

# THE ALDINGBOURNE COMMUNITY SPORTS CENTRE

England & Wales · Charity number 276055

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1978-07-03

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Aldingbourne Community Sports Centre  
Olivers Meadow  
Westergate  
Chichester  
West Sussex  
PO20 3YA

**Phone** 01243 940138

**Email** [enquiries@acsc.org.uk](mailto:enquiries@acsc.org.uk)

**Website** [www.acsc.org.uk](http://www.acsc.org.uk)

## Activities

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**Objects:** THE OBJECT OF THE CHARITY SHALL BE THE PROVISION AND MAINTENANCE OF A RECREATION GROUND AND COMMUNITY CENTRE FOR THE BENEFIT OF THE INHABITANTS OF THE PARISH OF ALDINGBOURNE AND THE SURROUNDING NEIGHBOURHOOD (AREA OF BENEFIT) WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR MEETINGS, LECTURES AND CLASSES, AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION, WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

**Activities:** The object of the Charity is the provision and maintenance of a recreational ground and community centre for the benefit of the inhabitants of the parish of Aldingbourne and the surrounding neighbourhood (the area of benefit) with the object of improving the conditions of life for the said inhabitants

## Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Amateur Sport, Recreation
- **Who:** Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

- **Area of benefit:** ALDINGBOURNE AND NEIGHBOURHOOD
- West Sussex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-01-31	£61,726	£79,156	-	-
2024-01-31	£54,453	£51,099	-	-
2023-01-31	£46,770	£45,585	-	-
2022-01-31	£38,382	£35,764	-	-
2021-01-31	£26,879	£27,454	-	-

## Trustees

Name	Role	Appointed
<b>JONATHAN ARTHUR LEAHY</b>	Chair	
Heidi Luther		2019-07-24
Linda McKenzie		2019-04-07
Matt Terry		2021-11-24
Michael Warden		2021-01-08
ROBERT DRIVER		2012-08-02
SIMON KENNEDY		2015-07-27
Sara Waller		2016-07-20
Susan Hodgkins		2024-02-29

**THE ALDINGBOURNE COMMUNITY SPORTS CENTRE**

England & Wales - Charity number 276055

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# Accounts

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Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 January 2025  
for  
Aldingbourne Community Sports Centre

Aldingbourne Community Sports Centre

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for the Year Ended 31 January 2025

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Aldingbourne Community Sports Centre

Charity Information  
for the Year Ended 31 January 2025

**TRUSTEES:** Jonathan Leahy, Elected, Chairman  
Alan Smallman, Elected, Secretary  
Matt Terry  
Michael Warden  
Heidi Luther  
Sara Waller  
Simon Kennedy  
Robert Driver

**REGISTERED ADDRESS:** 1 Orchard Gardens  
Woodgate  
Chichester  
PO20 3QW

**REGISTERED CHARITY  
NUMBER:** 276055

**INDEPENDENT EXAMINER:** Jennifer de Clercq  
Smithe & Co Limited  
Chichester Enterprise Centre  
Terminus Road  
Chichester  
PO19 8FY

Aldingbourne Community Sports Centre  
Report of the Trustees  
for the Year Ended 31 January 2025

The trustees present their report with the financial statements of the charity for the year ended 31 January 2024.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Aldingbourne Community Sports Centre is a registered charity number 276055, and is constituted by a Scheme sealed by the Charities Commission on 28<sup>th</sup> May 1997. The scheme provides that the charity is managed by a Committee of Management (The Committee) which, when complete, consists of five elected members, and one representative member appointed by each organisation denoted within the Scheme. The Scheme includes regulations regarding the appointment of members, co-opted members and filling of casual vacancies.

**Risk management**

The trustees have a duty to identify and review risks to which the charity is exposed, and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**OBJECTS AND PRINCIPAL ACTIVITIES**

The object of the charity is the provision and maintenance of a recreation ground and community centre for the benefit of the inhabitants of the Parish of Aldingbourne and the surrounding neighbourhood (the area of benefit) with the object of improving the conditions of the life of those inhabitants.

The charity aims to provide affordable facilities to the inhabitants of the area of benefit, including voluntary organisations and others serving the community for the purpose of recreation and other leisure time occupation.

In setting objectives and planning activities, the Committee has given careful consideration to the Charity Commission's general guidance on public benefit, and the charity has provided continued availability of the facilities for public benefit. The Committee undertakes projects and activities that are in line with the charity's objectives and aims.

**ACTIVITIES AND FINANCIAL REVIEW**

The financial position of the charity is set out within the financial statements attached to this report.

For our financial year ending January 2025 the charity has received total income of £61,726 during the year. The main source of income has been derived from letting the centre's facilities and grounds. Total resources expended amounted to £79,156. The majority of the expenses have been in the upkeep and maintenance of the Community Centre and grounds. The expenditure over income of £18,000 was expected and planned for as part of critical roof repairs required for last winter. In addition, a number of urgent drain repairs were completed. The charity has unrestricted funds of £75,711, of which £16,791 comprises cash at bank and in hand.

The Committee has determined that an amount of £10,000 should be maintained as a bank reserve to be available to meet any unanticipated expenditure.

Aldingbourne Community Sports Centre  
Report of the Trustees  
for the Year Ended 31 January 2025

**TRUSTEES**

The members who served the charity during the financial period were as follows:

**Elected Members**

Jonathan Leahy, Elected, Chairman  
Simon Kennedy, Elected, Vice Chairman  
Heidi Luther, Elected, Treasurer  
Michael Warden, Elected, Secretary  
Alan Smallman, Elected

**Representative Members**

Denise Ramshaw, Aldingbourne Parish Council  
Rob Driver, Bognor Regis Model Car Club  
Matt Terry, Barnham Trojans FC  
Linda McKenzie, Aldingbourne Social Club  
Lynn Kendall, Aldingbourne & District Bowls Club  
Susan Hodgkins, Aldingbourne & District Target Shooting Club  
Shelagh Tasker, Aldingbourne Tennis Club  
Sara Waller, Hopscotch Preschool

**TRUSTEES RESPONSIBILITIES**

The trustees are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards. The accounts have been prepared according to the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the Scheme, requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity, and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles of the Charities SORP;
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

Aldingbourne Community Sports Centre

Report of the Trustees  
for the Year Ended 31 January 2025

The Committee Members are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and enable them to ascertain to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, and the provisions of the Scheme. They are also responsible for safeguarding the assets of the charity, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**RESERVES POLICY**

The trustees seek to retain sufficient general reserves that are deemed necessary to fund the on-going day-to-day operations of the charity. All monies received for designated or restricted purposes are shown in separate funds in the accounts.

**SIGNED ON BEHALF OF THE COMMITTEE:**

.....

J Leahy (Chairman)

Approved by the Committee on .....



Aldingbourne Community Sports Centre

Statement Of Financial Activities  
For the Year Ended 31 January 2025

		Unrestricted funds	Restricted funds	Total Year Ended 31 January 2025	Total Year Ended 31 January 2024
	Note	£	£	£	£
<b>Income</b>					
<b>Income and endowments from</b>					
Donations and legacies	2	13,842	-	13,842	10,017
Charitable Activities	3	40,371	-	40,371	39,076
Other trading activities	4	7,400	-	7,400	5,265
Investment income		113	-	113	95
Other receipts		-	-	-	-
<b>Total</b>		<b>61,726</b>	<b>-</b>	<b>61,726</b>	<b>54,453</b>
<b>Resources expended</b>					
Raising funds		-	-	-	-
Charitable activities	5	30,612	-	30,612	10,644
Support costs	6	47,515	-	47,515	39,438
Other costs	7	1,028	-	1,028	1,018
<b>Total</b>		<b>79,156</b>	<b>-</b>	<b>79,156</b>	<b>51,099</b>
<b>Net income / (expenditure)</b>		<b>(17,431)</b>	<b>-</b>	<b>(17,431)</b>	<b>3,354</b>
Transfers between funds		-	-	-	-
<b>Net movement in funds</b>		<b>(17,431)</b>	<b>-</b>	<b>(17,431)</b>	<b>3,354</b>
<b>Total funds brought forward</b>		<b>93,142</b>	<b>-</b>	<b>93,142</b>	<b>89,788</b>
<b>Total funds carried forward</b>	12	<b>75,711</b>	<b>-</b>	<b>75,711</b>	<b>93,142</b>

Aldingbourne Community Sports Centre

Balance Sheet  
31 January 2025

		31.1.25		31.1.24	
Notes	£	£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	8		62,108		63,685
<b>CURRENT ASSETS</b>					
Debtors	9	989		1,971	
Cash at bank and in hand		6,299		20,821	
Deposit account		1		1	
Savings account		10,263		10,112	
			17,552		32,905
<b>CREDITORS</b>					
Amounts falling due within one year	10	4,184		3,448	
<b>NET CURRENT ASSETS/(LIABILITIES)</b>			13,368		29,457
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			75,476		93,142
<b>RESERVES</b>					
Restricted funds	12				
General Unrestricted Fund	12		75,711		93,142
			75,711		93,142

The financial statements were approved by the Trustees on ..... and were signed on its behalf by:

.....  
Trustee

.....  
Trustee

Aldingbourne Community Sports Centre  
Notes to the Financial Statements  
for the Year Ended 31 January 2025

1. **ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements have been prepared under the historical cost convention, and include the results of the charity's operations, all of which are continuing.

The financial statements have been prepared in accordance with the Statement of Recommended Practice for Charities SORP (FRS102), and The Charities Act 2011.

**Income**

Voluntary income, donations, legacies and games machines are accounted for as they are received.

Income from charitable activities is shown gross, with associated costs included in direct charitable expenditure, and is accounted for on an accruals basis.

Grants and donations are only included in the Statement of Financial Activities when the charity has unconditional entitlement to the resources.

Investment income (bank interest) is included in the accounts when receivable.

