

RSPCA - MILTON KEYNES AND NORTH BUCKS
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

RSPCA - MILTON KEYNES AND NORTH BUCKS

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr J Kelly J Ammon S Jessop C Spindler G Scott A Paton J Trilsbach S Parker
Secretary	G Scott
Charity number	275415
Principal address	60 Woburn Road Heath and Reach Leighton Buzzard LU7 0AR
Independent examiner	Simon Gill FCCA Moorgate House 201 Silbury Boulevard Milton Keynes MK9 1LZ

RSPCA - MILTON KEYNES AND NORTH BUCKS

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RSPCA - MILTON KEYNES AND NORTH BUCKS

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

The Trustees present their report and financial statements for the year ended 31 December 2020.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's governing document (the RSPCA Branch Rules), the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

Objectives and activities

The Charity's objects are the sale of donated goods and other fundraising activities to raise funds for the benefit of animal welfare, neutering and rehoming.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

RSPCA - MILTON KEYNES AND NORTH BUCKS

TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Chairperson's Statement

The events seen in the UK last year have been unlike any ever seen in the history of the branch. The global pandemic caused by Coronavirus has impacted the branch, our staff, volunteers and trustees in many ways, fundamentally changing and limiting many of the activities we would normally undertake. However, throughout these challenges the team has remained committed to the branch and ensuring we are able to continue to meet our core purpose and help as many animals in need of rescue, rehabilitation and rehoming as possible. Whilst overall the number of animals entering the branch through the year is lower than seen in previous years, the branch has continued to operate key welfare activities throughout the pandemic, with 60% of our intake being attributed to direct animal welfare work in the local area. Where restrictions have allowed, rehoming has continued with unprecedented demand and a high success rate with staff, volunteers and trustees finding new ways to overcome the challenges the various restrictions have introduced. Further to this, previous investments in modernising the branches operations have greatly enabled the continuation of our operations.

Alongside of our animal welfare work, branch financial stability has been a key focus through the year. Investment in the branch has been primarily limited to ensuring our premises have been able to operate in a safe way for our staff, volunteers and the public, allowing the branch shops to operate inline with government guidance. Where opening our shops and undertaking traditional fundraising activities have been restricted, staff and volunteers again found ways to try and generate income for the branch, moving more sales to eBay and establishing relationships with Amazon locally who have supported the branch by donating damaged and returned pet supplies. As a result of these focused activities and with the additional support provided by various government schemes to assist businesses through the pandemic, the branch has ended the year in a stable financial position.

We continue to engage with the public through our website and Facebook page, providing education of key welfare topics and promoting wider animal welfare informational events alongside promoting branch activities including rehoming. The local media has also continued to support by featuring the branch's animals, good news stories and appeals.

Our aims for 2021 are to continue to rescue, rehabilitate and rehome animals in need across Milton Keynes and North Bucks and offer additional support for our local community by the provision of subsidised veterinary support for those facing financial hardship. To enable us to be successful in this we will continue to build our network of volunteers, continue to raise awareness of the branch and our activities and ensure the branch remains financially stable through various fundraising activities.

Reflecting on 2020 it is through the hard work and commitment of our staff, volunteers and trustees that we have been able to continue to operate through the year. Thank you to our shop managers and fundraising volunteers who have faced many challenges in working and have remained adaptable and driven to ensure our shops remain profitable. Thank you to our animal coordinator and animal carers who have worked through different and difficult circumstances to ensure animals in need of rescue and rehabilitation have received the care needed to prepare them for new futures. Thank you to our supporters who have donated to our shops and branch and have adopted from us through the year. Finally, I would like to thank the trustees who have helped navigate us through the pandemic all of whom have gone above and beyond to ensure we were able to continue to keep abandoned and unwanted animals safe and cared for whilst also keeping our staff and volunteers protected. Without you all we would not be able to continue the amazing work we do in 2020.

