

RSPCA - MILTON KEYNES AND NORTH BUCKS

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

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RSPCA - MILTON KEYNES AND NORTH BUCKS

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2021

Trustees	Ms G Scott - Chair Ms J Ammon - Treasurer Mr J Kelly Ms S Jessop Mr S Parker Ms J Trilsbach Ms F Stacey - Appointed 25/10/21
Charity registered number	275415
Principal office	60 Woburn Road Heath and Reach Leighton Buzzard LU7 OAR
Secretary	G Scott
Accountants	MHA MacIntyre Hudson Chartered Accountants Moorgate House 201 Silbury Boulevard Milton Keynes Buckinghamshire MK9 1LZ

**CHAIRPERSON'S STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2021**

2021 has been another successful year for the branch, building on the work undertaken in the previous years to ensure the branch had a strong financial base whilst meeting the core objective of providing and investing in animal welfare in the local area.

Factors to our success in 2021 included ongoing support from businesses including Zooplus and Pets at Home, who provide goods and funding to directly support the branch animal welfare objectives and work in the local area. Our services remain in demand with our animal co-ordinators and volunteers working incredibly hard to continue to achieve amazing results in animal rescue, rehabilitation and rehoming.

Whilst intake numbers are reduced from previous years, the branch has rehomed 338 animals and helped many others through local welfare schemes providing additional financial support to help owned animals in need of veterinary care. Similar to previous years the majority of the branch animal intake is attributed to direct welfare work in the local area.

Operationally the branch has continued to be impacted by COVID in early 2021, however a number of the previous adaptations the branch had implemented allowed operations to continue widely unchanged through the first part of the year whilst government restrictions were in place. Our shops, despite challenges, are performing well and this is as a result of the hard work of our shops staff, volunteers and trustees who go over and above to make our shops a success. Additionally, whilst fundraising activities were limited in 2021, branch events returned late in the year with a successful Christmas Fayre.

Our aims for 2022 are to continue to rescue, rehabilitate and rehome animals in need across Milton Keynes and North Bucks and offer additional support for our local community by the provision of subsidised veterinary support for those facing financial hardship. In addition, the trustees are looking to ensure a stable future for the branch and make investments in the branch and staff which will help achieve these goals. To enable us to be successful in this, we will continue to build our network of volunteers, continue to raise awareness of the branch and our activities and ensure the branch remains financially stable through various fundraising activities.

Reflecting on 2021, it is through the hard work and commitment of our staff, volunteers and trustees that we have been successful in meeting our aims. I would like to thank our shop managers and fundraising volunteers for the work you do to raise funds for the branch and how you engage with our supporters. Thank you to our animal coordinators and all of our animal carers, who work tirelessly to care for each animal in need of rescue and rehabilitation, ensuring they receive all the care needed to prepare them for their future lives. Thank you to our supporters who have continued to donate to us financially and through our shops and to those that have adopted animals from through 2021.

Finally, I would like to extend my gratitude and thanks to my fellow trustees (both present and past) who continue to go above and beyond to ensure the branch moves forward. They all excel at navigating the branch through different challenges and work tirelessly to ensure we were able to continue to keep abandoned and unwanted animals safe and cared for. Without you all we would not be able to continue the amazing work we do.

Gillian Scott
Chairperson

**TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

The Trustees present their report and financial statements for the year ended 31 December 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's governing document (the RSPCA Branch Rules), the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

Objectives and activities

The Charity's objects are the sale of donated goods and other fundraising activities to raise funds for the benefit of animal welfare, neutering and rehoming.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

Treasurer's Report

The pandemic has still been active during 2021 and has halted or changed many of our operations and fundraising. We were in lockdown for a long period and the shops were not able to reopen till mid-April. This has obviously affected the figures but we have been helped considerably by government grants covering the shop closures.

