

16th January Ealing Hospital League of Friends AGM: Trustees Report

Structure, Governance and Management

Governing Instrument: Constitution as amended 1st February 1978 and 31st October 1990.

Charitable Objective

- To support Ealing Hospital patients & staff, by providing a service.

Achievements and Performance Developments

The cafe has been run satisfactorily during the year with an increase in pricing and strict cost control measures implemented to offset the increase in operating costs. The staff have also been able to close later and open earlier on certain days when well-staffed, and are aiming to make the extended hours permanent. Various initiatives were implemented to increase footfall and profitability given the stiff competition from commercial operators, which had opened in the vicinity, and which targets the same customers. It had sufficient reserves to allow charitable expenditure to be made, as was charged in the accounts.

Unprecedented Events Covid-19 & Doctor Strikes

Covid has had an obvious impact on trading income but it is hoped that profitability continues to recover. The Trustees are monitoring income and expenditure and, if it becomes necessary, will take measures to mitigate the impact of Covid-19 on the charity's free reserves. As the hospital is recovering and adjusting (going back to normal) the footfall is increasing, visitation restrictions have been eased which is helpful.

Nurses & Doctor strikes unfortunately had a very negative effect on footfall which meant that the café was not only quiet but ordering made difficult.

Identifiable benefits for patients and staff:

This is a very valued facility by both patients and staff, its attractive and useful stock catches the eye of many people. It is manned by League Volunteers, one paid staff manager and 2 paid staff members, who keep it stocked with a wide range of hot and cold food and beverages, and other popular items.

This has been a challenging year for the patients and staff of Ealing Hospital as well as for the wider community. The Trustees have tried to ensure that focus was given to the following:

- The surrounding publicity around our volunteer Beryl, Staff Excellence Awards, Beryl Carr Volunteer of the Year Award
- Christmas Raffle
- Selling care packs
- Donations from business, e.g. EOS to sell by till
- Fish & Chips Friday
- Marketing initiatives including ambulance depot advertising
- Free tea or coffee cards
- Promotions through churches, volunteer fairs & supermarkets
- Checking competitor pricing / standards
- Cards
- Trolley service reintroduction
- Hanwell carnival, etc.
- Expanding our buffet and catering capabilities
- More variety of food
- Donated specific requested Rehab Equipment



Staff and volunteers:

The Trustees would like to extend their thanks to the Café Manager, Ann Cousins, and her team. Thanks also to all the volunteers of the charity, who keep the shop open and provide a warm welcome to patients and visitors alike.

Financial Review

Financial position and future plans to increase profits:

The League had net assets of £83,352 as at 31st May 2023 (2022 : £99,671). The cafe is still running at a loss due to reduced footfall and competitors, however, the loss was far lower than the previous year.

Profits have gone up by 17% on last year.

Various cost control measures have been put in place with initiatives implemented to increase footfall to generate growth. The League has sufficient reserves and cash to maintain a solvent and liquid position.

- Increasing opening hours
- Trolley rounds
- Library
- Daily specials to provide variety / changing customer trends, Accommodating various dietary requirement
- Healthy food
- Making use of calendar events (Easter, Valentine's Day etc.)
- Promotional frames and posters to go up in wards
- Further Volunteer & trustee recruitment initiative
- Update menu, regular pricing checks.

Statement of Trustees' Responsibilities

Financial position and future plans:

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

League of Friends, Ealing Hospital
Trustees' Annual Report

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair value of the charity's financial position and of the incoming resources of the charity for that year. In preparing these financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explain in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

Signed on behalf of the trustees

Ealing Hospital
Uxbridge Road
Southall
Middlesex
United Kingdom
UB1 3HW

.....
Dr P. Dassan
Chairman

League of Friends, Ealing Hospital

Financial Statements

31 May 2023

Charity Number 275234

League of Friends, Ealing Hospital

Financial statements

Year ended 31st May 2023

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League of Friends, Ealing Hospital

Trustees' Annual Report Year ended 31st May 2023

The trustees present their report and the unaudited financial statements of the charity for the year ended 31st May 2023.

