

Charity Registration Number : 275205

## **Stanton House Trust**

Annual Report and Financial Statements

for the Year Ended 31 December 2024

**Barnett Ravenscroft Limited**

13 Portland Road  
Egbaston  
Birmingham  
B16 9HN

**Stanton House Trust**  
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**year ended 31 December 2024**

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# **Stanton House Trust**

## **Charity Information**

Trustees	Charlie Cleverly Ian Dennis Andrew Gilmour Hannah Legg Suzannah Lipscomb Annie Payne David Saunder
Charity Number	275205
Address	Stanton House Snows Lane Stanton St John Oxford OX33 1HF
Bankers	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ  HSBC plc 108 London Road Headington Oxford OX3 9AP
Independent Examiner	Ben Eley FCA Barnett Ravenscroft 13 Portland Road Egbaston

# **Stanton House Trust**

## **Trustees Report for the year ended 31 December 2024**

### **1 Constitution and Objects**

Stanton House Trust is established by a Deed of Trust dated 31 January 1978.

The object of the charity is " the advancement of the Christian faith and such other charitable purposes as the Trustees shall from time to time determine." In furtherance of this object, the house provides formal and informal retreat facilities for Christian guests in need of rest or refreshment and a relaxing venue for Christian groups to meet.

### **2 Trustees and Management**

Trustees who served during the year under review are as listed on page 2 of these financial statements.

The responsibility for the day to day management of the house is delegated to the permanent team who were during the year under review the following personnel

Michele Birkin

Matthew Birkin

### **3 Development and Activities**

The Trustees have sought advice on the current state of the roof of the House. They have been advised that major work is required on the roof. To finance this work a Roof Fund has been established and donations towards this project have been solicited.

### **4 Public Benefit**

In accordance with Charity Commission strictures, the Trustees confirm that due regard has been given to the Commission's guidance on public benefit in deciding what activities should be undertaken by the Trust.

### **5 Objects of the Trust**

Reflecting the objects of the Trust, the Trustees confirm that Stanton House has been used by many Day Groups, Resident Groups and Individual Retreat Guests.

### **6 Reserves and Funds Policy**

The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission and have designated funds for the following purposes :  
Operational Reserve - an amount of £10,000 is set aside to provide cover in the event of unforeseen circumstances or falls in income.  
Buildings Reserve - an amount of £10,000 is set aside to provide funds for essential maintenance of the buildings.

# Stanton House Trust

## Trustees Report for the year ended 31 December 2024

### 7 Compliance with SORP

The Report and Accounts of the Stanton House Trust are compliant with the Statement of Recommended Practice 'Accounting and Reporting by Charities' and with Financial Reporting Standard 102.

### 8 Risk Assessment

There are no material uncertainties about the charity's ability to continue. The Trustees have ensured that sufficient insurance has been arranged to cover re-building costs and public liability. Fire and security systems are tested and maintained regularly, as is the general condition of the building. The risk of fraud is addressed by the preparation of monthly management accounts, distributed to all Trustees.

### 9 Statement of Trustees Responsibilities

The Trustees are required under current legislation to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its results for that period. In preparing those financial statements the Trustees are required to :-

- a) select suitable accounting policies and apply them consistently
- b) make judgements and estimates that are reasonable and prudent
- c) state whether applicable Accounting Standards and Statements of Recommended Practice have been followed, subject to any material departures disclosed and explained in the financial statements.
- d) prepare financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in business.

The Trustees are responsible for keeping proper records which disclose with reasonable accuracy at any time the financial position of the charity and enable you to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees regularly review the various aspects of Health and Safety relating to the running of Stanton House.


The Trustees have put in place a suitable policy to safeguard vulnerable beneficiaries.


The Trustees have a suitable policy on identifying and reporting serious incidents.

### Approval

10 This report was approved by the Trustees on the behalf by:

and signed on their

  
Charlie Cleverly  
27 / 3 / 25

  
Ian Dennis  
8 / 4 / 25



**Stanton House Trust**  
**Trustees Report for the year ended**  
**31 December 2024**

I report on the accounts of the Trust for the year ended 31 December 2024 as set out on pages 6 to 13.