No permanent endowments or material legacies were received in the year.

The Centre is a registered charity and is exempt from taxation.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Leasehold property – 2% straight line  
Fixtures and fittings – 20% on reducing balance  
Pathway and car park improvements – 33% straight line  
Changing room improvements – 33% straight line

**Governance costs**

Governance costs include the cost of the preparation and independent examination of the statutory accounts, together with associated accountancy and bookkeeping services, all of which are allocated to unrestricted general funds.

**Other resources expended**

Other resources expended include expenditure on management and administration of the charity, not directly related to charitable activities or fundraising ventures.

**Remuneration and payments to Trustees**

Neither the Trustees nor any person connected with them received any remuneration from the charity or any related entity, either in the current or prior year.

Aldingbourne Community Sports Centre

Notes to the Financial Statements  
for the Year Ended 31 January 2025

2. DONATIONS AND LEGACIES

	Unrestricted funds	Restricted funds	Total 31 January 2025	Total 31 January 2024
	£	£	£	£
Donations	3,790	-	3,790	217
Grants	10,052	-	10,052	9,800
	<u>13,842</u>	<u>-</u>	<u>13,842</u>	<u>10,017</u>

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted funds	Restricted funds	Total 31 January 2025	Total 31 January 2024
	£	£	£	£
Hiring and registration fees	39,741	-	39,741	38,511
Snooker tables	631	-	631	565
	<u>40,371</u>	<u>-</u>	<u>40,372</u>	<u>39,076</u>

4. OTHER TRADING ACTIVITIES

	Unrestricted funds	Restricted funds	Total 31 January 2025	Total 31 January 2024
	£	£	£	£
Contributions for cleaning, waste disposal, water and electric	7,400	-	7,400	5,265
	<u>7,400</u>	<u>-</u>	<u>7,400</u>	<u>5,265</u>

5. CHARITABLE ACTIVITIES

	Unrestricted funds	Restricted funds	Total 31 January 2025	Total 31 January 2024
	£	£	£	£
Repairs, renewals and maintenance	21,629	-	21,629	4,250
Ground maintenance	8,983	-	8,983	6,394
	<u>30,612</u>	<u>-</u>	<u>30,612</u>	<u>10,644</u>

Aldingbourne Community Sports Centre

Notes to the Financial Statements - continued  
for the Year Ended 31 January 2025

**6. SUPPORT COSTS**

	Unrestricted funds	Restricted funds	31 January 2025	31 January 2024
	£	£	£	£
<b>Employee costs</b>				
Wages	-	-	-	-
<b>Premises expenses</b>				
Water rates	4,875	-	4,875	2,826
General rates	281	-	281	288
Light heat and power	9,224	-	9,224	6,250
Cleaning and refuse collection	14,639	-	14,639	11,006
Security costs	1,580	-	1,580	1,159
Insurance	5,059	-	5,059	5,722
<b>Administrative overheads</b>				
Printing, postage and stationery	21	-	21	640
Telephone and internet	2,343	-	2,343	1,924
Entertainment and refreshments	484	-	484	-
Licenses and subscriptions	2,175	-	2,175	1,645
Advertising	-	-	-	-
<b>Professional fees</b>				
Bookkeeping	2,379	-	2,379	1,873
Other legal and professional costs	1,200	-	1,200	3,042
<b>Financial costs</b>				
Bank charges	-	-	-	-
Bad debts	-	-	-	40
Depreciation	3,256	-	3,256	3,023
<b>Total support costs</b>	<u>47,515</u>	<u>-</u>	<u>47,515</u>	<u>39,438</u>

**7. OTHER COSTS**

	Unrestricted funds	Restricted funds	31 January 2025	31 January 2024
	£	£	£	£
Independent Examiner's fees	1,028	-	1,028	1,018
<b>Total other costs</b>	<u>1,028</u>	<u>-</u>	<u>1,028</u>	<u>1,018</u>

Aldingbourne Community Sports Centre

Notes to the Financial Statements - continued  
for the Year Ended 31 January 2025

8. FIXED ASSETS

	<b>REDEVELOPMENT 2011</b>	<b>CHANGING ROOM PATHWAY &amp; CAR PARK IMPROVEMENTS</b>	<b>LEASEHOLD PROPERTY</b>	<b>FIXTURES &amp; FITTINGS</b>	<b>TOTAL</b>
			£	£	£
<b>COST</b>					
At 1 February 2024	27,889	92,584	113,791	77,975	312,239
Additions	-	-	-	1,680	1,680
Disposal	-	-	-	-	-
At 31 January 2025	<u>27,889</u>	<u>92,584</u>	<u>113,791</u>	<u>79,655</u>	<u>313,919</u>
<b>DEPRECIATION</b>					
At 1 February 2024	27,889	92,584	52,347	75,733	248,554
Charge for the year	-	-	2,276	980	3,256
At 31 January 2025	<u>27,889</u>	<u>92,584</u>	<u>54,623</u>	<u>76,714</u>	<u>251,810</u>
<b>NET BOOK VALUE</b>					
At 31 January 2025	<u>-</u>	<u>-</u>	<u>59,168</u>	<u>2,941</u>	<u>62,108</u>
At 31 January 2024	<u>-</u>	<u>-</u>	<u>61,444</u>	<u>2,242</u>	<u>63,685</u>

9. DEBTORS

	<b>31 January 2025</b>	<b>31 January 2024</b>
	£	£
Trade debtors	990	1,971
Payments in advance	-	-
Prepayments	-	-
	<u>989</u>	<u>1,971</u>

10. CREDITORS

	<b>31 January 2025</b>	<b>31 January 2024</b>
	£	£
Trade creditors	2,786	2,310
Other creditors	400	140
Accruals	998	998
	<u>4,184</u>	<u>3,448</u>

11. ANALYSIS OF ASSETS AND LIABILITIES REPRESENTING EACH TYPE OF FUND

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total funds</b>
	£	£	£
Fixed assets	62,108	-	62,108
Debtors	989	-	989
Cash	16,562	-	16,562
Creditors	<u>(4,184)</u>	<u>-</u>	<u>(4,184)</u>
<b>Total</b>	<u><u>75,475</u></u>	<u><u>-</u></u>	<u><u>75,475</u></u>

12. MOVEMENT IN FUNDS

	<b>Opening funds</b>	<b>Income</b>	<b>Expenditure</b>	<b>Closing funds</b>
	£		£	£
<b><i>Unrestricted and designated funds</i></b>				
Unrestricted revenue funds	<u>93,142</u>	<u>61,725</u>	<u>(79,156)</u>	<u>75,711</u>

Unrestricted funds are held to meet the objectives of the charity, and to provides reserves for future activities, and, subject to charity legislation, are free from all restrictions on use.

Aldingbourne Community Sports Centre

Independent Examiner's Report to the Trustees of  
Aldingbourne Community Sports Centre  
For the Year Ended 31 January 2025

I report on the accounts of the charity for the Year Ended 31 January 2024, which are set out on pages 4 to 11.

**Respective responsibilities of trustees and examiner**

The charity's trustee is responsible for the preparation of the accounts. The charity's trustee considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the  
2011 Act

have not been met ; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Jennifer de Clercq  
Smithe & Co Limited  
Chichester Enterprise Centre  
Terminus Road  
Chichester  
West Sussex  
PO19 8FY

Date: 25 August 2025

**THE ALDINGBOURNE COMMUNITY SPORTS CENTRE**

England & Wales - Charity number 276055

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# Accounts

---

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 January 2024  
for  
Aldingbourne Community Sports Centre

Aldingbourne Community Sports Centre

Contents of the Financial Statements  
for the Year Ended 31 January 2024

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Aldingbourne Community Sports Centre

Charity Information  
for the Year Ended 31 January 2024

**TRUSTEES:** Jonathan Leahy, Elected, Chairman  
Alan Smallman, Elected, Secretary  
Matt Terry  
Michael Warden  
Heidi Luther  
Sara Waller  
Simon Kennedy  
Robert Driver

**REGISTERED ADDRESS:** 1 Orchard Gardens  
Woodgate  
Chichester  
PO20 3QW

**REGISTERED CHARITY  
NUMBER:** 276055

**INDEPENDENT EXAMINER:** Jennifer Smith  
Smithe & Co Limited  
Chichester Enterprise Centre  
Terminus Road  
Chichester  
PO19 8FY

Aldingbourne Community Sports Centre  
Report of the Trustees  
for the Year Ended 31 January 2024

The trustees present their report with the financial statements of the charity for the year ended 31 January 2024.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Aldingbourne Community Sports Centre is a registered charity number 276055, and is constituted by a Scheme sealed by the Charities Commission on 28<sup>th</sup> May 1997. The scheme provides that the charity is managed by a Committee of Management (The Committee) which, when complete, consists of five elected members, and one representative member appointed by each organisation denoted within the Scheme. The Scheme includes regulations regarding the appointment of members, co-opted members and filling of casual vacancies.

**Risk management**

The trustees have a duty to identify and review risks to which the charity is exposed, and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**OBJECTS AND PRINCIPAL ACTIVITIES**

The object of the charity is the provision and maintenance of a recreation ground and community centre for the benefit of the inhabitants of the Parish of Aldingbourne and the surrounding neighbourhood (the area of benefit) with the object of improving the conditions of the life of those inhabitants.

The charity aims to provide affordable facilities to the inhabitants of the area of benefit, including voluntary organisations and others serving the community for the purpose of recreation and other leisure time occupation.

In setting objectives and planning activities, the Committee has given careful consideration to the Charity Commission's general guidance on public benefit, and the charity has provided continued availability of the facilities for public benefit. The Committee undertakes projects and activities that are in line with the charity's objectives and aims.

**ACTIVITIES AND FINANCIAL REVIEW**

The financial position of the charity is set out within the financial statements attached to this report.

