



SCOTTISH TERRIER EMERGENCY CARE SCHEME

ANNUAL ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2020

Section A

Statement of Activities

Our Charitable activities

The Scottish Terrier Emergency Care Scheme (STECS) is a canine welfare organisation providing specifically for the care of Scottish Terriers in need of new homes or other such assistance as may be deemed appropriate. Our principal charitable activities are:

- Finding permanent new homes for Scotties when their current owners are no longer able or willing to properly care for them. During the year the charity rescued 41 dogs (2019 49).
- Providing foster homes for Scotties when their owners are unable to look after them on a temporary basis (for example, due to serious illness) and where the owner is unable to make any other alternative arrangement for care of their dog.
- Providing where applicable, financial assistance for veterinary care for Scotties that have been formally assigned into the care of STECS.

Our Financial activities

	note	Unrestricted funds	Restricted funds	Total 2020	Total 2019
Incoming Resources					
Voluntary income	3a	73,610.12	0.00	73,610.12	87,086.92
Fund raising	3b	24,989.38	0.00	24,989.38	31,256.59
Charitable activities	3c	4,970.00	0.00	4,970.00	6,425.00
Investment income	3d	6,566.02	0.00	6,566.02	7,415.71
Total income		110,135.52	0.00	110,135.52	132,184.22
Resources expended					
Administration	4a	8,207.45	0.00	8,207.45	8,968.80
Fund raising	4b	17,430.90	0.00	17,430.90	14,510.15
Charitable activities	4c	43,161.93	0.00	43,161.93	60,670.73
Total expenditure		68,800.28	0.00	68,800.28	84,149.68
Net incoming resources		41,335.24	0.00	41,335.24	48,034.54
Funds brought forward		684,004.18	812.97	684,817.15	636,782.61
Funds carried forward		725,339.42	812.97	726,152.39	684,817.15

Section B**Balance Sheet**

	note	Unrestricted funds	Restricted funds	Total 2020	Total 2019
Investments	5	686,000.00	0.00	686,000.00	661,000.00
Current assets					
Stock for resale		9,804.53	0.00	9,804.53	9,371.51
Debtors & prepayments	6	8,631.12	0.00	8,631.12	8,148.33
Cash at bank		31,299.27	812.97	32,112.24	15,664.96
Total current assets		49,734.92	812.97	50,547.89	33,184.80
Creditors	7	(10,395.50)	(0.00)	(10,395.50)	(9,367.65)
Net assets		725,339.42	812.97	726,152.39	684,817.15
Funds brought forward		684,004.18	812.97	684,817.15	636,782.61
Movement in the year	9	41,335.24	0.00	41,335.24	48,034.54
Total Funds		725,339.42	812.97	726,152.39	684,817.15

These accounts were approved by the trustees of STECS at a Governance meeting held on 13th February 2021. Signed on behalf of STECS:

Signature**Name & position****Date**

Karl Hahm (Treasurer)

13th Feb 2021


Sheila Maw (President)

13th Feb 2021

Note 1 Basis of preparation

1a Basis of accounting

These accounts have been prepared on an accruals basis and historic costs in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005).
- Accounting Standards.

1b Change in basis of accounting

In 2008 the basis of accounting was changed from cash accounting to an accruals basis as income in that year exceeded £100,000.

Note 2 Accounting policies

Membership subscriptions

The membership year runs from 1st January to 31st December. The annual subscription is £10 for single members and £13 for joint members. Annual membership subscriptions are due before or on 1st January. Subscriptions prepaid for 2021 and beyond, as at 31st December 2020 are included in the balance sheet as deferred income. New members joining after 30th June receive the remainder of the first calendar year for free.

Gift Aid

Tax reclaims on donations and membership subscriptions are included in the accounts at the same time as the money to which they relate was received by the charity.