**Respective responsibilities of trustees and examiner**

As the Charity's Trustees, you are responsible for the preparation of the accounts; you consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to :

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

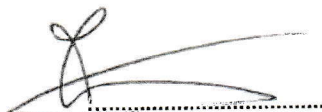
**Basis of independent examiner's statement**

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving cause to believe that in any respect:

- (1) which give me reasonable cause to believe that in any material respect the requirements :
  - to keep accounting records in accordance with section 130 of the Charities Act 2011 ; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of 2011 Act.
- (2) to which, in my opinion , attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Ben Eley FCA**  
**Independent examiner**  
**For and on behalf of Barnett Ravenscroft Limited**  
**Chartered Accountants**

**13 Portland Road**  
**Edgbaston**  
**Birmingham**  
**B16 9HN**

Date : 27/3/25

# Stanton House Trust

## Statement of financial activities for the year ended 31 December 2024

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
		£	£	£	£
<b>Incoming resources</b>					
<i>Voluntary incoming resources</i>					
Income from donors		14,968	14,273	29,241	28,249
<i>Incoming resources from charitable activities</i>					
Receipts from retreat guests		89,622	-	89,622	83,838
Gifts to bursary fund			780	780	
<i>Activities for generating income</i>					
Charges for day and resident groups		51,950	-	51,950	66,234
Bookstall		936	-	936	76
Bank Interest		1,624	-	1,624	1,031
Gift Aid		-	-	-	775
Sundry income		1,137	-	1,137	3,131
<b>Total incoming resources</b>		<b>160,237</b>	<b>15,053</b>	<b>175,290</b>	<b>183,334</b>
<b>Outgoing resources</b>					
<i>Charitable activities</i>					
Housekeeping costs	2	76,969	-	76,969	99,248
Management and administration	3	23,415	-	23,415	7,154
Staff costs	4	28,528	-	28,528	51,690
Depreciation	5	5,515	912	6,427	5,682
<b>Total outgoing resources</b>		<b>134,427</b>	<b>912</b>	<b>135,339</b>	<b>163,774</b>
<b>Net increase (-decrease) in funds</b>		<b>25,810</b>	<b>14,141</b>	<b>39,951</b>	<b>19,560</b>


# Stanton House Trust


## Balance Sheet as at 31 December 2024

	Note	2024 £	2023 £
<b>Tangible fixed assets</b>	5		
Buildings		17,644	20,308
Fixtures & Fittings		16,950	5,360
Plant & Machinery		5,668	7,894
		40,262	33,562
<b>Current assets</b>			
Stocks		1,082	0
Debtors and prepayments		707	672
Cash at Bank		115,026	88,161
Cash in Hand		0	1
		116,815	88,834
<b>Liabilities: amounts falling due within one year</b>		-10,295	-15,565
<b>Net current assets</b>		106,520	73,269
<b>Liabilities: amounts falling due after one year</b>		0	0
<b>Net assets</b>		146,782	106,831
<b>Funds</b>			
Unrestricted	6	104,390	78,580
Restricted	7	42,392	28,251
		146,782	106,831

Approved by the Trustees and signed on the

by

  
 Charlie Cleverly  
 Chairman 27/3/25

  
 Ian Dennis  
 Trustee 8/4/25

The notes on pages 8 to 12 form part of these accounts



# Stanton House Trust

## Notes to the financial statements for the year ended 31 December 2024

### 1 Accounting Policies

These accounts have been prepared in accordance with

- a) the Statement of Recommended Practice (FRS 102)
- b) the Charities Act 2003
- c) the historic cost basis of accounting

### 2 Funds

*Unrestricted funds* include the General Fund which represents the funds of the Trust that are not subject to any restrictions regarding their use and are available for application on the general purposes of the Trust.(Note7)

*Restricted funds* represent:

Jubilee Fund - funds raised through the Jubilee Appeal for capital projects identified in the access audit.

All funds raised under this appeal have been expended on capital items.

Bursary Fund - during 2014, various gifts were received, specifically to assist payment of charges in the case of genuine hardship, such to be determined by the team.

Roof Fund - contributions are designated for the repair work required on the roof of Stanton House.

Incoming resources from charitable activities are the receipts from retreat guests towards the cost of their visit.

*Charges for day and resident groups* - groups are charged for their visits, whereas retreat guests contributions are voluntary.

*Income from bookstall* - the profit on goods sold on the bookstall is shown net of costs.

*Rent receivable* on the grazing rights in the paddocks is included at the date due in Sundry Income.

*Income from investments* is Bank Interest and is accounted for when receivable and is paid gross.

### 3 Independent Examination

The fee for Independent Examination this year is £180.

# **Stanton House Trust**

## **Notes to the financial statements for the year ended 31 December 2024**

### **1 Accounting Policies (Continued)**

#### **Resources used**

*Staff costs* include team member salaries. Stanton House is a religious intentional community. There have been on average 6 team members living in the community during the year.

None of the Trustees have been paid remuneration or received any other benefits. No Trustee expenses have been claimed. There were no related party transactions in the reporting period.

