

Trustees' Annual Report

for the period

From (start date) 01/04/2011 to (end date) 31/03/2012

Reference and administration details

Charity name		STAPLETON AND BEGBROOK COMMUNITY ASSOCIATION	
Other names the charity is known by			
Registered charity number (if any)		275179	
Charity's principal address		FRENCHY PARK ROAD STAPLETON BRISTOL	
Postcode		BS161HY	

Names of the charity trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
PAUL WILKINS LOCKE	CHAIR		COMMITTEE
NICHOLAS TAYLOR	VICE CHAIR		
VALERIE GREENSTEIN			
ANN WILKINSON			
MARY GOLDFEGE			
DUNCAN BALE			
BRENDA ECKERSLEY			
JOHN ISLES			
GARY WARBURTON			
STEVE WILKINS		11/21 -> 03/22	
IAN THORPE		11/21 -> 03/22	
EVE ALDEN		02/22 -> 03/22	
JANE BEST		02/22 -> 03/22	
CHRIS SOUTHCOAT		11/21 -> 03/22	

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg trust deed, constitution)

How the charity is constituted
(eg trust, association, company)

Trustee selection methods
(eg appointed by, elected by)

Constitution

Association

Elected by committee

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Summary of the main achievements of the charity during the year

SURVIVAL OF LEAD LOCKDOWN
AND BUILDUP OF GRANTS USING THE FACILITIES

Section D

Achievements and performance

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Additional details of objectives and activities (optional information)

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

TO PROVIDE FACILITIES IN THE INTERESTS
OF SOCIAL WELFARE FOR RECREATION AND
LEISURE-TIME OCCUPATION

Summary of the objects of the charity set out in its governing document

• TO PROMOTE THE BENEFIT OF THE
STAPLETON AND BEGBROOK NEIGHBOURHOOD
- TO ESTABLISH OR TO SECURE THE ESTABLISHMENT
OF A COMMUNITY ASSOCIATION

Section C

Objectives and activities

Date

21/06/22

Position (eg Secretary, Chair, etc)

CHAIR

Full name(s)

PAMELA WILLIAMS LEAKE

Signature(s)

P. Williams Leake

Signed on behalf of the charity's trustees

The trustees declare that they have approved the trustees' report above

Section G

Declaration

Section F

Other optional information

- You **may choose** to include additional information, where relevant, about:
- the charity's principal sources of funds (including any fundraising);
 - how expenditure has supported the key objectives of the charity;
 - investment policy and objectives including any ethical investment policy adopted.

Further financial review details (optional information)

N/A

Details of any funds materially in deficit

ALL MONIES RAISED BY OR ON BEHALF OF THE ASSOCIATION SHALL BE APPLIED TO FURTHER THE OBJECTS OF THE ASSOCIATION AND FOR NO OTHER PURPOSE

Brief statement of the charity's policy on reserves

Section E

Financial review

STAPLETON AND BEGBROOK COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

NOTE:

ALL FIGURES EXCLUDE VAT

STAPLETON AND BEGBROOK COMMUNITY ASSOCIATION

INDEX TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

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3	Balance Sheet
4-7	Notes to the Financial Statements

TRUSTEES' RESPONSIBILITIES STATEMENT AND APPROVAL OF ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2022

Trustees' Responsibilities for the Accounts

Under the Association Constitution the Trustees are required to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Association and of the surplus or shortfall of income over expenditure for the period. In preparing the accounts the Trustees should:

select suitable accounting policies and then apply them consistently;

make judgements and estimates that are reasonable and prudent;

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Association will continue in business.

The Trustees are responsible for keeping proper accounting records, for safeguarding the assets of the Association and for taking reasonable steps for the prevention and detection of fraud and other irregularities.


Approval of Accounts

On behalf of the Trustees, we approve the attached accounts on pages 3 to 7 and confirm that all relevant records and information have been made available for their preparation.

Chairman


.....

Trustee


.....

Date: 14.06.22

BALANCE SHEET

AT 31 MARCH 2022

	<u>Note</u>	<u>31.03.22</u> £	<u>31.03.21</u> £
Fixed Assets	5	<u>358,692</u>	<u>362,937</u>
Current Assets			
Debtors & prepayments	6	2,051	1,941
Bank current account		14,881	17,105
Business Reserve account		<u>90,440</u>	<u>89,868</u>
		<u>107,372</u>	<u>108,914</u>
Less Current Liabilities			
Creditors and accruals	7	<u>1,636</u>	<u>1,052</u>
Total Current Assets		<u>105,736</u>	<u>107,862</u>
		£ <u>464,428</u>	£ <u>470,799</u>
Financed by Association Reserves:			
Balance brought forward		470,799	467,862
(Deficit)/ Surplus for the year		<u>(6,371)</u>	<u>2,937</u>
		£ <u>464,428</u>	£ <u>470,799</u>

INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

	<u>Note</u>	<u>2022</u> £	<u>2021</u> £
Income from			
Social events and groups		5115	(83)
		<u>5115</u>	<u>(83)</u>
 Social Club:			
Rent		-	2,411
Contributions		<u>6,740</u>	<u>8,261</u>
		6,740	10,672
Bank interest received		572	1,216
Grants		<u>16,000</u>	<u>14,143</u>
		<u>16,572</u>	<u>15,359</u>
		<u>28,427</u>	<u>25,948</u>
 Less expenditure			
Rent, rates, heat and light	1	7,205	3,529
Repairs and renewals		✓ 6,971	2,516
Security maintenance rental and cash collection		-	-
Insurance		✓ 4,156	4,302
Advertising, stationery and telephone	2	1,405	1,770
Sundry expenses	3	3,712	3,344
Equipment rental		✓ 6,504	2,144
Accountants fees and audit		600	600
Depreciation: fixtures and fittings	4	3,180	3,741
Impairment Costs: Lease	4	1,065	1,065
		<u>34,798</u>	<u>23,011</u>
 (Deficit)/ Surplus		£ <u>(6,371)</u>	£ <u>2,937</u>

NOTES TO THE ACCOUNTS

AT 31 MARCH 2022

1 Rent, rates, heat and light

	<u>2022</u>	<u>2021</u>
	£	£
Rates payable to Bristol Council	185	-
Water rates payable for year	(519)	415
Electricity	<u>7,539</u>	<u>3,114</u>
	£ <u>7,205</u>	£ <u>3,529</u>

£ £

2. Advertising, stationery and phone:

Bingo books	110	-
Cable Stream	-	916
Onecom	1,101	-
Frenchay News	194	286
BT	-	568
	£ <u>1,405</u>	£ <u>1,770</u>

3 Sundry Expenses

	<u>2022</u>	<u>2021</u>
	£	£
Pest control	-	-
Refuse collection and cleaning materials	1,938	1,452
Licences and Association fees	1,774	1,877
Sundry items	-	15
	£ <u>3,712</u>	£ <u>3,344</u>

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 MARCH 2021

4 Depreciation

Depreciation is calculated by the reducing balance method in order to write off the cost of wasting assets over their expected useful lives. The rate applied is 15% per annum.

Impairment costs are calculated in order to write off the cost of the lease premium over the lease term.

5	Fixed Assets	Total	Fixtures fittings & equipment	Centre building	Lease premium
		£	£	£	£
	Cost				
	at 31 March 2021	563,573	194,140	289,433	80,000
	Additions this year	-	-	-	-
	Cost at 31 March 2022	<u>563,573</u>	<u>194,140</u>	<u>289,433</u>	<u>80,000</u>
	Depreciation & Impairment Costs				
	at 31 March 2021	200,636	172,941	-	27,695
	Charge for the year	3,180	3,180	-	-
	Impairment Costs	<u>1,065</u>	<u>-</u>	<u>-</u>	<u>1,065</u>
	Depreciation				
	at 31 March 2022	<u>204,881</u>	<u>176,121</u>	<u>-</u>	<u>28,760</u>
	Net Book Value				
	at 31 March 22	<u>£ 358,692</u>	<u>£ 18,019</u>	<u>£ 289,433</u>	<u>£ 51,240</u>
	Net Book Value				
	at 31 March 21	<u>£ 362,937</u>	<u>£ 21,199</u>	<u>£ 289,433</u>	<u>£ 52,305</u>

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 MARCH 2022

6	Debtors and prepayments	<u>2022</u>	<u>2021</u>
		£	£
	<u>Debtors:</u>		
	Vintage motorcycles	-	245
	VAT	503	300
	<u>Payments in advance:</u>		
	Insurance	1,047	1,013
	Alarm rental & maintenance	501	39
	Telephone maintenance	-	150
	Advertising	-	194
		<u>£ 2,051</u>	<u>£ 1,941</u>
7	Creditors and Accruals	<u>2022</u>	<u>2021</u>
		£	£
	Rates	-	71
	Electricity	696	272
	Accountancy fees accrued and unpaid	600	600
	Refuse	174	48
	VAT on creditors	<u>166</u>	<u>61</u>
		<u>£ 1,636</u>	<u>£ 1,052</u>

MORE INFORMATION
FOR THE YEAR ENDED 31 MARCH 2022

	<u>2022</u>
	£
Side Gate & Fence Panels	2034
Telephone system maintenance	150
Sovereign Alarm	516
TV & Cables	943
Painting	350
Hanging Baskets	50
Strip Light	84
Clean Air Conditioning	120
Lines Cleaned	170
Table	250
Travis Perkins	37
Hag Door Shutter	770
Dyson Hoover	249
Garden Hose	47
Wallpaper	35
Batteries	12
Wall Cups	6
Lights	173
Roller Shutter Locks	14
Tree Cutting	350
Plumbing	495
Door Sign	7
Dartboard	36
Nick Various	73
	<u>£ 6,971</u>



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Stapleton and begbrook community association

On accounts for the year
ended

13/03/2022

Charity no
(if any)

275179

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

09/08/2022

Name:

Emily Pearson

Relevant professional
qualification(s) or body

(if any):

Address:

51 Broad Street
Staplhill
BS16 5LS

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

The Charity has made a loss of £6,371.00 which does not breach the trust, as the loss has not been incurred irresponsibly, but due to the Covid Pandemic.