



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' annual report (including Directors' report) for the period

From: 01/09/19 **Period start date**

To: 31/08/20

Period end date

Charity name: Parents and Friends of Marlow C of E Infant School Association

Charity registration number: 275299

Company number:

Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purpose of the association is to advance the education of pupils in the school by; developing relationships between staff, parents and others associated and engaging in activities or providing facilities which support learning
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fundraising events -May Fayre, Christmas Bazaar, Circus, Camp Night, Calendars, Cook Books, Quiz night, Disco's and Bingo, which bring the school community together and provide funds which are used in the school in the heart of the community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	As a parent and friend association fundraising for a C of E infant school public benefit is at the heart of all fundraising.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	By providing funds, Marlow CofE Infant School have been able to enrich the learning of its pupils, be creative and provide different and new experiences including school trips which benefit the children. In addition the funds also pay for essential school maintenance; Painting, Heating, Electrical works and new toilet facilities, which help to improve the environment in the school therefore promoting learning.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial review

Review of the charity's financial position at the end of the period	Para 1.21	See Financials
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Any reserves at the end of the financial year are carried forward to the next year.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, trust deed, memorandum and articles of association etc	Para 1.25	Constitution
How is the charity constituted? for example limited company, unincorporated association, CIO	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25.	Elected by the Committee at the AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and administrative details

Charity name	Parents and Friends of Marlow CofE Infant School Association
Other name the charity uses	Marlow CofE Infant School PFA
Registered charity number	275299
Charity's principal address	Marlow Cof E Infant School, Sandygate Road, Marlow, SL7 3AZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Victoria Clark	Chair		AGM
2	Caroline Robinson	Treasurer		AGM
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Corporate trustees – names of the directors at the date the report was approved

Director name	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)

	
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Full name(s)

Victoria Clark	Caroline Robinson
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Position (for example Secretary, Chair, etc)

Chair	Treasurer.
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Date

07/06/2021

Marlow C of E Infant School PFA Accounts 2019-2020

INCOME

			Income	Expense	Profit
	Gift Aid Reclaim		£0.00	£0.00	£0.00
OCT	Circus		£0.00	£0.00	£0.00
OCT	Paypal Giving		£3,398.60	£0.00	£3,398.60
NOV	Calendars		£1,105.50	£213.99	£891.51
NOV	Christmas Bazaar		£5,182.20	£2,424.17	£2,758.03
DEC	Late Night Shopping		£1,446.76	£277.95	£1,168.81
DEC	Nativity Plays		£145.20		£145.20
DEC	Santa Sleigh		£305.00	£0.00	£305.00
DEC	Christmas Cards		£1,375.78	£985.95	£389.83
FEB	Bingo Night		£912.69	£193.46	£719.23
MAR	Bedtime Story		£32.20	£0.00	£32.20
APR	Easter Trail		£0.00	£0.00	£0.00
APR	Quiz		£0.00	£0.00	£0.00
MAY	May Fayre		£0.00	£0.00	£0.00
MAY	Lockdown		£4,586.70	£270.00	£4,316.70
JUN	Fathers Day Mugs		0	£0.00	£0.00
JUL	Camping		£0.00	£0.00	£0.00
JUL	Open Evening		£0.00	£0.00	£0.00
JUL	Sports Day		£0.00	£0.00	£0.00
JUL	Tea Towels		£1,338.14	£829.67	£508.47
JUL	Bubble Photos		£760.81	£63.03	£697.78
					£0.00
all year	Parent S/O Donations		£9,029.56	£0.00	£9,029.56
all year	Disco		£661.74	£232.53	£429.21
all year	Easyfundraising		£232.02	£0.00	£232.02
all year	Amazon		£125.25	£0.00	£125.25
all year	Bag2School		£370.60	£0.00	£370.60
all year	2nd Hand Uniform		£232.56	£0.00	£232.56
all year	Doughnut/Ice Cream Day		£481.25	£164.93	£316.32
all year	Utility Warehouse		£106.46	£0.00	£106.46
all year	Cash4Coins		£0.00	£0.00	£0.00
all year	Empty Cartridges		£3.50	£0.00	£3.50
all year	Waitrose Green Token		£0.00	£0.00	£0.00
all year	Amazon		£0.00		£0.00
all year	Miscellaneous		£181.38	£240.12	-£58.74
all year	100 Club		£830.72	£425.00	£405.72
					£0.00
SEPT	BBQ		£514.98	£251.45	£263.53
DEC	Copas Turkey		£40.00	0	£40.00
MAR	First Aid		£103.40	101.37	£2.03
	Totals		£33,503.00	£6,673.62	£26,829.38

Less Payments

Donations to school for the provision of facilities

Contribution to painting	£6,849.47
Enrichment	£2,551.73
Art Resources	£538.61
Books/Reading	3697.84
IT	£1,254.15
New Website	£2,524.00
KS1 Furniture	£77.50
Speech Therapy	700

Total Payments	£18,193.30
Add Bank interest	4.57

Net In/(out) flow of funds	£8,640.65
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Financed by

Opening Bank Balance

Current Account	9081
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Savings Account	2736
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Total	11816.38
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Closing Bank Balance

Current Account	17417
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Savings Account	3040
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Total	20457.03
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Bank account movement for the year	8640.65
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**Independent Examiner's Report on the Accounts
for the Twelve Months Ended 31 August 2020**

Marlow Church of England School PFA

The Statement of Financial Activities, Receipts and Payments Listings, and Balance Sheet for the year ended 31 August 2020 are attached.

Respective responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of Charities legislation does not apply. It is my responsibility to state, on the basis of the procedures specified in the general guidance given by the Charities Commission, whether particular matters have come to my attention.

Basis of my report

My examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Statement by Independent Examiner

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirement to keep accounting records, to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met; or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Clair Barry ACA

Date

26/5/21