wisborough Green

RH14 0BY

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.

**Give here brief details of any items that the examiner wishes to disclose.**

