

# **Stanton House Trust**

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# **Stanton House Trust**

## **Charity Information**

### **Trustees**

Charlie Cleverly  
Ian Dennis  
Andrew Gilmour  
Hannah Legg  
Suzannah Lipscomb  
Annie Payne  
David Saunder

### **Charity Number**

275205

### **Address**

Stanton House  
Snows Lane  
Stanton St John  
Oxford  
OX33 1HF

### **Bankers**

CAF Bank Ltd  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent  
ME19 4JQ

HSBC plc  
108 London Road  
Headington  
Oxford  
OX3 9AP

### **Independent Examiner**

David Dixie FCA  
167 Black Haynes Road  
Selly Oak  
Birmingham, B29 4RE

# **Stanton House Trust**

## **Trustees Report for the year ended 31 December 2023**

### **1 Constitution and Objects**

Stanton House Trust is established by a Deed of Trust dated 31 January 1978.

The object of the charity is " the advancement of the Christian faith and such other charitable purposes as the Trustees shall from time to time determine." In furtherance of this object, the house provides formal and informal retreat facilities for Christian guests in need of rest or refreshment and a relaxing venue for Christian groups to meet.

### **2 Trustees and Management**

Trustees who served during the year under review are as listed on page 2 of these financial statements. Three new Trustees were appointed during the year.

The responsibility for the day to day management of the house is delegated to the permanent team who were during the year under review the following personnel

A Rimmer  
A Rimmer  
E Schippers  
M Schippers  
M Birkin  
M Birkin

### **3 Development and Activities**

The Trustees have sought advice on the current state of the roof of the House. They have been advised that major work is required on the roof. To finance this work a Roof Fund has been established and donations towards this project have been solicited.

### **4 Public Benefit**

In accordance with Charity Commission strictures, the Trustees confirm that due regard has been given to the Commission's guidance on public benefit in deciding what activities should be undertaken by the Trust.

### **5 Objects of the Trust**

Reflecting the objects of the Trust, the Trustees confirm that Stanton House has been used by many Day Groups, Resident Groups and Individual Retreat Guests.

### **6 Reserves and Funds Policy**

The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission and have designated funds for the following purposes:  
Operational Reserve - an amount of £10,000 is set aside to provide cover in the event of unforeseen circumstances or falls in income.  
Buildings Reserve - an amount of £10,000 is set aside to provide funds for essential maintenance of the buildings.

# Stanton House Trust

## Trustees Report for the year ended 31 December 2023

### 7 Compliance with SORP

The Report and Accounts of the Stanton House Trust are compliant with the Statement of Recommended Practice 'Accounting and Reporting by Charities' and with Financial Reporting Standard 102.

### 8 Risk Assessment

There are no material uncertainties about the charity's ability to continue. The Trustees have ensured that sufficient insurance has been arranged to cover re-building costs and public liability. Fire and security systems are tested and maintained regularly, as is the general condition of the building. The risk of fraud is addressed by the preparation of monthly management accounts, distributed to all Trustees.

### 9 Statement of Trustees Responsibilities

The Trustees are required under current legislation to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its results for that period. In preparing those financial statements the Trustees are required to :-

- a) select suitable accounting policies and apply them consistently
- b) make judgements and estimates that are reasonable and prudent
- c) state whether applicable Accounting Standards and Statements of Recommended Practice have been followed, subject to any material departures disclosed and explained in the financial statements.
- d) prepare financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in business.

The Trustees are responsible for keeping proper records which disclose with reasonable accuracy at any time the financial position of the charity and enable you to ensure that the financial statements comply with the Charities Act 1993.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

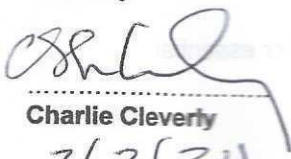
The Trustees regularly review the various aspects of Health and Safety relating to the running of Stanton House.


The Trustees have put in place a suitable policy to safeguard vulnerable beneficiaries.

The Trustees have a suitable policy on identifying and reporting serious incidents.

### Approval

- 10 This report was approved by the Trustees on the 7/2/24 and signed on their behalf by:

  
Charlie Cleverly  
7/2/24

  
Ian Dennis  
7/2/24



# Stanton House Trust

## Report of the Independent Examiner to the Trustees of Stanton House Trust

I have examined the accounts of the Trust for the year ended 31 December 2022 as set out on pages 6 to 12.

### Respective responsibilities of Trustee and Examiner

As the Charity's Trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of the procedures specified in the general Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to my attention.

### Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

In connection with my examination, no matter has come to my attention


- (1) which gives me reasonable cause to believe that in any material respect the requirements

To keep accounting records in accordance with Section 41 of the Act, and

To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

have not been met, or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
.....

