



Yaxham Village Amenities Association

Charity Commission Report for the year 1st January to 31st December 2022

The Trustees of Yaxham Village Amenities Association administer and maintain Yaxham Village Hall for the benefit of the residents of Yaxham and the wider community who use the facilities available.

After the turmoil of the past few years, 2022 was successful and the hall is in high demand for regular activities, parties, meetings and events.

Sadly, one of our trustees resigned in August. We are very keen to recruit more trustees to keep the Village Hall, including the room in which you now sit, available for meetings such as this, and invite anybody interested to speak with us about coming on board. It is not an onerous commitment and the more trustees we have, the easier everything becomes for all.

During 2022:

- Policies were updated and revised and are now on the website;
- Trees in the back field were trimmed;
- There had been interest from the football club regarding taking over the Church Room. Unfortunately, we now understand this will not be going ahead;
- Windows in the hall were replaced in the summer;
- A new dog waste bin has been located on the recreation field which has reduced the problem of dog mess on the field;
- A successful Queen's Platinum Jubilee celebration was held on Sunday 5th June;
- A grant from the Asda Foundation was awarded that enabled us to purchase a new oven and microwave for the kitchen;
- In December the Community Room was opened as a 'Hot Spot', for anybody who wished to be somewhere warm. Games, books, puzzles and hot drinks were available. A grant was secured from Breckland to help with the additional cost of energy to fund the initiative.

In terms of fundraising, the Community Café continues to thrive. Other events included a Bingo evening, a St George's Day party, screenings of football matches and a New Year's Eve party, all of which were enjoyed by many residents of the village and wider community. We are limited in expanding village events due to a consistent lack of support by volunteers.



Yaxham Village Amenities Association						
Accounts for the Year Ended 31st December 2022						
	2022			2021		
Balances brought forward from previous year						
Current Account	£12,658.73			£8,364		
COIF Deposit Account	£1,159.47			£1,159		
Business Premium Account	£0.02			£0		
		£13,818.22			£9,523	
Receipts and Payments Account						
Receipts						
Village lets	£21,787.75			£9,676		
Miscellaneous	£500.00			£1,271		
Bottle bank	£378.63			£284		
Community Café	£1,701.00			£2,020		
Donations and Lotto (Note 1)	£2,275.87			£90		
Grants (Note 2)	£5,166.00			£9,302		
Fundraising Events	£1,078.50			£0		
Newsletter Advertising	£0.00			£140		
CCLA Interest	£31.01			£0		
Total receipts		£32,887.75			£22,783	
		£46,705.97			£32,306	
Payments						
Phone/broadband	£309.11			£324		
Council Tax	£374.47			£142		
Electricity-Hall	£3,087.04			£2,654		
Electricity-Church Room	£579.11					
Electricity-Hall & Church Room Provisional (Note 3)	£4,225.00					
Gas	£1,149.42			£885		
Water	£886.54			£478		
Miscellaneous (Note 4)	£11,834.07			£453		
Community Room expenses	£349.68			£760		
Caretaker/cleaning	£10,520.48			£6,756		
Admin	£900.00			£0		
Website	£64.80			£794		
Veolia	£546.20			£494		
Maintenance and Repairs	£1,373.60			£3,352		
Newsletter and stationery	£0.00			£359		
Licences and subs	£412.11			£373		
Insurance	£837.39			£682		
Total Payments		£37,449.02			£18,506	
Net receipts/payments for the period		-£4,561.27			£4,277	
Balance carried forward			£9,256.95			£13,800
Balances at 31st December						
Barclays Bank			£7,322.46			£12,659
Barclays Business Premium Account			£0.02			£0
CCLA/COIF Deposit Account (Note 5)			£6,190.48			£1,159
			£13,512.96			£13,818
1 Includes £569.60 donation from CIC from the bar						
2 Includes £2,667 from Breckland; £499 from Asda Foundation and £2,000 Hot Spot Grant						
3 Bills not received for Electricity, therefore figure estimated by Affinity						
4 Includes £10,000 cost of replacing windows						
5 £5,000 was transferred from Barclays to CCLA /COIF deposit account on 28 September						
These accounts were independently inspected by William Hinks on 10th February 2023						



