



Trustees' Annual Report for the period

		Period start date			Period end date		
		Day 1st	Month January	Year 2018	Day 31st	Month December	Year 2018
From					To		

Section A

Reference and administration details

Charity name **GREAT BENTLEY NEW VILLAGE HALL**

Other names charity is known by

Registered charity number (if any) **275786**

Charity's principal address **VILLAGE HALL, PLOUGH ROAD**

GREAT BENTLEY, COLCHESTER

ESSEX

Postcode

CO7 8NB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Morton			
2	Roger Adams			
3	Kevin Plummer			
4	Hilary Burdett			
5				
6				
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14				
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16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Solicitors	Fisher Jones Greenwood	106 Baddow Road, Chelmsford, Essex CM2 0DG
Land Agents	Robinson & Hall Land & Property Consultants	Broomvale Business Centre, Little Blakenham, Ipswich IP8 4JU

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Village Hall is managed by a Village Hall Management Committee appointed from representatives of organisations which are regular users of the Hall.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Provision of a Village Hall for use of the inhabitants of the parish of Great Bentley without distinction of political, religious, or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure time occupation.

Provision of a Village Hall

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Due to the coronavirus pandemic and repeated periods of lockdown during 2020, the village hall was unable to operate normally. The two employees (caretaker and booking clerk) were furloughed under the government Job Retention Scheme throughout 2020.

For most of the year the only hirer able to continue to operate was the local pre-school which provided services for keyworkers' children. A small number of regular hirers continued to pay their invoices, notably the local running club, who used the car park to meet and exercise outdoors. A handful of bookings took place involving either sporting or wellbeing activities operating in line with recommendations on social distancing and infection control when these were permissible.

Part of the premises was used during the first part of 2020 as the base for the Great Bentley Community Support Group. Donated foodstuffs and other goods to those who were shielding within the village were stored at the hall. It was also used as the base for the production of sets of scrubs by home-based seamstresses throughout the area in response to appeals from local NHS organisations.

While the hall was effectively closed replacement of kitchen cupboard doors and facias was undertaken using a grant of £500 received from the parish council.

Section E Financial review

Brief statement of the charity's policy on reserves

The Village Hall operates a capital reserve account to be utilised for capital purchases, such as replacement equipment, fittings and furniture.

Details of any funds materially in deficit

NIL

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Management Committee normally undertakes a range of fundraising events during the year. Funds raised are held in the capital reserve account to support any major purchases required. However, due to the pandemic no such activities were possible.

The hall received a Small Business Grant of £10,000 from Tendring District Council in response to the pandemic.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Hilary Burdett

Position (eg Secretary, Chair, etc)

Trustee

Date

12th October 2020

Great Bentley Village Hall

Accounts

for the Year Ended 31 December 2020

CG Accounting & Tax Ltd T/a AIMS Accountants for Business
4 Ashingdon Heights
Rochford
Essex
England
SS43TH

Great Bentley Village Hall
Profit and Loss Account for the Year Ended 31 December 2020

	2020		2019
	£	£	£
Turnover			
Fundraising	-		1,910
Grants and donations	14,773		101
Hall hire	18,029		29,404
	<u>32,802</u>		<u>31,415</u>
Other income			
Other income	2,093		537
Total income	<u>34,895</u>		<u>31,952</u>
Expenses			
Wages and salaries	7,223		7,770
Rates	258		969
Water rates	1,791		1,494
Light, heat and power	5,361		7,275
Insurance	1,543		1,592
Repairs and renewals	2,526		3,440
Gardening	608		1,530
Telephone and fax	464		405
Printing, postage and stationery	46		92
Trade subscriptions	181		151
Sundry expenses	1,196		660
Cleaning	4,710		8,436
Waste disposal - admin	427		949
Accountancy fees	390		390
Legal and professional fees	744		1,091
Depreciation of fixtures and fittings	209		261
	<u>(27,677)</u>		<u>(36,505)</u>
Net profit/(loss)	<u><u>7,218</u></u>		<u><u>(4,553)</u></u>

Great Bentley Village Hall
Balance Sheet as at 31 December 2020

		2020		2019	
	Note	£	£	£	£
Fixed assets					
Tangible assets	2		86,536		86,745
Current assets					
Debtors	3	2,522		1,098	
Cash at bank and in hand		41,613		36,397	
		<u>44,135</u>		<u>37,495</u>	
Current liabilities					
Other creditors		123		486	
Accruals		390		840	
PAYE and social security		85		95	
		<u>(598)</u>		<u>(1,421)</u>	
Net current assets			43,537		36,074
Net assets			<u>130,073</u>		<u>122,819</u>
Financed by:					
Capital account			104,810		93,003
Current account			25,263		29,816
			<u>130,073</u>		<u>122,819</u>

Great Bentley Village Hall
Notes to the Accounts for the Year Ended 31 December 2020

1 Accounting policies

Basis of preparation

The accounts have been prepared under the historical cost convention.

Turnover

Turnover represents the invoiced value of sales of goods, net of value added tax.

Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

2 Tangible fixed assets

	Land and buildings £	Fixtures and fittings £	Total £
Cost			
As at 1 January 2020 and 31 December 2020	85,699	2,041	87,740
Depreciation			
As at 1 January 2020	-	995	995
Charge for the year	-	209	209
As at 31 December 2020	-	1,204	1,204
Net book value			
As at 31 December 2020	85,699	837	86,536
As at 31 December 2019	85,699	1,046	86,745

3 Debtors

	2020 £	2019 £
Trade debtors	1,623	535
Prepayments	899	563
	<u>2,522</u>	<u>1,098</u>



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Great Bentley Village Hall

On accounts for the year
ended

31 December 2020

Charity no
(if any)

Set out on pages

3-5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

10/12/2021

Name:

Chris Grob ACA

Relevant professional
qualification(s) or body
(if any):

INSTITUTE OF CHARTERED ACCOUNTANTS IN ENGLAND AND WALES

Address:

4 Ashingdon Heights

Ashingdon

Essex SS4 3TH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.