

Stanton House Trust

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Stanton House Trust

Charity Information

Trustees	P Edmonds-Seal H Elbourn A Payne C Cleverly I Dennis D Saunder
Charity Number	275205
Address	Stanton House Snows Lane Stanton St John Oxford OX33 1HF
Bankers	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ HSBC plc 108 London Road Headington Oxford OX3 9AP
Independent Examiner	David Dixie FCA 167 Black Haynes Road Selly Oak Birmingham, B29 4RE

Stanton House Trust

Trustees Report for the year ended 31 December 2021

1 Constitution and Objects

Stanton House Trust is established by a Deed of Trust dated 31 January 1978.

The object of the charity is " the advancement of the Christian faith and such other charitable purposes as the Trustees shall from time to time determine."
In furtherance of this object, the house provides informal retreat facilities for Christian guests in need of rest or refreshment, who come on the basis of making voluntary donations, and a relaxing venue for Christian groups to meet.

2 Trustees and Management

Trustees who served during the year under review are as listed on page 2 of these financial statements.

The responsibility for the day to day management of the house is delegated to the permanent team who were during the year under review the following personnel

A Rimmer
A Rimmer
E Schippers
M Schippers
A Wileman
J Wileman

As in past years, the House has benefitted from the many volunteers whose enthusiasm and hard work has ensured the smooth running of the House.

3 Development and Activities

Due to the effects of the Covid 19 pandemic the House was closed for the first five months the year. The team have been furloughed. This has impacted the income and expenditure of the House significantly.

4 Public Benefit

In accordance with Charity Commission strictures, the Trustees confirm that due regard has been given to the Commission's guidance on public benefit in deciding what activities should be undertaken by the Trust

5 Reflecting the objects of the Trust, the Trustees confirm that Stanton House has been used by many Day Groups, Resident Groups and Individual Retreat Guests.

6 Reserves Policy

The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission and have designated funds for the following purposes

Stanton House Trust

Trustees Report for the year ended 31 December 2021

Operational Reserve - an amount of £10,000 is set aside to provide cover in the event of unforeseen circumstances or falls in income.

7 Risk Assessment

The Trustees have ensured that sufficient insurance has been arranged to cover re-building costs and public liability. Fire and security systems are tested and maintained regularly, as is the general condition of the building. The risk of fraud is addressed by the preparation of monthly management accounts, distributed to all Trustees.

8 Statement of Trustees Responsibilities

The Trustees are required under current legislation to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its results for that period. In preparing those financial statements the Trustees are required to :-

- a) select suitable accounting policies and apply them consistently
- b) make judgements and estimates that are reasonable and prudent
- c) state whether applicable Accounting Standards and Statements of Recommended Practice have been followed, subject to any material departures disclosed and explained in the financial statements.
- d) prepare financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in business.

The Trustees are responsible for keeping proper records which disclose with reasonable accuracy at any time the financial position of the charity and enable you to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees regularly review the various aspects of Health and Safety relating to the running of Stanton House.

The Trustees have put in place a suitable policy to safeguard vulnerable beneficiaries.


The Trustees have a suitable policy on identifying and reporting serious incidents.

9 Approval

This report was approved by the Trustees on the behalf by: and signed on their


Charlie Cleverly

10.2.2022


Ian Dennis

10.2.2022

Stanton House Trust

Report of the Independent Examiner to the Trustees of Stanton House Trust

I have examined the accounts of the Trust for the year ended 31 December 2021 as set out on pages 6 to 12.

Respective responsibilities of Trustee and Examiner

As the Charity's Trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of the procedures specified in the general Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in any material respect the requirements

To keep accounting records in accordance with Section 41 of the Act, and

To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

have not been met, or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


.....