For our financial year ending January 2024 the charity has received total income of £54,543 during the year. The main source of income has been derived from letting the centre's facilities and grounds. Total resources expended amounted to £51,100. The majority of the expenses have been in the upkeep and maintenance of the Community Centre and grounds. The charity has unrestricted funds of £93,143, of which £30,934 comprises cash at bank and in hand.

The Committee has determined that an amount of £10,000 should be maintained as a bank reserve to be available to meet any unanticipated expenditure.

Aldingbourne Community Sports Centre  
Report of the Trustees  
for the Year Ended 31 January 2024

## **TRUSTEES**

The members who served the charity during the financial period were as follows:

### **Elected Members**

Jonathan Leahy, Elected, Chairman  
Simon Kennedy, Elected, Vice Chairman  
Heidi Luther, Elected, Treasurer  
Alan Smallman, Elected, Secretary  
Michael Warden, Elected

### **Representative Members**

Ron Flitter, Aldingbourne Parish Council  
Rob Driver, Bognor Regis Model Car Club  
Matt Terry, Barnham Trojans  
Peter Bartram, Tennis Club  
Lynn Kendall, Bowls Club  
Sara Waller, Hopscotch Preschool  
Nick Pidgley, Railway Club

## **TRUSTEES RESPONSIBILITIES**

The trustees are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards. The accounts have been prepared according to the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the Scheme, requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity, and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles of the Charities SORP;
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

Aldingbourne Community Sports Centre

Report of the Trustees  
for the Year Ended 31 January 2024

The Committee Members are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and enable them to ascertain to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, and the provisions of the Scheme. They are also responsible for safeguarding the assets of the charity, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**RESERVES POLICY**

The trustees seek to retain sufficient general reserves that are deemed necessary to fund the on-going day-to-day operations of the charity. All monies received for designated or restricted purposes are shown in separate funds in the accounts.

**SIGNED ON BEHALF OF THE COMMITTEE:**



J Leahy (Chairman)

Approved by the Committee on 22/10/2024



Aldingbourne Community Sports Centre

Statement Of Financial Activities  
For the Year Ended 31 January 2024

		Unrestricted funds	Restricted funds	Total Year Ended 31 January 2024	Total Year Ended 31 January 2023
	Note	£	£	£	£
<b>Income</b>					
<b>Income and endowments from</b>					
Donations and legacies	2	10,017	-	10,017	2,762
Charitable Activities	3	39,076	-	39,076	40,961
Other trading activities	4	5,265	-	5,265	3,037
Investment income		95	-	95	10
Other receipts		-	-	-	-
<b>Total</b>		<b>54,453</b>	<b>-</b>	<b>54,453</b>	<b>46,770</b>
<b>Resources expended</b>					
Raising funds		-	-	-	207
Charitable activities	5	10,644	-	10,644	7,697
Support costs	6	39,438	-	39,438	36,721
Other costs	7	1,018	-	1,018	960
<b>Total</b>		<b>51,099</b>	<b>-</b>	<b>51,099</b>	<b>45,585</b>
<b>Net income / (expenditure)</b>		<b>3,354</b>	<b>-</b>	<b>3,354</b>	<b>1,185</b>
Transfers between funds		-	-	-	-
<b>Net movement in funds</b>		<b>3,354</b>	<b>-</b>	<b>3,354</b>	<b>1,185</b>
<b>Total funds brought forward</b>		<b>89,788</b>	<b>-</b>	<b>89,788</b>	<b>88,603</b>
<b>Total funds carried forward</b>	12	<b>93,142</b>	<b>-</b>	<b>93,142</b>	<b>89,788</b>

Aldingbourne Community Sports Centre

Balance Sheet  
31 January 2024

	Notes	31.1.24 £	£	31.1.23 £	£
<b>FIXED ASSETS</b>					
Tangible assets	8		63,685		66,588
<b>CURRENT ASSETS</b>					
Debtors	9	1,971		736	
Cash at bank and in hand		20,821		15,234	
Deposit account		1		1	
Savings account		10,112		10,017	
			<u>32,905</u>		<u>25,997</u>
<b>CREDITORS</b>					
Amounts falling due within one year	10		<u>3,448</u>		<u>2,797</u>
<b>NET CURRENT ASSETS/(LIABILITIES)</b>					
			<u>29,457</u>		<u>23,200</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
			<u>93,142</u>		<u>89,788</u>
<b>RESERVES</b>					
Restricted funds	12				
General Unrestricted Fund	12		<u>93,142</u>		<u>89,788</u>
			<u>93,142</u>		<u>89,788</u>

The financial statements were approved by the Trustees on ..... and were signed on its behalf by:

Trustee

Aldingbourne Community Sports Centre  
Notes to the Financial Statements  
for the Year Ended 31 January 2024

1. **ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements have been prepared under the historical cost convention, and include the results of the charity's operations, all of which are continuing.

The financial statements have been prepared in accordance with the Statement of Recommended Practice for Charities SORP (FRS102), and The Charities Act 2011.

**Income**

Voluntary income, donations, legacies and games machines are accounted for as they are received.

Income from charitable activities is shown gross, with associated costs included in direct charitable expenditure, and is accounted for on an accruals basis.

Grants and donations are only included in the Statement of Financial Activities when the charity has unconditional entitlement to the resources.

Investment income (bank interest) is included in the accounts when receivable.

No permanent endowments or material legacies were received in the year.

The Centre is a registered charity and is exempt from taxation.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Leasehold property – 2% straight line  
Fixtures and fittings – 20% on reducing balance  
Pathway and car park improvements – 33% straight line  
Changing room improvements – 33% straight line

**Governance costs**

Governance costs include the cost of the preparation and independent examination of the statutory accounts, together with associated accountancy and bookkeeping services, all of which are allocated to unrestricted general funds.

**Other resources expended**

Other resources expended include expenditure on management and administration of the charity, not directly related to charitable activities or fundraising ventures.

**Remuneration and payments to Trustees**

Neither the Trustees nor any person connected with them received any remuneration from the charity or any related entity, either in the current or prior year.

Aldingbourne Community Sports Centre

Notes to the Financial Statements  
for the Year Ended 31 January 2024

2. DONATIONS AND LEGACIES

	Unrestricted funds	Restricted funds	Total 31 January 2024	Total 31 January 2023
	£	£	£	£
Donations	217	-	217	95
Grants	9,800	-	9,800	2,667
	<u>10,017</u>	<u>-</u>	<u>10,017</u>	<u>2,762</u>

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted funds	Restricted funds	Total 31 January 2024	Total 31 January 2023
	£	£	£	£
Hiring and registration fees	38,511	-	38,511	40,335
Snooker tables	565	-	565	626
	<u>39,076</u>	<u>-</u>	<u>39,076</u>	<u>40,961</u>

4. OTHER TRADING ACTIVITIES

	Unrestricted funds	Restricted funds	Total 31 January 2024	Total 31 January 2023
	£	£	£	£
Contributions for cleaning, waste disposal, water and electric	5,265	-	5,265	3,037
	<u>5,265</u>	<u>-</u>	<u>5,265</u>	<u>3,037</u>

5. CHARITABLE ACTIVITIES

	Unrestricted funds	Restricted funds	Total 31 January 2024	Total 31 January 2023
	£	£	£	£
Repairs, renewals and maintenance	4,250	-	4,250	4,688
Ground maintenance	6,394	-	6,394	3,009
	<u>10,644</u>	<u>-</u>	<u>10,644</u>	<u>7,697</u>

Aldingbourne Community Sports Centre

Notes to the Financial Statements - continued  
for the Year Ended 31 January 2024

6. **SUPPORT COSTS**

	Unrestricted funds	Restricted funds	31 January 2024	31 January 2023
	£	£	£	£
<b>Employee costs</b>				
Wages	-	-	-	-
<b>Premises expenses</b>				
Water rates	2,826	-	2,826	1,685
General rates	288	-	288	665
Light heat and power	6,250	-	6,250	8,006
Cleaning and refuse collection	11,006	-	11,006	10,343
Security costs	1,159	-	1,159	1,376
Insurance	5,722	-	5,722	6,463
<b>Administrative overheads</b>				
Printing, postage and stationery	640	-	640	64
Telephone and internet	1,924	-	1,924	1,645
Hire of equipment	-	-	-	-
Licenses and subscriptions	1,645	-	1,645	1,372
Advertising	-	-	-	-
<b>Professional fees</b>				
Bookkeeping	1,873	-	1,873	1,870
Other legal and professional costs	3,042	-	3,042	-
<b>Financial costs</b>				
Bank charges	-	-	-	-
Bad debts	40	-	40	-
Depreciation	3,023	-	3,023	3,232
<b>Total support costs</b>	<u>39,438</u>	<u>-</u>	<u>39,438</u>	<u>36,721</u>

7. **OTHER COSTS**

	Unrestricted funds	Restricted funds	31 January 2024	31 January 2023
	£	£	£	£
Independent Examiner's fees	1,018	-	1,018	960
<b>Total other costs</b>	<u>1,018</u>	<u>-</u>	<u>1,018</u>	<u>960</u>

Aldingbourne Community Sports Centre

Notes to the Financial Statements - continued  
for the Year Ended 31 January 2024

8. FIXED ASSETS

	<b>REDEVELOPMENT 2011</b>	<b>CHANGING ROOM PATHWAY &amp; CAR PARK IMPROVEMENTS</b>	<b>LEASEHOLD PROPERTY</b>	<b>FIXTURES &amp; FITTINGS</b>	<b>TOTAL</b>
			£	£	£
<b>COST</b>					
At 1 February 2023	27,889	92,584	113,791	77,855	312,119
Additions	-	-	-	120	120
Disposal	-	-	-	-	-
At 31 January 2024	<u>27,889</u>	<u>92,584</u>	<u>113,791</u>	<u>77,975</u>	<u>312,239</u>
<b>DEPRECIATION</b>					
At 1 February 2023	-	-	2,276	747	3,023
Charge for the year	-	-	-	-	-
At 31 January 2024	<u>27,889</u>	<u>92,584</u>	<u>52,347</u>	<u>75,733</u>	<u>248,554</u>
<b>NET BOOK VALUE</b>					
At 31 January 2024	<u>-</u>	<u>-</u>	<u>61,444</u>	<u>2,242</u>	<u>63,685</u>
At 31 January 2023	<u>-</u>	<u>-</u>	<u>63,719</u>	<u>2,869</u>	<u>66,588</u>

