

OXFORDSHIRE FAMILY HISTORY SOCIETY

England & Wales · Charity number 275891

Details

Other names OFHS

Status Registered

Legal form Other

Registered 1978-06-14

Register [View on the Charity Commission register](#)

Contact

Address Oxfordshire History Centre
St. Luke's Church
Temple Road
Oxford
OX4 2HT

Phone 01865358151

Email secretary@ofhs.uk

Website <http://www.ofhs.uk/>

Activities

Objects: A. TO ADVANCE EDUCATION IN FAMILY HISTORY AND GENEALOGY PRIMARILY WITHIN THE POST-1974 COUNTY OF OXFORDSHIRE. B. TO COLLECT, INDEX, CO-ORDINATE, PUBLISH AND MAKE ACCESSIBLE IN THE INTERESTS OF FAMILY HISTORY AND GENEALOGY ANY RELEVANT DOCUMENT OR RECORDS RELATING TO THE COUNTY. C. TO PROMOTE THE PRESERVATION OF SUCH DOCUMENTS OR RECORDS. D. TO ENCOURAGE THE STUDY OF FAMILY HISTORY AND GENEALOGY. E. TO ASSIST EDUCATIONALLY BY LECTURES OR OTHERWISE IN RECORD RESEARCH. F. TO CO-OPERATE WITH FAMILY HISTORY AND OTHER SOCIETIES WITH SIMILAR INTERESTS.

Activities: A- To promote and advance the study of family history and genealogy with particular reference to the county of Oxfordshire. B- To locate, preserve, publish where applicable and make available relevant documents and archival material. C- Hold regular meetings, produce three journals per year and attend other societies and organisations fairs.

Classification

- **How:** Provides Human Resources, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Environment/conservation/heritage
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** PRIMARILY WITHIN THE POST-1974 COUNTY OF OXFORDSHIRE.
- Oxfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£55,309	£66,687	-	-
2023-12-31	£56,435	£45,903	-	-
2022-12-31	£55,330	£47,998	-	-
2021-12-31	£54,623	£39,071	-	-
2020-12-31	£44,081	£47,474	-	-

Trustees

Name	Role	Appointed
Alison Dianne Wallis		2026-03-04
Alison Louise Jones		2024-06-24
Angela Christine Trueman		2021-04-07
Charles Henry Eldridge		2022-04-06
JOHN CRAMER		2014-06-23
Kathryn Wait		2025-03-05
Kevin Poile		2026-02-04
MALCOLM DAVID AUSTEN		

OXFORDSHIRE FAMILY HISTORY SOCIETY

England & Wales - Charity number 275891

Accounts

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Charity Commission Annual Return 2024

OXFORDSHIRE FAMILY HISTORY SOCIETY

Charity registration number: 275891

Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.

This document is a record of the information provided in the Annual Return 2024.

PART A - Charity information

Financial period

Financial period start date

01/01/2024

Financial period end date

31/12/2024

Income and spending

Income £

£ 55,309

Spending £

£ 66,687

Number of contracts from government

How many contracts (other than grant agreements) did your charity receive from central government or a local authority during the financial period for this return?

0

Number of grants from government

How many grants did your charity receive from central government or a local authority during the financial period for this return?

0

Income breakdown

Donations and legacies (excluding Endowments Received)

£ 1,149

Charitable activities

£ 16,445

Other trading activities

£ 8,491

Investments

£ 10,587

Other

£ 18,637

Grantmaking

Is grant making the main way your charity carries out its purposes?

No

Recipients of grants

Please round all figures to the nearest pound (do not enter decimal points or commas).

Individuals

£ 0

Other charities

£ 0

Other organisations that are not charities

£ 0

Trustee payments

Excluding out of pocket expenses, for what were any of the trustees paid during the financial period for this return?

e. None of the trustees have been paid

Did any of the trustees resign and take up employment with your charity in the financial period of this return?

No

Income from outside the UK

Did your charity receive income from outside of the United Kingdom in the financial period of this return?

Yes

Australia

Governments or quasi government bodies outside of the United Kingdom (including European Union)

£ 0

Charities, Non-Government Organisations or Not for Profits outside of the United Kingdom

£ 0

Private Companies outside of the United Kingdom

£ 0

Individual donors resident outside of the United Kingdom

£ 915

Unknown

£ 0

Austria

Governments or quasi government bodies outside of the United Kingdom (including European Union)

£ 0

Charities, Non-Government Organisations or Not for Profits outside of the United Kingdom

£ 0

Private Companies outside of the United Kingdom

£ 0

Individual donors resident outside of the United Kingdom

£ 30

Unknown

£ 0

Canada

Governments or quasi government bodies outside of the United Kingdom (including European Union)

£ 0

Charities, Non-Government Organisations or Not for Profits outside of the United Kingdom

£ 0

Private Companies outside of the United Kingdom

£ 0

Individual donors resident outside of the United Kingdom

£ 375

Unknown

£ 0

France

Governments or quasi government bodies outside of the United Kingdom (including European Union)

£ 0

Charities, Non-Government Organisations or Not for Profits outside of the United Kingdom

£ 0

Private Companies outside of the United Kingdom

£ 0

Individual donors resident outside of the United Kingdom

£ 30

Unknown

£ 0

Ireland

Governments or quasi government bodies outside of the United Kingdom (including European Union)

£ 0

Charities, Non-Government Organisations or Not for Profits outside of the United Kingdom

£ 0

Private Companies outside of the United Kingdom

£ 18,637

Individual donors resident outside of the United Kingdom

£ 15

Unknown

£ 0

Malaysia

Governments or quasi government bodies outside of the United Kingdom (including European Union)

£ 0

Charities, Non-Government Organisations or Not for Profits outside of the United Kingdom

£ 0

Private Companies outside of the United Kingdom

£ 0

Individual donors resident outside of the United Kingdom

£ 15

Unknown

£ 0

Netherlands

Governments or quasi government bodies outside of the United Kingdom (including European Union)

£ 0

Charities, Non-Government Organisations or Not for Profits outside of the United Kingdom

£ 0

Private Companies outside of the United Kingdom

£ 0

Individual donors resident outside of the United Kingdom

£ 15

Unknown

£ 0

New Zealand

Governments or quasi government bodies outside of the United Kingdom (including European Union)