Our branch is in a really good position as at 31st December 2021 with rehoming going well and fewer animals kept in our care for long periods. Due to the restrictions, many of our cats went to their new homes with neutering vouchers because the local vets could not carry out the operations and we did not want any animals to stay confined for long periods. There is an ongoing problem with severe vaccine shortages, so some cats have gone to their new homes unvaccinated. The new owners have had the vaccines done and sent us the bill. This has increased the cost of vaccines and neutering considerably this year but again, we could not justify keeping the animals on our premises for long periods.

We continue to monitor our shop sales as footfall has fallen in all venues. Our Bletchley store is the most vulnerable but is still working hard and is still making a profit towards our goals. Our Newport Pagnell store is improving and so we have employed a part time shop assistant. If this continues, we will employ a shop manager in 2022. Our Stony shop has been outstanding throughout these difficult times.

ANIMAL REHOMING FIGURES

Rehomed	DOGS 1	CATS 302	RABBITS 20	OTHER (G. Pigs and birds) 14
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Neutered	251 dogs, cats and rabbits
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Welfare payments £6015, helping 95 animals and members of the public. We intend to increase our welfare payments and keep as many animals in their homes where possible.

The overall income for the year was £282,237 compared with £294,900 in 2020. An decrease of £12,663.

**TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

Main income

1. Donations, legacies and grants £94,542
 - Donations £18,724 - Regular giving; PayPal giving; donations; virgin money; charities trust
 - RSPCA grants - door to door £24,134 donations from HQ
 - Government grants - furlough and shop closures - £51,684 (wages £9,804) (shop closures £41,880)
2. Other income £187,642
 - Shop sales - £150,968 – increase of £44,237 from 2020
 - Animal Sales - £19,015
 - Fundraising events £10,814 including £5117 from Christmas Fayre
 - Pet insurance commission £6555
 - Subscriptions £290 from HQ

Expenditure

The overall expenditure for the year was £195,853 compared with £221,857 in 2020. A reduction of £26,004.

I am pleased to report that we have another year with an operating profit of £86,384.

Unrestricted Branch funds on 31st December 2021 stand at £482,784

Restricted funds £3,600 – The Van purchased in 2018. The restriction will be on the balance sheet until the van depreciates to a zero value.

Money in the bank as at 31st December 2021

Lloyds - £92,736
NS & I - £342,000
TOTAL FUNDS £434,736

CONTRACTUAL AND MORAL OBLIGATIONS from January 2022

Rent

- Bletchley end of lease Oct 2023 with 6 months' notice
- Rent £18,000
- TOTAL DUE £31,500 to October 2023
- Stony lease ends 25/3/2024
- Rent £10,000
- TOTAL DUE £22,500
- Newport break clause 1/4/2024
- Rent £13,000
- TOTAL DUE £29,250

Our good financial position is in no small part helped by the numerous donations of food and supplies from different sources including Pets at Home and Amazon and Zooplus. However, our biggest support is from the large number of fosterers, volunteers and donators that help to keep the branch running smoothly.

The main body of the accounts discuss in more detail our charitable activities pursued for the public benefit and the group's structure, governance and management. It is the policy of the charity that unrestricted funds which have not been designated for a specific purpose, should be maintained at a level between 3- and 6-months expenditure. We consider that reserves at this level will ensure, in the event of a significant drop in funding, we will be able to continue the charities current activities while consideration is given to ways additional funds may be raised. This level of funds has been maintained throughout the year. I believe we have a strong branch with very committed volunteers who work hard to keep the charity operational. I would like to thank our employees and the many volunteers in addition to the Trustees who willingly give up their time and allow us to operate as economically as we do. They all do a remarkable job and we could not manage without them.

Judy Ammon
Branch Treasurer

**TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

Achievements and performance

1. The MK and North Bucks RSPCA Branch is an unincorporated charitable association and a separately registered branch of the Royal Society for the Prevention of Cruelty to Animals (the Society), carrying out its direct animal welfare work in the areas of Milton Keynes and surrounding villages.
2. The objects of the Branch are to promote the work and objectives of the Society - to prevent cruelty, promote kindness and alleviate suffering of all animals by all lawful means - with particular reference to the area of the Branch, in accordance with the policies of the Society.
3. The trustees have reviewed the outcomes and achievements of our objectives and activities for the year, to ensure they remain focused on our charitable aims, and continue to deliver benefits to the public. We have complied with the duty under the Charities Act 2011 to have due regard to public benefit guidance published by the Commission.

