

PATCHAM COMMUNITY ASSOCIATION

England & Wales · Charity number 275529

Details

Status Registered

Legal form Other

Registered 1978-05-11

Register [View on the Charity Commission register](#)

Contact

Address 49 Ladies Mile Road
Brighton
BN1 8TA

Phone 01273553662

Email patchamcommunity@gmail.com

Website patchamcommunity.co.uk

Activities

Objects: A) TO PROMOTE THE BENEFIT OF THE INHABITANTS OF PATCHAM AND THE NEIGHBOURHOOD WITHOUT DISTINCTION OF SEX OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING THE LOCAL AUTHORITIES, VOLUNTARY ORGANISATIONS AND INHABITANTS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS. B) TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE.

Activities: To provide & run a community centre for Patcham & surrounding area. To run a Bridge Club, Table Tennis club & the Patcham Companions, a drop in 'chat club'.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space
- **What:** Amateur Sport
- **Who:** Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** PATCHAM AND THE NEIGHBOURHOOD.
- Brighton And Hove

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£63,105	£67,483	-	-
2024-03-31	£55,846	£60,425	-	-
2023-03-31	£42,991	£48,528	-	-
2022-03-31	£33,423	£19,223	-	-
2021-03-31	£38,095	£21,585	-	-

Trustees

Name	Role	Appointed
Sally Booth	Chair	2022-04-12
Alison Herga		2021-11-01
Crystal Weston		2022-04-12
HUGH WOODHOUSE		2014-02-11
Helen Burrows		2026-03-01
Keith Reginald Carter		2017-01-01
LINDA McRAE		2014-02-11
PETER LANGSTON		2005-03-12
Paul Myszor		2024-01-02
Robert Brand		2024-01-02
TIMOTHY DAVID DENNIS		2014-05-21

PATCHAM COMMUNITY ASSOCIATION

England & Wales - Charity number 275529

Accounts

PATCHAM COMMUNITY ASSOCIATION +

Registered Charity No. 275529

ANNUAL TRUSTEES REPORT FOR THE YEAR ENDED 31st MARCH 2025

The Patcham Community Association is a registered charity based at Patcham Community Centre, Ladies Mile Road, Brighton BN1 8TA. It is currently administered by a Management Committee comprising of Sally Booth (chair), Paula Steel (Treasurer), Linda McRae (Secretary), Peter Langston, Alison Herga, Tim Dennis, Crystal Weston, Keith Carter, Hugh Woodhouse, Rob Brand and Paul Myszor all elected at the 2024 AGM.

The primary function of the Association is the running of Patcham Community Centre.

The Community Centre consists of a large ground floor area dividable into 2 rooms by an acoustic screen and a similar sized 1st floor dividable into 3 rooms by 2 acoustic screens. Each floor has a kitchen and toilets with a lift to the 1st floor. There is a disabled toilet on the ground floor. There are also 5 large storerooms.

The Association manages day to day running of the Centre, organises activities and hires out rooms to affiliated societies, local organisations and individual hirers for parties, classes etc. Our website patchamcommunity.co.uk gives further details.

The Centre is well used with activities such as table tennis, film night, and the Patcham Bridge Club all attracting high numbers. The number of activities and hirers have increased over the year as people have become more aware of what's on at the Centre.

The Committee administers the Patcham Community Fund which awards grants of up to £1,000 to local clubs, societies, schools etc. to further their activities. During 2024/2025 grants totalling £4,588 were awarded.

During the year our expenditure exceeded our income by £4,378. This was mainly due to new equipment being purchased for the bridge club and a new CCTV system. Our cash position remains strong. The trustees aim to maintain reserves of at least one year's expenditure.

PATCHAM COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2025 REGISTERED CHARITY NO 275529

INCOME & EXPENDITURE

INCOME	2025			2024		
	PCA	Bridge Club	Total	PCA	Bridge Club	Total
Membership Subscriptions	1,835.00		1,835.00	2,455.00		2,455.00
Bridge Club Activities		27,851.26	27,851.26		25,370.56	25,370.56
Registration Fees						
Room Hire	30,054.90		30,054.90	26,106.00		26,106.00
Movement in Debtors						
Room Hire Deposits						
Interest	1,534.97		1,534.97	482.19		482.19
Social Activities	10.00		10.00	0.00		0.00
Storage	665.00		665.00	680.00		680.00
Key Deposits						
Film Night	802.05		802.05	752.50		752.50
Council Grant	235.00		235.00			
Disco	117.00		117.00			
TOTAL INCOME	35,253.92	27,851.26	63,105.18	30,475.69	25,370.56	55,846.25
DIRECT CHARITABLE EXPENDITURE						
Patcham Funding	4,587.60		4,587.60	4,059.68		4,059.68
Film Night	197.20		197.20	195.80		195.80
Social Activities Companions						
Social Activities Table Tennis						
Bridge Club Activities		31,522.98	31,522.98		22,543.06	22,543.06
Rent	24,813.24		24,813.24	28,952.64		28,952.64
Rates	293.16		293.16	300.80		300.80
Insurance	433.87		433.87	742.04		742.04
Telephone	436.97		436.97	511.74		511.74
Administration	1,022.84		1,022.84	1,739.40		1,739.40
Kitchen Requirements						0.00
Cleaning	145.92		145.92	388.24		388.24
Key Deposits refunded						0.00
Equipment	1,465.80		1,465.80	951.25		951.25
Keys						0.00
Performing Rights Licence	655.33		655.33			0.00
Web Site	147.93		147.93	39.93		39.93
Blakeham Computer						
Urban Security	1,760.43		1,760.43			
Registration Fee						
Equipment (Note 1)						
TOTAL EXPENDITURE	35,960.29	31,522.98	67,483.27	37,881.52	22,543.06	60,424.58
Net (expenditure)/income for year	-706.37	-3,671.72	(4,378.09)	-7,405.83	2,827.50	-4,578.33
Fund Balances b/fwd	57,410.44	30,917.89	88,328.33	64,816.27	28,090.19	92,906.46
Funds Balances c/fwd	56,704.07	27,246.17	83,950.24	57,410.44	30,917.69	88,328.13

PATCHAM COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2025
Registered Charity Number 275529

BALANCE SHEET AS AT 31 MARCH 2025

	<u>2025</u>	<u>2024</u>
	£	£
Opening Balance	88,328.33	82,906.66
Deficit for the Year	4,378.09	4,578.33
Legacy		10,000.00
Balance to cfwd	<u>83,950.24</u>	<u>88,328.33</u>

Balances at Bank

Deposit Accounts	48,000.00	43,610.37
Current Account	8,704.07	13,800.07
Bridge Account	27,246.17	30,917.89
	<u>83,950.24</u>	<u>88,328.33</u>

Approved by and signed on behalf of the Trustees

Chairman Sally J. Ball

Dated 18/06/25

Secretary Lina McRae

Dated 18/6/25

Independent examiner's report to the trustees of Patcham Community Association.

I report to the trustees on my examination of the accounts of Patcham Community Association for the year ended 31st March 2025

Responsibilities and basis of report.

As the charity trustees of Patcham Community Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Patcham Community Association accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act;

or:

2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Simon Richard Norris-Jones JP

Relevant professional qualification or membership of professional bodies: N/A

Address: 51 Buckingham Road, Shoreham by Sea, West Sussex, BN43 5UB

Date: 12th June 2025

Record of Independent Examination of the Patcham Community Association (Charity No 275529) Annual Accounts for 2024 / 2025 as carried out by Simon Norris-Jones in June 2025.