£ 0

Charities, Non-Government Organisations or Not for Profits outside of the United Kingdom

£ 0

Private Companies outside of the United Kingdom

£ 0

Individual donors resident outside of the United Kingdom

£ 225

Unknown

£ 0

Spain

Governments or quasi government bodies outside of the United Kingdom (including European Union)

£ 0

Charities, Non-Government Organisations or Not for Profits outside of the United Kingdom

£ 0

Private Companies outside of the United Kingdom

£ 0

Individual donors resident outside of the United Kingdom

£ 15

Unknown

£ 0

Switzerland

Governments or quasi government bodies outside of the United Kingdom (including European Union)

£ 0

Charities, Non-Government Organisations or Not for Profits outside of the United Kingdom

£ 0

Private Companies outside of the United Kingdom

£ 0

Individual donors resident outside of the United Kingdom

£ 15

Unknown

£ 0

United States

Governments or quasi government bodies outside of the United Kingdom (including European Union)

£ 0

Charities, Non-Government Organisations or Not for Profits outside of the United Kingdom

£ 0

Private Companies outside of the United Kingdom

£ 0

Individual donors resident outside of the United Kingdom

£ 765

Unknown

£ 0

Methods of overseas funding**How was income from outside of the United Kingdom received by your charity in the financial period of this return?****(Tick all that apply)**

Businesses authorised to provide 'Payment services', Other

Delivering activities outside the United Kingdom**Did your charity deliver charitable activities outside of the United Kingdom in the financial period of this return?**

No

Spending outside of the United Kingdom

Did your charity spend funds outside of the United Kingdom in the financial period of this return?

No

Total Spending outside of the United Kingdom

£

Trading subsidiaries

Does the charity have any trading subsidiaries?

No

Charity contact details correct

Is the contact address displayed from the Register of Charities, correct?

Yes

Charity headquarters details correct

Is this the same address that you use as your charity's administrative headquarters?

Yes

Charity contact address

Address Line 1

OXFORDSHIRE RECORDS OFFICE

Address Line 2

ST. LUKES CHURCH

Address Line 3

TEMPLE ROAD

Address Line 4

OXFORD

Address Line 5

Postcode

OX4 2HT

Country

Charity Headquarters address

Address Line 1

OXFORDSHIRE RECORDS OFFICE

Address Line 2

ST. LUKES CHURCH

Address Line 3

TEMPLE ROAD

Address Line 4

OXFORD

Address Line 5

Postcode

OX4 2HT

Country

Property

Were any of your charity's properties held by holding or custodian trustees on behalf of your charity (excluding the Official Custodian) during the financial period for this return?

No

Membership type

Is your charity part of a wider group structure with a parent body and subsidiary bodies?

no, the charity is not part of a wider group structure

Employment contract types

People were permanently employed by your charity

0

People were on fixed-terms contracts with your charity

0

Self-employed people were working for your charity

0

Governance policies

Internal charity financial controls policy and procedures

Yes

Safeguarding policy and procedures

Yes

Financial reserves policy and procedures

Yes

Complaints policy and procedures

No

Serious incident reporting policy and procedures

Yes

Internal risk management policy and procedures

No

Trustee expenses policy and procedures

Yes

Trustee conflicts of interest policy and procedures

Yes

Investing charity funds policy and procedures

No

Campaigns and political activity policy and procedures

Not applicable

Bullying and harassment policy and procedures

No

Social media policy and procedures

Yes

Engaging external speakers at charity events policy and procedures

Not applicable

Safeguarding

Has your charity provided services to children and/or adults at risk in the financial period of the return?

No

Serious Incidents

Has your charity reported all Serious Incidents (including any historical incidents) that the charity became aware of during the financial period of this return?

There were no incidents to report

External risk and impact

Donations

Negative

Other income - grants

Unknown/No Change/Not Applicable

Other income - contracts

Unknown/No Change/Not Applicable

Other income - investment

Negative

Expenditure on charitable activities

Negative

Expenditure on overheads

Unknown/No Change/Not Applicable

Number of volunteers

Negative

Number of employees

Unknown/No Change/Not Applicable

Number of trustees

Negative

Fundraising activities

Negative

Capacity to deliver services

Unknown/No Change/Not Applicable

Total service demand

Positive

Volunteers

Excluding trustees, provide an estimate of the number of volunteers who carried out charitable activities on behalf of your charity in the United Kingdom during the financial period of this return?

80

Privacy statement

Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- **you have consented to their release; or**
- **we are legally obliged to disclose them; or**
- **we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.**

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- **we can lawfully do so; and**
- **we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest**

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;**
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;**
- (c) data analysis, testing, research, statistical and survey purposes**

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you.

We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.

As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.

Please check back frequently to see any updates or changes to our privacy policy.

Declaration

This annual return has not been submitted and no Declaration has been made

OXFORDSHIRE FAMILY HISTORY SOCIETY

England & Wales - Charity number 275891

Accounts

REGISTERED CHARITY NUMBER: 275891

**Report of the Trustees and
Unaudited Financial Statements
for the year ended 31 December 2023
for
Oxfordshire Family History Society**

Chapman Robison and Moore Limited
30 Bankside Court
Stationfields
Kidlington
Oxford
OX5 1JE

Oxfordshire Family History Society

**Contents of the Financial Statements
for the Year Ended 31 December 2023**

	Page
Report of the Trustees	1-5
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Financial Statements	9-12

Oxfordshire Family History Society

Report of the Trustees for the Year Ended 31 December 2023

The trustees present their report with the financial statements of the charity for the year ended 31 December 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

OBJECTIVES AND ACTIVITIES

The objects of the charity are to advance public education in family history and genealogy primarily within the county of Oxfordshire; index, co-ordinate, publish and make accessible in the interests of genealogy any documents or records relating to the county; to promote the preservation of such documents or records; to encourage the study of genealogy; to assist educationally by lectures or otherwise in records research; and to co-operate with family history and other societies with similar interests.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number 275891

PRINCIPAL ADDRESS

c/o Oxfordshire History Centre
St. Luke's Church
Temple Rd, Cowley
Oxford
Oxfordshire
OX4 2HT

Oxfordshire Family History Society

Report of the Trustees (continued) for the Year Ended 31 December 2023

TRUSTEES

M Austen	Chair
C Eldridge	Treasurer
S Honore	Editor
K Poile	Secretary (appointed on 26 June 2023)
S Mattheus	Membership Secretary
J Cramer	Trustee
W Lancaster	Trustee (appointed on 1 February 2023)
A Ramon	Trustee (appointed on 1 February 2023)
A Trueman	Trustee
T Emptage	Secretary (resigned on 26 June 2023)

Trustees are recruited from the Society's membership and formally appointed at the Society's Annual General Meeting. There is no formal induction policy but new trustees are given support and training to enable them to undertake their work.