Reference and Administrative details

Registered charity name: League of Friends, Ealing Hospital
Charity registration number: 275234
Principal office: Ealing Hospital
Uxbridge Road
Southall
Middlesex
UB1 3HW

The trustees

The trustees who served the charity during the year are as follows:

Mr F. Geoghegan
Mr G. Jassi
Ms E. Doyle
Ms S Gabari
Mr D. Atkinson
Ms N. Cadisch
Ms M. Eady
Ms H. Prentice
Mr C. Lloyd
Ms P. Bass

Chairman: Dr Pooja Dassan
Independent examiner: James Piper FCA
14 Church Street
St. Albans
Hertfordshire
AL3 5NQ

League of Friends, Ealing Hospital

Trustees' Annual Report

Year ended 31st May 2023

Structure, Governance and Management

Governing Instrument:

Constitution as amended 1st February 1978 and 31st October 1990.

Organisation and policies:

The business of the League is conducted and managed by the committee of trustees. The League operates a catering facility within the hospital. The day-to-day running of this facility is controlled by a separate sub-committee. The surplus achieved by the facility is to be used for the charitable work of the hospital.

Objectives and Activities

Charitable Objectives:

To help patients and former patients of the hospital who are sick, disabled, handicapped, infirm or in need of financial assistance, and generally to support the charitable work of the hospital.

Achievements and Performance

The cafe has been run satisfactorily during the year with an increase in pricing and strict cost control measures implemented to offset the increase in operating costs. The staff have also been able to close later and open earlier on certain days when well-staffed and are aiming to make the extended hours permanent. Various initiatives were implemented to increase footfall and profitability given the stiff competition from commercial operators, which had opened in the vicinity, and which targets the same customers. It had sufficient reserves to allow charitable expenditure to be made, as was charged in the accounts.

Unprecedented Events Covid-19 & Doctor Strikes

Covid has had an obvious impact on trading income, but it is hoped that profitability continues to recover. The Trustees are monitoring income and expenditure and, if it becomes necessary, will take measures to mitigate the impact of Covid-19 on the charity's free reserves. As the hospital is recovering and adjusting (going back to normal) the footfall is increasing, visitation restrictions have been eased which is helpful.

Nurses & Doctor strikes unfortunately had a very negative effect on footfall which meant that the café was not only quiet, but ordering made difficult.

Identifiable benefits for patients and staff:

This is a very valued facility by both patients and staff, its attractive and useful stock catches the eye of many people. It is manned by League Volunteers, one paid staff manager and 2 paid staff members, who keep it stocked with a wide range of hot and cold food and beverages, and other popular items.

This has been a challenging year for the patients and staff of Ealing Hospital as well as for the wider community. The Trustees have tried to ensure that focus was given to the following:

-

League of Friends, Ealing Hospital

Trustees' Annual Report Year ended 31st May 2023

- The surrounding publicity around our volunteer Beryl, Staff Excellence Awards, Beryl Carr Volunteer of the Year Award
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The Trustees would like to extend their thanks to the Café Manager, Ann Cousins, and her team. Thanks also to all the volunteers of the charity, who keep the shop open and provide a warm welcome to patients and visitors alike.

Financial Review

Financial position and future plans to increase profits:

The League had net assets of £83,351 as at 31st May 2023 (2022 : £99,071). The cafe is still running at a loss due to reduced footfall and competitors, however, the loss was far lower than the previous year.

Various cost control measures have been put in place with initiatives implemented to increase footfall to generate growth. The League has sufficient reserves and cash to maintain a solvent and liquid position.

- Increasing opening hours
- Trolley rounds
- Library

League of Friends, Ealing Hospital

Trustees' Annual Report Year ended 31st May 2023

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Statement of Trustees' Responsibilities

Financial position and future plans:

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair value of the charity's financial position and of the incoming resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explain in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

League of Friends, Ealing Hospital

Trustees' Annual Report Year ended 31st May 2023

Signed on behalf of the trustees

Ealing Hospital
Uxbridge Road
Southhall
Middlesex
United Kingdom
UB1 3HW



Dr Pooja Dassan (Jan 22, 2024 17:02 GMT)

.....
Dr P. Dassan
Chairman

League of Friends, Ealing Hospital

Independent Examiner's Report to the Trustees of the League of Friends, Ealing Hospital