The examination followed the guidelines set out in the document published by the Charity Commission entitled 'Independent examination of charity accounts: Directions and guidance for examiners (CC32).

There are 13 'Directions' specified in the above document and these notes detail how compliance with each direction has been achieved.

Direction 1. Check whether the Charity is eligible for an independent examination.

The primary consideration is that the Income of the Charity does not exceed £250,000. The PCA income for the year was £63,105.18 so, the PCA is eligible for an Independent Examination. A further consideration is whether there is a requirement for the accounts to be audited. The Constitution has been checked and as it does not include a requirement for auditing of the accounts the Independent Examination can be carried out without an Auditors report.

Direction 2. Check for any conflict of interest that prevents the examiner from carrying out his independent examination.

No conflict of interest has been identified. Although Simon Norris-Jones is a member of the PCA to enable him to play with the Bridge Club he is not involved with the administration of the PCA in any way.

Direction 3. Record the independent examination.

The PCA is a relatively small charity with small number of financial activities. Consequently, the examination has been able to cover all entries, with respect to purchase invoices, sales invoices and subscription income, bank statements and confirm that they cross check with the entries in the Cash Book.

Additionally, it should be noted that Patcham Bridge Club (which is an integral part of the PCA) has a separate bank account and an account with the English Bridge Union (EBU). The bank statement for the Patcham Bridge Club was cross checked for accuracy with the figures included in the PCA.

Direction 4. Plan the independent examination.

The plan covered examination of the PCA Constitution, reserves policy, detailed examination of the records kept by the bookkeeper, checking agreement between the Trustees approved accounts and the bookkeeper records, and carrying out a general overview of the charities activities and its financial position.

Direction 5. Check that accounting records are kept to the required standard.

Original documents comprising the Cash book, sales invoices, purchase invoices, bank statements, bank deposit books and cheque books have been examined by Simon Norris-Jones and found to have been kept in accordance with the required standard.

Direction 6. Check that the accounts are consistent with the accounting records.

The Minutes of the Annual General Meeting of the Patcham Community Association held on 14th May 2025, recorded in Item 5 that the Accounts for the year ending 31.03.25 were proposed and

accepted by the Trustees. It is confirmed that the accounts that were accepted are consistent with the detailed accounting records (See Direction 5).

Direction 7. If the accounts are prepared on an accruals basis and one or more related party transactions took place the examiner must check if these were properly disclosed in the notes to the accounts.

This Direction is not applicable.

Direction 8. Check the reasonableness of the significant estimates and judgements and accounting policies used in accounting for the types of fund held and in the preparation of the accounts.

The relevant items under this heading were considered to be the cash reserves held by the PCA and the existence and appropriateness of the reserves policy. It was confirmed that there was a policy in place and that it was reviewed by the Trustees on the 23rd May 2023 and that it was appropriate for the financial position of the PCA.

Direction 9. The examiner must check whether the trustees have considered the financial circumstances of the charity at the end of the reporting period and, if the accounts are prepared on an accruals basis, check whether the trustees have made an assessment of the charity's position as a going concern when approving the accounts.

As the accounts are not on an Accruals basis this direction is only partly relevant. The Examiner is satisfied that the trustees have considered the financial circumstances of the PCA at the end of the 2024 2025 financial year.

Direction 10. Check the form and content of the accounts.

Check completed and the form and content of the accounts was determined to be acceptable.

Direction 11. Identify items from the analytical review of the accounts that need to be followed up for further explanation or evidence.

None at the conclusion of the Examination.

Direction 12. Compare the trustees' annual report with the accounts.

Compared and agreement confirmed.

Direction 13. Write and sign the independent examination report.

Written and signed on 12 June 2025

Signed:



Simon Norris-Jones, JP

PATCHAM COMMUNITY ASSOCIATION

England & Wales - Charity number 275529

Accounts

PATCHAM COMMUNITY ASSOCIATION +

Registered Charity No. 275529

ANNUAL TRUSTEES REPORT FOR THE YEAR ENDED 31st MARCH 2024

The Patcham Community Association is a registered charity based at Patcham Community Centre, Ladies Mile Road, Brighton BN1 8TA. It is currently administered by a Management Committee comprising of Sally Booth (chair), Peter Langston (Treasurer), Linda McRae (Secretary), Alison Herga, Tim Dennis, Sandy Coleman, Crystal Weston, Jill Goldsmith, Keith Carter, Hugh Woodhouse, Rob Brand and Paul Myszor all elected at the 2023 AGM.

The primary function of the Association is the running of Patcham Community Centre.

The Community Centre consists of a large ground floor area dividable into 2 rooms by an acoustic screen and a similar sized 1st floor dividable into 3 rooms by 2 acoustic screens. Each floor has a kitchen and toilets with a lift to the 1st floor. There is a disabled toilet on the ground floor. There are also 5 large storerooms.

The Association manages day to day running of the Centre, organises activities and hires out rooms to affiliated societies, local organisations and individual hirers for parties, classes etc. Our website patchamcommunity.co.uk gives further details.

The Centre is well used with activities such as table tennis, film night, and the Patcham Bridge Club all attracting high numbers. The number of activities and hirers have increased over the year as people have become more aware of what's on at the Centre.

The Committee administers the Patcham Community Fund which awards grants of up to £1,000 to local clubs, societies, schools etc. to further their activities. During 2022/2023 grants totalling £4,060 were awarded.

During the year our expenditure exceeded our income by £4,578. This was mainly due to a large increase in the amount of rent paid to Brighton & Hove City Council. Our cash position remains strong. The trustees aim to maintain reserves of at least one year's expenditure.

PATCHAM COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2024 REGISTERED CHARITY NO 275529

INCOME & EXPENDITURE

<u>INCOME</u>	<u>2024</u>			<u>2023</u>		
	<u>PCA</u>	<u>Bridge Club</u>	<u>Total</u>	<u>PCA</u>	<u>Bridge Club</u>	<u>Total</u>
Membership Subscriptions	2,455.00		2,455.00	1,635.00		1,635.00
Bridge Club Activities		25,370.56	25,370.56		21,505.68	
Registration Fees						
Room Hire	26,106.00		26,106.00	16,526.00		16,526.00
Movement in Debtors						
Room Hire Deposits						
Interest	482.19		482.19	146.16		146.16
Social Activities	0.00		0.00	1,450.00		1,450.00
Storage	680.00		680.00	540.00		540.00
Key Deposits						
Film Night	752.50		752.50	1,187.90		1,187.90
Council Grant						
TOTAL INCOME	30,475.69	25,370.56	55,846.25	21,485.06	21,505.68	42,990.74
<u>DIRECT CHARITABLE EXPENDITURE</u>						
Patcham Funding	4,059.68		4,059.68	3,210.00		3,210.00
Film Night	195.80		195.80	1,124.25		1,124.25
Social Activities Companions						
Social Activities Table Tennis						
Bridge Club Activities		22,543.06	22,543.06		20,409.48	
Rent	28,952.64		28,952.64	15,642.00		15,642.00
Rates	300.80		300.80	665.60		665.60
Insurance	742.04		742.04	866.50		866.50
Telephone	511.74		511.74	442.08		442.08
Administration	1,739.40		1,739.40	168.76		168.76
Kitchen Requirements			0.00	57.62		57.62
Cleaning	388.24		388.24			
Key Deposits refunded			0.00			
Equipment	951.25		951.25	1,211.00		1,211.00
Keys			0.00			
Performing Rights Licence			0.00	267.56		267.56
Web Site	39.93		39.93	190.04		190.04
Blakeham Computer						
Urban Security				109.80		109.80
Registration Fee						
Equipment (Note 1)				5,029.36		5,029.36
TOTAL EXPENDITURE	37,881.52	22,543.06	60,424.58	28,118.07	20,409.48	48,527.55
Net (expenditure)/income for year	-7,405.83	2,827.50	-4,578.33	-6,633.01	1,096.20	(5,536.81)
Fund Balances b/fwd	64,816.27	18,090.19	82,906.46	71,449.28	16,994.19	88,443.47
Funds Balances c/fwd	57,410.44	20,917.69	78,328.13	64,816.27	18,090.39	82,906.66