Gillian Scott
Chairperson

RSPCA - MILTON KEYNES AND NORTH BUCKS

TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Treasurer's Report

Our aim in 2020 has been to continue to benefit the public and invest in animal welfare. We have assisted with funds towards neutering and veterinary treatment and have also rehomed 450 animals which includes 17 dogs, 373 cats, 40 rabbits and 20 guinea pigs. All have either been given to us by the public or have been strays requiring veterinary treatment.

The Covid-19 pandemic has hit everyone really hard. We started the year with big plans but they had to be put on hold in March 2020 with the first national lockdown. The 3 shops were closed and our rehoming cattery scaled down on all operations in line with the government guidelines. We did continue our animal welfare work and any animals that were rehomed were delivered to their new homes by staff or volunteers. All shops were prepared to be covid safe and we re-opened two of the shops in June when we were able to. Sadly, the Newport Pagnell shop was not re-opened. The figures for the year 2019 and the first 3 months of 2020 were down on previous years and it was decided that we would shut it till the end of the year. For this reason, we made the Newport Pagnell shop manager and assistant manager redundant. All staff were furloughed when possible and grants applied for. The Newport shop was opened for a couple of days per month by volunteers to cover costs. We hope to open it again in 2021. The Bletchley shop opened just 5 days per week to start with and we hope to increase that to 6 days per week in 2021. Stony opened its doors again 6 days per week. The shop income has obviously been hit hard but the shop managers and volunteers have really worked hard to keep everyone safe whilst keeping the shops open when possible.

The overall income for the year was £272,617 compared with £344,156 in 2020. A reduction of £71,539.

Our online donations and fundraising amounted to £31,736

EBay Sales in 2020 £3421. 2019 £2814 an increase of £606

Grants received

- RSPCA Door to door collections, raised £25,173.
- Council closure grants £45,000
- Government grants for Covid restrictions £6,811
- Government furlough scheme £22,282

I would like to thank our shop managers and volunteers who have worked really hard to keep the shops going. With a fall in footfall and a difficult economic climate, sales have reduced this year to £106,731. A reduction of £95,739. We could not ask for a more dedicated team.

We have been left £10,000 in legacies this year although this amount has not yet been received it has been reported in 2020 financial report as probate was actioned in the year.

We have a healthy bank balance which will help us support the welfare and benefit cases we aspire to help. We are still working with other charities in Milton Keynes who have taken in more animals which has helped us significantly.

Animal sales £31,036.

Expenditure: -

The total outgoings were £197,266 compared with £279,145 in 2019. A decrease of £81,879. Veterinary Fees £67,752. 2019 £107,934 decrease of £40,182. The restrictions throughout the year have reduced the number of animals in our care consequently reducing the veterinary fees.

Our cattery, built in 2015, has reduced the amount of boarding and hospitalisation. These fees were £2573 this year. Included in the veterinary fees above.

In 2020 we neutered 250 dogs, cats and rabbits. Our neutering campaign is ongoing.

I am pleased to report that we have another year with an operating profit of £75,351. Unrestricted Branch funds on 31st December 2020 stand at £395,040 including £50,000 designated funds towards a new cattery. Restricted funds £4,960 – The Van purchased in 2018.

We will continue to focus our activities on animal welfare, rehoming, neutering and microchipping.

RSPCA - MILTON KEYNES AND NORTH BUCKS

TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Contractual and moral obligations from January 2021

Rent

- Bletchley break clause May 2023 with 6 months notice
 - Rent £20,000
 - TOTAL DUE £50,000 to June 2023
- Stony lease ends 25/3/2024
 - Rent £10,000
 - TOTAL DUE £32,500
- Newport break clause 1.4.2024
 - Rent £13,000
 - TOTAL DUE £42,250
- SHOP LEASE TOTAL £124,750

Plus Wages and salaries, utility bills and other creditors that fall due within the year.

The main body of the accounts discuss in more detail our charitable activities pursued for the public benefit and the group's structure, governance and management.

