

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 January 2025  
for  
Aldingbourne Community Sports Centre

Aldingbourne Community Sports Centre

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for the Year Ended 31 January 2025

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Aldingbourne Community Sports Centre

Charity Information  
for the Year Ended 31 January 2025

**TRUSTEES:** Jonathan Leahy, Elected, Chairman  
Alan Smallman, Elected, Secretary  
Matt Terry  
Michael Warden  
Heidi Luther  
Sara Waller  
Simon Kennedy  
Robert Driver

**REGISTERED ADDRESS:** 1 Orchard Gardens  
Woodgate  
Chichester  
PO20 3QW

**REGISTERED CHARITY  
NUMBER:** 276055

**INDEPENDENT EXAMINER:** Jennifer de Clercq  
Smithe & Co Limited  
Chichester Enterprise Centre  
Terminus Road  
Chichester  
PO19 8FY

Aldingbourne Community Sports Centre  
Report of the Trustees  
for the Year Ended 31 January 2025

The trustees present their report with the financial statements of the charity for the year ended 31 January 2024.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Aldingbourne Community Sports Centre is a registered charity number 276055, and is constituted by a Scheme sealed by the Charities Commission on 28<sup>th</sup> May 1997. The scheme provides that the charity is managed by a Committee of Management (The Committee) which, when complete, consists of five elected members, and one representative member appointed by each organisation denoted within the Scheme. The Scheme includes regulations regarding the appointment of members, co-opted members and filling of casual vacancies.

**Risk management**

The trustees have a duty to identify and review risks to which the charity is exposed, and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**OBJECTS AND PRINCIPAL ACTIVITIES**

The object of the charity is the provision and maintenance of a recreation ground and community centre for the benefit of the inhabitants of the Parish of Aldingbourne and the surrounding neighbourhood (the area of benefit) with the object of improving the conditions of the life of those inhabitants.

The charity aims to provide affordable facilities to the inhabitants of the area of benefit, including voluntary organisations and others serving the community for the purpose of recreation and other leisure time occupation.

In setting objectives and planning activities, the Committee has given careful consideration to the Charity Commission's general guidance on public benefit, and the charity has provided continued availability of the facilities for public benefit. The Committee undertakes projects and activities that are in line with the charity's objectives and aims.

**ACTIVITIES AND FINANCIAL REVIEW**

The financial position of the charity is set out within the financial statements attached to this report.

For our financial year ending January 2025 the charity has received total income of £61,726 during the year. The main source of income has been derived from letting the centre's facilities and grounds. Total resources expended amounted to £79,156. The majority of the expenses have been in the upkeep and maintenance of the Community Centre and grounds. The expenditure over income of £18,000 was expected and planned for as part of critical roof repairs required for last winter. In addition, a number of urgent drain repairs were completed. The charity has unrestricted funds of £75,711, of which £16,791 comprises cash at bank and in hand.

The Committee has determined that an amount of £10,000 should be maintained as a bank reserve to be available to meet any unanticipated expenditure.

Aldingbourne Community Sports Centre  
Report of the Trustees  
for the Year Ended 31 January 2025

## **TRUSTEES**

The members who served the charity during the financial period were as follows:

### **Elected Members**

Jonathan Leahy, Elected, Chairman  
Simon Kennedy, Elected, Vice Chairman  
Heidi Luther, Elected, Treasurer  
Michael Warden, Elected, Secretary  
Alan Smallman, Elected

### **Representative Members**

Denise Ramshaw, Aldingbourne Parish Council  
Rob Driver, Bognor Regis Model Car Club  
Matt Terry, Barnham Trojans FC  
Linda McKenzie, Aldingbourne Social Club  
Lynn Kendall, Aldingbourne & District Bowls Club  
Susan Hodgkins, Aldingbourne & District Target Shooting Club  
Shelagh Tasker, Aldingbourne Tennis Club  
Sara Waller, Hopscotch Preschool

## **TRUSTEES RESPONSIBILITIES**

The trustees are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards. The accounts have been prepared according to the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the Scheme, requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity, and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles of the Charities SORP;
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

Aldingbourne Community Sports Centre

Report of the Trustees  
for the Year Ended 31 January 2025

The Committee Members are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and enable them to ascertain to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, and the provisions of the Scheme. They are also responsible for safeguarding the assets of the charity, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**RESERVES POLICY**

The trustees seek to retain sufficient general reserves that are deemed necessary to fund the on-going day-to-day operations of the charity. All monies received for designated or restricted purposes are shown in separate funds in the accounts.

**SIGNED ON BEHALF OF THE COMMITTEE:**

.....

J Leahy (Chairman)

Approved by the Committee on .....