PATCHAM COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2024
Registered Charity Number 275529

BALANCE SHEET AS AT 31 MARCH 2024

	<u>2024</u>	<u>2023</u>
	£	£
Opening Balance	82,906.66	88,443.47
Deficit for the Year	4,578.33	5,536.81
Balance to cfwd	<u>78,328.33</u>	<u>82,906.66</u>
 <u>Balances at Bank</u>		
Deposit Accounts	43,610.37	43,610.37
Current Account	13,800.07	21,205.90
Bridge Account	20,917.89	18,090.39
	<u>78,328.33</u>	<u>82,906.66</u>

Approved by and signed on behalf of the Trustees

Chairman  Dated 4/6/24

Secretary  Dated 4/6/24

Independent examiner's report to the trustees of Patcham Community Association. (Registered Charity No. 275529)

I report to the trustees on my examination of the accounts of Patcham Community Association for the year ended 31st March 2024

Responsibilities and basis of report.

As the charity trustees of Patcham Community Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Patcham Community Association accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act.

or:

2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Simon Richard Norris-Jones J.P.

Relevant professional qualification or membership of professional bodies: N/A

Address: 51 Buckingham Road, Shoreham by Sea, West Sussex, BN43 5UB

Date: 9th June 2024

Record of Independent Examination of the Patcham Community Association (Charity No 275529) Annual Accounts for 2023 / 2024 as carried out by Simon Norris-Jones in May 2024.

The examination followed the guidelines set out in the document published by the Charity Commission entitled **'Independent examination of charity accounts: Directions and guidance for examiners (CC32)**.

There are 13 **'Directions'** specified in the above document and these notes detail how compliance with each direction has been achieved.

Direction 1. Check whether the Charity is eligible for an independent examination.

The primary consideration is that the Income of the Charity does not exceed £250,000. The PCA income for the year was £55,846.25 so, the PCA is eligible for an Independent Examination.

Direction 2. Check for any conflict of interest that prevents the examiner from carrying out his independent examination.

No conflict of interest has been identified. Although Simon Norris-Jones is a member of the PCA to enable him to play with the Bridge Club he is not involved with the administration of the PCA in any way.

Direction 3. Record the independent examination.

The PCA is a relatively small charity with small number of financial activities. Consequently, the examination has been able to cover all entries, with respect to purchase invoices, sales invoices and subscription income, bank statements and confirm that they cross check with the entries in the Cash Book.

Additionally, it should be noted that Patcham Bridge Club (which is an integral part of the PCA) has a separate bank account and an account with the English Bridge Union (EBU). The bank statement for the Patcham Bridge Club was cross checked for accuracy with the figures included in the PCA. The Patcham Bridge Club audited accounts were inspected. It was noted that an Internal Auditor had approved Bridge Club's Accounts On 7th April 2024. This report was inspected and accepted as accurate.

Direction 4. Plan the independent examination.

The plan covered examination of the PCA Constitution, reserves policy, detailed examination of the records kept by the bookkeeper, checking agreement between the Trustees approved accounts and the bookkeeper records, and carrying out a general overview of the charities activities and its financial position.

Direction 5. Check that accounting records are kept to the required standard.

Original documents comprising the Cash book, sales invoices, purchase invoices, bank statements, bank deposit books and cheque books have been examined by Simon Norris-Jones and found to have been kept in accordance with the required standard.

Direction 6. Check that the accounts are consistent with the accounting records.

The Minutes of the Management Committee Meeting of the Patcham Community Association held on 4th June 2024, recorded in Item 3 that the Accounts for the year ending 31.03.24 were proposed

and accepted by the Trustees. It is confirmed that the accounts were accepted are consistent with the detailed accounting records (See Direction 5).

Direction 7. If the accounts are prepared on an accruals basis and one or more related party transactions took place the examiner must check if these were properly disclosed in the notes to the accounts.

This Direction is not applicable.

Direction 8. Check the reasonableness of the significant estimates and judgements and accounting policies used in accounting for the types of fund held and in the preparation of the accounts.

The relevant items under this heading were considered to be the cash reserves held by the PCA and the existence and appropriateness of the reserves policy. It was confirmed that there was a policy in place and that it was reviewed by the Trustees on the 23rd May 2023 and that it was appropriate for the financial position of the PCA.

Direction 9. The examiner must check whether the trustees have considered the financial circumstances of the charity at the end of the reporting period and, if the accounts are prepared on an accruals basis, check whether the trustees have made an assessment of the charity's position as a going concern when approving the accounts.

As the accounts are not on an Accruals basis this direction is only partly relevant. The Examiner is satisfied that the trustees have considered the financial circumstances of the PCA at the end of the 2023 2024 financial year.

Direction 10. Check the form and content of the accounts.

Check completed and the form and content of the accounts was determined to be acceptable.

Direction 11. Identify items from the analytical review of the accounts that need to be followed up for further explanation or evidence.

None at the conclusion of the Examination.

Direction 12. Compare the trustees' annual report with the accounts.

Compared and agreement confirmed.

Direction 13. Write and sign the independent examination report.

Written and signed on 9 June 2024

Signed:



Simon Norris-Jones. JP

PATCHAM COMMUNITY ASSOCIATION

England & Wales - Charity number 275529

Accounts

PATCHAM COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2023 REGISTERED CHARITY NO 275529

INCOME & EXPENDITURE

INCOME	2023			2022		
	PCA	Bridge Club	Total	PCA	Bridge Club	Total
Membership Subscriptions	1,635.00		1,635.00	1,435.00		1,435.00
Bridge Club Activities		21,505.68			14,902.89	
Registration Fees				775.00		775.00
Room Hire	16,526.00		16,526.00	7,568.00		7,568.00
Movement in Debtors				-880.00		-880.00
Room Hire Deposits				0.00		0.00
Interest	146.16		146.16	251.67		251.67
Social Activities	1,450.00		1,450.00	743.00		743.00
Storage	540.00		540.00	260.00		260.00
Key Deposits				75.00		75.00
Film Night	1,187.90		1,187.90	292.00		292.00
Council Grant				8,000.00		8,000.00
Donation						
TOTAL INCOME	21,485.06	21,505.68	42,990.74	18,519.67	14,902.89	33,422.56