Dog adoption fees

Dog adoption fees represent payments from new owners in consideration for the adoption of a dog. The proportion of any fee received in excess of the minimum requested are accounted for as general donations (voluntary income). The minimum donation rates were increased during the year and are dependent on the age and health of the dog.

Investment income

Investment income represents the interest arising on funds deposited in building society or bank deposit accounts. Income for the year includes interest accrued but not paid to the account as at 31st December 2020.

Volunteer help

The Charity has no paid employees. All help is on an unpaid voluntary basis. The notional value of voluntary help received by the charity is not included in the accounts.

Capitalisation of assets

The de-minimus cost for capitalising assets is £1,500. At 31st December 2020 the Charity had not purchased any assets in excess of this cost.

Sales and stock for resale

Sales are shown net of payment card commission. Stock for resale is Scottie merchandise for resale either through the sales and marketing department or at events. It is valued at the lower of cost or market value.

Note 3 Analysis of incoming resources

	Analysis	2020	2019
3a Voluntary Income	Donations	19,000.04	17,508.10
	Membership subscriptions	8,421.50	6,872.50
	Gift aid	4,121.32	3,572.25
	Legacies	42,067.26	59,134.07
	Total	73,610.12	87,086.92
3b Fund raising	Direct sale of Scottie merchandise	17,120.55	10,081.87
	Events	5,633.83	18,128.72
	Garden Party ticket sales	0.00	950.00
	Summer and Christmas draws	2,235.00	2,096.00
	Total	24,989.38	31,256.59
3c Charitable activities	Dog adoption fees	4,970.00	6,425.00
	Total	4,970.00	6,425.00
3d Investment income	Building Society interest	5,022.35	5,681.66
	Bank interest	1,543.67	1,734.05
	Total	6,566.02	7,415.71

Additional notes**Sale of Scottie merchandise**

The income from Events also includes the sale of Scottie merchandise. The net contribution from the sale of Scottie merchandise is:

	2020	2019
Direct sales (note 3b)	17,120.55	10,081.87
Sales included in income from Events	1,949.22	6,121.41
Total adjusted sales	19,069.77	16,203.28
Cost of stock sold (note 4b)	(15,157.67)	(8,825.71)
Net contribution	3,912.10	7,777.57

Gift Aid

At 31st December 2020 the percentage of UK members signed up for Gift Aid was 62.92% (compared to 59.52% at 31st December 2019).

Note 4 Analysis of resources expended

	Analysis	2020	2019
4a Administration	Stationery and printing of newsletter	3,181.05	3,228.87
	Postage	2,819.51	3,157.78
	Sundry expenses (see note 4d)	454.81	759.40
	Liability insurance	1,752.08	1,822.75
	Total	8,207.45	8,968.80
4b Fund raising	Stock purchases	15,157.67	8,825.71
	Events and raffle prizes	876.77	4,651.09
	Sales postage and distribution costs	1,396.46	1,033.35
	Total	17,430.90	14,510.15
4c Charitable activities	Veterinary fees	39,499.02	53,846.64
	Petrol and transport	1,557.90	4,211.81
	Kennelling and board	1,338.83	1,403.80
	Other rescue expenses & microchipping	582.18	908.48
	Dog purchases and donations	184.00	300.00
	Total	43,161.93	60,670.73

Additional notes

4d Sundry expenses	Lottery licence	20.00	20.00
	Web site costs	83.85	83.85
	AGM meeting room hire	0.00	191.72
	Trustee travel expenses (see note 4e)	63.00	221.30
	Independent examination of accounts	60.00	60.00
	Floral tributes	88.00	0.00
	Online processing of subscriptions	139.96	182.53
	Total	454.81	759.40

In accordance with Charity Commission guidelines, trustees are entitled to reclaim reasonable expenses incurred in attending trustee meetings or whilst on formal charity business. The amounts claimed for travel to trustee meetings are detailed in note 4e. During 2020 Karl Hahm, Margaret Mabon, David Prime, Gillian Simms and Tracey Smith waived their entitlement to reclaim their expenses. In 2019 Joy Gower and Gillian Simms donated their expenses back to the charity.