The Society's affairs are managed by the Board of Trustees which meets on a monthly basis to plan future activities and consider matters relating to membership and finance.

The charity is not formally part of a wider network and has no subsidiaries. It does co-operate with other organisations that have an interest in family and local history.

Oxfordshire Family History Society

Report of the Trustees (continued) for the Year Ended 31 December 2023

ANNUAL REVIEW

2023 saw the undertaking of a new major project BOND which will continue into 2024. This will require a significant portion of the the charity's assets but will ensure a digital future for our records.

The Society had no employees in 2023 (2022: None) but relies on volunteers to assist in its work including the provision of advice via local libraries.

At the end of 2023 there were 1,578 members (2022:1,626).

Online and hybrid meetings were well attended and well received by our members. The online and hybrid meetings meant that the Society could reach members across the world which was a real bonus. Some 20 talks were held during the year.

Alongside this, three journals were published for members. Monthly email news updates were also sent out to members to keep them abreast of more immediate events.

The Society did not hold its annual fair due to the unavailability of a suitable venue. It attended other actual events hosted by other family history organisations.

Membership is open to all and the services provided by the Society benefit the public and its understanding of genealogy, family history and local Oxfordshire history. The Trustees have considered this public benefit in accordance with the Charity Commission's published guidance under the Charities Act 2011.

FINANCIAL REVIEW

There was a surplus of income over expenditure in 2023 of £10,532 (2022: surplus £7,332). Income from Membership is slightly down on 2022; income from royalties were similar to 2022. Investment income has been boosted by high interest rates.

Income is now derived from four principal sources: membership subscriptions; sales of CDs and other research information; royalties from other organisations and investment income.

Oxfordshire Family History Society

Report of the Trustees (continued) for the Year Ended 31 December 2023

RESERVES POLICY

All of the funds held by the OFHS are unrestricted funds. The Society has reserves as at December 2023 of £333,055 (2022: £322,523). This funding is held to enable the Society to develop its activities and to undertake investment in research or improving support to the membership (e.g. improving the society's website and undertake new projects to improve the availability and knowledge of the society's records to all OFHS members). The reserves are now mainly held in a Charities Aid Foundation (CAF) Fund with Flagstone Investments with projected annual interest earnings for 2024 being £10,700 with a nominal working capital of around 20% of annual turnover held in the bank's current and deposit accounts earning minimal interest.

Having considered its reserves and future income prospects, the Trustees consider that the Society is a going concern and expect that it will be able to pay all its debts within the next 12 months.

RISKS

The Society reviews risks as part of its regular meetings and when considering new activities.

The Society is carrying adequate reserves to cope with most financial problems such as a short term reduction in membership numbers or less successful events.

The work of the Society could be disrupted by external events (such as a pandemic) and, over a longer timescale, a shortage of Trustees to continue to lead the Society.

Oxfordshire Family History Society

**Report of the Trustees (continued)
for the Year Ended 31 December 2023**

BANKERS

Barclays Bank UK PLC
Barclays
Leicester
LE87 2BB

INDEPENDENT EXAMINER

T.K. Hobbs, FCCA
Chapman Robinson and Moore Limited
30 Bankside Court
Stationfields
Kidlington
Oxford
OX5 1JE

Approved by order of the board of trustees on **8 May 2024** and signed on its behalf by:



CHARLES ELDRIDGE
{name of trustee to be inserted}

Oxfordshire Family History Society

Independent examiner's report to the trustees of the Oxfordshire Family History Society

I report to the charity trustees on my examination of the accounts of the Oxfordshire Family History Society (the Trust) for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

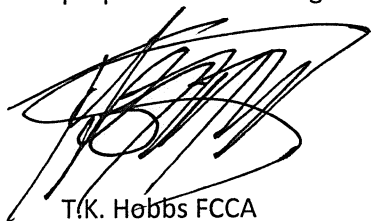
I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



T.K. Hobbs FCCA
Chapman Robinson and Moore Limited
30 Bankside Court
Stationfields
Kidlington
Oxford
OX5 1JE

8 May 2024

Oxfordshire Family History Society

**Statement of Financial Activities
for the Year Ended 31 December 2023**

	Notes	2023 £	2022 £
Charitable activities - Membership fees		16,161	17,245
Donations, legacies and royalties		19,267	18,767
Other trading activities	2	8,946	15,795
Investment income	3	12,061	3,523
Total		<u>56,435</u>	<u>55,330</u>
EXPENDITURE ON			
Raising funds		3,695	10,323
Charitable activities		42,208	37,675
Total		<u>45,903</u>	<u>47,998</u>
NET INCOME / (EXPENDITURE)		10,532	7,332
RECONCILIATION OF FUNDS			
Total funds brought forward		322,523	315,191
TOTAL FUNDS CARRIED FORWARD		<u>333,055</u>	<u>322,523</u>

The notes form part of these financial statements

Oxfordshire Family History Society

Balance Sheet

Aa at 31 December 2023

	Notes	31/12/2023 £	31/12/2022 £
INTANGIBLE FIXED ASSETS			
Online database	5	<u>21,600</u>	<u>-</u>
CURRENT ASSETS			
Cash at bank	6	5,857	26,097
Flagstone Savings	6	307,544	303,174
Debtors	7	4,819	4,660
Stock	8	-	-
		<u>318,220</u>	<u>333,930</u>
CURRENT LIABILITIES			
Creditors falling due within one year	9	6,765	11,407
		<u>6,765</u>	<u>11,407</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
		<u>333,055</u>	<u>322,523</u>
NET ASSETS			
		<u>333,055</u>	<u>322,523</u>
FUNDS			
Unrestricted funds		<u>333,055</u>	<u>322,523</u>
TOTAL FUNDS		<u>333,055</u>	<u>322,523</u>

The financial statements were approved by the Board of Trustees on 8 May 2024
and were signed on its behalf by:



C Eldridge -Trustee



M Austen -Trustee

The notes form part of these financial statements

Oxfordshire Family History Society

Notes to the Financial Statements for the Year Ended 31 December 2023

1. ACCOUNTING POLICIES

There were trustees' expenses of £3,032 paid for the year ended 31 December 2023 (2022: £3,314). The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)' and with the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

a) Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

b) Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

c) Taxation

The charity is exempt from tax on its charitable activities.

d) Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. The Society has no restricted funds.