DIRECT CHARITABLE EXPENDITURE

Patcham Funding	3,210.00		3,210.00	2,460.00		2,460.00
Film Night	1,124.25		1,124.25	350.95		350.95
Social Activities Companions				0.00		0.00
Social Activities Table Tennis				0.00		0.00
Bridge Club Activities		20,409.48			12,136.82	12,136.82
Rent	15,642.00		15,642.00	0.00		0.00
Rates	665.60		665.60	420.77		420.77
Insurance	866.50		866.50	864.33		864.33
Telephone	442.08		442.08	504.22		504.22
Administration	168.76		168.76	431.80		431.80
Kitchen Requirements	57.62		57.62	21.15		21.15
Room Hire deposits refunded				0.00		0.00
Key Deposits refunded				0.00		0.00
Equipment	1,211.00		1,211.00	138.99		138.99
Keys				0.00		0.00
Performing Rights Licence	267.56		267.56	804.78		804.78
Web Site	190.04		190.04	0.00		0.00
Blakeham Computer				86.40		86.40
Urban Security	109.80		109.80	253.20		253.20
Registration Fee				749.79		749.79
Equipment (Note 1)	5,029.36		5,029.36			
TOTAL EXPENDITURE	28,118.07	20,409.48	48,527.55	7,086.38	12,136.82	19,223.20

Net (expenditure)/income for year	-6,633.01	1,096.20	(5,536.81)	11,433.29	2,766.07	14,199.36
Fund Balances b/fwd	73,833.77	16,994.19	89,070.97	62,400.48	12,471.12	74,871.61
Funds Balances c/fwd	67,200.76	18,090.39	83,534.16	73,833.77	15,237.19	89,070.97

Note 1 - includes the cost of 50 new chairs to replace existing 13 year old chairs

PATCHAM COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2023 REGISTERED
CHARITY NO 275529

BALANCE SHEET AS AT 31 MARCH 2023

	<u>Note</u>	<u>2023</u>	<u>2022</u>
		<u>£</u>	<u>£</u>
<u>CURRENT ASSETS</u>			
<u>Balances at Bank</u>			
Virgin Deposit Account			239.75
Virgin Deposit Account 3 Mths		43,610.37	43464.97
Current Account		21,205.90	27469.06
Bridge Account		18,090.39	16994.19
Debtors	1	4,106.00	3,360.00
		<u>87,012.66</u>	<u>91527.97</u>
<u>Current Liabilities</u>			
Creditors	2	0.00	-2,457.00
		<u>0.00</u>	<u>89070.97</u>
<u>NET ASSETS FUNDS</u>			
Restricted Funds (Bridge Club)		18,090.39	15,237.19
Designated Fund 3	3	0.00	6,933.00
Designated Fund 4	4	0.00	6,266.00
Unrestricted Funds		68,922.27	60,634.78
		<u>87,012.66</u>	<u>89,070.97</u>

NOTES TO ACCOUNTS

1. Debtors

Room Hire	4,106.00	2,423.00
Bridge Club Prepayment	0.00	700.00
Insurance prepayment	0.00	237.00
	<u>4,106.00</u>	<u>3,360.00</u>

2. Creditors

Room Hire deposits		
Room Hire paid in advance		
Bridge Club creditors	0.00	-2,457.00
	<u>0.00</u>	<u>-2,457.00</u>

3. Designated Fund 3 - Patcham Community Fund

Allocation 15th January 2013	4,393.00	4,393.00
Additional Funds allocated	0.00	5,000.00
Spent 2022/23	-3,210.00	-2,460.00
Transferred to Unrestricted Funds	-1,183.00	0.00
Balance carried forward at 31 March 2022	<u>0.00</u>	<u>6,933.00</u>

4. Designated Fund 4 - Community Centre Improvements

Management Committee approved allocation year ending 31/03/2013	6,266.00	6,266.00
Additional Funds allocated	0.00	0.00
Spent 2022/23	0.00	0.00
Transferred to Unrestricted Funds	-6,266.00	0.00
	<u>0.00</u>	<u>6,266.00</u>

Approved by and signed on behalf of the Trustees

Chairman *Sally J. Booth*

Dated *22-5-2023*

Secretary *Lina McLeo*

Dated *22-5-2023*

PATCHAM COMMUNITY ASSOCIATION

Registered Charity No. 275529

ANNUAL TRUSTEES REPORT FOR THE YEAR ENDED THE 31ST MARCH 2023

The Patcham Community Association is a registered charity based at the Patcham Community Centre, Ladies Mile Road, Brighton, and currently administered by a Management Committee comprising of S.Booth (Chair), P.Langston (Treasurer), L. McRae (Hon Secretary), A.Herga, T.Dennis, C. Weston, J. Goldsmith, S. Coleman, K. Carter all were elected at the 2022 AGM.

The primary object of the Association is the running of the Patcham Community Centre, Ladies Mile Road, Brighton, BN1 8TA.

The Community Centre consists of a large ground floor area dividable into two rooms by an acoustic screen and a similar sized upper floor dividable into three rooms by two acoustic screens. There are kitchens on each floor, toilets, included a disabled unit, with a lift to the upper floor, giving full disabled access to all rooms. There are also five storerooms.

The Association manages the day-to-day running of the Centre, organizes activities and hires out rooms to various affiliated societies, local organizations and individual hirers for parties, instruction courses and the like. Our website patchamcommunity.co.uk gives further details.

The Community Centre is well used with activities such as Table Tennis sessions, The Patcham Companions (a social club), a monthly film night and the Patcham Bridge Club all attracting high numbers. A new web site and an increased use of social media has attracted more hirers and users to the centre.

The Committee administers the 'Patcham Community Fund' whereby grants of up to £1,000 are available to schools and other groups within our 'Area of Benefit' to further their activities. During 2021/2022 grants totaling £3210 were awarded.

During the year our income was exceeded by our expenditure by £5,536. The operating loss was mainly due to the purchase of replacement chairs. The Trustees aim to maintain reserves of at least one year's operating expenditure.

Reserves Policy: Patcham Community Association

Definition

Reserves is the term used to describe that part of the charity's funds that are freely available to fund its operations and so is not subject to commitments, planned expenditure or other restrictions.

Policy

The Reserves should provide Patcham Community Association with adequate financial stability and the means for it to meet its charitable objectives for the foreseeable future.

Restricted/Designated funds are ring fenced for affiliated clubs/organisations within Patcham Community Association.

	<u>31/03/22</u>	<u>31/03/23</u>
Unrestricted Funds	£60.6K	£68.9K
Restricted/Designated Funds	£28.4K	£18.1K
Ratio of Reserves to Annual Operating Expenditure	3.2	1.4

The reserve ratio has decreased significantly year on year due to increased operating expenses during the year. The Association was not charged rent by Brighton & Hove City Council during the pandemic. Rent payments have now resumed and there have been some costs for replacement equipment during the year. Expenditure has returned to pre Covid levels while operating income is only just returning to pre pandemic levels.

The Trustees aim to maintain reserves to at least one year's operational expenditure.

Review

The Trustees will review the amount of reserves that are required to ensure the smooth running and continuing obligations of Patcham Community Association annually.

Date... 22-5-2023

Signature (Chair)..... Sally J. Bull

Signature (Secretary)..... Lina M. Lep

Independent examiner's report to the trustees of Patcham Community Association.

I report to the trustees on my examination of the accounts of Patcham Community Association for the year ended 31st March 2023.

Responsibilities and basis of report.

As the charity trustees of Patcham Community Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Patcham Community Association accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement.


I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;

or:

2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Simon Richard Norris-Jones

Relevant professional qualification or membership of professional bodies: N/A

Address: 51 Buckingham Road, Shoreham by Sea, West Sussex, BN43 5UB

Date: 27 May 2023

Record of Independent Examination of the Patcham Community Association (Charity No 275529) Annual Accounts for 2022 / 2023 as carried out by Simon Norris-Jones in May 2023.