It is the policy of the charity that unrestricted funds which have not been designated for a specific purpose, should be maintained at a level between 3 and 6 months expenditure. We consider that reserves at this level will ensure, that in the event of a significant drop in funding, we will be able to continue the charities current activities while consideration is given to ways additional funds may be raised. This level of funds has been maintained throughout the year.

I believe we have a strong branch with very committed volunteers who work hard to keep the charity operational.

I would like to thank our employees and the many volunteers in addition to the Trustees who willingly give up their time and allow us to operate as economically as we do. They all do a remarkable job and we could not manage without them.

Judy Ammon
Branch Treasurer

RSPCA - MILTON KEYNES AND NORTH BUCKS

TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Achievements and performance

1. The MK and North Bucks RSPCA Branch is an unincorporated charitable association and a separately registered branch of the Royal Society for the Prevention of Cruelty to Animals (the Society), carrying out its direct animal welfare work in the areas of Milton Keynes and surrounding villages.

2. The objects of the Branch are to promote the work and objectives of the Society - to prevent cruelty, promote kindness and alleviate suffering of all animals by all lawful means - with particular reference to the area of the Branch, in accordance with the policies of the Society.

3. The trustees have reviewed the outcomes and achievements of our objectives and activities for the year, to ensure they remain focused on our charitable aims, and continue to deliver benefits to the public. We have complied with the duty under the Charities Act 2006 to have due regard to public benefit guidance published by the Commission.

Advancement of animal welfare

1. Under the Charities Act 2006, the advancement of animal welfare is recognised as a distinct statutory charitable purpose. This legislation and the Animal Welfare Act of the same year indicate an acceptance by society that treating living creatures with compassion has a moral benefit for the public as a whole. Whilst this public benefit is clear, it is sometimes difficult to quantify and must be balanced against any detriment.

2. The Branch's animal welfare work, although local in nature, benefits society at large, and also aims to help people in need with the care of their animals. The next section of this report highlights the Branch's main activities and demonstrates the benefit provided to the public. All our charitable activities, as described in more detail in the following pages of this report, focus on promoting kindness and preventing or suppressing cruelty to animals and are undertaken to further these purposes for the public benefit.

RSPCA - MILTON KEYNES AND NORTH BUCKS

TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Charitable activities pursued for the public benefit

1. We support our local Inspector(s) by taking in, free of charge, mistreated or abandoned animals, including pets whose owners suffer ill health or financial difficulties or pass away. The Society's Inspectorate (as well as providing education, information and advice) rescues animals in distress and enforces laws against the cruel mistreatment of animals in England and Wales by bringing prosecutions. This work is key to 'the prevention or suppression of cruelty' part of the RSPCA objects, and promotes humane sentiments towards animals which involves moral benefit to humankind as a whole.

2. We provide subsidised veterinary treatment for animals which are sick or injured and belong to local people on low incomes, which are assessed on an individual basis. We do this through direct contact with the owner and the veterinary surgeons concerned. This work benefits those on means tested benefits by giving them financial help to obtain care for companion animals in need of veterinary treatment. Help is given in urgent or emergency situations in order that owners are able to get their animal seen by a vet. In some cases a proportion of the consultation charge is agreed, but in the most desperate of situations the whole consultation charge may be allowed, or the full cost of euthanasia agreed. The aim is to ensure that no animal is allowed to be left to suffer. Owners of course are usually on benefits, but some are on low income and struggling due to a sudden change of circumstances.

3. When possible, financial commitments permitting, we provide subsidised neutering of companion animals for those in the Branch area on low incomes. We do this by direct contact with owner and veterinary surgeon. This work helps to control dog and cat populations through neutering and benefits those on means tested benefits by giving them financial help to neuter companion animals, thereby promoting responsible pet ownership.

4. Animals in our care are vet checked and receive veterinary treatment, vaccination, neutering, micro-chipping and are assessed for re-homing. This work helps to control the incidence and spread of disease and suffering through vaccination and neutering.