Year ended 31st May 2023

Independent Examiner's Report

Report to the trustees/ members of League of Friends, Ealing Hospital

On accounts for the period from 1 June 2022 to 31 May 2023

Charity no: 275234

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. The charity's gross income exceeded £25,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountant of England & Wales.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

League of Friends, Ealing Hospital

Independent Examiner's Report to the Trustees of the League of Friends, Ealing Hospital

Year ended 31st May 2023

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

James Piper FCA
14 Church Street
St. Albans
Hertfordshire
AL3 5NQ

Date: 11 January 2024

League of Friends, Ealing Hospital

Profit and Loss Account Year ended 31st May 2023

	Notes	Total Funds 2023 £	Total Funds 2022 £
Incoming Resources			
Incoming Resources from generating funds:			
Activities for generating funds		147,988	119,394
Grants and subsidies	11	-	2,910
Donations received		8,786	6,577
Investment income	1	261	10
Total Incoming Resources		<u>157,035</u>	<u>128,891</u>
Resources expended			
Cost of generating funds:			
Fundraising trading costs	2	164,819	154,640
Governance costs	3	6,502	5,016
Charitable activities	4	1,434	4,124
Total resources expended		<u>(172,755)</u>	<u>(163,780)</u>
Net Incoming/(Outgoing) Resources for The Year		(15,720)	(34,889)
Reconciliation of Funds			
Total Funds Brought Forward		<u>99,071</u>	<u>133,960</u>
Total funds carried forward		<u><u>83,351</u></u>	<u><u>99,071</u></u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

League of Friends, Ealing Hospital

Balance Sheet 31st May 2023

	Notes	2023 £	2022 £
Fixed assets			
Tangible assets	6	<u>3,843</u>	<u>5,765</u>
Current assets			
Stocks	7	1,455	1,272
Debtors	8	810	1,194
Cash at bank		<u>87,153</u>	<u>103,147</u>
		89,418	105,613
Creditors: Amounts falling due within one year	9	<u>(9,910)</u>	<u>(12,307)</u>
Net current assets		<u>79,508</u>	<u>93,306</u>
Total assets less current liabilities		<u>83,351</u>	<u>99,071</u>
Net assets		<u>83,351</u>	<u>99,071</u>
Funds			
Unrestricted Income Funds	10	<u>83,351</u>	<u>99,071</u>
Total Funds		<u>83,351</u>	<u>99,071</u>

These financial statements were approved by the members of the committee and authorised for issue on the xxxxx 2023 and are signed on their behalf by:



Dr Pooja Dassan (Jan 22, 2024 17:02 GMT)

Dr P. Dassan
Chairman

League of Friends, Ealing Hospital

Notes to the financial statements Year ended 31st May 2023

1. Investment Income

	Unrestricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Bank interest receivable	261	261	10

2. Fundraising trading costs

	Unrestricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Cost of generating income	166,249	166,249	154,640

Analysis of cost of generating income:

	2023 £	2022 £
Cost of Sales	92,687	72,552
Management Remuneration	60,701	70,033
Cleaning Services	7,588	6,872
Depreciation	1,922	2,883
Other	3,356	2,300

Management Remuneration includes salaries, National Insurance and pension contributions.

3. Governance Costs

	Unrestricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Staff training	242	242	-
Accountancy and review fees	3,630	3,630	3,900
Bank charges and interest	2,630	2,630	1,116
	6,502	6,502	5,016

League of Friends, Ealing Hospital

Notes to the financial statements

Year ended 31st May 2023

4. Charitable Activities

Analysis of charitable activities:

	2023 £
Sofa	1,434
	<hr/>
	1,434
	<hr/>

5. Staff costs and emoluments

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2023 Number	2022 Number
Administrative staff	3	4
	<hr/>	<hr/>
	3	4
	<hr/>	<hr/>

No employee received remuneration of more than £60,000 during the year (2022 – Nil).