The examination followed the guidelines set out in the document published by the Charity Commission entitled '**Independent examination of charity accounts: Directions and guidance for examiners (CC32)**'.

There are 13 '**Directions**' specified in the above document and these notes detail how compliance with each direction has been achieved.

Direction 1. Check whether the Charity is eligible for an independent examination.

The primary consideration is that the Income of the Charity does not exceed £250,000. The PCA income for the year was £21485.06. So, the PCA is eligible for an Independent Examination.

Direction 2. Check for any conflict of interest that prevents the examiner from carrying out his independent examination.

No conflict of interest has been identified. Although Simon Norris-Jones is a member of the PCA to enable him to play with the Bridge Club he is not involved with the administration of the PCA in any way.

Direction 3. Record the independent examination.

The PCA is a relatively small charity with small number of financial activities. Consequently the examination has been able to cover all entries, with respect to purchase invoices, sales invoices and subscription income, bank statements and confirm that they cross check with the entries in the Cash Book.

Additionally, it should be noted that Patcham Bridge Club (which is an integral part of the PCA) has a separate bank account and an account with the English Bridge Union (EBU) which involves significant expenditure. The bank statement for the Patcham Bridge Club was cross checked for accuracy with the figures included in the PCA accounts and the EBU expenditure was confirmed to be accurate by examining the Patcham Bridge Club audited accounts. Additionally a copy of a letter from the Internal Auditor for the Patcham Bridge Club dated 21 April 2023 was inspected and accepted.

Direction 4. Plan the independent examination.

The plan covered examination of the PCA Constitution, reserves policy, detailed examination of the records kept by the bookkeeper, checking agreement between the Trustees approved accounts and the bookkeeper records, and carrying out a general overview of the charities activities and its financial position.

Direction 5. Check that accounting records are kept to the required standard.

Original documents comprising the Cash book, sales invoices, purchase invoices, bank statements, bank deposit books and cheque books have been examined by Simon Norris-Jones and found to have been kept in accordance with the required standard.

Direction 6. Check that the accounts are consistent with the accounting records.

It is confirmed that the accounts as approved by the Trustees on 22nd May 2023 are consistent with

the detailed accounting records (See Direction 5).

Direction 7. If the accounts are prepared on an accruals basis and one or more related party transactions took place the examiner must check if these were properly disclosed in the notes to the accounts.

This Direction is not applicable.

Direction 8. Check the reasonableness of the significant estimates and judgements and accounting policies used in accounting for the types of fund held and in the preparation of the accounts.

The relevant items under this heading were considered to be the cash reserves held by the PCA and the existence and appropriateness of the reserves policy. It was confirmed that there was a policy in place and that it was reviewed by the Trustees on the 23rd May 2023 and that it was appropriate for the financial position of the PCA.

Direction 9. The examiner must check whether the trustees have considered the financial circumstances of the charity at the end of the reporting period and, if the accounts are prepared on an accruals basis, check whether the trustees have made an assessment of the charity's position as a going concern when approving the accounts.

As the accounts are not on an Accruals basis this direction is only partly relevant. The Examiner is satisfied that the trustees have considered the financial circumstances of the PCA at the end of the 2022 2023 financial year.

Direction 10. Check the form and content of the accounts.

Check completed and the form and content of the accounts was determined to be acceptable.

Direction 11. Identify items from the analytical review of the accounts that need to be followed up for further explanation or evidence.

None at the conclusion of the Examination.

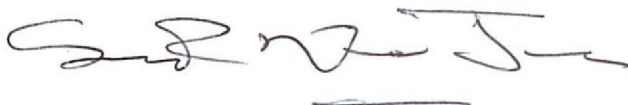
Direction 12. Compare the trustees' annual report with the accounts.

Compared and agreement confirmed.

Direction 13. Write and sign the independent examination report.

Written and signed on 27th May 2023

Signed: Simon Norris-Jones.



PATCHAM COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2023 REGISTERED CHARITY NO 275529

INCOME & EXPENDITURE

INCOME	2023			2022		
	PCA	Bridge Club	Total	PCA	Bridge Club	Total
Membership Subscriptions	1,635.00		1,635.00	1,435.00		1,435.00
Bridge Club Activities		21,505.68			14,902.89	
Registration Fees				775.00		775.00
Room Hire	16,526.00		16,526.00	7,568.00		7,568.00
Movement in Debtors				-880.00		-880.00
Room Hire Deposits				0.00		0.00
Interest	146.16		146.16	251.67		251.67
Social Activities	1,450.00		1,450.00	743.00		743.00
Storage	540.00		540.00	260.00		260.00
Key Deposits				75.00		75.00
Film Night	1,187.90		1,187.90	292.00		292.00
Council Grant				8,000.00		8,000.00
Donation						
TOTAL INCOME	21,485.06	21,505.68	42,990.74	18,519.67	14,902.89	33,422.56

DIRECT CHARITABLE EXPENDITURE

Patcham Funding	3,210.00		3,210.00	2,460.00		2,460.00
Film Night	1,124.25		1,124.25	350.95		350.95
Social Activities Companions				0.00		0.00
Social Activities Table Tennis				0.00		0.00
Bridge Club Activities		20,409.48			12,136.82	12,136.82
Rent	15,642.00		15,642.00	0.00		0.00
Rates	665.60		665.60	420.77		420.77
Insurance	866.50		866.50	864.33		864.33
Telephone	442.08		442.08	504.22		504.22
Administration	168.76		168.76	431.80		431.80
Kitchen Requirements	57.62		57.62	21.15		21.15
Room Hire deposits refunded				0.00		0.00
Key Deposits refunded				0.00		0.00
Equipment	1,211.00		1,211.00	138.99		138.99
Keys				0.00		0.00
Performing Rights Licence	267.56		267.56	804.78		804.78
Web Site	190.04		190.04	0.00		0.00
Blakeham Computer				86.40		86.40
Urban Security	109.80		109.80	253.20		253.20
Registration Fee				749.79		749.79
Equipment (Note 1)	5,029.36		5,029.36			
TOTAL EXPENDITURE	28,118.07	20,409.48	48,527.55	7,086.38	12,136.82	19,223.20

Net (expenditure)/income for year	-6,633.01	1,096.20	(5,536.81)	11,433.29	2,766.07	14,199.36
Fund Balances b/fwd	73,833.77	16,994.19	89,070.97	62,400.48	12,471.12	74,871.61
Funds Balances c/fwd	67,200.76	18,090.39	83,534.16	73,833.77	15,237.19	89,070.97

Note 1 - includes the cost of 50 new chairs to replace existing 13 year old chairs

PATCHAM COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2023 REGISTERED
CHARITY NO 275529

BALANCE SHEET AS AT 31 MARCH 2023

	<u>Note</u>	<u>2023</u>	<u>2022</u>
		£	£
<u>CURRENT ASSETS</u>			
<u>Balances at Bank</u>			
Virgin Deposit Account			239.75
Virgin Deposit Account 3 Mths		43,610.37	43,464.97
Current Account		21,205.90	27,469.06
Bridge Account		18,090.39	16,994.19
Debtors	1	4,106.00	3,360.00
		<u>87,012.66</u>	<u>91,527.97</u>
<u>Current Liabilities</u>			
Creditors	2	0.00	-2,457.00
		<u>0.00</u>	<u>89,070.97</u>
<u>NET ASSETS FUNDS</u>			
Restricted Funds (Bridge Club)		18,090.39	15,237.19
Designated Fund 3	3	0.00	6,933.00
Designated Fund 4	4	0.00	6,266.00
Unrestricted Funds		68,922.27	60,634.78
		<u>87,012.66</u>	<u>89,070.97</u>