David Dixie F C A  
Dixie Associates  
167 Black Haynes Road  
Selly Oak  
Birmingham  
B29 4RE

Date 19 January 2024

# Stanton House Trust

## Statement of financial activities for the year ended 31 December 2023

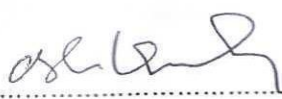
	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
<b>Incoming resources</b>					
<i>Voluntary incoming resources</i>					
Income from donors		6,423	21,826	28,249	15,370
<i>Incoming resources from charitable activities</i>					
Receipts from retreat guests		83,838	-	83,838	65,241
<i>Activities for generating income</i>					
Charges for day and resident groups		66,234	-	66,234	48,486
Bookstall		76	-	76	0
Bank Interest		1,031	-	1,031	220
Gift Aid		775	-	775	0
Sundry income		3,131	-	3,131	1,708
<b>Total incoming resources</b>		<b>161,508</b>	<b>21,826</b>	<b>183,334</b>	<b>131,025</b>
<b>Outgoing resources</b>					
<i>Charitable activities</i>					
Housekeeping costs	2	99,249	-	99,249	71,042
Management and administration	3	7,154	-	7,154	6,255
Staff costs	4	51,690	-	51,690	48,074
Bookstall		0	-	0	68
Depreciation	5	4,770	912	5,682	4,009
<b>Total outgoing resources</b>		<b>162,863</b>	<b>912</b>	<b>163,775</b>	<b>129,448</b>
<b>Net increase (-decrease) in funds</b>		<b>-1,355</b>	<b>20,914</b>	<b>19,559</b>	<b>1,577</b>


# Stanton House Trust

## Balance Sheet as at 31 December 2023

	Note	2023 £	2022 £
<b>Tangible fixed assets</b>	<b>5</b>		
Buildings		20,308	22,972
Furnishings & Fittings		5,360	3,743
Plant & Machinery		7,894	4,341
		<b>33,562</b>	<b>31,056</b>
<b>Current assets</b>			
Stocks		0	664
Debtors and prepayments		672	640
Cash at Bank		88,161	67,675
Cash in Hand		1	1
		<b>88,834</b>	<b>68,980</b>
<b>Liabilities: amounts falling due within one year</b>		<b>-15,565</b>	<b>-12,764</b>
<b>Net current assets</b>		<b>73,269</b>	<b>56,216</b>
<b>Liabilities: amounts falling due after one year</b>		<b>0</b>	<b>0</b>
<b>Net assets</b>		<b>106,831</b>	<b>87,272</b>
<b>Funds</b>			
Unrestricted	<b>6</b>	78,580	79,935
Restricted	<b>7</b>	28,251	7,337
		<b>106,831</b>	<b>87,272</b>

Approved by the Trustees and signed on the 7/2/24 by

  
 Charlie Cleverly  
 Chairman 7/2/24

  
 Ian Dennis  
 Trustee 7/2/24

The notes on pages 8 to 12 form part of these accounts



# Stanton House Trust

## Notes to the financial statements for the year ended 31 December 2023

### 1 Accounting Policies

These accounts have been prepared in accordance with

- a) the Statement of Recommended Practice (FRS 102)
- b) the Charities Act 2003
- c) the historic cost basis of accounting

### 2 Funds

*Unrestricted funds* include the General Fund which represents the funds of the Trust that are not subject to any restrictions regarding their use and are available for application on the general purposes of the Trust.(Note7)

*Restricted funds* represent:

Jubilee Fund - funds raised through the Jubilee Appeal for capital projects identified in the access audit.

All funds raised under this appeal have been expended on capital items.

Bursary Fund - during 2014, various gifts were received, specifically to assist payment of charges in the case of genuine hardship, such to be determined by the team.

Roof Fund - contributions are designated for the repair work required on the roof of Stanton House.

Incoming resources from charitable activities are the receipts from retreat guests towards the cost of their visit.

*Charges for day and resident groups* - groups are charged for their visits, whereas retreat guests contributions are voluntary.

*Income from bookstall* - the profit on goods sold on the bookstall is shown net of costs.

*Rent receivable* on the grazing rights in the paddocks is included at the date due in Sundry Income.

*Income from investments* is Bank Interest and is accounted for when receivable and is paid gross.

### 3 Independent Examination

The fee for Independent Examination this year is £180.



# Stanton House Trust

## Notes to the financial statements for the year ended 31 December 2023

### 1 Accounting Policies (Continued)

#### Resources used

*Staff costs* include team member salaries. Stanton House is a religious intentional community. There have been on average 6 team members living in the community during the year.

None of the Trustees have been paid remuneration or received any other benefits. No Trustee expenses have been claimed. There were no related party transactions in the reporting period.

#### Fixed Assets

The property, Stanton House, was originally gifted to the Trust in 1978. No value has ever been placed upon this in the balance sheet apart from subsequent additions to the building.