Aldingbourne Community Sports Centre

Statement Of Financial Activities  
For the Year Ended 31 January 2025

		Unrestricted funds	Restricted funds	Total Year Ended 31 January 2025	Total Year Ended 31 January 2024
	Note	£	£	£	£
<b>Income</b>					
<b>Income and endowments from</b>					
Donations and legacies	2	13,842	-	13,842	10,017
Charitable Activities	3	40,371	-	40,371	39,076
Other trading activities	4	7,400	-	7,400	5,265
Investment income		113	-	113	95
Other receipts		-	-	-	-
<b>Total</b>		61,726	-	61,726	54,453
<b>Resources expended</b>					
Raising funds		-	-	-	-
Charitable activities	5	30,612	-	30,612	10,644
Support costs	6	47,515	-	47,515	39,438
Other costs	7	1,028	-	1,028	1,018
<b>Total</b>		79,156	-	79,156	51,099
<b>Net income / (expenditure)</b>		(17,431)	-	(17,431)	3,354
Transfers between funds		-	-	-	-
<b>Net movement in funds</b>		(17,431)	-	(17,431)	3,354
<b>Total funds brought forward</b>		93,142	-	93,142	89,788
<b>Total funds carried forward</b>	12	75,711	-	75,711	93,142



Aldingbourne Community Sports Centre

Balance Sheet  
31 January 2025

		31.1.25	31.1.24
	Notes	£	£
<b>FIXED ASSETS</b>			
Tangible assets	8	62,108	63,685
<b>CURRENT ASSETS</b>			
Debtors	9	989	1,971
Cash at bank and in hand		6,299	20,821
Deposit account		1	1
Savings account		10,263	10,112
		17,552	32,905
<b>CREDITORS</b>			
Amounts falling due within one year	10	4,184	3,448
<b>NET CURRENT ASSETS/(LIABILITIES)</b>		13,368	29,457
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		75,476	93,142
<b>RESERVES</b>			
Restricted funds	12		
General Unrestricted Fund	12	75,711	93,142
		75,711	93,142

The financial statements were approved by the Trustees on ..... and were signed on its behalf by:

.....  
Trustee

.....  
Trustee

Aldingbourne Community Sports Centre  
Notes to the Financial Statements  
for the Year Ended 31 January 2025

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements have been prepared under the historical cost convention, and include the results of the charity's operations, all of which are continuing.

The financial statements have been prepared in accordance with the Statement of Recommended Practice for Charities SORP (FRS102), and The Charities Act 2011.

**Income**

Voluntary income, donations, legacies and games machines are accounted for as they are received.

Income from charitable activities is shown gross, with associated costs included in direct charitable expenditure, and is accounted for on an accruals basis.

Grants and donations are only included in the Statement of Financial Activities when the charity has unconditional entitlement to the resources.

Investment income (bank interest) is included in the accounts when receivable.

No permanent endowments or material legacies were received in the year.

The Centre is a registered charity and is exempt from taxation.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Leasehold property – 2% straight line  
Fixtures and fittings – 20% on reducing balance  
Pathway and car park improvements – 33% straight line  
Changing room improvements – 33% straight line

**Governance costs**

Governance costs include the cost of the preparation and independent examination of the statutory accounts, together with associated accountancy and bookkeeping services, all of which are allocated to unrestricted general funds.

**Other resources expended**

Other resources expended include expenditure on management and administration of the charity, not directly related to charitable activities or fundraising ventures.

**Remuneration and payments to Trustees**

Neither the Trustees nor any person connected with them received any remuneration from the charity or any related entity, either in the current or prior year.

Aldingbourne Community Sports Centre

Notes to the Financial Statements  
for the Year Ended 31 January 2025

**2. DONATIONS AND LEGACIES**

	Unrestricted funds	Restricted funds	Total 31 January 2025	Total 31 January 2024
	£	£	£	£
Donations	3,790	-	3,790	217
Grants	10,052	-	10,052	9,800
	<u>13,842</u>	<u>-</u>	<u>13,842</u>	<u>10,017</u>

**3. INCOME FROM CHARITABLE ACTIVITIES**

	Unrestricted funds	Restricted funds	Total 31 January 2025	Total 31 January 2024
	£	£	£	£
Hiring and registration fees	39,741	-	39,741	38,511
Snooker tables	631	-	631	565
	<u>40,371</u>	<u>-</u>	<u>40,372</u>	<u>39,076</u>

**4. OTHER TRADING ACTIVITIES**

	Unrestricted funds	Restricted funds	Total 31 January 2025	Total 31 January 2024
	£	£	£	£
Contributions for cleaning, waste disposal, water and electric	7,400	-	7,400	5,265
	<u>7,400</u>	<u>-</u>	<u>7,400</u>	<u>5,265</u>

**5. CHARITABLE ACTIVITIES**

	Unrestricted funds	Restricted funds	Total 31 January 2025	Total 31 January 2024
	£	£	£	£
Repairs, renewals and maintenance	21,629	-	21,629	4,250
Ground maintenance	8,983	-	8,983	6,394
	<u>30,612</u>	<u>-</u>	<u>30,612</u>	<u>10,644</u>

Aldingbourne Community Sports Centre

Notes to the Financial Statements - continued  
for the Year Ended 31 January 2025