5. We re-home animals in need at low cost to people willing and able to have a companion animal. Whilst we recognise that companion animals provide measurable benefits to people's physical and mental health, we consider the provision of pets as subsidiary to the main charitable aim of this service, which is to reduce animal suffering. Our policy to charge a reasonable adoption fee for animals aims to highlight the ongoing personal and financial commitment of pet ownership. It would not be in the best interests of animals, and therefore would fall outside our objects, to re-home to those who could not afford them.

6. We take in, free of charge, lost animals and take steps to reunite them with owners. This work benefits our local community (including local authorities) by preventing animals straying and posing a risk to themselves and to people through road traffic accidents.

7. We respond to enquiries (both direct and via the Society's national call centre) from the public about animals locally. The public benefits from knowing that we can intervene to assist animals in need.

8. We offer free animal care advice by providing leaflets on animal care, advice on our website and talking to people at fundraising events. The public benefits through the promotion of responsible pet ownership.

9. Within the terms of our governing document, we support the National Society / other RSPCA branches / local animal welfare charities through collaborating on national and local awareness events, supporting the Inspectors and Animal Welfare officers with stray and injured animals and providing funds through our regional head quarters for distribution to other branches as agreed through the regional board.

We provide volunteering opportunities for those who wish to support our work, including trusteeship, fostering and fundraising. This benefits local people and companies by providing the possibility of doing work which is compassionate and rewarding.

RSPCA - MILTON KEYNES AND NORTH BUCKS

TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Financial review

It is the policy of the Charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The Trustees has assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

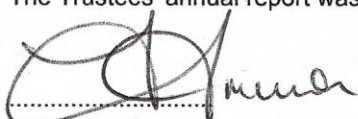
The Milton Keynes & North Bucks RSPCA is an unincorporated charity and was registered on 5 April 1978. The charity operates as an independent branch subject to the National RSPCA branch rules (18 February 2009).

A committee governs the branch and are elected every AGM. Committee members are the Trustees of the branch. Trustees are informed of their responsibilities prior to their acceptance of the role.

The Trustees hold meetings every month or bi-monthly and discuss any arising issues and vote for the best solutions. Day to day running of the animal centre is delegated to the Animal Co-ordinators, and the day to day running of the shops is delegated to the shop managers.

The Trustees actively review financial and operational matters affecting the branch and ensure that procedures are in place to comply with legal requirements and to prevent loss of income through fraud and error.

The Trustees' annual report was approved by the Board of Trustees.



J Ammon

Trustee

Dated: 29/6/21

RSPCA - MILTON KEYNES AND NORTH BUCKS

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF RSPCA - MILTON KEYNES AND NORTH BUCKS

I report to the Trustees on my examination of the financial statements of RSPCA - Milton Keynes and North Bucks (the Charity) for the year ended 31 December 2020.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Association of Chartered Certified Accountants, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Simon Gill FCCA
Moorgate House
201 Silbury Boulevard
Milton Keynes
MK9 1LZ
01/01/2021

RSPCA - MILTON KEYNES AND NORTH BUCKS

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2020

		Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £
	Notes						
Income from:							
Donations and legacies	3	143,480	-	143,480	79,761	-	79,761
Charitable activities	4	148,680	-	148,680	262,655	-	262,655
Investments	5	2,740	-	2,740	1,740	-	1,740
Total income		294,900	-	294,900	344,156	-	344,156
Expenditure on:							
Raising funds	6	103,673	-	103,673	116,576	-	116,576
Charitable activities	7	115,876	2,308	118,184	162,569	3,202	165,771
Total resources expended		219,549	2,308	221,857	279,145	3,202	282,347
Net income/(expenditure) for the year/							
Net movement in funds		75,351	(2,308)	73,043	65,011	(3,202)	61,809
Fund balances at 1 January 2020		319,689	7,268	326,957	254,678	10,470	265,148
Fund balances at 31 December 2020		395,040	4,960	400,000	319,689	7,268	326,957