In 1999 the whole property was valued professionally at £2,000,000.

All equipment, furniture and fittings purchased or donated before 1999 has not been valued or written into the accounts.

#### Stocks

Stocks been valued at the lower of cost or market value as at the date of the balance sheet.

#### Reserves Policy

Unrestricted funds are needed to:

- (a) ensure that the principal activity of the Trust can be maintained during periods of fluctuating income;
- (b) enable capital projects that are planned for the near future to be completed.

The trustees have agreed that it is prudent to retain net current assets equivalent to three months running costs, plus contingent repairs to the property.

Current assets less all liabilities at 31st December 2023 stand at £73,269 (2022 £56,216).

The level of reserves is monitored on a regular basis, and the reserves policy reviewed by the trustees once a year.

## Stanton House Trust

### Notes to the financial statements for the year ended 31 December 2023

		Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
		£	£	£	£
<b>2</b>	<b>Housekeeping costs</b>				
	Provisions	31,367	-	31,367	23,661
	Insurance	5,623	-	5,623	4,640
	Council tax and water rates	6,643	-	6,643	5,888
	Light and heat	19,143	-	19,143	20,341
	Building maintenance	3,773	-	3,773	2,489
	Grounds and garden	19,676	-	19,676	2,431
	Housekeeping other	13,024	-	13,024	11,592
		99,249	-	99,249	71,042
<b>3</b>	<b>Management and administration</b>				
	Motor and travel	315	-	315	365
	Computer consumables	1,415	-	1,415	2,298
	Office supplies and stationery	477	-	477	501
	General administration expenses	1,326	-	1,326	1,102
	Bank charges	971	-	971	766
	Professional fees	2,650	-	2,650	1,223
		7,154	-	7,154	6,255
<b>4</b>	<b>Staff costs</b>				
	Team costs	51,690	-	51,690	48,074
		51,690	-	51,690	48,074

# Stanton House Trust

## Notes to the financial statements for the year ended 31 December 2023 (continued)

### 5 Fixed Assets

	Land & Buildings £	Furnishings and Fittings £	Equipment £	Total £
<b>Gross book value</b>				
Balance at 1 January 2023	149,481	63,665	46,771	259,917
Additions	0	2,248	5,940	8,188
Disposals	0	0	0	0
Balance at 31 December 2023	149,481	65,913	52,711	268,105
<b>Depreciation</b>				
Balance at 1 January 2023	126,509	59,922	42,430	228,861
Charge for year	2,664	631	2,387	5,682
Released on disposals	0	0	0	0
Balance at 31 December 2023	129,173	60,553	44,817	234,543
<b>Net book value</b>				
At 1 January 2023	22,972	3,743	4,341	31,056
At 31 December 2023	20,308	5,360	7,894	33,562

### By Fund Analysis of:

	Land & Buildings £	Furnishings and Fittings £	Equipment £	Total £
<b>Depreciation charge for year</b>				
Restricted Funds	912	0	0	912
Unrestricted Funds	1,752	631	2,387	4,770
<b>TOTAL</b>	<b>2,664</b>	<b>631</b>	<b>2,387</b>	<b>5,682</b>

### Note:

- (1) From 1999 Fixed Assets were depreciated using the following method
- |                           |                        |
|---------------------------|------------------------|
| Buildings                 | 4% on reducing balance |
| Furnishings and Equipment | 20% straight line      |

From 2002 new rates of depreciation were adopted with Furnishing and Equipment separated

Buildings	4% straight line on additions after 2002
Furnishings & Fittings	10% straight line
Equipment	25% straight line

All items costing less than under £500 are written off in the revenue accounts.



# Stanton House Trust

## Notes to the financial statements for the year ended 31 December 2023 (continued)

### 6 Unrestricted Funds

	Balance 1.1.23	Net incoming resources	Transfers	Balance 31.12.23
General Fund	59,935	-1,355	0	58,580
Operational reserve	10,000	0	0	10,000
Buildings reserve	10,000	0	0	10,000
	<u>79,935</u>	<u>-1,355</u>	<u>0</u>	<u>78,580</u>

### 7 Restricted Funds

	Balance 1.1.23	Net incoming resources	Transfers	Balance 31.12.23
Jubilee Fund	4,912	-912	0	4,000
Bursary Fund	175	0	0	175
Roof Fund	2,250	21,826	0	24,076
	<u>7,337</u>	<u>20,914</u>	<u>0</u>	<u>28,251</u>

### 8 Allocation of funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023	Total Funds 2022 £
Fixed assets	29,562	4,000	33,562	31,056
Current assets	64,583	24,251	88,834	68,980
Liabilities	-15,565	0	-15,565	-12,764
	<u>78,580</u>	<u>28,251</u>	<u>106,831</u>	<u>87,272</u>