

Trustees' Annual Report

For the period:

From	01-04-2025	To	31-03-2026
	(period start date)		(period end date)

Charity Name	North Norfolk District 1 st Rural Scout Group
Charity Registration Number (if registered - leave blank if excepted charity)	275585
HQ Registration Number	10015137

Objectives and activities

Summary of the purpose and objects of the charity as set out in its governing document	The objectives of the charity are as a part of The Scout Association. The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. The Values of Scouting As Scouts we are guided by these values Integrity – We act with integrity; we are honest, trustworthy and loyal Respect – We have self-respect and respect for others Care – We support others and take care of the world in which we live Belief - We explore our faiths, beliefs and attitudes Co-operation – We make a positive difference; we co-operate with others and make friends The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their promise
Summary of the main activities in relation to the purpose and objects	All sections run an active, exciting and progressive programme which is demonstrated in the popularity of the Cubs, Scout and Explorer sections and the group is grateful for their voluntary contribution to scouting in the area.
Statement confirming the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The Trustees confirm that the charity meets the Charity Commission's Public Benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.
You may choose to include further statements, where relevant, about: Policy on grant making	The trustees have been particularly successful in grant applications and awards. Over £19k has been awarded to the group for new and improved equipment so even greater activities can now be accommodated.

Achievements and performance

Summary of the main achievements of the charity during the year identifying the difference and impact the charity's work has made, including on sustainability	The group continues to be popular with young people of most age ranges; however, we are struggling with young people at the 6-8 age range, and the beaver section is temporarily suspended but we are hopeful for a renewed start in late 26 early 27. The Cub Section is at maximum capacity and Scout sections at over 30 scouts and has reached a capacity point with the size of the current leadership team. The new Explorer section has grown exponentially in its first year of operating and exceeds our expectations. We have welcomed additional adult leader support to both scouts and explorer sections, however adult support remains our biggest challenge to the activities on offer. The trustees have continued to work hard in two focus areas: 1. Grant applications 2. Works to improve the grounds and buildings.
You may choose to include further statements, where relevant, about: • Achievements against objectives • Fundraising activities • Contribution made by volunteers	The group achieved the award of four significant grants. £2k from the Uniformed Youth Fund as a start-up grant for the explorer unit. £7k from Norfolk Community Foundation for expedition equipment for the explorer unit. £10k from the Rural Business & Communities Project Fund to increase our equipment inventory so we can offer scouting activities to more young people. In early 2026 the group heard that it had been successful in its bid for grant monies to support the transition to green technology and the installation of Solar Panels. Work to deliver this project is ongoing. We held our ever-popular Quiz and Bingo fundraising evenings within the reporting year, raising nearly £1000 from the two events. The group wishes to express its grateful thanks to all volunteers who support the running of the sections each week but there is one volunteer to the trustee board that works tirelessly behind the scenes delivering the many projects that the group undertakes to maintain and improve the facilities on offer to our young people. Tim Revell acts as our unofficial project manager, and his huge contribution needs recognition.

Financial review

Review of the financial position	The group finances have been well managed in a year that has seen large transaction of both income and expenditure taking place due to the grant awards, and with complicated criteria to follow for each one grant.
Policy on Reserves, why they are held, and the amount of reserves	The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £9000. The Group held reserves of approximately £10000 against this at year end. This is above the level required for operating expenses and means the trustees are safeguarding monies in a sustainable way.
Policy on Investments and investment performance	The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term

	investments such as stocks and shares. The Group has therefore adopted a low-risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service. The Group Trustees regularly monitors the levels of bank balances, and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements. The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.
A description of the principal risks	Adopting the above policy ensures any risk to the finances of the group are kept to a minimum and close scrutiny by the chair and treasure ensure there is always sufficient funds to cover expenditure including unexpected spend.