Oxfordshire Family History Society

Notes to the Financial Statements - continued for the Year Ended 31 December 2023

1. ACCOUNTING POLICIES (continued)

e) Intangible fixed assets

The online database is capitalised at cost. The cost will be written off on a straight line basis once brought into use.

f) Key Judgements and Assumptions

The Society has made judgements about the likelihood of members continuing to take out subscriptions, of continuing sale and ongoing income from royalties. It has estimated outstanding creditors and debtors based on the latest information available. It has formed a view about the adequacy of reserves in the context of planned committed expenditure.

2. OTHER FUNDRAISING ACTIVITIES

	2023	2022
	£	£
Fundraising events	-	760
Sundry receipts	-	-
Sales (publications, CD/fiche, searches)	8,946	15,035
	<u>8,946</u>	<u>15,795</u>

3. INVESTMENT INCOME

	2023	2022
	£	£
Deposit account interest	<u>12,061</u>	<u>3,523</u>

Oxfordshire Family History Society

Notes to the Financial Statements - continued for the Year Ended 31 December 2023

4. TRUSTEES' REMUNERATION AND BENEFITS

There were trustees' expenses of £3,032 paid for the year ended 31 December 2023 (2022: £3,314). These relate to travel expenses and miscellaneous costs incurred on behalf of the Society. Five Trustees received payment (nine in 2022).

5. INTANGIBLE FIXED ASSETS	2023	2022
	£	£
Cost		
Online database - additions in year	<u>21,600</u>	<u>-</u>
Amortisation		
Charge for year	<u>-</u>	<u>-</u>
Net book value	<u>21,600</u>	<u>-</u>

6. CASH AND CASH EQUIVALENTS

	2023	2022
	£	£
Cash in hand (Current and Deposit accounts)	5,857	26,097
Cash equivalents (Long-term savings accounts)	<u>307,544</u>	<u>303,174</u>
	<u>313,401</u>	<u>329,271</u>

7. DEBTORS

The Society receives income from other organisations in the form of sponsorship. The debtors shown reflect the amount due to be paid in respect of 2023 royalties and monies not paid in from fairs attended in 2023.

	2023	2022
	£	£
Trade Debtors	4,579	4,660
Other Debtors	<u>240</u>	<u>-</u>
	<u>4,819</u>	<u>4,660</u>

Oxfordshire Family History Society

Notes to the Financial Statements - continued for the Year Ended 31 December 2023

8. STOCK

The Society holds a limited number of publications and CDs for resale. Book sales are declining with the introduction of digitised alternatives. CDs production costs, once the information has been prepared, are minimal and so the cost of CDs is minimal. For these reasons the Society has taken a prudent view to value its stock as £nil (2022: £Nil).

9. CREDITORS

Creditors at the year end relate to royalty payments owing and membership fees paid before 1 January 2024.

	2023	2022
	£	£
Trade Creditors	3,617	8,296
Other Creditors	3,148	3,112
	<u>6,765</u>	<u>11,407</u>

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2023 or for the previous year.

11. PUBLIC BENEFIT ENTITY

The Society is a Public Benefit Entity.

OXFORDSHIRE FAMILY HISTORY SOCIETY

England & Wales - Charity number 275891

Accounts

REGISTERED CHARITY NUMBER: 275891

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2022
for
Oxfordshire Family History Society**

Chapman Robison and Moore Limited
30 Bankside Court
Stationfields
Kidlington
Oxford
OX5 1JE

Oxfordshire Family History Society

**Contents of the Financial Statements
for the Year Ended 31 December 2022**

	Page
Report of the Trustees	1-3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7-8

Oxfordshire Family History Society

Report of the Trustees for the Year Ended 31 December 2022

The trustees present their report with the financial statements of the charity for the year ended 31 December 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

The objects of the charity are to advance public education in family history and genealogy primarily within the county of Oxfordshire; index, co-ordinate, publish and make accessible in the interests of genealogy any documents or records relating to the county; to promote the preservation of such documents or records; to encourage the study of genealogy; to assist educationally by lectures or otherwise in records research; and to co-operate with Family History and other societies with similar interests.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number 275891

PRINCIPAL ADDRESS

c/o Oxfordshire History Centre
St. Luke's Church
Temple Rd, Cowley
Oxford
Oxfordshire
OX4 2HT

TRUSTEES

M Austen	Chairman
T Emptage	Secretary
C Eldridge	Treasurer (July onwards)
J Beckerleg	Treasurer (January to June)
S Honoré	Editor
S Mattheus	Trustee
J Cramer	Trustee
K Poile	Trustee
A Trueman	Trustee
C Fance	Trustee

Trustees are recruited from the Society's membership and formally appointed at the Society's Annual General Meeting. There is no formal induction policy but new trustees are given support and training to enable them to undertake their work.

The Society's affairs are managed by the Board of Trustees which meets on a monthly basis to plan future activities and consider matters relating to membership and finance.

The charity is not formally part of a wider network and has no subsidiaries. It does co-operate with other organisations that have an interest in family and local history.

Oxfordshire Family History Society

Report of the Trustees for the Year Ended 31 December 2022

ANNUAL REVIEW

The Society had another successful year – both financially and, more importantly, in its services to the membership with the return of the Annual Fair at Woodstock.

The Society has no employees in 2022 (2021: None) but relies on volunteers to assist in its work including the provision of advice via local libraries. Advisor sessions have restarted at various Oxfordshire libraries and at the Oxfordshire History Centre.

At the end of 2022 there were 1626 members (2021:1622).

Online meetings continue to be well attended and allows the Society to reach members across the World. Face to face meetings resumed at Exeter Hall during the year though numbers were lower than prior to 2020. Looking forward the Society expects to have a full programme which combines online and physical talks.

Alongside this, three journals were published for members. *Exploring Oxfordshire Surnames: People, Places and Lives* (OFHS,2022) was published.