#### **Fixed Assets**

The property, Stanton House, was originally gifted to the Trust in 1978. No value has ever been placed upon this in the balance sheet apart from subsequent additions to the building.

In 1999 the whole property was valued professionally at £2,000,000.

All equipment, furniture and fittings purchased or donated before 1999 has not been valued or written into the accounts.

#### **Stocks**

Stocks been valued at the lower of cost or market value as at the date of the balance sheet.

#### **Reserves Policy**

Unrestricted funds are needed to:

- (a) ensure that the principal activity of the Trust can be maintained during periods of fluctuating income;
- (b) enable capital projects that are planned for the near future to be completed.

The trustees have agreed that it is prudent to retain net current assets equivalent to three months running costs, plus contingent repairs to the property.

Current assets less all liabilities at 31st December 2024 stand at £106,520 (2023 £73,269).

The level of reserves is monitored on a regular basis, and the reserves policy reviewed by the trustees once a year.

# Stanton House Trust

## Notes to the financial statements for the year ended 31 December 2024

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
<b>2 Housekeeping costs</b>				
Provisions	24,333	-	24,333	31,367
Insurance	5,651	-	5,651	5,623
Council tax and water rates	6,794	-	6,794	6,643
Light and heat	17,694	-	17,694	19,143
Building maintenance	5,383	-	5,383	3,773
Grounds and garden	1,643	-	1,643	19,676
Housekeeping other	15,471	-	15,471	13,024
	76,969	-	76,969	99,249
<b>3 Management and administration</b>				
Motor and travel	16	-	16	315
Computer consumables	1,444	-	1,444	1,415
Office supplies and stationery	117	-	117	477
General administration expenses	1,043	-	1,043	1,326
Bank charges	1,647	-	1,647	971
Professional fees	19,148	-	19,148	2,650
	23,415	-	23,415	7,154
<b>4 Staff costs</b>				
Team costs	28,528	-	28,528	51,690
	28,528	-	28,528	51,690

# Stanton House Trust

## Notes to the financial statements for the year ended 31 December 2024 (continued)

### 5 Fixed Assets

#### Gross book value

Balance at 1 January 2024

Additions

Disposals

Balance at 31 December 2024

#### Depreciation

Balance at 1 January 2024

Charge for year

Released on disposals

Balance at 31 December 2024

#### Net book value

At 1 January 2024

At 31 December 2024

#### By Fund Analysis of:

#### Depreciation charge for year

Restricted Funds

Unrestricted Funds

TOTAL

#### Note:

(1) From 1999 Fixed Assets were depreciated using the following method

Buildings	4% on reducing balance
Furnishings and Equipment	20% straight line

From 2002 new rates of depreciation were adopted with Furnishing and Equipment separated

Buildings	4% straight line on additions after 2002
Furnishings & Fittings	10% straight line
Equipment	25% straight line

All items costing less than under £500 are written off in the revenue accounts.

Land & Buildings £	Fixtures and Fittings £	Plant & Machinery £	Total £
149,481	65,913	52,711	268,105
0	12,558	569	13,127
0	0	0	0
149,481	78,471	53,280	281,232
129,173	60,553	44,817	234,543
2,664	968	2,795	6,427
0	0	0	0
131,837	61,521	47,612	240,970
20,308	5,360	7,894	33,562
17,644	16,950	5,668	40,262

Land & Buildings £	Furnishings and Fittings £	Equipment £	Total £
912	0	0	912
1,752	968	2,795	5,515
2,664	968	2,795	6,427



# Stanton House Trust

## Notes to the financial statements for the year ended 31 December 2024 (continued)

### 6 Unrestricted Funds

	Balance 1.1.24	Net incoming resources	Transfers	Balance 31.12.24
General Fund	58,580	25,810	0	84,390
Operational reserve	10,000	0	0	10,000
Buildings reserve	10,000	0	0	10,000
	<u>78,580</u>	<u>25,810</u>	<u>0</u>	<u>104,390</u>

### 7 Restricted Funds

	Balance 1.1.24	Net incoming resources	Transfers	Balance 31.12.24
Jubilee Fund	4,000	(912)	0	3,088
Bursary Fund	175	780	0	955
Roof Fund	24,076	14,273	0	38,349
	<u>28,251</u>	<u>14,141</u>	<u>0</u>	<u>42,392</u>

### 8 Allocation of funds

	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£	£
Fixed assets	37,174	3,088	40,262	33,562
Current assets	77,511	39,304	116,815	88,834
Liabilities	(10,295)	0	(10,295)	-15,565
	<u>104,390</u>	<u>42,392</u>	<u>146,782</u>	<u>106,831</u>