Advancement of animal welfare

1. Under the Charities Act 2011, the advancement of animal welfare is recognised as a distinct statutory charitable purpose. This legislation and the Animal Welfare Act of the same year indicate an acceptance by society that treating living creatures with compassion has a moral benefit for the public as a whole. Whilst this public benefit is clear, it is sometimes difficult to quantify and must be balanced against any detriment.
2. The Branch's animal welfare work, although local in nature, benefits society at large, and also aims to help people in need with the care of their animals. The next section of this report highlights the Branch's main activities and demonstrates the benefit provided to the public. All our charitable activities, as described in more detail in the following pages of this report, focus on promoting kindness and preventing or suppressing cruelty to animals and are undertaken to further these purposes for the public benefit.

Charitable activities pursued for the public benefit

1. We support our local Inspector(s) by taking in, free of charge, mistreated or abandoned animals, including pets whose owners suffer ill health or financial difficulties or pass away. The Society's Inspectorate (as well as providing education, information and advice) rescues animals in distress and enforces laws against the cruel mistreatment of animals in England and Wales by bringing prosecutions. This work is key to 'the prevention or suppression of cruelty' part of the RSPCA objects, and promotes humane sentiments towards animals which involves moral benefit to humankind as a whole.
2. We provide subsidised veterinary treatment for animals which are sick or injured and belong to local people on low incomes, which are assessed on an individual basis. We do this through direct contact with the owner and the veterinary surgeons concerned. This work benefits those on means tested benefits by giving them financial help to obtain care for companion animals in need of veterinary treatment. Help is given in urgent or emergency situations in order that owners are able to get their animal seen by a vet. In some cases a proportion of the consultation charge is agreed, but in the most desperate of situations the whole consultation charge may be allowed, or the full cost of euthanasia agreed. The aim is to ensure that no animal is allowed to be left to suffer. Owners of course are usually on benefits, but some are on low income and struggling due to a sudden change of circumstances.
3. When possible, financial commitments permitting, we provide subsidised neutering of companion animals for those in the Branch area on low incomes. We do this by direct contact with owner and veterinary surgeon. This work helps to control dog and cat populations through neutering and benefits those on means tested benefits by giving them financial help to neuter companion animals, thereby promoting responsible pet ownership.

**TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

Charitable activities pursued for the public benefit (continued)

4. Animals in our care are vet checked and receive veterinary treatment, vaccination, neutering, micro-chipping and are assessed for re-homing. This work helps to control the incidence and spread of disease and suffering through vaccination and neutering.

5. We re-home animals in need at low cost to people willing and able to have a companion animal. Whilst we recognise that companion animals provide measurable benefits to people's physical and mental health, we consider the provision of pets as subsidiary to the main charitable aim of this service, which is to reduce animal suffering. Our policy to charge a reasonable adoption fee for animals aims to highlight the ongoing personal and financial commitment of pet ownership. It would not be in the best interests of animals, and therefore would fall outside our objects, to re-home to those who could not afford them.

6. We take in, free of charge, lost animals and take steps to reunite them with owners. This work benefits our local community (including local authorities) by preventing animals straying and posing a risk to themselves and to people through road traffic accidents.

7. We respond to enquiries (both direct and via the Society's national call centre) from the public about animals locally. The public benefits from knowing that we can intervene to assist animals in need.

8. We offer free animal care advice by providing leaflets on animal care, advice on our website and talking to people at fundraising events. The public benefits through the promotion of responsible pet ownership.

9. Within the terms of our governing document, we support the National Society / other RSPCA branches / local animal welfare charities through collaborating on national and local awareness events, supporting the Inspectors and Animal Welfare officers with stray and injured animals and providing funds through our regional head quarters for distribution to other branches as agreed through the regional board.