The Society held a fair in Woodstock. It also attended other online events hosted by other family history organisations.

Membership is open to all and the services provided by the Society benefit the public and its understanding of genealogy, family history and local Oxfordshire history. The Trustees have considered this public benefit in accordance with the Charity Commission's published guidance under the Charities Act 2011.

FINANCIAL REVIEW

There was a surplus of income over expenditure in 2022 of £7,332 (2021: surplus £15,552). Income from Membership continued in line with 2021; income from royalties was lower than expected.

Income is now derived from four principal sources: membership subscriptions; sales of books, CDs and other research information; royalties from other organisations and investment income.

RESERVES POLICY

All of the funds held by the OFHS are unrestricted funds. The Society has reserves as at December 2022 of £322,523 (2019: £315,191). This funding is held to enable the Society to develop its activities and to undertake investment in research or improving support to the membership (e.g. improving the society's website and undertake new projects to improve the availability and knowledge of the society's records to all OFHS members). The reserves are now mainly held in a Charities Aid Foundation (CAF) Fund with Flagstone Investments with projected annual interest earnings for 2023 being £10,000 with a nominal working capital of around 50% of annual turnover held in the bank's current and deposit accounts earning minimal interest.

Having considered its reserves and future income prospects the Trustees consider that the Society is a going concern.

Oxfordshire Family History Society

**Report of the Trustees
for the Year Ended 31 December 2022**

RISKS

The Society reviews risks as part of its regular meetings and when considering new activities.

The Society is carrying adequate reserves to cope with most financial problems such as a short term reduction in membership numbers or less successful events.

The work of the Society could be disrupted by external events (such as a pandemic) and, over a longer timescale, a shortage of trustees to continue to lead the Society.

The OFHS trustees will look at further future projects to enhance the resources available to OFHS membership provided that there remains sufficient number of volunteers to project manage these new projects.

BANKERS


Barclays Bank UK PLC
Barclays
Leicester
LE87 2BB

Flagstone Group Ltd
1st Floor Clareville House
27 Oxendon Street
London
SW1Y 4EL

INDEPENDENT EXAMINER

T.K. Hobbs, FCCA
Chapman Robinson and Moore Limited
30 Bankside Court
Stationfields
Kidlington
Oxford
OX5 1JE

Approved by order of the board of trustees on 12/4/23 and signed on its behalf by:

 : Trustee

Oxfordshire Family History Society

Independent examiner's report to the trustees of Oxfordshire Family History Society

I report to the charity trustees on my examination of the accounts of the Oxfordshire Family History Society (the Trust) for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1, accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

T.K. Hobbs

FCCA

Chapman Robinson and Moore Limited

30 Bankside Court

Stationfields

Kidlington

Oxford

OX5 1JE

Date 06.04.23

Oxfordshire Family History Society

Statement of Financial Activities
for the Year Ended 31 December 2022

	Notes	2022 £	2021 £
INCOME FROM			
Charitable activities - Membership fees		17,245	18,008
Donations, legacies and royalties		18,767	24,145
Other trading activities	2	15,795	12,441
Investment income	3	3,523	29
Total		<u>55,330</u>	<u>54,623</u>
EXPENDITURE ON			
Raising funds		10,323	2,480
Charitable activities		37,675	36,592
Total		<u>47,998</u>	<u>39,071</u>
NET INCOME / (EXPENDITURE)		7,332	15,552
RECONCILIATION OF FUNDS			
Total funds brought forward		315,191	299,639
TOTAL FUNDS CARRIED FORWARD		<u>322,523</u>	<u>315,191</u>

The notes form part of these financial statements


Oxfordshire Family History Society

Balance Sheet

At 31 December 2022

	Notes	31/12/2022 £	31/12/2021 £
CURRENT ASSETS			
Cash at bank	5	26,097	318,378
Flagstone Savings	5	303,174	-
Debtors	6	4,660	5,191
Stock	7	-	-
CURRENT ASSETS		<u>333,930</u>	<u>323,569</u>
CURRENT LIABILITIES			
Creditors falling due within one year	8	<u>11,407</u>	<u>8,378</u>
CURRENT LIABILITIES		<u>11,407</u>	<u>8,378</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>322,523</u>	<u>315,191</u>
NET ASSETS		<u>322,523</u>	<u>315,191</u>
FUNDS			
Unrestricted funds		<u>322,523</u>	<u>315,191</u>
TOTAL FUNDS		<u>322,523</u>	<u>315,191</u>

The financial statements were approved by the Board of Trustees on 2/5/2023 and were signed on its behalf by:



C Eldridge -Trustee



M Austen -Trustee

The notes form part of these financial statements

Notes to the Financial Statements
for the Year Ended 31 December 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. The Society has no restricted funds.

Key Judgements and Assumptions

The Society has made judgements about the likelihood of members continuing to take out subscriptions, of continuing sale and ongoing income from royalties. It has estimated outstanding creditors and debtors based on the latest information available. It has formed a view about the adequacy of reserves in the context of planned committed expenditure.

2. OTHER FUNDRAISING ACTIVITIES

	2022	2021
	£	£
Fundraising events	760	0
Sundry receipts	0	0
Sales (books, CD/fiche, searches)	15,035	12,441
	<u>15,795</u>	<u>12,441</u>

3. INVESTMENT INCOME

Interest includes £3100 accrued interest as of 31st December 2022 within Flagstone Investments

	2022	2021
	£	£
Deposit account interest (actual and accrued)	<u>3,523</u>	<u>29</u>

Oxfordshire Family History Society

Notes to the Financial Statements - continued
for the Year Ended 31 December 2022

4. TRUSTEES' REMUNERATION AND BENEFITS

There were trustees' expenses of £3,314 paid for the year ended 31 December 2022 (2021: £3,181). These relate to travel expenses and miscellaneous costs incurred on behalf of the Society. Nine Trustees received payment including one who stepped down at the AGM in 2022.

5. CASH AND CASH EQUIVALENTS

	2022	2021
	£	£
Cash in hand (Current and Deposit accounts)	26,097	318,378
Cash equivalents (Long-term savings accounts)	303,174	0
	<u>329,271</u>	<u>318,378</u>

6. DEBTORS

The Society receives income from other organisations in the form of sponsorship. The debtors shown reflect the amount due to be paid in respect of 2022 royalties.