Structure, governance and management

Type of governing document	The charity's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy Organisation and Rules (POR) of The Scout Association.
How the charity is constituted	The charity is a trust established under its rules which are common to all Scouts. It is constituted as an educational charity.
Trustee selection methods	The Trustees are appointed in accordance with the Policy Organisation and Rules of The Scout Association.
Policies and procedures for the induction and training of trustees	All Trustees complete The Scout Association trustee and mandatory learning within the first six months of joining the Trustee Board, they also complete other Scout Association mandatory learning periodically as required.
Additional governance arrangements	The charity is managed by the Trustee Board, the members of which are the "Charity Trustees". As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The Trustee Board consists of the Chair, Treasurer and 6 Trustees (including 4 Ex-Officio Trustees, and no co-opted Trustees) and meets 3 times a year. The Trustee Board is not supported by a Board Administrator. The Trustee Board exists to support the Leadership Teams in meeting the responsibilities of their appointments and in supporting them to run high-quality and safe programs that give young people skills for life. The Trustee Board maintain appropriate governance policies and oversight. The Trustee Board is responsible for carrying out its purposes for the public benefit, complying with the charity's governing document and the law, and managing the charity's resources responsibly. The Trustee Board is responsible for ensuring the charity is well managed, risks are assessed and mitigated, buildings and equipment are in good order, and everyone follows legal

	requirements and Scout Association Policy, Organisation & Rules. This includes responsibility for: • Promoting a positive image of Scouting in the community, as well as its development; • Developing, maintaining and regularly a risk register, including putting in place appropriate mitigations; • Ensuring that the finances are properly managed, and there are sufficient resources (and reserves) to deliver high quality Scouting; • Ensuring a system of internal controls is in place that is designed to provide reasonable assurance against material mismanagement or loss; • Ensuring that property is appropriately managed; • Maintaining appropriate insurance of persons, property and equipment; • Assisting in the recruitment of leaders and other adult support; • Having an open and transparent selection process for the recruitment of Trustees; • Appointing Advisors as required; • Ensuring effective administration is in place to support the Trustee Board; • Ensuring compliance with applicable governance and charity regulations, including in respect to safety and safeguarding; • Ensuring incidents are appropriately reported in line with regulation and policy; • Ensuring applicable policies and regulations are regularly reviewed and changes implemented as appropriate; • Ensuring transparency of operations, including in the preparation of accounts and holding and AGM; • Ensuring compliance with Data Protection legislation; • Acting as a responsible employer for any employees, who are effectively managed.
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Plans for future periods

Plans for future Periods	The trustee board is currently working hard to ensure the successful delivery of the solar panel project in 2026. The trustees are actively planning further enhancements to the Mill HQ car park in 2027 with the support of reclaimed council infrastructure and it is hoped that this will be reported upon next year.
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Reference and administration details

Principal Address	Old Mill Old Mill Road Roughton Norfolk NR11 8PE
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	Names of the charity trustees who manage the charity	Office (if any)	Dates acted if not for whole year
1	Alan Daniels	Group Chair	
2	Tony Dennis	Group Lead Volunteer	
3	Peter Hill	Group Treasurer	
4	Steve Blatch	Scout Team Member	
5	Tanya Revell	Cub Team Leader	
6	Paddy Bennett	Beaver Team Member	
7	Jamie Sergeant	Explorer Team Leader	

8	Emma Broughton	Trustee	
9			
10			
11			
12			

Name and address of advisors

Type of advisor	Name	Address
Independent Examiner / Auditor	Ally Burgess	14 Wells Avenue North Walsham Norfolk NR28 0TE
<i>Detail others</i>		

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees by:

Signature		
Full name	Alan Daniels	
Position held	Chair of Trustee Board	
Date	01 June 2026	

1st Rural Roughton Mill Scout Group

Receipts and Payments Account

	Year start date		Year end date
For the year from	01/04/2025	To	31/03/2026

Receipts and payments

	Current Year				Previous yr
	Unrestricted funds	Restricted funds	Designated funds	Total funds	Total funds
	£	£	£	£	£
Receipts (change rows as needed)					
Donations, legacies and similar income					
Membership subscriptions		3091.50	2633.50	5725.00	6241.00
Subtotal		3091.50	2633.50	5725.00	6241.00
Property rent	7426.00			7426.00	8843.00
Uniform / badges	82.40			82.40	15.00
Sub total	7508.40	3091.50	2633.50	13233.40	15099.00
Activities					
Fundraising/donations	5209.32			5209.32	2100.32
Grants		19000.00		19000.00	0.00
Other	2244.95			2244.95	1433.73
Sub total	7454.27	19000.00	0.00	26454.27	3534.05
Total Gross Income	14962.67	22091.50	2633.50	39687.67	18633.05
Asset and investment sales, etc.	0.00	0.00	0.00	0.00	0.00
Total receipts	£14,962.67	£22,091.50	£2,633.50	£39,687.67	£18,633.05