We provide volunteering opportunities for those who wish to support our work, including trusteeship, fostering and fundraising. This benefits local people and companies by providing the possibility of doing work which is compassionate and rewarding.

Financial Review

It is the policy of the Charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The Trustees has assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks

Structure, governance and management

The Milton Keynes & North Bucks RSPCA is an unincorporated charity and was registered on 5 April 1978. The charity operates as an independent branch subject to the National RSPCA branch rules (18 February 2009). A committee governs the branch and are elected every AGM. Committee members are the Trustees of the branch. Trustees are informed of their responsibilities prior to their acceptance of the role.

The Trustees hold meetings every month or bi-monthly and discuss any arising issues and vote for the best solutions. Day to day running of the animal centre is delegated to the Animal Co-ordinators, and the day to day running of the shops is delegated to the shop managers.

**TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

Structure, governance and management (continued)

The Trustees actively review financial and operational matters affecting the branch and ensure that procedures are in place to comply with legal requirements and to prevent loss of income through fraud and error.

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on and signed on its behalf by:



J Ammon

Trustee

Date : 27 May 2022

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021**

Independent examiner's report to the Trustees of RSPCA - Milton Keynes and North Bucks

I report to the Trustees on my examination of the financial statements of RSPCA - Milton Keynes and North Bucks (the Charity) for the year ended 31 December 2021.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Association of Chartered Certified Accountants, which is one of the listed bodies.

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Dated:

Elizabeth Newell BA (HONS) FCA
MHA MacIntyre Hudson
Chartered Accountants
Milton Keynes

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Note	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income from:					
Donations, legacies and grants	3	-	94,542	94,542	143,480
Charitable activities	4	-	187,642	187,642	148,680
Investments	5	-	53	53	2,740
Total income		-	282,237	282,237	294,900
Expenditure on:					
Raising funds	6	-	90,341	90,341	103,673
Charitable activities	7	1,360	104,152	105,512	118,184
Total expenditure		1,360	194,493	195,853	221,857
Net movement in funds		(1,360)	87,744	86,384	73,043
Reconciliation of funds:					
Total funds brought forward		4,960	395,040	400,000	326,957
Net movement in funds		(1,360)	87,744	86,384	73,043
Total funds carried forward		3,600	482,784	486,384	400,000

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 13 to 27 form part of these financial statements.

RSPCA - MILTON KEYNES AND NORTH BUCKS

BALANCE SHEET AS AT 31 DECEMBER 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	10	19,077	24,860
Investments	11	342,000	297,000
		<u>361,077</u>	<u>321,860</u>
Current assets			
Debtors	12	46,716	44,973
Cash at bank and in hand		93,205	48,516
		<u>139,921</u>	<u>93,489</u>
Creditors: amounts falling due within one year	13	(14,613)	(15,349)
Net current assets		<u>125,308</u>	<u>78,140</u>
Total assets less current liabilities		<u>486,385</u>	<u>400,000</u>
Net assets excluding pension asset		<u>486,385</u>	<u>400,000</u>
Total net assets		<u>486,385</u>	<u>400,000</u>
Charity funds			
Restricted funds		3,600	4,960
Unrestricted funds		482,785	395,040
Total unrestricted funds		<u>482,785</u>	<u>395,040</u>
Total funds		<u>486,385</u>	<u>400,000</u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



J Ammon

Trustee

Date: 27 May 2022

The notes on pages 13 to 27 form part of these financial statements.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

1. Accounting policies

1.1 Charity Information

RSPCA - Milton Keynes and North Bucks is a registered charity in England and Wales and is unincorporated. The address of the principal office is 60 Woburn Road, Heath and Reach, Leighton Buzzard, LU7 0AR.

1.2 Accounting convention

The financial statements have been prepared in accordance with the RSPCA branch rules, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.3 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.4 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

1. Accounting policies (continued)

1.5 Income resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.6 Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Fundraising costs are those incurred in seeking voluntary contributions.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity.