	2022	2021
	£	£
Trade Debtors	4,660	5,191
Other Debtors	0	0
	<u>4,660</u>	<u>5,191</u>

7. STOCK

The Society holds a limited number of publications and CDs for resale. Book sales increased with the publication of the Surnames book. CDs production costs, once the information has been prepared, are minimal and so the cost of CDs is minimal. For these reasons the Society has taken a prudent view to value its stock as nil (2021:Nil).

8. CREDITORS

Creditors at the year end relate to royalty payments owing and membership fees paid before 1 January 2023.

	2022	2021
	£	£
Trade Creditors	8,296	8,378
Other Creditors	3,112	0
	<u>11,407</u>	<u>8,378</u>

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2022..

10. PUBLIC BENEFIT ENTITY

The Society is a Public Benefit Entity.

OXFORDSHIRE FAMILY HISTORY SOCIETY

England & Wales - Charity number 275891

Accounts

REGISTERED CHARITY NUMBER: 275891

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2021
for
Oxfordshire Family History Society**

Chapman Robison and Moore Limited
30 Bankside Court
Stationfields
Kidlington
Oxford
OX5 1JE

Oxfordshire Family History Society

**Contents of the Financial Statements
for the Year Ended 31 December 2021**

	Page
Report of the Trustees	1-3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7-8

Oxfordshire Family History Society

Report of the Trustees for the Year Ended 31 December 2021

The trustees present their report with the financial statements of the charity for the year ended 31 December 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

The objects of the charity are to advance public education in family history and genealogy primarily within the county of Oxfordshire; index, co-ordinate, publish and make accessible in the interests of genealogy any documents or records relating to the county; to promote the preservation of such documents or records; to encourage the study of genealogy; to assist educationally by lectures or otherwise in records research; and to co-operate with Family History and other societies with similar interests.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number 275891

PRINCIPAL ADDRESS

c/o Oxfordshire History Centre
St. Luke's Church
Temple Rd, Cowley
Oxford
Oxfordshire
OX4 2HT

TRUSTEES

M Austen	Chair
J Beckerleg	Treasurer
S Honore	Editor
T Emptage	Secretary
C Fance	
J Cramer	
D Broughton	
K Poile	
S Mattheus	
A Trueman	
C Eldridge	

Trustees are recruited from the Society's membership and formally appointed at the Society's Annual General meeting. There is no formal induction policy but new trustees are given support and training to enable them to undertake their work.

The Society's affairs are managed by the Board of Trustees which meets on a monthly basis to plan future activities and consider matters relating to membership and finance.

The charity is not formally part of a wider network and has no subsidiaries. It does co-operate with other organisations that have an interest in family and local history.

Oxfordshire Family History Society

Report of the Trustees for the Year Ended 31 December 2021

ANNUAL REVIEW

Despite the continuing disruption caused by the pandemic, the Society had another successful year – both financially and, more importantly, in its services to the membership.

The Society has no employees in 2021 (2020: None) but relies on volunteers to assist in its work including the provision of advice via local libraries. Advisor sessions in libraries have been temporarily suspended during the pandemic.

At the end of 2021 there were 1622 members (2020:1552).

Online meetings (which began in earnest in June 2020) were well attended and well received by our members. The online meetings meant that the Society could reach members across the World which was a real bonus. Some 20 talks were held during the year. Looking forward the Society expects to have a programme which combines online and physical talks.

Alongside this, three journals were published for members.

The Society was unable to hold an actual fair in 2021 but successfully held an online fair. It also attended other online events hosted by other family history organisations.

Membership is open to all and the services provided by the Society benefit the public and its understanding of genealogy, family history and local Oxfordshire history. The Trustees have considered this public benefit in accordance with the Charity Commission's published guidance under the Charities Act 2011.

FINANCIAL REVIEW

There was a surplus of income over expenditure in 2021 of £15,552 (2020: deficit £3,393). Income from Membership continued in line with 2020; income from royalties were higher than expected due to the increased volume of activity during the pandemic.

Income is derived from three principal sources: membership subscriptions, sales of books, CDs and other research information, and royalties from other organisations.

The Society has reserves as at December 2021 of £315,191 (2019:£299,639). This funding is held to enable the Society to develop its activities and to undertake investment in research or improving support to the membership (e.g. Improving the society's website). The reserves are invested in a bank savings account and earned minimal interest. With the increase in interest rates the Society is more actively investing the funds in savings accounts to achieve a better return.

Having considered its reserves and future income prospects the Trustees consider that the Society is a going concern.

Oxfordshire Family History Society

**Report of the Trustees
for the Year Ended 31 December 2021**

RISKS

The Society reviews risks as part of its regular meetings and when considering new activities.

The Society is carrying adequate reserves to cope with most financial problems such as a short term reduction in membership numbers or less successful events.

The work of the Society could be disrupted by external events (such as a pandemic) and, over a longer timescale, a shortage of Trustees to continue to lead the Society.

BANKERS

Barclays Bank UK PLC
Barclays
Leicester
LE87 2BB

INDEPENDENT EXAMINER

T.K. Hobbs, FCCA
Chapman Robinson and Moore Limited
30 Bankside Court
Stationfields
Kidlington
Oxford
OX5 1JE

Approved by order of the board of trustees on 1 June 2022 and signed on its behalf by:

John Beckerleg
Trustee

Oxfordshire Family History Society

Independent examiner's report to the trustees of Oxfordshire Family History Society

I report to the charity trustees on my examination of the accounts of the Oxfordshire Family History Society (the Trust) for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1, accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

T.K. Hobbs
FCCA
Chapman Robinson and Moore Limited
30 Bankside Court
Stationfields
Kidlington
Oxford
OX5 1JE
Date'

Oxfordshire Family History Society

**Statement of Financial Activities
for the Year Ended 31 December 2021**

	Notes	2021 £	2020 £
INCOME FROM			
Charitable activities - Membership fees		18,008	11,421
Donations, legacies and royalties		24,145	25,489
Other trading activities	2	12,441	6,641
Investment income	3	29	530
Total		<u>54,623</u>	<u>44,081</u>
EXPENDITURE ON			
Raising funds		2,480	8,879
Charitable activities		<u>36,592</u>	<u>38,595</u>
Total		<u>39,071</u>	<u>47,474</u>
NET INCOME / (EXPENDITURE)		15,552	-3,393
RECONCILIATION OF FUNDS			
Total funds brought forward		299,639	303,032
TOTAL FUNDS CARRIED FORWARD		<u>315,191</u>	<u>299,639</u>

