



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/11/2022 To 31/10/2023

Charity name: Whipton Community Association

Charity registration number: 275417

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Our aim is to provide a bright, flexible social space in the heart of Whipton, Exeter for the use of all in the community, both local and from farther afield.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The main hire activities are: Children's Parties/Events Fund raising events Clubs/Society meetings Social/Recreational events Coffee mornings Education Fitness classes</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Confirmed.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>We are a volunteer run, non-profit organisation that manages a small community hall in Whipton, Exeter.</b></p> <p><b>The hall is primarily used for private hire for parties, community clubs, for both children and adults.</b></p> <p><b>We also organise events and sell ticket revenue such as Easter Disco and Children Train Track Days (event where you build giant toy train tracks).</b></p> <p><b>The hall hire fee / ticket costs are intended to cover operating costs, providing a cost effective space for all the community.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The charity holds £21k of reserves, and made a small loss for the year as it undertook some essential repairs and maintenance, including upgrade of windows. It utilised its reserves to fund this activity.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>We hold necessary reserves for future repairs. The community hall is in historic/old church therefore may require more upkeep than a more modern community hall.</b>
Amount of reserves held	Para 1.22	<b>£21,374</b>
Reasons for holding zero reserves	Para 1.22	<b>As mentioned above – emergency upkeep reserves.</b>
Details of fund materially in deficit	Para 1.24	<b>No deficit.</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>Charity is a going concern.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Trust Deed</b>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	<b>Unincorporated.</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Election by the board of trustees.</b>  <b>Each potential trustee puts themselves forward and must be seconded by another trustee.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Whipton Community Assication
Other name the charity uses	Whipton Community Hall
Registered charity number	275417
Charity's principal address	Whipton Community Hall Community Hall Pinhoe Road, Exeter EX4 8AD

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charlotte Dalvi		Appointed post year-end	
2	Kerry Gamson		Appointed post year-end	
3	Sarah Fayter		Appointed post year-end	
4	Tom Howourth	Treasurer	Appointed post year-end	
5	Mark Bodell			
6	Wendy Bodell	Chair		
7	Anne Channing			
8	Rob Hobley			
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20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Tom Howourth

Full name(s)

Thomas Howourth

Position (eg Secretary,  
Chair, etc)

Treasurer (trustee)

Date

26/08/2024

# Balance Sheet

## Whipton Community Association As at 31 October 2023

	31 OCT 2023	31 OCT 2022
<b>Current Assets</b>		
Cash at bank and in hand		
WCA BMM	9,705	22,543
WCA Current	2,414	2,446
Petty Cash	480	508
COIF Investment Account	7,678	7,360
<b>Total Cash at bank and in hand</b>	<b>20,277</b>	<b>32,857</b>
Accounts Receivable	326	1,313
Other debtors	1,290	-
Prepayments	236	102
<b>Total Current Assets</b>	<b>22,129</b>	<b>34,272</b>
<b>Creditors: amounts falling due within one year</b>		
Accounts Payable	203	1,738
Accruals	-	28
Income in Advance	552	10,656
<b>Total Creditors: amounts falling due within one year</b>	<b>755</b>	<b>12,421</b>
<b>Net Current Assets (Liabilities)</b>	<b>21,374</b>	<b>21,851</b>
<b>Total Assets less Current Liabilities</b>	<b>21,374</b>	<b>21,851</b>
<b>Net Assets</b>	<b>21,374</b>	<b>21,851</b>
<b>Capital and Reserves</b>		
Current Year Earnings	(477)	(3,161)
Retained Earnings	21,851	25,012
<b>Total Capital and Reserves</b>	<b>21,374</b>	<b>21,851</b>

1. Prior year included £10k grant income in advance for secondary double glazing.

2. Accruals for October regular hall rental plus Halloween events.

3. Insurance prepayment - runs to 31/03/24.

4. Party deposits £187.50, Pulse Healthcare sessions £170, Christmas events £164, Ladies Night £30. Prior year included £10k grant for secondary double glazing that has been recognised this year.



# Profit and Loss

## Whipton Community Association For the year ended 31 October 2023

	2023	2022
<b>Turnover</b>		
Regular Hall rental	11,422	10,408
Adhoc rental	3,508	3,691
Electricity Surcharge	230	195
General Grant Income	26,150	2,121
Event Grant income	500	2,018
WCA Event Income	8,116	6,440
Interest Income	480	25
Other Income	2,037	-
<b>Total Turnover</b>	<b>52,442</b>	<b>24,897</b>
<b>Cost of Sales</b>		
Event expenses	7,344	9,062
<b>Total Cost of Sales</b>	<b>7,344</b>	<b>9,062</b>
<b>Gross Profit</b>	<b>45,098</b>	<b>15,836</b>
<b>Administrative Costs</b>		
Bank and Credit card Fees	159	82
Buildings / Grounds	35,748	9,870
Cleaning / Waste	1,058	1,053
DBS Checks	10	-
Furniture and Equipment	1,556	2,275
Health and Safety	227	320
Insurance	331	199
IT systems	1,028	939
Miscellaneous	153	38
Utilities / Rates / Phone	5,305	4,220
<b>Total Administrative Costs</b>	<b>45,575</b>	<b>18,997</b>
<b>Operating Profit</b>	<b>(477)</b>	<b>(3,161)</b>
<b>Profit on Ordinary Activities Before Taxation</b>	<b>(477)</b>	<b>(3,161)</b>
<b>Profit after Taxation</b>	<b>(477)</b>	<b>(3,161)</b>

1. £25k received towards secondary double glazing for the hall (expenditure of £30k included in Buildings / Grounds).

2. £500 Action for Children grant for Moo Music equipment purchases.

3. £800 for sale of fridge that we won in a raffle. £250 donation from Queens Head bike show. £739 sale of Moo Music equipment as we are no longer running the sessions.

Profit and Loss

4. Moo Music sessions are no longer running. In the current year we generated £1.5k gross profit which included £500 grant and £739 from the sale of some of the equipment purchased for the sessions. We started the sessions in the prior year (to 31/10/22) during which we made a gross loss of £3k. Therefore, overall we are showing a £1.5k gross loss for the Moo Music sessions.

5. Includes £30k for secondary double glazing. This has not been capitalised as the works have merely brought the windows up to current standards so are not considered an improvement. £1.8k for a replacement heating / air conditioning unit in the kitchen.

6. Includes £575 for sound and lighting equipment for discos and other WCA events.



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
Whipton Community Association

On accounts for the year  
ended

31 10 2023

Charity no  
(if any) 275417

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **DD / 31 / 10 2023**

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed: Tom Howourth

Date: 25 01 2024

Name: Thomas Howourth

Relevant professional  
qualification(s) or body

ICAEW

(if any):

Address: 

350 Pinhoe Road, EX4 8AF

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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