9. DEBTORS

	<b>31 January 2024</b>	<b>31 January 2023</b>
	£	£
Trade debtors	1,971	736
Payments in advance	-	-
Prepayments	-	-
	<u>1,971</u>	<u>736</u>

10. CREDITORS

	<b>31 January 2024</b>	<b>31 January 2023</b>
	£	£
Trade creditors	2,310	1,317
Other creditors	140	520
Accruals	998	960
	<u>3,448</u>	<u>2,797</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 January 2024

## 11. ANALYSIS OF ASSETS AND LIABILITIES REPRESENTING EACH TYPE OF FUND

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total funds</b>
	£	£	£
Fixed assets	63,685	-	63,685
Debtors	1,971	-	1,971
Cash	30,934	-	30,934
Creditors	<u>(3,448)</u>	<u>-</u>	<u>(3,448)</u>
<b>Total</b>	<u><u>93,142</u></u>	<u><u>-</u></u>	<u><u>93,142</u></u>

## 12. MOVEMENT IN FUNDS

	<b>Opening funds</b>	<b>Income</b>	<b>Expenditure</b>	<b>Closing funds</b>
	£		£	£
<b><i>Unrestricted and designated funds</i></b>				
Unrestricted revenue funds	<u>89,788</u>	<u>54,453</u>	<u>(51,099)</u>	<u>93,142</u>

Unrestricted funds are held to meet the objectives of the charity, and to provide reserves for future activities, and, subject to charity legislation, are free from all restrictions on use.

Aldingbourne Community Sports Centre

Independent Examiner's Report to the Trustees of  
Aldingbourne Community Sports Centre  
For the Year Ended 31 January 2024

I report on the accounts of the charity for the Year Ended 31 January 2024, which are set out on pages 4 to 11.

**Respective responsibilities of trustees and examiner**

The charity's trustee is responsible for the preparation of the accounts. The charity's trustee considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145 (5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the  
2011 Act

have not been met ; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Jennifer Smith  
Smithe & Co Limited  
Chichester Enterprise Centre  
Terminus Road  
Chichester  
West Sussex  
PO19 8FY

Date: 21 August 2024

**THE ALDINGBOURNE COMMUNITY SPORTS CENTRE**

England & Wales - Charity number 276055

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# Accounts

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Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 January 2023  
for  
Aldingbourne Community Sports Centre

Aldingbourne Community Sports Centre

Contents of the Financial Statements  
for the Year Ended 31 January 2023

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Report of the Trustees	2
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7
Independent Examiner's Report	12

Aldingbourne Community Sports Centre

Charity Information  
for the Year Ended 31 January 2023

**TRUSTEES:** Jonathan Leahy, Elected, Chairman  
Alan Smallman, Elected, Secretary  
Matt Terry  
Michael Warden  
Heidi Luther  
Sara Waller  
Simon Kennedy  
Robert Driver

**REGISTERED ADDRESS:** 1 Orchard Gardens  
Woodgate  
Chichester  
PO20 3QW

**REGISTERED CHARITY**  
**NUMBER:** 276055

**INDEPENDENT EXAMINER:** Rachel Hall  
Smithe & Co Ltd  
Chichester Enterprise Centre  
Terminus Road  
Chichester  
PO19 8FY

Aldingbourne Community Sports Centre  
Report of the Trustees  
for the Year Ended 31 January 2023

The trustees present their report with the financial statements of the charity for the year ended 31 January 2023.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Aldingbourne Community Sports Centre is a registered charity number 276055, and is constituted by a Scheme sealed by the Charities Commission on 28<sup>th</sup> May 1997. The scheme provides that the charity is managed by a Committee of Management (The Committee) which, when complete, consists of five elected members, and one representative member appointed by each organisation denoted within the Scheme. The Scheme includes regulations regarding the appointment of members, co-opted members and filling of casual vacancies.

**Risk management**

The trustees have a duty to identify and review risks to which the charity is exposed, and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**OBJECTS AND PRINCIPAL ACTIVITIES**

The object of the charity is the provision and maintenance of a recreation ground and community centre for the benefit of the inhabitants of the Parish of Aldingbourne and the surrounding neighbourhood (the area of benefit) with the object of improving the conditions of the life of those inhabitants.

The charity aims to provide affordable facilities to the inhabitants of the area of benefit, including voluntary organisations and others serving the community for the purpose of recreation and other leisure time occupation.

In setting objectives and planning activities, the Committee has given careful consideration to the Charity Commission's general guidance on public benefit, and the charity has provided continued availability of the facilities for public benefit. The Committee undertakes projects and activities that are in line with the charity's objectives and aims.

**ACTIVITIES AND FINANCIAL REVIEW**

The financial position of the charity is set out within the financial statements attached to this report.

For our financial year ending January 2023 the charity has received total income of £46,770 during the year, including a Covid support grant of £2,667. The main source of income has been derived from letting the centre's facilities and grounds. Total resources expended amounted to £45,585. The majority of the expenses have been in the upkeep and maintenance of the Community Centre and grounds. The charity has unrestricted funds of £89,788, of which £25,261 comprises cash at bank and in hand.

The Committee has determined that an amount of £10,000 should be maintained as a bank reserve to be available to meet any unanticipated expenditure.

Aldingbourne Community Sports Centre  
Report of the Trustees  
for the Year Ended 31 January 2023

**TRUSTEES**

The members who served the charity during the financial period were as follows:

**Elected Members**

Jonathan Leahy, Elected, Chairman  
Simon Kennedy, Elected, Vice Chairman  
Heidi Luther, Elected, Treasurer  
Alan Smallman, Elected, Secretary  
Michael Warden, Elected

**Representative Members**

Ron Flitter, Aldingbourne Parish Council  
Rob Driver, Bognor Regis Model Car Club  
Matt Terry, Barnham Trojans  
Peter Bartram, Tennis Club  
Lynn Kendall, Bowls Club  
Sara Waller, Hopscotch Preschool  
Nick Pidgley, Railway Club

**TRUSTEES RESPONSIBILITIES**

The trustees are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards. The accounts have been prepared according to the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the Scheme, requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity, and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles of the Charities SORP;
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

Aldingbourne Community Sports Centre

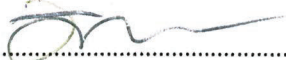
Report of the Trustees  
for the Year Ended 31 January 2023

The Committee Members are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and enable them to ascertain to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, and the provisions of the Scheme. They are also responsible for safeguarding the assets of the charity, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**RESERVES POLICY**

The trustees seek to retain sufficient general reserves that are deemed necessary to fund the on-going day-to-day operations of the charity. All monies received for designated or restricted purposes are shown in separate funds in the accounts.

**SIGNED ON BEHALF OF THE COMMITTEE:**

  
.....

J Leahy (Chairman)

Approved by the Committee on ..... 31/8/2023



Aldingbourne Community Sports Centre

Statement Of Financial Activities  
For the Year Ended 31 January 2023

	Note	Unrestricted funds £	Restricted funds £	Total Year Ended 31 January 2023 £	Total Year Ended 31 January 2022 £
<b>Income</b>					
<b>Income and endowments from</b>					
Donations and legacies	2	2,762	-	2,762	18,567
Charitable Activities	3	40,961	-	40,961	18,946
Other trading activities	4	3,037	-	3,037	868
Investment income		10	-	10	1
Other receipts		-	-	-	-
<b>Total</b>		<b>46,770</b>	<b>-</b>	<b>46,770</b>	<b>38,382</b>
<b>Resources expended</b>					
Raising funds		207	-	207	-
Charitable activities	5	7,697	-	7,697	8,762
Support costs	6	36,721	-	36,721	26,042
Other costs	7	960	-	960	960
<b>Total</b>		<b>45,585</b>	<b>-</b>	<b>45,585</b>	<b>35,764</b>
<b>Net income / (expenditure)</b>		<b>1,185</b>	<b>-</b>	<b>1,185</b>	<b>2,618</b>
Transfers between funds		-	-	-	-
<b>Net movement in funds</b>		<b>1,185</b>	<b>-</b>	<b>1,185</b>	<b>2,618</b>
<b>Total funds brought forward</b>		<b>88,603</b>	<b>-</b>	<b>88,603</b>	<b>85,985</b>
<b>Total funds carried forward</b>	12	<b>89,788</b>	<b>-</b>	<b>89,788</b>	<b>88,603</b>

Aldingbourne Community Sports Centre

Balance Sheet  
31 January 2023

		31.1.23		31.1.22	
	Notes	£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	8		66,588		69,820
<b>CURRENT ASSETS</b>					
Debtors	9	736		6,820	
Cash at bank and in hand		15,243		8,317	
Deposit account		1		1	
Savings account		<u>10,017</u>		<u>7,007</u>	
			25,997	22,145	
<b>CREDITORS</b>					
Amounts falling due within one year	10	<u>2,797</u>		<u>3,362</u>	
<b>NET CURRENT ASSETS/(LIABILITIES)</b>			<u>23,200</u>		<u>18,783</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>89,788</u>		<u>88,603</u>
<b>RESERVES</b>					
Restricted funds	12		-		-
General Unrestricted Fund	12		<u>89,788</u>		<u>88,603</u>
			<u>89,788</u>		<u>88,603</u>

The financial statements were approved by the Trustees on 31/08/2023 and were signed on its behalf by:

  
.....