NOTES TO ACCOUNTS

1. Debtors

Room Hire	4,106.00	2,423.00
Bridge Club Prepayment	0.00	700.00
Insurance prepayment	0.00	237.00
	<u>4,106.00</u>	<u>3,360.00</u>

2. Creditors

Room Hire deposits		
Room Hire paid in advance		
Bridge Club creditors	0.00	-2,457.00
	<u>0.00</u>	<u>-2,457.00</u>

3. Designated Fund 3 - Patcham Community Fund

Allocation 15th January 2013	4,393.00	4,393.00
Additional Funds allocated	0.00	5,000.00
Spent 2022/23	-3,210.00	-2,460.00
Transferred to Unrestricted Funds	-1,183.00	0.00
Balance carried forward at 31 March 2022	<u>0.00</u>	<u>6,933.00</u>

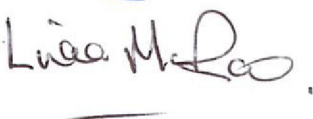
4. Designated Fund 4 - Community Centre Improvements

Management Committee approved allocation year ending 31/03/2013	6,266.00	6,266.00
Additional Funds allocated	0.00	0.00
Spent 2022/23	0.00	0.00
Transferred to Unrestricted Funds	-6,266.00	0.00
	<u>0.00</u>	<u>6,266.00</u>

Approved by and signed on behalf of the Trustees

Chairman 

Dated 22-5-2023

Secretary 

Dated 22-5-2023

PATCHAM COMMUNITY ASSOCIATION
TRIAL BALANCE AS AT 31ST MARCH 2023

	£	£
Satander Current Account	27,469.06	21,205.90
Virgin Deposit Account 1	239.75	
Virgin 30 day Notice Account	43,464.97	43,610.37
Room Hire	16,526.00	
Room Hire Deposit		
Members	1,635.00	
Social Activities	1,450.00	
Key Deposits		
Storage	540.00	
Film Night	1,187.90	
Interest Rec'd Virgin Dep/Acc	146.16	
Council Grant		
Patcham Funding		3,210.00
Film Night		1,124.25
Room Hire Deposit Refunds		
Key Deposit refunds		
Social Act Table Tennis		
Kitchen Requirments		57.62
Rent		15,642.00
Rates		665.60
Telephone		442.08
Admin		168.76
Equip		5,029.36
Insurance		866.50
Web Site		190.04
Re Cycling		69.00
Performing Rights		267.56
Urban Security		109.80
Registration Fee		
	<u>92,658.84</u>	<u>92,658.84</u>

PATCHAM COMMUNITY ASSOCIATION

England & Wales - Charity number 275529

Accounts

PATCHAM COMMUNITY ASSOCIATION

Registered Charity No. 275529

ANNUAL TRUSTEES REPORT FOR THE YEAR ENDED THE 31ST MARCH 2022

The Patcham Community Association is a registered charity based at the Patcham Community Centre, Ladies Mile Road, Brighton, and currently administered by a Management Committee comprising of P.Langston (Chair), L. McRae (Hon Secretary), S.Mason (Hon Treasurer), V.Macgregor (Manager), A.Herga, T.Dennis, S, Booth, C. Weston, J. Goldsmith, S. Coleman, K. Carter all were elected at the 2021 AGM.

The primary object of the Association is the running of the Patcham Community Centre, Ladies Mile Road, Brighton, BN1 8TA.

The Community Centre consists of a large ground floor area dividable into two rooms by an acoustic screen and a similar sized upper floor dividable into three rooms by two acoustic screens. There are kitchens on each floor, toilets, included a disabled unit, with a lift to the upper floor, giving full disabled access to all rooms. There are also five storerooms.

The Association manages the day-to-day running of the Centre, organizes activities and hires out rooms to various affiliated societies, local organizations and individual hirers for parties, instruction courses and the like. Our website patchamcommunity.co.uk gives further details.

Since the pandemic, hirers have gradually come back to the Community Centre but are not at pre pandemic numbers. . Income has not returned to pre Covid levels but expenditure has been lower so operating income has not been adversely affected. The Trustees propose to maintain reserves at the current level while the uncertainty of fewer hirers and rent increases continues.

The usual activities such as Table Tennis sessions, The Patcham Companions (a social club), a monthly film night and the Patcham Bridge Club are all up and running again.

The Committee administers the 'Patcham Community Fund' whereby grants of up to £1,000 are available to schools and other groups within our 'Area of Benefit' to further their activities. During 2021/2022 grants totaling £2,460 were awarded.

During the year our income exceeded our expenditure by £14,199.

Independent examiner's report to the trustees of Patcham Community Association.

I report to the trustees on my examination of the accounts of Patcham Community Association for the year ended 31st March 2022.

Responsibilities and basis of report.

As the charity trustees of Patcham Community Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Patcham Community Association accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

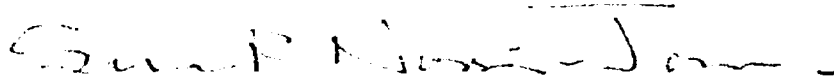
Independent examiner's statement.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
- or:
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Simon Richard Norris-Jones

Relevant professional qualification or membership of professional bodies: N/A

Address: 51 Buckingham Road, Shoreham by Sea, West Sussex, BN43 5UB

Date:

12th Mar, 2022

Record of Independent Examination of the Patcham Community Association (Charity No 275529) Annual Accounts for 2021 / 2022 as carried out by Simon Norris-Jones in May 2022.

The examination followed the guidelines set out in the document published by the Charity Commission entitled 'Independent examination of charity accounts: Directions and guidance for examiners (CC32).

There are 13 'Directions' specified in the above document and these notes detail how compliance with each direction has been achieved.

Direction 1. Check whether the Charity is eligible for an independent examination.

The primary consideration is that the Income of the Charity does not exceed £250,000. The PCA income for the year was £33,422.56. So the PCA is eligible for an Independent Examination.

Direction 2. Check for any conflict of interest that prevents the examiner from carrying out their independent examination.

No conflict of interest has been identified. Although Simon Norris-Jones is a member of the PCA to enable him to play with the Bridge Club he is not involved with the administration of the PCA in any way.

Direction 3. Record the independent examination.

The PCA is a relatively small charity with small number of financial activities. Consequently the examination has been able to cover all entries, with respect to purchase invoices, sales invoices and subscription income, bank statements and confirm that they cross check with the entries in the Cash Book.

Additionally it should be noted that Patcham Bridge Club (which is an integral part of the PCA) has a separate bank account and an account with the English Bridge Union (EBU) which involves significant expenditure. The bank statement for the Patcham Bridge Club was cross checked for accuracy with the figures included in the PCA accounts and the EBU expenditure was confirmed to be accurate by examining the Patcham Bridge Club audited accounts. Additionally a copy of the Independent Examiners Report for the Patcham Bridge Club dated 6/4/22 was inspected.

Direction 4. Plan the independent examination.

The plan covered examination of the PCA Constitution, reserves policy, detailed examination of the records kept by the bookkeeper, checking agreement between the Trustees approved accounts and the bookkeeper records, and carrying out a general overview of the charities activities and its financial position.

Direction 5. Check that accounting records are kept to the required standard.