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

RSPCA - MILTON KEYNES AND NORTH BUCKS

STATEMENT OF FINANCIAL POSITION

AS AT 31 DECEMBER 2020

	Notes	2020 £	£	2019 £	£
Fixed assets					
Tangible assets	11		24,860		31,675
Investments	12		297,000		222,000
			<u>321,860</u>		<u>253,675</u>
Current assets					
Debtors	13	44,973		30,356	
Cash at bank and in hand		48,516		61,918	
		<u>93,489</u>		<u>92,274</u>	
Creditors: amounts falling due within one year	14	(15,349)		(18,992)	
Net current assets			<u>78,140</u>		<u>73,282</u>
Total assets less current liabilities			<u>400,000</u>		<u>326,957</u>
Income funds					
Restricted funds			4,960		7,268
Unrestricted funds			395,040		319,689
			<u>400,000</u>		<u>326,957</u>

The financial statements were approved by the Trustees on 29/6/21



J Ammon
Trustee

RSPCA - MILTON KEYNES AND NORTH BUCKS

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

Charity information

RSPCA - Milton Keynes and North Bucks is a registered charity in England and Wales and is unincorporated. The address of the principal office is 60 Woburn Road, Heath and Reach, Leighton Buzzard, LU7 0AR.

1.1 Accounting convention

The financial statements have been prepared in accordance with the RSPCA branch rules, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

1.4 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

RSPCA - MILTON KEYNES AND NORTH BUCKS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Fundraising costs are those incurred in seeking voluntary contributions.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% reducing balance
Computers	25% reducing balance
Motor vehicles	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Investment

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

1.8 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Stocks

No items of stock are bought in; all shop stock is donated and therefore has a nil cost.

1.10 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

RSPCA - MILTON KEYNES AND NORTH BUCKS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

1.11 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1.12 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

RSPCA - MILTON KEYNES AND NORTH BUCKS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Total
	2020 £	2019 £
Donations	27,143	34,372
Legacies receivable	10,000	100
RSPCA - Door to Door	25,173	26,739
Grants	-	7,710
Other income	2,140	4,454
Council, COVID furlough grants and income	76,972	-
RSPCA - Neutering	2,052	6,386
	<u>143,480</u>	<u>79,761</u>

4 Charitable activities

	2020 £	2019 £
Fundraising events	4,245	16,921
Shop income	106,731	202,470
Income from animal sales	31,046	37,465
Pet insurance sales	6,142	5,783
Subscriptions received	516	16
	<u>148,680</u>	<u>262,655</u>

RSPCA - MILTON KEYNES AND NORTH BUCKS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

5 Investments

	Unrestricted funds	Total
	2020	2019
	£	£
Income from investments	2,740	1,562
Bank interest receivable	-	178
	<hr/>	<hr/>
	2,740	1,740
	<hr/>	<hr/>

6 Raising funds

	Unrestricted funds	Total
	2020	2019
	£	£
<u>Other trading activities</u>		
Shop costs - other office costs	2,684	996
Shop costs - rent and rates	40,150	41,105
Shop costs - light and heat	3,338	4,351
Shop costs - repairs and maintenance	3,142	6,765
Shop costs - insurance	1,009	2,229
Shop costs - purchases	3,984	6,225
Shop costs - wages and salaries	49,366	54,905
	<hr/>	<hr/>
	103,673	116,576
	<hr/>	<hr/>

RSPCA - MILTON KEYNES AND NORTH BUCKS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

7 Charitable activities

	2020	2019
	£	£
Staff costs	14,753	15,593
Animal food and supplies	5,167	11,836
Vet fees and medications	67,752	107,937
Motor costs	495	784
Depreciation	1,813	2,418
Bad debts written off/(recovered)	613	(1,551)
	<u>90,593</u>	<u>137,017</u>
Share of support costs (see note 8)	<u>27,591</u>	<u>28,754</u>
	<u>118,184</u>	<u>165,771</u>
Analysis by fund		
Unrestricted funds	115,876	
Restricted funds	<u>2,308</u>	
	<u>118,184</u>	
For the year ended 31 December 2019		
Unrestricted funds		162,569
Restricted funds		<u>3,202</u>
		<u>165,771</u>