Three trustee meetings are normally held during the year but due to the Coronavirus pandemic only one meeting was able to be held in 2020.

2020

2019

4e Trustee travel expenses and benefits

	attendances		
Mrs Barbara Boyce (resigned 8 th February 2020)	n/a	n/a	0.00
Mrs Joy Gower (retired 14 th April 2019)	n/a	n/a	93.80
Mr Karl Hahm	1	0.00	0.00
Mrs Margaret Mabon	1	0.00	0.00
Mrs Sheila Maw	0	0.00	0.00
Mrs Catherine Marchbank	1	63.00	109.40
Mr David Prime (resigned 21 st May 2020)	1	0.00	0.00
Mrs Gillian Simms	1	0.00	18.10
Mrs Tracey Smith (resigned 31 st May 2020)	1	0.00	0.00
Total		63.00	221.30

All other payments to trustees were for purchases personally and properly made on behalf of the charity.

Assets and liabilities**5. Investments – cash deposits**

Yorkshire Building Society	85,000.00	85,000.00
Coventry Building Society	346,000.00	321,000.00
Virgin Bank plc	85,000.00	85,000.00
Scottish Building Society	85,000.00	85,000.00
Shawbrook Bank Ltd	85,000.00	85,000.00
Total	686,000.00	661,000.00

6. Debtors and prepayments

Gift aid reclaim	3,715.38	3,069.01
Interest receivable	3,365.40	4,598.12
Prepaid expenses	1,550.34	481.20
Total	8,631.12	8,148.33

7. Creditors

Deferred income - prepaid subscriptions	10,395.50	9,118.00
Accrued expenses	0.00	249.65
Total	10,395.50	9,367.65

Prepaid subscriptions at 31st December 2020 comprised £7,281.50 for 2021, £2,257.00 for 2022 and £857.00 for 2023 and beyond.

Additional disclosure

	Analysis	2020	2019
8. Restricted funds	STECs Research Fund balance b/f	812.98	812.97
	Movements in the year	0.00	0.00
	Total balance at 31st December 2020	812.97	812.97

STECs Research Fund – this represents donations and money raised from events to be applied to research into Scottie health problems. There was no active fund raising or expenditure in 2020 or 2019.

9. Policy on reserves and fund raising

The policy remains unchanged. The current objective is that all expenditure for the year should be covered by income (before legacies). The trustees acknowledge that they have failed to meet this objective in 2020 and there was a deficit of £732.02 before factoring in legacies (2019 deficit of £11,099.53).

The receipt of legacies is impossible to predict and is outside of the Charity's control. Therefore legacies cannot be relied upon as a regular source of funding with any degree of certainty. Any legacies received are deposited in low risk Building Society or Bank accounts to generate additional income. The additional income arising (interest receivable) is then applied to fund the charitable activities.

The trustees consider it is extremely important not to become financially complacent and therefore the Charity will actively continue to fund raise to ensure that it has sufficient reserves to (1) help those less fortunate Scotties in need of care and (2) provide a contingency to cover any unforeseen exceptional costs or reductions in income.

Due to the restrictions imposed as a result of the Coronavirus pandemic it was not possible to hold any social events after 23rd March 2020. In addition, the interest rates on the charity's cash deposits were reduced. Fortunately the charity had sufficient reserves to cover the consequent reduction in income in 2020.

Report to the members of the Scottish Terrier Emergency Care Scheme**Accounts for the year ended 31st December 2020**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- to state whether any particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view.

Independent examiner's statement

In connection with my examination, no matters have come to my attention which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Date:

18th April 2021

Name

Catriona Bratten
Chartered Management Accountant

Address

Ridley Cottage
Ridley Hill
Kingswear
Dartmouth
TQ6 0BY