**6. SUPPORT COSTS**

	Unrestricted funds	Restricted funds	31 January 2025	31 January 2024
	£	£	£	£
<b>Employee costs</b>				
Wages	-	-	-	-
<b>Premises expenses</b>				
Water rates	4,875	-	4,875	2,826
General rates	281	-	281	288
Light heat and power	9,224	-	9,224	6,250
Cleaning and refuse collection	14,639	-	14,639	11,006
Security costs	1,580	-	1,580	1,159
Insurance	5,059	-	5,059	5,722
<b>Administrative overheads</b>				
Printing, postage and stationery	21	-	21	640
Telephone and internet	2,343	-	2,343	1,924
Entertainment and refreshments	484	-	484	-
Licenses and subscriptions	2,175	-	2,175	1,645
Advertising		-	-	
<b>Professional fees</b>				
Bookkeeping	2,379	-	2,379	1,873
Other legal and professional costs	1,200	-	1,200	3,042
<b>Financial costs</b>				
Bank charges		-	-	-
Bad debts		-	-	40
Depreciation	3,256	-	3,256	3,023
<b>Total support costs</b>	<u>47,515</u>	<u>-</u>	<u>47,515</u>	<u>39,438</u>

**7. OTHER COSTS**

	Unrestricted funds	Restricted funds	31 January 2025	31 January 2024
	£	£	£	£
Independent Examiner's fees	1,028	-	1,028	1,018
<b>Total other costs</b>	<u>1,028</u>	<u>-</u>	<u>1,028</u>	<u>1,018</u>

Aldingbourne Community Sports Centre

Notes to the Financial Statements - continued  
for the Year Ended 31 January 2025

**8. FIXED ASSETS**

	<b>REDEVELOPMENT 2011</b>	<b>CHANGING ROOM PATHWAY &amp; CAR PARK IMPROVEMENTS</b>	<b>LEASEHOLD PROPERTY</b>	<b>FIXTURES &amp; FITTINGS</b>	<b>TOTAL</b>
			£	£	£
<b>COST</b>					
At 1 February 2024	27,889	92,584	113,791	77,975	312,239
Additions	-	-	-	1,680	1,680
Disposal	-	-	-	-	-
At 31 January 2025	<u>27,889</u>	<u>92,584</u>	<u>113,791</u>	<u>79,655</u>	<u>313,919</u>
<b>DEPRECIATION</b>					
At 1 February 2024	27,889	92,584	52,347	75,733	248,554
Charge for the year	-	-	2,276	980	3,256
At 31 January 2025	<u>27,889</u>	<u>92,584</u>	<u>54,623</u>	<u>76,714</u>	<u>251,810</u>
<b>NET BOOK VALUE</b>					
At 31 January 2025	<u>-</u>	<u>-</u>	<u>59,168</u>	<u>2,941</u>	<u>62,108</u>
At 31 January 2024	<u>-</u>	<u>-</u>	<u>61,444</u>	<u>2,242</u>	<u>63,685</u>

**9. DEBTORS**

	<b>31 January 2025</b>	<b>31 January 2024</b>
	£	£
Trade debtors	990	1,971
Payments in advance	-	-
Prepayments	-	-
	<u>989</u>	<u>1,971</u>

**10. CREDITORS**

	<b>31 January 2025</b>	<b>31 January 2024</b>
	£	£
Trade creditors	2,786	2,310
Other creditors	400	140
Accruals	998	998
	<u>4,184</u>	<u>3,448</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 January 2025

11. ANALYSIS OF ASSETS AND LIABILITIES REPRESENTING EACH TYPE OF FUND

	Unrestricted Funds	Restricted Funds	Total funds
	£	£	£
Fixed assets	62,108	-	62,108
Debtors	989	-	989
Cash	16,562	-	16,562
Creditors	(4,184)	-	(4,184)
	<hr/>	<hr/>	<hr/>
Total	75,475	-	75,475
	<hr/>	<hr/>	<hr/>

12. MOVEMENT IN FUNDS

	Opening funds £	Income	Expenditure £	Closing funds £
<b><i>Unrestricted and designated funds</i></b>				
Unrestricted revenue funds	<hr/> 93,142	<hr/> 61,725	<hr/> (79,156)	<hr/> 75,711

Unrestricted funds are held to meet the objectives of the charity, and to provides reserves for future activities, and, subject to charity legislation, are free from all restrictions on use.

Aldingbourne Community Sports Centre

Independent Examiner's Report to the Trustees of  
Aldingbourne Community Sports Centre  
For the Year Ended 31 January 2025

I report on the accounts of the charity for the Year Ended 31 January 2024, which are set out on pages 4 to 11.

**Respective responsibilities of trustees and examiner**

The charity's trustee is responsible for the preparation of the accounts. The charity's trustee considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145 (5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the  
2011 Act

have not been met ; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Jennifer de Clercq  
Smithe & Co Limited  
Chichester Enterprise Centre  
Terminus Road  
Chichester  
West Sussex  
PO19 8FY

Date: 25 August 2025