The notes form part of these financial statements

Oxfordshire Family History Society

Balance Sheet

At 31 December 2021

	Notes	31/12/2021 £	31/12/2020 £
CURRENT ASSETS			
Cash at bank	5	318,378	299,773
Debtors	6	5,191	12,727
Stock	7	-	-
CURRENT ASSETS		<u>323,569</u>	<u>312,500</u>
CURRENT Liabilities			
Creditors falling due within one year	8	8,378	12,861
CURRENT LIABILITIES		<u>8,378</u>	<u>12,861</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>315,191</u>	<u>299,639</u>
NET ASSETS		<u>315,191</u>	<u>299,639</u>
FUNDS			
Unrestricted funds		315,191	299,639
TOTAL FUNDS		<u>315,191</u>	<u>299,639</u>

The financial statements were approved by the Board of Trustees on 1 June 2022 and were signed on its behalf by:

J Beckerleg -Trustee

M Austen -Trustee

The notes form part of these financial statements

Oxfordshire Family History Society

Notes to the Financial Statements for the Year Ended 31 December 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. The Society has no restricted funds.

Key Judgements and Assumptions

The Society has made judgements about the likelihood of members continuing to take out subscriptions, of continuing sale and ongoing income from royalties. It has estimated outstanding creditors and debtors based on the latest information available. It has formed a view about the adequacy of reserves in the context of planned committed expenditure.

2. OTHER FUNDRAISING ACTIVITIES

	2021	2020
	£	£
Fundraising events	0	26
Sundry receipts	0	0
Sales (publications, CD/fiche, searches)	12,441	6,615
	<u>12,441</u>	<u>6,641</u>

3. INVESTMENT INCOME

	2021	2020
	£	£
Deposit account interest	<u>29</u>	<u>530</u>

Oxfordshire Family History Society

Notes to the Financial Statements - continued for the Year Ended 31 December 2021

4. TRUSTEES' REMUNERATION AND BENEFITS

There were trustees' expenses of £3,181 paid for the year ended 31 December 2021 (2020: £581). These relate to travel expenses and miscellaneous costs incurred on behalf of the Society. Six Trustees received payment.

5. CASH AND CASH EQUIVALENTS

	2021	2020
	£	£
Cash in hand (Current and Deposit accounts)	<u>318,378</u>	<u>299,773</u>

6. DEBTORS

The Society receives income from other organisations in the form of sponsorship. The debtors shown reflect the amount due to be paid in respect of 2021 royalties.

	2021	2020
	£	£
Trade Debtors	<u>5,191</u>	<u>12,727</u>

7. STOCK

The Society holds a limited number of publications and CDs for resale. Book sales are declining with the introduction of digitised alternatives. CDs production costs, once the information has been prepared, are minimal and so the cost of CDs is minimal. For these reasons the Society has taken a prudent view to value its stock as nil (2020:Nil).

8. CREDITORS

Creditors at the year end relate to royalty payments owing and membership fees paid before 1 January 2022.

	2021	2020
	£	£
Trade Creditors	8,378	11,228
Other Creditors	<u>0</u>	<u>1,633</u>
	<u>8,378</u>	<u>12,861</u>

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2021. In 2021 a relative of one trustee was paid an honorarium of £750 for extensive work on the new website.

10. PUBLIC BENEFIT ENTITY

The Society is a Public Benefit Entity.

OXFORDSHIRE FAMILY HISTORY SOCIETY

England & Wales - Charity number 275891

Accounts

REGISTERED CHARITY NUMBER: 275891

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2020
for
Oxfordshire Family History Society**

Chapman Robison and Moore Limited
30 Bankside Court
Stationfields
Kidlington
Oxford
OX5 1JE

Oxfordshire Family History Society

**Contents of the Financial Statements
for the Year Ended 31 December 2020**

	Page
Report of the Trustees	1-3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7-8

Oxfordshire Family History Society

Report of the Trustees for the Year Ended 31 December 2020

The trustees present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

The objects of the charity are to advance public education in family history and genealogy primarily

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number 275891

PRINCIPAL ADDRESS

c/o Oxford History Centre
St. Luke's Church
Temple Rd
Oxford
Oxfordshire
OX4 2HT

TRUSTEES

M Austen	Chair
J Beckerleg	Treasurer
S Honore	Editor
Miss G Sturt	Secretary (Resigned 6 December 2020)
T Emptage	Secretary
C Fance	
J Cramer	
D Broughton	
K Poile	
S Mattheus	
M Walker	Resigned 6 December 2020

Trustees are recruited from the Society's membership and formally appointed at the Society's Annual General meeting. There is no formal induction policy but new trustees are given support and training to enable them to undertake their work.

The Society's affairs are managed by the Board of Trustees which meets on a monthly basis to plan future activities and consider matters relating to membership and finance.

The charity is not formally part of a wider network and has no subsidiaries. It does co-operate with other organisations that have an interest in family and local history.

Oxfordshire Family History Society

Report of the Trustees for the Year Ended 31 December 2020

ANNUAL REVIEW

The Society had another successful year.

The Society has no employees in 2020 (2019:None) but relies on a number of volunteers to assist in its work including the provision of advice via local libraries.

At the end of 2020 there were 1552 members (2019:1533).

The Society only managed to attend one fair and one U3A meeting before lockdown in March 2020. After some internal testing and experimenting, online meetings began in earnest in June 2020 and have been well attended, and well received, by our members. Our Fair was unable to take place in October 2020. The Society attended one online Fair in November 2020. A notable feature of this trying year was the launch of the Society's new web site which has been well received and commented upon.

Membership is open to all and the services provided by the Society benefit the public and its understanding of genealogy, family history and local Oxfordshire history. The Trustees have considered this public benefit in accordance with the Charity Commission's published guidance under the Charities Act 2011.

Future plans include continuing online meetings for the benefit of our worldwide membership.

FINANCIAL REVIEW

There was a deficit of income over expenditure in 2020 of £3,393 (2019: surplus £4,591). Income from Membership and royalties continued in line with 2019; the deficit was the result of one-off items including donations to other organisations and the development of the website.