David Dixie F C A
Dixie Associates
167 Black Haynes Road
Selly Oak
Birmingham
B29 4RE

Date 25 January 2022

Stanton House Trust

Statement of financial activities for the year ended 31 December 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020
Incoming resources					
<i>Voluntary incoming resources</i>					
Income from donors		25,310	-	25,310	25,315
<i>Incoming resources from charitable activities</i>					
Receipts from retreat guests		43,568	-	43,568	17,013
Sale of assets		0	-	0	0
<i>Activities for generating income</i>					
Charges for day and resident groups		36,789	-	36,789	12,526
Bookstall		355	-	355	219
Bank interest		0	-	0	31
Job retention scheme grant		16,108	-	16,108	23,042
SODC Additional Restrictions Grant		3,975	-	3,975	
Gift Aid		1,325	-	1,325	
Sundry income		1,998	-	1,998	536
Total incoming resources		129,428	0	129,428	78,682
Outgoing resources					
<i>Charitable activities</i>					
Housekeeping costs	2	46,769	-	46,769	49,372
Management and administration	3	5,263	-	5,263	2,967
Staff costs	4	42,783	-	42,783	51,110
Bookstall		0	-	0	0
Depreciation	5	5,308	912	6,220	8,989
Total outgoing resources		100,123	912	101,035	112,438
Net increase (-decrease) in funds		29,305	-912	28,393	-33,756

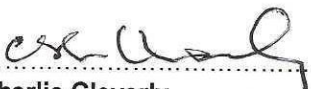
Stanton House Trust

Balance Sheet as at 31 December 2021

	Note	2021 £	2020 £
Tangible fixed assets	5		
Buildings		25,636	31,091
Furnishings & Fittings		1,840	2,194
Plant & Machinery		110	521
		27,586	33,806
Current assets			
Accrued income		0	3,070
Stocks		251	294
Debtors and prepayments		611	652
Cash at Bank		61,433	26,818
Cash in Hand		2	3
		62,297	30,837
Liabilities: amounts falling due within one year		-4,188	-7,341
Net current assets		58,109	23,496
Liabilities: amounts falling due after one year		0	0
Net assets		85,695	57,302
Funds			
Unrestricted	6	79,696	50,391
Restricted	7	5,999	6,911
		85,695	57,302

Approved by the Trustees and signed on the

by

 10.2.2022
 Charlie Cleverly
 Chairman

 10.2.2022
 Ian Dennis
 Trustee

The notes on pages 8 to 12 form part of these accounts

Stanton House Trust

Notes to the financial statements for the year ended 31 December 2021

1 Accounting Policies

These accounts have been prepared in accordance with

- a) the Statement of Recommended Practice 2005 and accounting standards
- b) the Charities Act 2003
- c) the historic cost basis of accounting

Funds

Unrestricted funds include the General Fund which represents the funds of the Trust that are not subject to any restrictions regarding their use and are available for application on the general purposes of the Trust.(Note7)

Restricted funds represent funds raised through the Jubilee Appeal for capital projects identified in the access audit. All funds raised under this appeal have been expended on capital items. In addition, during 2014, various gifts were received, specifically to assist payment of charges in the case of genuine hardship, such to be determined by the team.

Incoming Resources

Income from donors includes donations and grants, plus additional contributions made by guests above the cost of their stay.

Income tax reclaimable on Gift Aided donations is included at the date the donation is received.

Incoming resources from charitable activities are the receipts from retreat guests towards the cost of their visit.

Charges for day and resident groups - groups are charged for their visits, whereas retreat guests contributions are voluntary.

Income from bookstall - the profit on goods sold on the bookstall is shown net of costs.

Rent receivable on the grazing rights in the paddocks is included at the date due in Sundry Income.

Income from investments is Bank Interest and is accounted for when receivable and is paid gross.

Some voluntary help has been received from trustees, their spouses and others. No attempt has been made to quantify this.

Stanton House Trust

Notes to the financial statements for the year ended 31 December 2021 (continued)

1 Accounting Policies (Continued)

Resources used

Staff costs include team member salaries. Stanton House is a religious intentional community. There have been on average 6 team members living in the community during the year.

No expenses have been paid to trustees or their spouses.

Fixed Assets

The property, Stanton House, was originally gifted to the Trust in 1978. No value has ever been placed upon this in the balance sheet apart from subsequent additions to the building.

In 1999 the whole property was valued professionally at £2,000,000.

All equipment, furniture and fittings purchased or donated before 1999 has not been valued or written into the accounts.

Stocks

Stocks been valued at the lower of cost or market value as at the date of the balance sheet.