Trustee

1. **ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements have been prepared under the historical cost convention, and include the results of the charity's operations, all of which are continuing.

The financial statements have been prepared in accordance with the Statement of Recommended Practice for Charities SORP (FRS102), and The Charities Act 2011.

**Income**

Voluntary income, donations, legacies and games machines are accounted for as they are received.

Income from charitable activities is shown gross, with associated costs included in direct charitable expenditure, and is accounted for on an accruals basis.

Grants and donations are only included in the Statement of Financial Activities when the charity has unconditional entitlement to the resources.

Investment income (bank interest) is included in the accounts when receivable.

No permanent endowments or material legacies were received in the year.

The Centre is a registered charity and is exempt from taxation.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Leasehold property – 2% straight line

Fixtures and fittings – 20% on reducing balance

Pathway and car park improvements – 33% straight line

Changing room improvements – 33% straight line

**Governance costs**

Governance costs include the cost of the preparation and independent examination of the statutory accounts, together with associated accountancy and bookkeeping services, all of which are allocated to unrestricted general funds.

**Other resources expended**

Other resources expended include expenditure on management and administration of the charity, not directly related to charitable activities or fundraising ventures.

**Remuneration and payments to Trustees**

Neither the Trustees nor any person connected with them received any remuneration from the charity or any related entity, either in the current or prior year.

Aldingbourne Community Sports Centre

Notes to the Financial Statements  
for the Year Ended 31 January 2023

**2. DONATIONS AND LEGACIES**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total 31 January 2023</b>	<b>Total 31 January 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Donations	95	-	95	-
Grants	<u>2,667</u>	<u>-</u>	<u>2,667</u>	<u>18,567</u>
	<u><u>2,762</u></u>	<u><u>-</u></u>	<u><u>2,762</u></u>	<u><u>18,567</u></u>

**3. INCOME FROM CHARITABLE ACTIVITIES**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total 31 January 2023</b>	<b>Total 31 January 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Hiring and registration fees	40,335	-	40,335	18,627
Snooker tables	<u>626</u>	<u>-</u>	<u>626</u>	<u>319</u>
	<u><u>40,961</u></u>	<u><u>-</u></u>	<u><u>40,961</u></u>	<u><u>18,946</u></u>

**4. OTHER TRADING ACTIVITIES**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total 31 January 2023</b>	<b>Total 31 January 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Contributions for cleaning, waste disposal, water and electric	<u>3,037</u>	<u>-</u>	<u>3,037</u>	<u>868</u>
	<u><u>3,037</u></u>	<u><u>-</u></u>	<u><u>3,037</u></u>	<u><u>868</u></u>

**5. CHARITABLE ACTIVITIES**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total 31 January 2023</b>	<b>Total 31 January 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Repairs, renewals and maintenance	4,688	-	4,688	4,494
Ground maintenance	<u>3,009</u>	<u>-</u>	<u>3,009</u>	<u>4,268</u>
	<u><u>7,697</u></u>	<u><u>-</u></u>	<u><u>7,697</u></u>	<u><u>8,762</u></u>

Aldingbourne Community Sports Centre

Notes to the Financial Statements - continued  
for the Year Ended 31 January 2023

6. **SUPPORT COSTS**

	Unrestricted funds	Restricted funds	31 January 2023	31 January 2022
	£	£	£	£
<b>Employee costs</b>				
Wages	-	-	-	-
<b>Premises expenses</b>				
Water rates	1,685	-	1,685	(351)
General rates	665	-	665	225
Light heat and power	8,006	-	8,006	6,695
Cleaning and refuse collection	10,343	-	10,343	5,360
Security costs	1,376	-	1,376	-
Insurance	6,463	-	6,463	6,869
<b>Administrative overheads</b>				
Printing, postage and stationery	64	-	64	-
Telephone and internet	1,645	-	1,645	1,409
Hire of equipment	-	-	-	-
Licenses and subscriptions	1,372	-	1,372	825
Advertising	-	-	-	-
<b>Professional fees</b>				
Bookkeeping	1,870	-	1,870	1,459
Other legal and professional costs	-	-	-	-
<b>Financial costs</b>				
Bank charges	-	-	-	-
Bad debts	-	-	-	-
Depreciation	3,232	-	3,232	3,551
<b>Total support costs</b>	<u>36,721</u>	<u>-</u>	<u>36,721</u>	<u>26,042</u>

7. **OTHER COSTS**

	Unrestricted funds	Restricted funds	31 January 2023	31 January 2022
	£	£	£	£
Independent Examiner's fees	960	-	960	960
<b>Total other costs</b>	<u>960</u>	<u>-</u>	<u>960</u>	<u>960</u>

Aldingbourne Community Sports Centre

Notes to the Financial Statements - continued  
for the Year Ended 31 January 2023

**8. FIXED ASSETS**

	<b>REDEVELOPMENT 2011</b>	<b>CHANGING ROOM PATHWAY &amp; CAR PARK IMPROVEMENTS</b>	<b>LEASEHOLD PROPERTY</b>	<b>FIXTURES &amp; FITTINGS</b>	<b>TOTAL</b>
			£	£	£
<b>COST</b>					
At 1 February 2022	27,889	92,584	113,791	77,855	312,119
Additions	-	-	-	-	-
Disposal	-	-	-	-	-
At 31 January 2023	<u>27,889</u>	<u>92,584</u>	<u>113,791</u>	<u>77,855</u>	<u>312,119</u>
<b>DEPRECIATION</b>					
At 1 February 2022	-	-	2,276	956	3,232
Charge for the year	-	-	-	-	-
At 31 January 2023	<u>27,889</u>	<u>92,584</u>	<u>50,072</u>	<u>74,986</u>	<u>245,531</u>
<b>NET BOOK VALUE</b>					
At 31 January 2023	<u>-</u>	<u>-</u>	<u>63,719</u>	<u>2,869</u>	<u>66,588</u>
At 31 January 2022	<u>-</u>	<u>-</u>	<u>65,995</u>	<u>3,825</u>	<u>69,820</u>

**9. DEBTORS**

	<b>31 January 2023</b>	<b>31 January 2022</b>
	£	£
Trade debtors	736	6,820
Payments in advance	-	-
Prepayments	-	-
	<u>736</u>	<u>6,820</u>

**10. CREDITORS**

	<b>31 January 2023</b>	<b>31 January 2022</b>
	£	£
Trade creditors	1,317	1,962
Other creditors	520	440
Accruals	960	960
	<u>2,797</u>	<u>3,362</u>

Aldingbourne Community Sports Centre

Notes to the Financial Statements - continued  
for the Year Ended 31 January 2023

**11. ANALYSIS OF ASSETS AND LIABILITIES REPRESENTING EACH TYPE OF FUND**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total funds</b>
	£	£	£
Fixed assets	66,588	-	66,588
Debtors	736	-	736
Cash	25,261	-	25,261
Creditors	<u>(2,797)</u>	-	<u>(2,797)</u>
 Total	 <u>89,788</u>	 <u>-</u>	 <u>89,788</u>

**12. MOVEMENT IN FUNDS**

	<b>Opening funds</b>	<b>Income</b>	<b>Expenditure</b>	<b>Closing funds</b>
	£		£	£
<b><i>Unrestricted and designated funds</i></b>				
Unrestricted revenue funds	<u>88,603</u>	<u>46,770</u>	<u>(45,585)</u>	<u>89,788</u>

Unrestricted funds are held to meet the objectives of the charity, and to provide reserves for future activities, and, subject to charity legislation, are free from all restrictions on use.

Aldingbourne Community Sports Centre

Independent Examiner's Report to the Trustees of  
Aldingbourne Community Sports Centre  
For the Year Ended 31 January 2023

I report on the accounts of the charity for the Year Ended 31 January 2023, which are set out on pages 4 to 11.

**Respective responsibilities of trustees and examiner**

The charity's trustee is responsible for the preparation of the accounts. The charity's trustee considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145 (5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met ; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Rachel Hall  
R S Hall and Co  
27 Belle Meade Close  
Woodgate  
Chichester  
West Sussex  
PO20 3YD

Date: 14 August 2023

**THE ALDINGBOURNE COMMUNITY SPORTS CENTRE**

England & Wales - Charity number 276055

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# Accounts

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Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 January 2022  
for  
Aldingbourne Community Sports Centre

Aldingbourne Community Sports Centre

Charity Information  
for the Year Ended 31 January 2022

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Aldingbourne Community Sports Centre

Charity Information  
for the Year Ended 31 January 2022

**TRUSTEES:** Jonathan Leahy, Elected, Chairman  
Alan Smallman, Elected, Secretary

**REGISTERED ADDRESS:** 1 Orchard Gardens  
Woodgate  
Chichester  
PO20 3QW

**REGISTERED CHARITY  
NUMBER:** 276055

**INDEPENDENT EXAMINER:** Rachel Hall  
R S Hall and Co  
27 Belle Meade Close  
Woodgate  
West Sussex  
PO20 3YD

## Aldingbourne Community Sports Centre

### Report of the Trustees for the Year Ended 31 January 2022

The trustees present their report with the financial statements of the charity for the year ended 31 January 2022.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Aldingbourne Community Sports Centre is a registered charity number 276055, and is constituted by a Scheme sealed by the Charities Commission on 28<sup>th</sup> May 1997. The scheme provides that the charity is managed by a Committee of Management (The Committee) which, when complete, consists of five elected member, and on representative member appointed by each organisation denoted within the Scheme. The Scheme includes regulations regarding the appointment of members, co-opted members and filling of casual vacancies.

#### **Risk management**

The trustees have a duty to identify and review risks to which the charity is exposed, and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

#### **OBJECTS AND PRINCIPAL ACTIVITIES**

The object of the charity is the provision and maintenance of a recreation ground and community centre for the benefit of the inhabitants of the Parish of Aldingbourne and the surrounding neighbourhood (the area of benefit) with the object of improving the conditions of the life of those inhabitants.