Year start date

Year end date

For the year
from

01/04/2025

To

31/03/2026

Receipts and payments

	Current year				Previous yr
	Unrestricted funds	Restricted funds	Designated funds	Total funds	Total funds
	£	£	£	£	£
Payments					
Charitable Payments					
Water and Sewerage	713.00			713.00	712.00
Electricity, Oil & Gas	2124.52			2124.52	1882.06
Uniform and Badges	901.10			901.10	1180.73
Grounds maintenance	246.50			246.50	803.96
Youth programme	213.50			213.50	97.00
Materials and Equipment	23707.67			23707.67	1712.45
Insurance	1754.98			1754.98	1702.02
Repairs and renewals	1366.92			1366.92	7116.52
business rates	0.00			0.00	221.45
Fire safety	249.00			249.00	400.33
Adult support and training	346.00			346.00	148.00
Sundries	80.43			80.43	345.95
Cleaning	0.00			0.00	34.71
Stationery	153.60			153.60	151.20
Capitation	4216.00			4216.00	3872.00
Misc	1381.38			1381.38	737.27
Cardnet Charges	1.26			1.26	51.38
Sub total	37455.86	0.00	0.00	37455.86	21169.03
Fundraising expenses					
General		0.00	0.00	0.00	0.00
Sub total	0.00	0.00	0.00	0.00	0.00
Total Gross Expenditure	£37,455.86	£0.00	£0.00	£37,455.86	£21,169.03
Asset and investment purchases, etc.	0.00	0.00	0.00	0.00	0.00
Total payments	37455.86	0.00	0.00	37455.86	21169.03
Net of receipts/(payments)	-22493.19	22091.50	2633.50	2231.81	11305.65
Transfers between funds	0.00	0.00	0.00	0.00	0.00

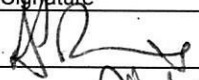
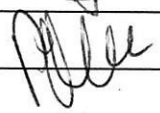
Statement of assets and liabilities at the end of the year

	Current Year				Previous yr
	Unrestricted funds	Restricted funds	Designated funds	Total funds	Total funds
	£	£	£	£	£
Cash funds					
Bank current account	5057.89			5057.89	4957.44
Bank deposit account	15003.08			15003.08	12790.83
Total cash funds	20060.97	0.00	0.00	20060.97	17748.27
Other monetary assets					
Tax claim	0.00	0.00	0.00	0.00	0.00
Debts due from the County/Area/District/Group	0.00	0.00	0.00	0.00	0.00
Insurance claim	0.00	0.00	0.00	0.00	0.00
Sub total	0.00	0.00	0.00	0.00	0.00
Investment assets					
Investment property - detail	0.00	0.00	0.00	0.00	0.00
Non monetary assets for charity's own use					
Badge stock	750.00			750.00	
Other stock				0.00	0.00
Land & Buildings	0.00	424360.00	0.00	424360.00	424360.00
Equipment, furniture etc	0.00	31827.00	0.00	31827.00	31827.00
Other	0.00	0.00	0.00	0.00	0.00
Sub total	£750.00	£456,187.00	£0.00	£456,937.00	£456,187.00
Liabilities					
Accounts not yet paid	0.00	0.00	0.00	0.00	0.00
Expenses incurred but not invoiced	0.00	0.00	0.00	0.00	0.00
Other liabilities	0.00	0.00	0.00	0.00	0.00
Sub total	0.00	0.00	0.00	0.00	0.00

Points of Note, Grants Received	
TSA Grant, Explorers	2000.00
Norfolk Community Fund, Explorers	7000.00
NCC North Norfolk Rural & Business Community Grant	10000.00

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 01/06/2026 and signed on their behalf by

Signature



Print Name
 Chair: ALAN DANIELS
 Treasurer: PETER HILL

Scrutineer's Report to the Trustees of the

1st Rural Roughton Mill Scout Group

I report on the accounts of the Group for the year ended 31/03/2026

Respective responsibilities of Trustees and Scrutineer

As the Group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts presented to me.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Signed: Ally

Name: Ally Burgess

Address: 14 Wells Avenue

NORTH WALSHAM

NORFOLK

NR28 0TE

Date: 28/5/26