Reserves Policy

Unrestricted funds are needed to:

(a) ensure that the principal activity of the Trust can be maintained during periods of fluctuating income;

(b) enable capital projects that are planned for the near future to be completed.

The trustees have agreed that it is prudent to retain net current assets equivalent to three months running costs, plus contingent repairs to the property.

Current assets less all liabilities at 31st December 2021 stand at £58,109 (2020 £23,496).

The level of reserves is monitored on a regular basis, and the reserves policy reviewed by the trustees once a year.

Stanton House Trust						
Notes to the financial statements						
for the year ended 31 December 2021						
		Unrestricted Funds	Restricted Funds	Total Funds 2021		Total Funds 2020
		£	£	£		£
2	Housekeeping costs					
	Provisions	18,872	-	18,872		19,603
	Insurance	4,480	-	4,480		4,475
	Council tax and water rates	5,299	-	5,299		3,906
	Light and heat	11,259	-	11,259		10,779
	Building maintenance	2,360	-	2,360		4,860
	Grounds and garden	1,768	-	1,768		739
	Housekeeping other	2,731	-	2,731		5,010
		46,769	-	46,769		49,372
3	Management and administration					
	Motor and travel	573	-	573		311
	Computer consumables	1,452	-	1,452		1,097
	Office supplies and stationery	44	-	44		697
	General administration expenses	0	-	0		0
	Bank charges	683	-	683		207
	Professional fees	2,511	-	2,511		655
		5,263	-	5,263		2,967
4	Staff costs					
	Team costs	42,783	-	42,783		51,110
		42,783	-	42,783		51,110

Stanton House Trust

Notes to the financial statements for the year ended 31 December 2021 (continued)

5 Fixed Assets

Gross book value

	Land & Buildings £	Furnishings and Fittings £	Equipment £	Total £
Balance at 1 January 2021	149,481	61,268	41,689	252,438
Additions	0	0	0	0
Disposals	0	0	0	0
Balance at 31 December 2021	149,481	61,268	41,689	252,438

Depreciation

Balance at 1 January 2021	118,390	59,074	41,168	218,632
Charge for year	5,455	354	411	6,220
Released on disposals	0	0	0	0
Balance at 31 December 2021	123,845	59,428	41,579	224,852

Net book value

At 1 January 2021	31,091	2,194	521	33,806
At 31 December 2021	25,636	1,840	110	27,586

By Fund Analysis of:

Depreciation charge for year

	Land & Buildings £	Furnishings and Fittings £	Equipment £	Total £
Restricted Funds	912	0	0	912
Unrestricted Funds	4,543	354	411	5,308
TOTAL	5,455	354	411	6,220

Note:

(1) From 1999 Fixed Assets were depreciated using the following method

Buildings	4% on reducing balance
Furnishings and Equipment	20% straight line

From 2002 new rates of depreciation were adopted with Furnishing and Equipment separated

Buildings	4% straight line on additions after 2002
Furnishings & Fittings	10% straight line
Equipment	25% straight line

All items costing less than under £500 are written off in the revenue accounts.

Stanton House Trust

Notes to the financial statements for the year ended 31 December 2021 (continued)

6 Unrestricted Funds

	Balance 1.1.21	Net incoming resources	Transfers	Balance 31.12.21
General Fund	30,391	29,305	0	59,696
Operational reserve	10,000	0	0	10,000
Buildings reserve	10,000	0	0	10,000
	<u>50,391</u>	<u>29,305</u>	<u>0</u>	<u>79,696</u>

7 Restricted Funds

	Balance 1.1.21	Net incoming resources	Transfers	Balance 31.12.21
Jubilee Fund	6,736	-912	0	5,824
Bursary Fund	175	0	0	175
	<u>6,911</u>	<u>-912</u>	<u>0</u>	<u>5,999</u>

8 Allocation of funds

	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
Fixed assets	21,762	5,824	27,586	33,806
Current assets	62,122	175	62,297	30,837
Liabilities	-4,188	0	-4,188	-7,341
	<u>79,696</u>	<u>5,999</u>	<u>85,695</u>	<u>57,302</u>