The charity aims to provide affordable facilities to the inhabitants of the area of benefit, including voluntary organisations and others serving the community for the purpose of recreation and other leisure time occupation.

In setting objectives and planning activities, the Committee has given careful consideration to the Charity Commission's general guidance on public benefit, and the charity has provided continued availability of the facilities for public benefit. The Committee undertakes projects and activities that are in line with the charity's objectives and aims.

#### **ACTIVITIES AND FINANCIAL REVIEW**

The financial position of the charity is set out within the financial statements attached to this report.

For our financial year ending January 2022 the charity has received total income during the year, including grants of £38,382. The main source of income has been derived from letting the centre's facilities and grounds, along with covid support grants from Arun District Council. Total resources expended amounted to £35,764. The majority of the expenses have been in the upkeep and maintenance of the Community Centre and grounds. The charity has unrestricted funds of £88,603, of which £15,325 comprises cash at bank and in hand.

The Committee has determined that an amount of £10,000 should be maintained as a bank reserve to be available to meet any unanticipated expenditure.

The results for the year are disappointing but not unexpected given the transition out of the pandemic. Over the year repairs were carried out to car park lighting, and changes were made to cleaning contractors. Proposals have been drawn up for refurbishment to the CCTV system and passed to the Parish Council. Trustees started working jointly with Aldingbourne Parish Council on plans to redevelop the site.

As agreed with the Parish Council last year, the Trustees completed the constitution and registration for the new Charitable Incorporated Organisation (CIO).

Aldingbourne Community Sports Centre

Report of the Trustees  
for the Year Ended 31 January 2022

**TRUSTEES**

The members who served the charity during the financial period were as follows:

**Elected Members**

Jonathan Leahy, Elected, Chairman  
Simon Kennedy, Vice Chairman  
Alan Smallman, Elected, Hon. Secretary  
Michael Warden, Elected, Hon. Treasurer (Interim)  
Heidi Luther, Elected, Asst. Treasurer

**Representative Members**

Rob Driver, Bognor Regis Model Car Club  
Linda Fromant, Aldingbourne Tennis Club (resigned mid-year)  
Ron Flitter, Aldingbourne Parish Council  
Sara Waller, Hopscotch Preschool  
Matt Terry, Barnham Trojans FC (appointed mid-year)  
Andrew McKellar, Aldingbourne Tennis Club (appointed mid-year)  
Lynn Kendall, Aldingbourne & District Bowls Club (appointed mid-year)

**TRUSTEES RESPONSIBILITIES**

The trustees are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards. The accounts have been prepared according to the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the Scheme, requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity, and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles of the Charities SORP;
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

Aldingbourne Community Sports Centre

Report of the Trustees  
for the Year Ended 31 January 2022

The Committee Members are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and enable them to ascertain to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, and the provisions of the Scheme. They are also responsible for safeguarding the assets of the charity, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**RESERVES POLICY**

The trustees seek to retain sufficient general reserves that are deemed necessary to fund the on-going day-to-day operations of the charity. All monies received for designated or restricted purposes are shown in separate funds in the accounts.

**SIGNED ON BEHALF OF THE COMMITTEE:**



.....  
J Leahy (Chairman)

Approved by the Committee on 12/10/2022

Aldingbourne Community Sports Centre

Statement Of Financial Activities  
For the Year Ended 31 January 2022

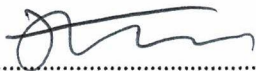
	Note	Unrestricted funds £	Restricted funds £	Total Year Ended 31 January 2022 £	Total Year Ended 31 January 2021 £
<b>Income</b>					
<b>Income and endowments from</b>					
Donations and legacies	2	18,567	-	18,567	10,800
Charitable Activities	3	18,946	-	18,946	15,112
Other trading activities	4	868	-	868	960
Investment income		1	-	1	7
Other receipts		-	-	-	-
<b>Total</b>		<b>38,382</b>	<b>-</b>	<b>38,382</b>	<b>26,879</b>
<b>Resources expended</b>					
Raising funds		-	-	-	-
Charitable activities	5	8,762	-	8,762	5,295
Support costs	6	26,042	-	26,042	21,199
Other costs	7	960	-	960	960
<b>Total</b>		<b>35,764</b>	<b>-</b>	<b>35,764</b>	<b>27,454</b>
<b>Net income / (expenditure)</b>		<b>2,618</b>	<b>-</b>	<b>2,618</b>	<b>(575)</b>
Transfers between funds		-	-	-	-
<b>Net movement in funds</b>		<b>2,618</b>	<b>-</b>	<b>2,618</b>	<b>(575)</b>
<b>Total funds brought forward</b>		<b>85,985</b>	<b>-</b>	<b>85,985</b>	<b>86,560</b>
<b>Total funds carried forward</b>	12	<b>88,603</b>	<b>-</b>	<b>88,603</b>	<b>85,985</b>

Aldingbourne Community Sports Centre

Balance Sheet  
31 January 2022

	Notes	31.1.22 £	£	31.1.21 £	£
<b>FIXED ASSETS</b>					
Tangible assets	8		69,820		72,811
<b>CURRENT ASSETS</b>					
Debtors	9	6,820		2,145	
Cash at bank and in hand		8,317		11,327	
Deposit account		1		1	
Savings account		<u>7,007</u>		<u>7,007</u>	
			22,145		20,480
<b>CREDITORS</b>					
Amounts falling due within one year	10	<u>3,362</u>		<u>7,306</u>	
<b>NET CURRENT ASSETS/(LIABILITIES)</b>			<u>18,783</u>		<u>13,174</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>88,603</u>		<u>85,985</u>
<b>RESERVES</b>					
Restricted funds	12		-		-
General Unrestricted Fund	12		<u>88,603</u>		<u>85,985</u>
			<u>88,603</u>		<u>85,985</u>

The financial statements were approved by the Trustees on 12<sup>th</sup> October 2022 and were signed on its behalf by:  
Jonathan Leahy, Chairman.



.....  
Trustee

1. **ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements have been prepared under the historical cost convention, and include the results of the charity's operations, all of which are continuing.

The financial statements have been prepared in accordance with the Statement of Recommended Practice for Charities SORP (FRS102), and The Charities Act 2011.

**Income**

Voluntary income, donations, legacies and games machines are accounted for as they are received.

Income from charitable activities is shown gross, with associated costs included in direct charitable expenditure, and is accounted for on an accruals basis.

Grants and donations are only included in the Statement Of Financial Activities when the charity has unconditional entitlement to the resources.

Investment income (bank interest) is included in the accounts when receivable.

No permanent endowments or material legacies were received in the year.

The Centre is a registered charity and is exempt from taxation.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Leasehold property – 2% straight line  
Fixtures and fittings – 20% on reducing balance  
Pathway and car park improvements – 33% straight line  
Changing room improvements – 33% straight line

**Governance costs**

Governance costs include the cost of the preparation and independent examination of the statutory accounts, together with associated accountancy and bookkeeping services, all of which are allocated to unrestricted general funds.

**Other resources expended**

Other resources expended include expenditure on management and administration of the charity, not directly related to charitable activities or fundraising ventures.

**Remuneration and payments to Trustees**

Neither the Trustees nor any person connected with them received any remuneration from the charity or any related entity, either in the current or prior year.

Aldingbourne Community Sports Centre

Notes to the Financial Statements - continued  
for the Year Ended 31 January 2022

**2. DONATIONS AND LEGACIES**

	Unrestricted funds	Restricted funds	Total 31 January 2022	Total 31 January 2021
	£	£	£	£
Donations	-	-	-	-
Grants	18,567	-	18,567	10,800
	<u>18,567</u>	<u>-</u>	<u>18,567</u>	<u>10,800</u>

**3. INCOME FROM CHARITABLE ACTIVITIES**

	Unrestricted funds	Restricted funds	Total 31 January 2022	Total 31 January 2021
	£	£	£	£
Hiring and registration fees	18,627	-	18,627	14,932
Snooker tables	319	-	319	180
	<u>18,946</u>	<u>-</u>	<u>18,946</u>	<u>15,112</u>

**4. OTHER TRADING ACTIVITIES**

	Unrestricted funds	Restricted funds	Total 31 January 2022	Total 31 January 2021
	£	£	£	£
Contributions for cleaning, waste disposal, water and electric	868	-	868	960
	<u>868</u>	<u>-</u>	<u>868</u>	<u>960</u>

**5. CHARITABLE ACTIVITIES**

	Unrestricted funds	Restricted funds	Total 31 January 2022	Total 31 January 2021
	£	£	£	£
Repairs, renewals and maintenance	4,494	-	4,494	1,734
Ground maintenance	4,268	-	4,268	3,561
	<u>8,762</u>	<u>-</u>	<u>8,762</u>	<u>5,295</u>

Aldingbourne Community Sports Centre

Notes to the Financial Statements - continued  
for the Year Ended 31 January 2022

**6. SUPPORT COSTS**

	Unrestricted funds	Restricted funds	31 January 2022	31 January 2021
	£	£	£	£
<b>Employee costs</b>				
Wages	-	-	-	-
<b>Premises expenses</b>				
Water rates	(351)	-	(351)	(927)
General rates	225	-	225	-
Light heat and power	6,695	-	6,695	5,055
Cleaning and refuse collection	5,360	-	5,360	4,154
Security costs	-	-	-	123
Insurance	6,869	-	6,869	5,362
<b>Administrative overheads</b>				
Printing, postage and stationery	-	-	-	-
Telephone and internet	1,409	-	1,409	1,203
Hire of equipment	-	-	-	-
Licenses and subscriptions	825	-	825	1,413
Advertising	-	-	-	-
<b>Professional fees</b>				
Bookkeeping	1,459	-	1,459	1,027
Other legal and professional costs	-	-	-	-
<b>Financial costs</b>				
Bank charges	-	-	-	-
Bad debts	-	-	-	-
Depreciation	3,551	-	3,551	3,789
<b>Total support costs</b>	<u>26,042</u>	<u>-</u>	<u>26,042</u>	<u>21,199</u>