Original documents comprising the Cash book, sales invoices, purchase invoices, bank statements, bank deposit books and cheque books have been examined by Simon Norris-Jones, and found to have been kept in accordance with the required standard.

Direction 6. Check that the accounts are consistent with the accounting records.

It is confirmed that the accounts as approved by the Trustees on 16th May 2022 are consistent with the detailed accounting records (See Direction 5).

Direction 7. If the accounts are prepared on an accruals basis and one or more related party transactions took place the examiner must check if these were properly disclosed in the notes to the accounts.

This Direction is not applicable.

Direction 8. Check the reasonableness of the significant estimates and judgements and accounting policies used in accounting for the types of fund held and in the preparation of the accounts.

The relevant item under this heading was considered to be the cash reserves held by the PCA and the existence and appropriateness of the reserves policy. It was confirmed that there was a policy in place and that it was appropriate for the financial position of the PCA.

Direction 9. The examiner must check whether the trustees have considered the financial circumstances of the charity at the end of the reporting period and, if the accounts are prepared on an accruals basis, check whether the trustees have made an assessment of the charity's position as a going concern when approving the accounts.

Accounts not on an Accruals basis so only partly relevant. The Examiner is satisfied that the trustees have considered the financial circumstances of the PCA at the end of financial year. This is particularly relevant for the year being reported as it included some financial impact as a result of the Covid 19 pandemic.

Direction 10. Check the form and content of the accounts.

Check completed and form and content determined to be acceptable.

Direction 11. Identify items from the analytical review of the accounts that need to be followed up for further explanation or evidence.

None at the conclusion of the Examination.

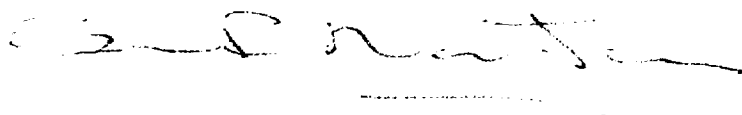
Direction 12. Compare the trustees' annual report with the accounts.

Compared and agreement confirmed.

Direction 13. Write and sign the independent examination report.

Written and signed on 27 May 2022

Signed: Simon Norris-Jones.



PATCHAM COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2022 REGISTERED CHARITY NO Z75529

INCOME & EXPENDITURE

INCOME	2022			2021		
	PCA	Bridge Club	Total	PCA	Bridge Club	Total
Membership Subscriptions	1,435.00		1,435.00	990.00		990.00
Bridge Club Activities		14,902.89			9,302.97	9,302.97
Registration Fees	775.00		775.00	70.00		70.00
Room Hire	7,568.00		7,568.00	4,597.00		4,597.00
Movement in Debtors	-880.00		-880.00	-255.00		-255.00
Room Hire Deposits	0.00		0.00			
Interest	251.67		251.67	511.15		511.15
Social Activities	743.00		743.00	31.00		31.00
Storage	260.00		260.00	40.00		40.00
Key Deposits	75.00		75.00			
Film Night	292.00		292.00			
Council Grant	8,000.00		8,000.00	22,708.00		22,708.00
Donation				100.00		100.00
TOTAL INCOME	18,519.67	14,902.89	33,422.56	28,792.15	9,302.97	38,095.12
DIRECT CHARITABLE EXPENDITURE						
Patcham Funding	2,460.00		2,460.00			
Film Night	350.95		350.95	14.00		14.00
Social Activities Companions	0.00		0.00			
Social Activities Table Tennis	0.00		0.00			
Bridge Club Activities		12,136.82	12,136.82		3,762.32	3,762.32
Rent	0.00		0.00	15,702.00		15,702.00
Rates	420.77		420.77			
Insurance	864.33		864.33	862.24		862.24
Telephone	504.22		504.22	543.72		543.72
Administration	431.80		431.80	320.37		320.37
Kitchen Requirements	21.15		21.15	61.76		61.76
Room Hire deposits refunded	0.00		0.00			
Key Deposits refunded	0.00		0.00			
Equipment	138.99		138.99			
Keys	0.00		0.00			
Performing Rights Licence	804.78		804.78			
Web Site	0.00		0.00			
Blakeham Computer	86.40		86.40	90.00		90.00
Urban Security	253.20		253.20	228.60		228.60
Registration Fee	749.79		749.79			
TOTAL EXPENDITURE	7,086.38	12,136.82	19,223.20	17,822.69	3,762.32	21,585.01
Net (expenditure)/income for year	11,433.29	2,766.07	14,199.36	10,969.46	5,540.65	16,510.11
Fund Balances b/fwd	62,400.48	12,471.12	74,871.61	51,431.02	6,930.47	58,361.49
Funds Balances c/fwd	73,833.77	15,237.19	89,070.97	62,400.48	12,471.12	74,871.60

PATCHAM COMMUNITY ASSOCIATION

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2022 REGISTERED
CHARITY NO 275529**

BALANCE SHEET AS AT 31 MARCH 2022

	<u>Note</u>	<u>2022</u>	<u>2021</u>
		<u>£</u>	<u>£</u>
CURRENT ASSETS			
Balances at Bank			
Virgin Deposit Account		239.75	239.43
Virgin Deposit Account 3 Mths		43464.97	43213.62
Current Account		27469.06	15407.44
Bridge Account		16994.19	11656.12
Debtors	1	<u>3,360.00</u>	<u>4,959.00</u>
		<u>91527.97</u>	<u>75475.61</u>
Current Liabilities			
Creditors	2	<u>-2,457.00</u>	<u>-604.00</u>
		<u>89070.97</u>	<u>74871.61</u>
NET ASSETS FUNDS			
Restricted Funds (Bridge Club)		15,237.19	12,471.12
Designated Fund 3	3	6,933.00	4,393.00
Designated Fund 4	4	6,266.00	6,266.00
Unrestricted Funds		<u>60,634.78</u>	<u>51,741.49</u>
		<u>89,070.97</u>	<u>74,871.61</u>

NOTES TO ACCOUNTS

1. Debtors

Room Hire	2,423.00	3,304.00
Bridge Club Prepayment	700.00	1,419.00
Insurance prepayment	237.00	236.00
	<u>3,360.00</u>	<u>4,959.00</u>

2. Creditors

Room Hire deposits		0.00
Room Hire paid in advance		0.00
Bridge Club creditors	<u>-2,457.00</u>	<u>-604.00</u>
	<u>-2,457.00</u>	<u>-604.00</u>

3. Designated Fund 3 - Patcham Community Fund

Allocation 15th January 2013	4,393.00	4,393.00
Additional Funds allocated (as agreed by Committee)		
Additional Funds allocated	5,000.00	
Spent 2021		
Balance carried forward at 31 March 2022	<u>-2,460.00</u>	
	<u>6,933.00</u>	<u>4,393.00</u>

4. Designated Fund 4 - Community Centre Improvements

Management Committee approved allocation year ending 31/03/2013	6,266.00	6,266.00
Management Committee approved allocation year ending 31/03/2018		
Spent 2021		
	<u>6,266.00</u>	<u>6,266.00</u>

Approved by and signed on behalf of the Trustees

Chairman *John Layton*

Dated 28/03/22

Secretary *Lina McQuinn*

Dated 28/3/2022.