RSPCA - MILTON KEYNES AND NORTH BUCKS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

8 Support costs

	Support costs	Governance costs	2020	2019
	£	£	£	£
Repairs and maintenance	5,212	-	5,212	7,960
Insurance	1,605	-	1,605	-
Branch contribution	5,110	-	5,110	110
Motor and travel costs	1,374	-	1,374	2,890
Printing, postage and stationery	5,125	-	5,125	7,090
Telephone	1,353	-	1,353	1,184
Other office costs	-	-	-	42
Depreciation	6,454	-	6,454	7,090
Training	-	-	-	8
Independent Examiner's Fee	-	1,125	1,125	1,080
Legal and professional	-	233	233	1,300
	<u>26,233</u>	<u>1,358</u>	<u>27,591</u>	<u>28,754</u>

9 Trustees

None of the trustees received any remuneration during the year (2019: nil).

Expenses incurred on behalf of the charity to the value of £7,073 were reimbursed to the trustees in the year (2019: £4,164).

10 Employees

Number of employees

The average monthly number of employees during the year was:

	2020	2019
	Number	Number
Shop staff	4	6
Administrative staff	1	1
	<u>5</u>	<u>7</u>

Employment costs

	2020	2019
	£	£
Wages and salaries	<u>64,119</u>	<u>70,498</u>

There were no employees whose annual remuneration was £60,000 or more.

RSPCA - MILTON KEYNES AND NORTH BUCKS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

11 Tangible fixed assets

	Fixtures and fittings	Computers	Motor vehicles	Total
	£	£	£	£
Cost				
At 1 January 2020	68,392	5,007	10,092	83,491
Additions	1,452	-	-	1,452
At 31 December 2020	69,844	5,007	10,092	84,943
Depreciation and impairment				
At 1 January 2020	48,353	624	2,839	51,816
Depreciation charged in the year	5,358	1,096	1,813	8,267
At 31 December 2020	53,711	1,720	4,652	60,083
Carrying amount				
At 31 December 2020	16,133	3,287	5,440	24,860
At 31 December 2019	20,039	4,383	7,253	31,675

12 Investments

	Cash or cash equivalents
	2020
	£
Cost	
At 1 January 2020	222,000
Additions	157,013
Disposals	(1,666)
At 31 December 2020	297,000
Carrying value	
At 31 December 2020	297,000
At 31 December 2019	222,000

13 Debtors

	2020	2019
	£	£
Amounts falling due within one year:		
Trade debtors	9,563	5,142
Other debtors	25,900	6,281
Prepayments and accrued income	9,510	18,933
	44,973	30,356

RSPCA - MILTON KEYNES AND NORTH BUCKS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

14 Creditors: amounts falling due within one year

	2020	2019
	£	£
Trade creditors	12,473	16,783
Accruals and deferred income	2,876	2,209
	<u>15,349</u>	<u>18,992</u>

15 Retirement benefit schemes

The Charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Charity in an independently administered fund.

16 Analysis of net assets between funds

	Unrestricted	Restricted	Total	Total
	2020	2020	2020	2019
	£	£	£	£
Fund balances at 31 December 2020 are represented by:				
Tangible assets	24,860	-	24,860	31,675
Investments	297,000	-	297,000	222,000
Current assets/(liabilities)	78,140	-	78,140	73,282
	<u>400,000</u>	<u>-</u>	<u>400,000</u>	<u>326,957</u>

The restricted fund consists of a grant from Support Adoption For Pets to finance the van purchased in 2018.

17 Financial commitments, guarantees and contingent liabilities

Total financial commitments which are not included in the balance sheet are £126,000 (2019: £164,500), in respect of operating leases.

18 Related party transactions

There were no disclosable related party transactions during the year (2019 - none).