**7. OTHER COSTS**

	Unrestricted funds	Restricted funds	31 January 2022	31 January 2021
	£	£	£	£
Independent Examiner's fees	960	-	960	960
<b>Total other costs</b>	<u>960</u>	<u>-</u>	<u>960</u>	<u>960</u>

Aldingbourne Community Sports Centre

Notes to the Financial Statements - continued  
for the Year Ended 31 January 2022

**8. FIXED ASSETS**

	<b>REDEVELOPMENT 2011</b>	<b>CHANGING ROOM PATHWAY &amp; CAR PARK IMPROVEMENTS</b>	<b>LEASEHOLD PROPERTY</b>	<b>FIXTURES &amp; FITTINGS</b>	<b>TOTAL</b>
			£	£	£
<b>COST</b>					
At 1 February 2021	27,889	92,584	113,791	77,295	311,559
Additions	-	-	-	560	560
Disposal	-	-	-	-	-
At 31 January 2022	<u>27,889</u>	<u>92,584</u>	<u>113,791</u>	<u>77,855</u>	<u>312,119</u>
<b>DEPRECIATION</b>					
At 1 February 2021	-	-	2,276	1,275	3,551
Charge for the year	-	-	-	-	-
At 31 January 2022	<u>27,889</u>	<u>92,584</u>	<u>47,796</u>	<u>74,030</u>	<u>242,299</u>
<b>NET BOOK VALUE</b>					
At 31 January 2022	<u>-</u>	<u>-</u>	<u>65,995</u>	<u>3,825</u>	<u>69,820</u>
At 31 January 2021	<u>-</u>	<u>-</u>	<u>68,271</u>	<u>4,540</u>	<u>72,811</u>

**9. DEBTORS**

	<b>31 January 2022</b>	<b>31 January 202</b>
	£	£
Trade debtors	6,820	585
Payments in advance	-	-
Prepayments	-	1,560
	<u>6,820</u>	<u>2,145</u>

**10. CREDITORS**

	<b>31 January 2022</b>	<b>31 January 202</b>
	£	£
Trade creditors	1,962	2,279
Other creditors	440	4,067
Accruals	960	960
	<u>3,362</u>	<u>7,306</u>

Aldingbourne Community Sports Centre

Notes to the Financial Statements - continued  
for the Year Ended 31 January 2022

**11. ANALYSIS OF ASSETS AND LIABILITIES REPRESENTING EACH TYPE OF FUND**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total funds</b>
	£	£	£
Fixed assets	69,820	-	69,820
Debtors	6,820	-	6,820
Cash	15,325	-	15,325
Creditors	<u>(3,362)</u>	<u>-</u>	<u>(3,362)</u>
 Total	 <u>88,603</u>	 <u>-</u>	 <u>88,603</u>

**12. MOVEMENT IN FUNDS**

	<b>Opening funds</b>	<b>Income</b>	<b>Expenditure</b>	<b>Closing funds</b>
	£		£	£
<b><i>Unrestricted and designated funds</i></b>				
Unrestricted revenue funds	<u>85,985</u>	<u>38,382</u>	<u>(35,764)</u>	<u>88,603</u>

Unrestricted funds are held to meet the objectives of the charity, and to provide reserves for future activities, and, subject to charity legislation, are free from all restrictions on use.

Aldingbourne Community Sports Centre

Independent Examiner's Report to the Trustees of  
Aldingbourne Community Sports Centre  
For the Year Ended 31 January 2022

I report on the accounts of the charity for the Year Ended 31 January 2022, which are set out on pages 4 to 11.

**Respective responsibilities of trustees and examiner**

The charity's trustee is responsible for the preparation of the accounts. The charity's trustee considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145 (5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the  
2011 Act

have not been met ; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Rachel Hall*

Rachel Hall  
R S Hall and Co  
27 Belle Meade Close  
Woodgate  
Chichester  
West Sussex  
PO20 3YD

Date: 23 April 2022

**THE ALDINGBOURNE COMMUNITY SPORTS CENTRE**

England & Wales - Charity number 276055

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# Accounts

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Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 January 2021  
for  
Aldingbourne Community Sports Centre

Aldingbourne Community Sports Centre

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for the Year Ended 31 January 2021

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Aldingbourne Community Sports Centre

Charity Information  
for the Year Ended 31 January 2021

**TRUSTEES:** Jonathan Leahy, Elected, Chairman  
Alan Smallman, Elected, Secretary

**REGISTERED ADDRESS:** 1 Orchard Gardens  
Woodgate  
Chichester  
PO20 3QW

**REGISTERED CHARITY  
NUMBER:** 276055

**INDEPENDENT EXAMINER:** Rachel Hall  
R S Hall and Co  
27 Belle Meade Close  
Woodgate  
West Sussex  
PO20 3YD

Aldingbourne Community Sports Centre  
Report of the Trustees  
for the Year Ended 31 January 2021

The trustees present their report with the financial statements of the charity for the year ended 31 January 2021.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Aldingbourne Community Sports Centre is a registered charity number 276055, and is constituted by a Scheme sealed by the Charities Commission on 28<sup>th</sup> May 1997. The scheme provides that the charity is managed by a Committee of Management (The Committee) which, when complete, consists of five elected member, and on representative member appointed by each organisation denoted within the Scheme. The Scheme includes regulations regarding the appointment of members, co-opted members and filling of casual vacancies.

**Risk management**

The trustees have a duty to identify and review risks to which the charity is exposed, and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**OBJECTS AND PRINCIPAL ACTIVITIES**

The object of the charity is the provision and maintenance of a recreation ground and community centre for the benefit of the inhabitants of the Parish of Aldingbourne and the surrounding neighbourhood (the area of benefit) with the object of improving the conditions of the life of those inhabitants.

The charity aims to provide affordable facilities to the inhabitants of the area of benefit, including voluntary organisations and others serving the community for the purpose of recreation and other leisure time occupation.

In setting objectives and planning activities, the Committee has given careful consideration to the Charity Commission's general guidance on public benefit, and the charity has provided continued availability of the facilities for public benefit. The Committee undertakes projects and activities that are in line with the charity's objectives and aims.

**ACTIVITIES AND FINANCIAL REVIEW**

The financial position of the charity is set out within the financial statements attached to this report.

For our financial year ending January 2021, which is when the pandemic affected us, the charity has received total income during the year, including grants of £26,879. The main source of income has been derived from letting the centre's facilities and grounds, along with covid support grants from Arun District Council. Total resources expended amounted to £25,122. The majority of the expenses have been in the upkeep and maintenance of the Community Centre and grounds. The charity has unrestricted funds of £88,317, of which £18,335 comprises cash at bank and in hand.

The Committee has determined that an amount of £10,000 should be maintained as a bank reserve to be available to meet any unanticipated expenditure.

The results for the year are disappointing but not unexpected given the covid pandemic.

In general, a number of tasks were completed throughout the previous year July 2019 to March 2021:

- Installation of new fire doors and courtyard gates.
- Installation of Internal CCTV cameras.
- Completion of car park lining.
- Negotiation of rent increases for all user groups.
- A successful ticket only music event.

Aldingbourne Community Sports Centre  
Report of the Trustees  
for the Year Ended 31 January 2021

From March 2020 to June 2020 the following actions were taken and support received in relation to the pandemic:

- Appointment of new cleaning contractor.
- Appointment of new book keeper and bookings clerk (combined role)
- COVID secure environment.
- Grant of £10,000 from Arun District Council.

As agreed with the Parish Council last year, the Trustees completed the constitution and registration for the new Charitable Incorporated Organisation (CIO) with the formal transfer to be agreed at this 2021 AGM.

## **TRUSTEES**

The members who served the charity during the financial period were as follows:

### **Elected Members**

Jonathan Leahy, Elected, Chairman  
Alan Smallman, Elected, Secretary  
Heidi Luther, Elected, Treasurer  
Simon Kennedy, Elected, Vice Chairman  
Michael Warden, Elected

### **Representative Members**

Ron Flitter, Aldingbourne Parish Council  
Rob Driver, Bognor Regis Model Car Club  
Sara Waller, Hopscotch Preschool

## **TRUSTEES RESPONSIBILITIES**

The trustees are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards. The accounts have been prepared according to the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the Scheme, requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity, and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles of the Charities SORP;
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

Report of the Trustees  
for the Year Ended 31 January 2021

The Committee Members are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and enable them to ascertain to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, and the provisions of the Scheme. They are also responsible for safeguarding the assets of the charity, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**RESERVES POLICY**

The trustees seek to retain sufficient general reserves that are deemed necessary to fund the on-going day-to-day operations of the charity. All monies received for designated or restricted purposes are shown in separate funds in the accounts.

**SIGNED ON BEHALF OF THE COMMITTEE:**

.....  
J Leahy (Chairman)  
Approved by the Committee on .....