1.7 Tangible fixed assets and depreciation

Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following basis:

	-	
Motor vehicles	-	25% reducing balance
Fixtures and fittings	-	25% reducing balance
Computer equipment	-	25% reducing balance

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

1. Accounting policies (continued)

1.8 Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

1.9 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.10 Stocks

No items of stock are bought in; all shop stock is donated and therefore has a nil cost.

1.11 Cash at bank and in hand

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

1. Accounting policies (continued)

1.12 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1.13 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

2. Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3. Donations, legacies and grants

	Unrestricted funds 2021 £	Total funds 2021 £
Donations	18,724	18,724
Grants	41,880	41,880
Government grants	9,804	9,804
RSPCA - Door to Door	24,134	24,134
Total 2021	<u>94,542</u>	<u>94,542</u>
	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Donations	27,143	27,143
Legacies	10,000	10,000
RSPCA - Neutering	2,052	2,052
Government grants	76,972	76,972
RSPCA - Door to Door	25,173	25,173
Other income	2,140	2,140
<i>Total 2020</i>	<u>143,480</u>	<u>143,480</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

4. Charitable activities

	Unrestricted funds 2021 £	Total funds 2021 £
Fundraising events	10,814	10,814
Shop income	150,968	150,968
Income from animal sales	19,015	19,015
Pet insurance sales	6,555	6,555
Subscriptions received	290	290
Total 2021	<u>187,642</u>	<u>187,642</u>
	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Fundraising events	4,245	4,245
Shop income	106,731	106,731
Income from animal sales	31,046	31,046
Pet insurance sales	6,142	6,142
Subscriptions received	516	516
<i>Total 2020</i>	<u>148,680</u>	<u>148,680</u>

5. Investment

	Unrestricted funds 2021 £	Total funds 2021 £
Income from investments	<u>53</u>	<u>53</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

5. Investment (continued)

	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Income from investments	2,740	2,740
	<u>2,740</u>	<u>2,740</u>

6. Raising funds

Other trading activities

	Unrestricted funds 2021 £	Total funds 2021 £
Shop costs - other office costs	5,505	5,505
Shop costs - rent and rates	39,579	39,579
Shop costs - light and heat	2,626	2,626
Shop costs - repairs and maintenance	515	515
Shop costs - insurance	1,785	1,785
Shop costs - purchases	5,767	5,767
Shop costs - wages and salaries	34,564	34,564
Total 2021	<u>90,341</u>	<u>90,341</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

6. Raising funds (continued)

Other trading activities (continued)

	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Shop costs - other office costs	2,684	2,684
Shop costs - rent and rates	40,150	40,150
Shop costs - light and heat	3,338	3,338
Shop costs - repairs and maintenance	3,142	3,142
Shop costs - insurance	1,009	1,009
Shop costs - purchases	3,984	3,984
Shop costs - wages and salaries	49,366	49,366
<i>Total 2020</i>	<u>103,673</u>	<u>103,673</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

7. Charitable activities
Summary by fund type

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £
Staff Costs	-	15,458	15,458
Animal Food and Supplies	-	3,240	3,240
VAT fees and medications	-	67,229	67,229
Depreciation	1,360	-	1,360
Repairs and Maintainance	-	44	44
Insurance	-	1,370	1,370
Branch contribution	-	3,858	3,858
Motor and travel costs	-	2,785	2,785
Printing, postage and stationery	-	2,330	2,330
Telephone	-	1,353	1,353
Depreciation and Examiner's Fee	-	6,485	6,485
	<u>1,360</u>	<u>104,152</u>	<u>105,512</u>