Income is derived from three principal sources: membership subscriptions, sales of books, CDs and other research information, and royalties from other organisations

The Society has reserves as at December 2020 of £299,639 (2019:£303,032). This funding is held to enable the Society to develop its activities and to undertake investment in research or improving support to the membership (e.g. Improving the society's website). The reserves are invested in a bank savings account and earned 0.18% interest.

Having considered its reserves and future income prospects the Trustees consider that the Society is a going concern.

Oxfordshire Family History Society

**Report of the Trustees
for the Year Ended 31 December 2020**

RISKS

The Society reviews risks as part of its regular meetings and when considering new activities.

The Society is carrying adequate reserves to cope with most financial problems such as a short term reduction in membership numbers or less successful events.

The work of the Society could be disrupted by external events (such as a pandemic) and, over a longer timescale, a shortage of Trustees to continue to lead the Society.

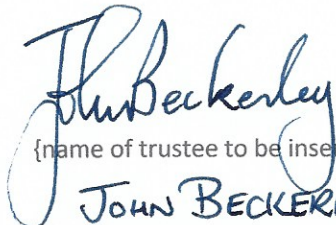
BANKERS

Barclays Bank UK PLC
Barclays
Leicester
LE87 2BB

INDEPENDENT EXAMINER

T.K. Hobbs, FCCA
Chapman Robinson and Moore Limited
30 Bankside Court
Stationfields
Kidlington
Oxford
OX5 1JE

Approved by order of the board of trustees on *28th June 2021* and signed on its behalf by:


{name of trustee to be inserted}
JOHN BECKERLEY

Oxfordshire Family History Society

Independent examiner's report to the trustees of Oxfordshire Family History Society

I report to the charity trustees on my examination of the accounts of the Oxfordshire Family History Society (the Trust) for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1, accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

T.K. Hobbs
FCCA
Chapman Robinson and Moore Limited
30 Bankside Court
Stationfields
Kidlington
Oxford
OX5 1JE
Date'

Oxfordshire Family History Society

**Statement of Financial Activities
for the Year Ended 31 December 2020**

	Notes	2020 £	2019 £
INCOME FROM			
Charitable activities - Membership fees		11,421	12,590
Donations, legacies and royalties		25,489	25,347
Other trading activities	2	6,641	8,328
Investment income	3	530	1,127
Total		<u>44,081</u>	<u>47,392</u>
EXPENDITURE ON			
Raising funds		8,879	20,077
Charitable activities		<u>38,595</u>	<u>22,725</u>
Total		<u>47,474</u>	<u>42,802</u>
NET INCOME / (EXPENDITURE)		-3,393	4,590
RECONCILIATION OF FUNDS			
Total funds brought forward		303,032	298,442
TOTAL FUNDS CARRIED FORWARD		<u>299,639</u>	<u>303,032</u>

The notes form part of these financial statements

Oxfordshire Family History Society

Balance Sheet

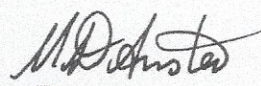
At 31 December 2020

	Notes	31/12/2020 £	31/12/2019 £
CURRENT ASSETS			
Cash at bank	5	299,773	289,076
Debtors	6	12,727	14,547
Stock	7	-	-
CURRENT ASSETS		<u>312,500</u>	<u>303,623</u>
CURRENT Liabilities			
Creditors falling due within one year	8	<u>12,862</u>	<u>591</u>
CURRENT LIABILITIES		<u>12,862</u>	<u>591</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
		<u>299,638</u>	<u>303,032</u>
NET ASSETS			
		<u>299,638</u>	<u>303,032</u>
FUNDS			
Unrestricted funds		<u>229,639</u>	<u>303,032</u>
TOTAL FUNDS		<u>229,639</u>	<u>303,032</u>

The financial statements were approved by the Board of Trustees on
and were signed on its behalf by:

28th June 2021


J Beckerleg -Trustee


M Austen -Trustee

The notes form part of these financial statements

Oxfordshire Family History Society

Notes to the Financial Statements for the Year Ended 31 December 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. The Society has no restricted funds.

Key Judgements and Assumptions

The Society has made judgements about the likelihood of members continuing to take out subscriptions, of continuing sale and ongoing income from royalties. It has estimated outstanding creditors and debtors based on the latest information available. It has formed a view about the adequacy of reserves in the context of planned committed expenditure.

2. OTHER FUNDRAISING ACTIVITIES

	2020	2019
	£	£
Fundraising events	26	1,801
Sundry receipts	0	74
Publications/bookstall	471	677
Searches	360	162
Sales of CD/fiche	5,784	5,614
	<u>6,641</u>	<u>8,328</u>

3. INVESTMENT INCOME

	2020	2019
		£
Deposit account interest	<u>530</u>	<u>1127</u>

Oxfordshire Family History Society

Notes to the Financial Statements - continued for the Year Ended 31 December 2020

4. TRUSTEES' REMUNERATION AND BENEFITS

There were trustees' expenses of £581 paid for the year ended 31 December 2020 (2019: £3,947). These relate to travel expenses and miscellaneous costs incurred on behalf of the Society. Five Trustees received payment.

5. CASH AND CASH EQUIVALENTS

	2020	2019
	£	£
Cash in hand (Current and Deposit accounts)	<u>299,773</u>	<u>289,076</u>

6. DEBTORS

The Society receives income from other organisations in the form of sponsorship. The debtors shown reflect the amount due to be paid in respect of 2020 royalties.

	2020	2019
	£	£
Trade Debtors	<u>12,727</u>	<u>14,547</u>

7. STOCK

The Society holds a limited number of publications and CDs for resale. Book sales are declining with the introduction of digitised alternatives. CDs production costs, once the information has been prepared, are minimal and so the cost of CDs is minimal. For these reasons the Society has taken a prudent view to value its stock as nil (2019:Nil).

8. CREDITORS

Creditors at the year end relate to trustee expenses and miscellaneous costs relating to 2020.

	2020	2019
	£	£
Trade Creditors	11,228	190
Other Creditors	<u>1,633</u>	<u>401</u>
	<u>12,861</u>	<u>591</u>

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2019. In 2020 A relative of one trustee was paid an honorarium of £1,250 for extensive work on the new website.

10. PUBLIC BENEFIT ENTITY

The Society is a Public Benefit Entity.