Aldingbourne Community Sports Centre

Statement Of Financial Activities  
For the Year Ended 31 January 2021

		Unrestricted funds	Restricted funds	Total Year Ended 31 January 2021	Total Year Ended 31 January 2020
	Note	£	£	£	£
<b>Income</b>					
<b>Income and endowments from</b>					
Donations and legacies	2	10,800	-	10,800	5,535
Charitable Activities	3	15,112	-	15,112	37,482
Other trading activities	4	960	-	960	3,870
Investment income		7	-	7	27
Other receipts		-	-	-	-
<b>Total</b>		<b>26,879</b>	<b>-</b>	<b>26,879</b>	<b>46,914</b>
<b>Resources expended</b>					
Raising funds		-	-	-	-
Charitable activities	5	5,295	-	5,295	6,373
Support costs	6	21,199	-	21,199	50,387
Other costs	7	960	-	960	960
<b>Total</b>		<b>27,454</b>	<b>-</b>	<b>27,454</b>	<b>57,720</b>
<b>Net income / (expenditure)</b>		<b>(575)</b>	<b>-</b>	<b>(575)</b>	<b>(10,806)</b>
Transfers between funds		-	-	-	-
<b>Net movement in funds</b>		<b>(575)</b>	<b>-</b>	<b>(575)</b>	<b>(10,806)</b>
<b>Total funds brought forward</b>		<b>86,560</b>	<b>-</b>	<b>86,560</b>	<b>97,366</b>
<b>Total funds carried forward</b>	12	<b>85,985</b>	<b>-</b>	<b>85,985</b>	<b>86,560</b>

Aldingbourne Community Sports Centre

Balance Sheet  
31 January 2021

		31.1.21		31.1.20	
	Notes	£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	8		72,811		76,600
<b>CURRENT ASSETS</b>					
Debtors	9	2,145		4,372	
Cash at bank and in hand		11,327		1,884	
Deposit account		1		1,500	
Savings account		<u>7,007</u>		<u>10,000</u>	
			20,480		17,756
<b>CREDITORS</b>					
Amounts falling due within one year	10	<u>7,306</u>		<u>7,796</u>	
<b>NET CURRENT ASSETS/(LIABILITIES)</b>			<u>13,174</u>		<u>9,960</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>85,985</u>		<u>86,560</u>
<b>RESERVES</b>					
Restricted funds	12		-		-
General Unrestricted Fund	12		<u>85,985</u>		<u>86,560</u>
			<u>85,985</u>		<u>86,560</u>

The financial statements were approved by the Trustees on ..... and were signed on its behalf by:

.....  
Trustee

.....  
Trustee

1. **ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements have been prepared under the historical cost convention, and include the results of the charity's operations, all of which are continuing.

The financial statements have been prepared in accordance with the Statement of Recommended Practice for Charities SORP (FRS102), and The Charities Act 2011.

**Income**

Voluntary income, donations, legacies and games machines are accounted for as they are received.

Income from charitable activities is shown gross, with associated costs included in direct charitable expenditure, and is accounted for on an accruals basis.

Grants and donations are only included in the Statement Of Financial Activities when the charity has unconditional entitlement to the resources.

Investment income (bank interest) is included in the accounts when receivable.

No permanent endowments or material legacies were received in the year.

The Centre is a registered charity and is exempt from taxation.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Leasehold property – 2% straight line  
Fixtures and fittings – 20% on reducing balance  
Pathway and car park improvements – 33% straight line  
Changing room improvements – 33% straight line

**Governance costs**

Governance costs include the cost of the preparation and independent examination of the statutory accounts, together with associated accountancy and bookkeeping services, all of which are allocated to unrestricted general funds.

**Other resources expended**

Other resources expended include expenditure on management and administration of the charity, not directly related to charitable activities or fundraising ventures.

**Remuneration and payments to Trustees**

Neither the Trustees nor any person connected with them received any remuneration from the charity or any related entity, either in the current or prior year.

Aldingbourne Community Sports Centre

Notes to the Financial Statements  
for the Year Ended 31 January 2021

**2. INCOME FROM CHARITABLE ACTIVITIES**

	Unrestricted funds	Restricted funds	Total 31 January 2021	Total 31 January 2020
	£	£	£	£
Donations	-	-	-	-
Grants	10,800	-	10,800	-
	<u>10,800</u>	<u>-</u>	<u>10,800</u>	<u>-</u>

**3. INCOME FROM CHARITABLE ACTIVITIES**

	Unrestricted funds	Restricted funds	Total 31 January 2021	Total 31 January 2020
	£	£	£	£
Hiring and registration fees	14,932	-	14,932	36,940
Snooker tables	180	-	180	542
	<u>15,112</u>	<u>-</u>	<u>15,112</u>	<u>37,482</u>

**4. OTHER TRADING ACTIVITIES**

	Unrestricted funds	Restricted funds	Total 31 January 2021	Total 31 January 2020
	£	£	£	£
Contributions for cleaning, water and electric	960	-	960	3,870
	<u>960</u>	<u>-</u>	<u>960</u>	<u>3,870</u>

**5. CHARITABLE ACTIVITIES**

	Unrestricted funds	Restricted funds	Total 31 January 2021	Total 31 January 2020
	£	£	£	£
Repairs, renewals and maintenance	1,734	-	1,734	2,059
Ground maintenance	3,561	-	3,561	4,314
	<u>5,295</u>	<u>-</u>	<u>5,295</u>	<u>6,373</u>

Aldingbourne Community Sports Centre

Notes to the Financial Statements - continued  
for the Year Ended 31 January 2021

**6. SUPPORT COSTS**

	Unrestricted funds	Restricted funds	31 January 2021	31 January 2020
	£	£	£	£
<b>Employee costs</b>				
Wages and contract cleaners	2,918	-	2,918	9,409
<b>Premises expenses</b>				
Water rates	(927)	-	(927)	6,787
General rates	-	-	-	1,159
Light heat and power	5,055	-	5,055	9,004
Cleaning and refuse collection	1,236	-	1,236	6,171
Security costs	123	-	123	831
Insurance	5,362	-	5,362	5,250
<b>Administrative overheads</b>				
Printing, postage and stationery	-	-	-	457
Telephone and internet	1,203	-	1,203	1,053
Hire of equipment	-	-	-	-
Licenses and subscriptions	1,413	-	1,413	1,389
Advertising	-	-	-	-
<b>Professional fees</b>				
Bookkeeping	1,027	-	1,027	4,583
Other legal and professional costs	-	-	-	-
<b>Financial costs</b>				
Bank charges	-	-	-	-
Bad debts	-	-	-	-
Depreciation	3,789	-	3,789	3,789
<b>Total support costs</b>	<b>21,199</b>	<b>-</b>	<b>21,199</b>	<b>49,882</b>

**7. OTHER COSTS**

	Unrestricted funds	Restricted funds	31 January 2021	31 January 2020
	£	£	£	£
Independent Examiner's fees	960	-	960	960
<b>Total other costs</b>	<b>960</b>	<b>-</b>	<b>960</b>	<b>960</b>

Aldingbourne Community Sports Centre

Notes to the Financial Statements - continued  
for the Year Ended 31 January 2021

**8. FIXED ASSETS**

	<b>REDEVELOPMENT</b>	<b>CHANGING ROOM PATHWAY &amp; CAR PARK IMPROVEMENTS</b>	<b>LEASEHOLD PROPERTY</b>	<b>FIXTURES &amp; FITTINGS</b>	<b>TOTAL</b>
	<b><u>2011</u></b>		<b>£</b>	<b>£</b>	<b>£</b>
<b>COST</b>					
At 1 February 2020	27,889	92,584	113,791	77,295	311,559
Additions	-	-	-	-	-
Disposal	-	-	-	-	-
At 31 January 2021	<u>27,889</u>	<u>92,584</u>	<u>113,791</u>	<u>77,295</u>	<u>311,559</u>
<b>DEPRECIATION</b>					
At 1 February 2020	-	-	2,276	1,513	3,789
Charge for the year	27,889	92,584	43,244	71,242	234,959
At 31 January 2021	<u>27,889</u>	<u>92,584</u>	<u>45,520</u>	<u>72,755</u>	<u>238,748</u>
<b>NET BOOK VALUE</b>					
At 31 January 2021	<u>-</u>	<u>-</u>	<u>68,271</u>	<u>4,540</u>	<u>72,811</u>
At 31 January 2020	<u>-</u>	<u>-</u>	<u>70,547</u>	<u>6,053</u>	<u>76,600</u>

**9. DEBTORS**

	<b>31 January 2021</b>	<b>31 January 2020</b>
	<b>£</b>	<b>£</b>
Trade debtors	585	1,030
Payments in advance	-	-
Prepayments	<u>1,560</u>	<u>3,341</u>
	<u>2,145</u>	<u>4,371</u>

**10. CREDITORS**

	<b>31 January 2021</b>	<b>31 January 2020</b>
	<b>£</b>	<b>£</b>
Trade creditors	2,279	5,576
Other creditors	4,067	1,260
Accruals	<u>960</u>	<u>960</u>
	<u>7,306</u>	<u>7,796</u>

Aldingbourne Community Sports Centre

Notes to the Financial Statements - continued  
for the Year Ended 31 January 2021

**11. ANALYSIS OF ASSETS AND LIABILITIES REPRESENTING EACH TYPE OF FUND**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total funds</b>
	£	£	£
Fixed assets	72,811	-	72,811
Debtors	2,145	-	2,145
Cash	18,335	-	18,335
Creditors	<u>(7,306)</u>	<u>-</u>	<u>(7,306)</u>
 Total	 <u>85,985</u>	 <u>-</u>	 <u>85,985</u>

**12. MOVEMENT IN FUNDS**

	<b>Opening funds</b>	<b>Income</b>	<b>Expenditure</b>	<b>Closing funds</b>
	£		£	£
<b><i>Unrestricted and designated funds</i></b>				
Unrestricted revenue funds	<u>86,560</u>	<u>26,879</u>	<u>(27,454)</u>	<u>85,985</u>

Unrestricted funds are held to meet the objectives of the charity, and to provide reserves for future activities, and, subject to charity legislation, are free from all restrictions on use.

Aldingbourne Community Sports Centre

Independent Examiner's Report to the Trustees of  
Aldingbourne Community Sports Centre  
For the Year Ended 31 January 2021

I report on the accounts of the charity for the Year Ended 31 January 2021, which are set out on pages 4 to 11.

**Respective responsibilities of trustees and examiner**

The charity's trustee is responsible for the preparation of the accounts. The charity's trustee considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met ; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Rachel Hall  
R S Hall and Co  
27 Belle Meade Close  
Woodgate  
Chichester  
West Sussex  
PO20 3YD

Date: 18 August 2021