	<i>Restricted funds 2020 £</i>	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Staff Costs	-	14,753	14,753
Animal food and supplies	-	5,167	5,167
Vet fees and medications	-	67,752	67,752
Motor costs	495	-	495
Depreciation	1,813	-	1,813
Bad debts written off/(recovered)	-	613	613
Repairs and maintenance	-	5,212	5,212
Insurance	-	1,605	1,605
Branch Contribution	-	5,110	5,110
Motor and travel costs	-	1,374	1,374
Printing, postage and stationery	-	5,125	5,125
Telephone	-	1,353	1,353
Depreciation, Examiner's fee and legal fees	-	7,812	7,812
	<u>2,308</u>	<u>115,876</u>	<u>118,184</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

8. Staff costs

	2021	<i>2020</i>
	£	£
Wages and salaries	48,663	64,119
	48,663	64,119

The average number of persons employed by the Charity during the year was as follows:

	2021	<i>2020</i>
	No.	No.
Number of employees	4	5

No employee received remuneration amounting to more than £60,000 in either year.

9. Trustees' remuneration and expenses

None of the trustees received any remuneration during the year (*2020 - £NIL*).

During the year ended 31 December 2021, trustee expenses of £2,381 have been incurred (*2020 - £7,073*).

10. Tangible fixed assets

	Motor vehicles £	Fixtures and fittings £	Computer equipment £	Total £
Cost or valuation				
At 1 January 2021	10,092	69,844	5,007	84,943
Additions	-	502	-	502
At 31 December 2021	10,092	70,346	5,007	85,445
Depreciation				
At 1 January 2021	4,652	53,711	1,720	60,083
Charge for the year	1,360	4,103	822	6,285
At 31 December 2021	6,012	57,814	2,542	66,368

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

10. Tangible fixed assets (continued)

	Motor vehicles £	Fixtures and fittings £	Computer equipment £	Total £
Net book value				
At 31 December 2021	4,080	12,532	2,465	19,077
<i>At 31 December 2020</i>	5,440	16,133	3,287	24,860

11. Investments

	Other fixed asset investments £
Cost or valuation	
At 1 January 2021	297,000
Additions	45,000
At 31 December 2021	342,000
Net book value	
At 31 December 2021	342,000
<i>At 31 December 2020</i>	297,000

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

12. Debtors

	2021 £	2020 £
Due within one year		
Trade debtors	12,378	9,563
Other debtors	22,763	25,900
Prepayments and accrued income	11,575	9,510
	<u>46,716</u>	<u>44,973</u>

13. Creditors: Amounts falling due within one year

	2021 £	2020 £
Trade creditors	12,175	12,473
Accruals and deferred income	2,438	2,876
	<u>14,613</u>	<u>15,349</u>

14. Retirement benefit schemes

The Charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Charity in an independently administered fund.

15. Financial instruments

	2021 £	2020 £
Financial assets		
Financial assets measured at fair value through income and expenditure	<u>93,205</u>	<u>48,516</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

16. Summary of funds

	Balance at 1 January 2021 £	Income £	Expenditure £	Balance at 31 December 2021 £
General funds	395,040	282,238	(194,493)	482,785
Restricted funds	4,960	-	(1,360)	3,600
	<u>400,000</u>	<u>282,238</u>	<u>(195,853)</u>	<u>486,385</u>

17. Analysis of net assets between funds

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	3,600	15,077	19,077
Fixed asset investments	-	342,000	342,000
Debtors due after more than one year	-	46,716	46,716
Current assets	-	93,205	93,205
Creditors due within one year	-	(14,613)	(14,613)
Total	<u>3,600</u>	<u>482,785</u>	<u>486,385</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

17. Analysis of net assets between funds (continued)

	<i>Endowment funds 2020 £</i>	<i>Restricted funds 2020 £</i>	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Tangible fixed assets	24,860	-	-	24,860
Fixed asset investments	297,000	-	-	297,000
Debtors due after more than one year	44,941	-	-	44,941
Current assets	48,548	-	-	48,548
Creditors due within one year	(15,349)	-	-	(15,349)
Total	<u>400,000</u>	<u>-</u>	<u>-</u>	<u>400,000</u>

18. Related party transactions

There were no disclosable related party transactions during the year (2020 - none)