League of Friends, Ealing Hospital

Notes to the financial statements Year ended 31st May 2023

6. Fixed assets

	Office equipment £	Plant and machinery £	Total £
Cost			
As at 1 st June 2022	11,771	9,658	21,429
Additions	-		
As at 31 st May 2023	<u>11,771</u>	<u>9,658</u>	<u>21,429</u>
Depreciation			
As at 1 st June 2022	8,257	7,407	15,664
Charge for the year	<u>1,172</u>	<u>750</u>	<u>1,922</u>
As at 31 st May 2023	<u>9,429</u>	<u>8,157</u>	<u>17,586</u>
Net book values			
As at 31 st May 2023	<u>2,342</u>	<u>1,501</u>	<u>3,843</u>
As at 31 st May 2022	<u>3,514</u>	<u>2,251</u>	<u>5,765</u>

7. Stocks

	2023 £	2022 £
Stocks	<u>1,455</u>	<u>1,272</u>

8. Debtors

	2023 £	2022 £
Trade debtors	810	1,194
Other debtors	<u>-</u>	<u>-</u>
	<u>810</u>	<u>1,194</u>

League of Friends, Ealing Hospital

Notes to the financial statements

Year ended 31st May 2023

9. Creditors: Amounts falling due within one year

	20223 £	2022 £
Trade creditors	7,220	10,444
Taxation and social security	2,390	1,263
Accruals	300	600
	<u>9,910</u>	<u>12,307</u>

10. Unrestricted Income Funds

	Balance as at 1 st June 2022 £	Outgoing resources £	Balance as at 31 st May 2023 £
General Funds	<u>99,071</u>	<u>(15,720)</u>	<u>83,351</u>

11. Grants and subsidies

The grants and subsidies relate to the claims made from government under the Coronavirus Job Retention Scheme.

League of Friends, Ealing Hospital

Management Information Year ended 31st May 2023

The following pages do not form part of the statutory financial statements which are the subject of the independent examiner's report on pages 4 and 5.

League of Friends, Ealing Hospital

Detailed Statement of Financial Activities Year ended 31st May 2023

	2023 £	2022 £
Activities for generating funds		
Shop Income	147,988	119,394
Grants and subsidies		
Grants and subsidies	-	2,910
Donations received		
Donations received	8,786	6,577
Investment income		
Investment Income	261	10
Total Incoming Resources	157,035	128,891
Resources expended		
Fundraising trading costs:		
Cost of sales – Opening stock	1,272	1,063
Cost of sales – Purchases	92,870	72,761
Cost of sales – Closing stock	(1,455)	(1,272)
Office expenses – Other	1,832	2,487
Communication and IT	163	377
Depreciation	1,922	2,883
Repairs and Maintenance	168	-
Management Remuneration	60,701	70,033
Security Services	-	-
Cleaning Services	7,588	6,872
	165,061	154,640
Governance costs		
Staff training	-	-
Accountancy and Review fees	3,630	3,900
Bank and Merchandising charges	2,630	1,116
	6,260	5,016
Charitable activities		
Charitable Expenditure	1,434	4,124
Total resources expended	(172,755)	(163,780)
Net Incoming/(Outgoing) Resources for the year	(15,720)	(34,889)






2023 LoF EH - Financial Statements 31.5.23 FINAL AGM APPROVED

Final Audit Report

2024-01-22

Created:	2024-01-19
By:	Sujatha Renganathan (sujatha.renganathan@aims.co.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAAVmiucvRJvQB9Q5bVgqt6RycUS681Bvog

"2023 LoF EH - Financial Statements 31.5.23 FINAL AGM APPROVED" History

-  Document created by Sujatha Renganathan (sujatha.renganathan@aims.co.uk)
2024-01-19 - 4:14:14 PM GMT- IP address: 86.154.247.162
-  Document emailed to Dr Pooja Dassan (pooja.dassan@nhs.net) for signature
2024-01-19 - 4:14:18 PM GMT
-  Email viewed by Dr Pooja Dassan (pooja.dassan@nhs.net)
2024-01-19 - 4:15:19 PM GMT- IP address: 45.148.14.107
-  Document e-signed by Dr Pooja Dassan (pooja.dassan@nhs.net)
Signature Date: 2024-01-22 - 5:02:26 PM GMT - Time Source: server- IP address: 45.148.14.107
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Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

League of Friends, Ealing Hospital

On accounts for the periods

1 June 2022 to 31 May 2023

Charity no

275234

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. The charity's gross income exceeded £25,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountant of England & Wales.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

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 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

11 January 2024

Name:

James Piper FCA 14 Church Street, St. Albans, Hertfordshire, AL3 5NQ