Section A

Independent Examiner's Report

Report to the trustees/
members of

Yaxham Village Amenities Association

On accounts for the year
ended

31 December 2022

Charity no
(if any)

275133

Set out on pages

Attached

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Bill Hinks

Date:

10/02/2023

Name:

William Grosvenor Hinks

Relevant professional
qualification(s) or body

B.Compt. (UNISA)

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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✓ = From detailed Income/Expenditure sheets

Yaxham Village Amenities Association **Accounts for the Year Ended 31st December 2022**

	2022		2021	
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Current Account	£12,658.73	per Bank Statement	£8,364	
COIF Deposit Account	£1,159.47		£1,159	
Business Premium Account	£0.02		£0	
	£13,818.22		£9,523	
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Licences and subs	£412.11		£373	
Insurance	£837.39		£682	
Total Payments	£37,449.02	Includes Estimated Elect	£18,506	
Net receipts/payments for the period	£4,530.26	✓ 4287.96	£4,277	
Balance carried forward		£9,256.95		£13,800
Balances at 31st December				
Barclays Bank		Note 1	£7,322.46	£12,659
Barclays Business Premium Account			£0.02	£0
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			£13,512.96	£13,818

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3 Bills not received for Electricity, therefore figure estimated by Affinity

4 Includes £10,000 cost of replacing windows

Current account 01/01/22 £ 12,658.73
 add: Receipts excl. COIF 32,887.75
 less: Expenses excl. Elect (33,224.02)
 less add: to COIF (year on year) 12,322.46
 and bank transfers to COIF 4,225.00
 less: Transfer to COIF 5,000.00 (5,000.00) Note 6
7,322.46

YVAA
Y/E 31/12/22
EXAMINATION QUERIES.

QUERY	REMARKS.
① 1/6 Balance @ Barclays £100 over-stated when compared with Statement dtd. 29.12.22	Paul Phillips £100.00 30/12/22?
② Expenses 10/1/22 "Steve Goldsmith Expenses" - supporting documents short by £107.99?	Not material - only thing I found
③ AF AFFINITY 28/10/22 Electricity charge - individual invoices for June/July consumption are £263.95 more than amount actually paid, with no evidence why. AF Discount?	Unknown reason Not material
④ CIA Interest not included in Total Receipts figure in Accounts because fixed formulae not extended to that figure in addition	Disclosure only
⑤ Electricity Hall & Church Room estimated bill for Aug - Dec £4225.00 How calculated - seems too much?	Allowance made because no communication with providers.
⑥ As for Note 4 (above) transfer of £5000 to CIA account not shown in expenditure. Does not affect total bank balance.	Note to accounts to be included
⑦ Need note to Accounts to show that transfer of £5K to CIA was made.	Same as ⑥

Yaxham Village Amenities Association Monthly Profit/Loss 2022

	Monthly Income total	Monthly Expenditure Total	Profit/Loss for month
January	£5,145.50	£2,422.58	£2,722.92
February	£3,738.00	£1,686.72	£2,051.28
March	£1,839.00	£6,351.75	-£4,512.75
April	£3,279.00	£1,292.40	£1,986.60
May	£2,193.00	£2,808.77	-£615.77
June	£2,582.00	£1,881.17	£700.83
July	£1,871.63	£8,113.15	-£6,241.52
August	£1,993.52	£1,672.40	£321.12
September	£1,377.00	£6,697.92	-£5,320.92
October	£2,240.00	£2,222.88	£17.12
November	£4,450.85	£2,146.07	£2,304.78
December	£2,178.25	£928.21	£1,250.04
Less cost of windows		-£10,000.00	
	£32,887.75	£28,224.02	£4,663.73

Average per month	£2,740.65	£2,352.00	£388.64
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"Profit" for year 4663.73
 less: Windows @ £10000 (10000.00)
 already in result
 Loss for year: (5336.27)
 less: transfer to CCA
 included as expense 5000.00
 add back estimate
 for electricity in
 "Accounts" but not (4225.00)
 "monthly P&L"
 Loss per "Accounts" (4561.27)