PATCHAM COMMUNITY ASSOCIATION

England & Wales - Charity number 275529

Accounts

PATCHAM COMMUNITY ASSOCIATION

Registered Charity No. 275529

ANNUAL TRUSTEES REPORT FOR THE YEAR ENDED THE 31ST MARCH 2021

The Patcham Community Association is a registered charity based at the Patcham Community Centre, Ladies Mile Road, Brighton, and currently administered by a Management Committee comprising of P.Langston (Chair), L. McRae (Hon Secretary), S.Mason (Hon Treasurer), E.Jenner, V.Macgregor (Manager), P.Tyler, T.Dennis, S. Coleman, K. Carter all were elected at the 2019 AGM.

The primary object of the Association is the running of the Patcham Community Centre, Ladies Mile Road, Brighton, BN1 8TA.

The Community Centre consists of a large ground floor area dividable into two rooms by an acoustic screen and a similar sized upper floor dividable into three rooms by two acoustic screens. There are kitchens on each floor, toilets, included a disabled unit, with a lift to the upper floor, giving full disabled access to all rooms. There are also five storerooms.

The Association manages the day-to-day running of the Centre, organizes activities and hires out rooms to various affiliated societies, local organizations and individual hirers for parties, instruction courses and the like. Our website patchamcommunity.co.uk gives further details.

During the past year, the Community Centre has been closed for much of the time due to Covid 19. Overall income was not adversely affected due to grants received from Brighton & Hove City Council but operating expenditure was significantly reduced. Consequently, the reserve ratio has increased year on year. The Trustees propose to maintain reserves at the current level while the uncertainty of Covid continues., returning to at least one year's operational expenditure when the effect of Covid has been eliminated.

The Association anticipates getting back to running its usual activities such as Table Tennis sessions, The Patcham Companions (a social club), a monthly film night and the Patcham Bridge Club during the next financial year.

The Committee administers the 'Patcham Community Fund' whereby grants of up to £1,000 are available to schools and other groups within our 'Area of Benefit' to further their activities. During 2020/21 no grants were applied for or awarded but several grants have already been awarded in 2021/2022.

During the year our income exceeded our expenditure by £16,510.

PATCHAM COMMUNITY ASSOCIATION

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2021 REGISTERED
CHARITY NO 275529**

BALANCE SHEET AS AT 31 MARCH 2021

	Note	2021	2020
		£	£
<u>CURRENT ASSETS</u>			
Balances at Bank			
Virgin Deposit Account		239.43	236.49
Virgin Deposit Account 3 Mths		43213.62	42,705.41
Current Account		15407.44	4,694.13
Bridge Account		11656.12	8,420.47
Debtors	1	4,959.00	4,164.00
		<u>75475.61</u>	<u>60,220.50</u>
<u>Current Liabilities</u>			
Creditors	2	-604.00	-1,859.00
		<u>74871.61</u>	<u>58,361.50</u>
<u>NET ASSETS FUNDS</u>			
Restricted Funds (Bridge Club)		12,471.12	6,930.47
Designated Fund 3	3	4,393.00	4,393.00
Designated Fund 4	4	6,266.00	6,266.00
Unrestricted Funds		51,741.49	40,772.03
		<u>74,871.61</u>	<u>58,361.50</u>

NOTES TO ACCOUNTS

1. Debtors

Room Hire	3,304.00	3,530.00
Bridge Club Prepayment	1,419.00	369.00
Insurance prepayment	236.00	265.00
	<u>4,959.00</u>	<u>4,164.00</u>

2. Creditors

Room Hire deposits	0.00	0.00
Room Hire paid in advance	0.00	0.00
Bridge Club creditors	-604.00	1,859.00
	<u>-604.00</u>	<u>1,859.00</u>

3. Designated Fund 3 - Patcham Community Fund

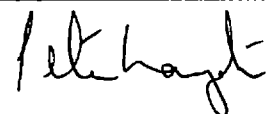
Allocation 15th January 2013	4,393.00	5,292.00
Additional Funds allocated (as agreed by Committee)		
Additional Funds allocated		3,000.00
Spent 2021		
Balance carried forward at 31 March 2021		-3,899.00
	<u>4,393.00</u>	<u>4,393.00</u>

4. Designated Fund 4 - Community Centre Improvements

Management Committee approved allocation year ending 31/03/2013	6,266.00	6,266.00
Management Committee approved allocation year ending 31/03/2018		
Spent 2021		
	<u>6,266.00</u>	<u>6,266.00</u>

Approved by and signed on behalf of the Trustees

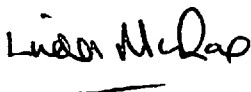
Chairman



Dated

12/8/21.

Secretary



Dated

12/8/21.

PATCHAM COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2021 REGISTERED CHARITY NO 275529

INCOME & EXPENDITURE

INCOME	2021			2020		
	PCA	Bridge Club	Total	PCA	Bridge Club	Total
Membership Subscriptions	990.00		990.00	1,076.50		1,076.50
Bridge Club Activities		9,302.97	9,302.97		15,506.10	15,506.10
Registration Fees	70.00		70.00	370.00		370.00
Room Hire	4,597.00		4,597.00	23,406.10		23,406.10
Movement in Debtors	-255.00		-255.00	-1,179.60		-1,179.60
Room Hire Deposits				80.00		80.00
Interest	511.15		511.15	430.58		430.58
Social Activities	31.00		31.00	1,090.00		1,090.00
Storage	40.00		40.00	380.00		380.00
Key Deposits				25.00		25.00
Film Night				920.00		920.00
Council Grant	22,708.00		22,708.00			
Donation	100.00		100.00			
TOTAL INCOME	28,792.15	9,302.97	38,095.12	26,598.58	15,506.10	42,104.68

DIRECT CHARITABLE EXPENDITURE

Patcham Funding				3,899.00		3,899.00
Film Night	14.00		14.00	124.75		124.75
Social Activities Companions						
Social Activities Table Tennis				50.00		50.00
Bridge Club Activities		3,762.32	3,762.32		13,572.13	13,572.13
Rent	15,702.00		15,702.00	18,584.00		18,584.00
Rates				1,310.40		1,310.40
Insurance	862.24		862.24	970.84		970.84
Maintenance						
Telephone	543.72		543.72	596.21		596.21
Administration	320.37		320.37	373.80		373.80
Kitchen Requirements	61.76		61.76	216.70		216.70
Room Hire deposits refunded				80.00		80.00
Key Deposits refunded						
Equipment				459.73		459.73
Keys						
Performing Rights Licence				670.04		670.04
Web Site				75.00		75.00
Blakeham Computer	90.00		90.00	86.40		86.40
Urban Security	228.60		228.60	86.40		86.40
Community Transport						
TOTAL EXPENDITURE	17,822.69	3,762.32	21,585.01	27,583.27	13,572.13	41,155.40

Net (expenditure)/income for year	10,969.46	5,540.65	16,510.11	(984.69)	1,933.97	949.28
Fund Balances b/fwd	51,431.02	6,930.47	58,361.49	52,415.71	4,996.50	57,412.21
Funds Balances c/fwd	62,400.48	12,471.12	74,871.60	51,431.02	6,930.47	58,361.49

Independent examiner's report to the trustees of Patcham Community Association.

I report to the trustees on my examination of the accounts of Patcham Community Association for the year ended 31st March 2021.

Responsibilities and basis of report.

As the charity trustees of Patcham Community Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the Patcham Community Association accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
- or:
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Simon Richard Norris-Jones

Relevant professional qualification or membership of professional bodies: N/A

Address: 51 Buckingham Road, Shoreham by Sea, West Sussex, BN43 5UB

Date: 16 August 2021.