



# Trustees' Annual Report for the period

From

Period start date

Day 01 Month June Year 2021

To

Period end date

Day 31 Month May Year 2022

Charity name Crossways Counselling Service

Other names charity is known by

Registered charity number (if any) 275053

Charity's principal address

PO Box 160

Haslemere

Surrey

Postcode

GU26 6YE

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr S Dunbar			
2	Mrs C Keith		From 15 <sup>th</sup> December 2021	
3	Rev J Manley-Cooper		From 1 <sup>st</sup> March 2022	
4	Dr L Mason		(Resigned 7 <sup>th</sup> August 2022)	
5	Mr J Robson		(From 9 <sup>th</sup> June 2022)	
6	Mrs T Trollope			
7	Rev Canon David Wilbraham	Chair		
8				
9				
10				
11				
Name			Dates acted if not for whole year	

## Name of chief executive or names of senior staff members (Optional information)

Jane Saunders – Managing Director

## Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted

Association

(eg. trust, association, company)

Trustee selection methods

(eg. appointed by, elected by)

Appointed by existing trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

### Summary of the objects of the charity set out in its governing document

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To address the need for an affordable counselling service in Haslemere and the surrounding areas. To provide professional confidential counselling services for adults over the age of 18 who are living with stress, redundancy or work related issues, relationship difficulties, bereavement and loss, depression, anxiety or confusion and abuse. To offer ongoing training to its own counsellors and to others in the area and to provide advice and training to pastoral care teams locally.

Crossways counselling service provides over 1600 counselling sessions per year with qualified and trained counsellors for adults over the age of 18, as well as offering advice on appropriate referrals where necessary

Crossways provides ongoing training and fortnightly clinical supervision for its counsellors who are all trained professionals.

Undertaking Fundraising events and activities to raise money for and awareness of our service.

Fostering a close working relationship with local GP surgeries and other agencies.

Active member of the British Association for Counselling and Psychotherapy – we adhere to and abide by its ethical framework for good practice.

**Additional details of objectives and activities (Optional information)**

Many of our staff, including our counsellors, work without payment in order to support and reduce the running costs of this service.

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You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The provision of over 1600 counselling sessions

Successful fundraising activities ensuring we can continue to operate for a further year including the receipt of several grants

Training and teaching sessions on a variety of subjects including mental illness and attachment and shame

S. P. Verba

23 - 03 - 2023.

**CROSSWAYS COUNSELLING SERVICE**  
**Registered Charity No. 275053**  
**Accounts**  
**for the Year Ended 31 May 2022**

## **CROSSWAYS COUNSELLING SERVICE**

**Registered Charity No. 275053**

### **Trustees**

Dr S Dunbar  
Mrs C Keith (from 15<sup>th</sup> December 2021)  
Rev J Manley-Cooper (from 1st March 2022)  
Dr L Mason (until 7<sup>th</sup> August 2022)  
Mr J Robson (From 9<sup>th</sup> June 2022)  
Mrs T Trollope  
Canon D Wilbraham

### **Address:**

Crossways Counselling Service  
PO Box 160  
Haslemere  
GU26 6YE

### **Accountants:**

Anthony Kelly FCA  
Independent Examiner  
2 Woodberry Close  
Chiddingfold  
Godalming  
Surrey  
GU8 4SF

# CROSSWAYS COUNSELLING SERVICE

Registered Charity No. 275053  
Income & Expenditure Account - Year Ended 31 May 2022

	<u>2022</u>		<u>2021</u>	
	Operating Account	Trust Fund	Total	Total
<b>RECEIPTS</b>				
<b>Grants and donations:</b>				
Churches	1,714	-	1,714	4,048
Grant Making Trusts	8,500	-	8,500	4,000
Miscellaneous	6,490	-	6,490	6,301
	<hr/>	<hr/>	<hr/>	<hr/>
	16,704	-	16,704	14,289
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Other receipts:</b>				
Client Fees	10,529	-	10,529	8,337
Dividends	-	1,900	1,900	1,851
Bank interest	4	10	14	13
Training income	-	-	-	60
	<hr/>	<hr/>	<hr/>	<hr/>
	10,533	1,910	12,443	10,261
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total income</b>	<hr/>	<hr/>	<hr/>	<hr/>
	27,237	1,910	29,147	24,550
	<hr/>	<hr/>	<hr/>	<hr/>
<b>EXPENDITURE</b>				
<b>Direct charitable expenditure:</b>				
Supervision fees and intakes	4,724	-	4,724	4,848
Travel costs	16	-	16	23
Insurance	702	-	702	656
Professional Subscriptions	240	-	240	240
	<hr/>	<hr/>	<hr/>	<hr/>
	5,682	-	5,682	5,767
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Other expenditure</b>				
Directors' fees	9,150	-	9,150	9,230
Accountancy fees	1,665	-	1,665	1,755
Staff training	-	-	-	1,377
Rent	3,940	-	3,940	384
Publicity	-	-	-	13
Postage and stationery	18	-	18	41
Telephone	703	-	703	635
Independent examiner's fees	236	-	236	372
Miscellaneous costs	468	-	468	392
	<hr/>	<hr/>	<hr/>	<hr/>
	16,180	-	16,180	14,199
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total expenditure</b>	<hr/>	<hr/>	<hr/>	<hr/>
	21,862	-	21,862	19,966
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Net surplus for the year</b>	<hr/>	<hr/>	<hr/>	<hr/>
	5,375	1,910	7,285	4,584
	<hr/>	<hr/>	<hr/>	<hr/>



**CROSSWAYS COUNSELLING SERVICE**  
**Registered Charity No. 275053**  
**Balance Sheet – 31 May 2022**

	<u><b>2022</b></u>	<u><b>2021</b></u>
<b>TRUST INVESTMENTS</b>		
3,536.17 Charities Official Investment Fund –		
Income shares at cost (market value at 31.05.22-£ 66,585)	5,045	5,045
	<hr/>	<hr/>
<b>CURRENT ASSETS</b>		
Trust Instant Savings account	15,058	13,156
Trust COIF deposit account	7,147	7,139
Bank current account	19,638	14,325
32 day notice account	10,131	10,128
COIF deposit account – ordinary fund	15	15
	<hr/>	<hr/>
	51,989	44,763
<b>CURRENT LIABILITIES</b>		
Accrued expenses	(295)	(354)
	<hr/>	<hr/>
	51,694	44,409
	<hr/>	<hr/>
	56,739	49,454
	<hr/>	<hr/>
<b>REPRESENTED BY:</b>		
<b>TRUST CAPITAL ACCOUNT</b>	5,000	5,000
	<hr/>	<hr/>
<b>TRUST INCOME ACCOUNT</b>		
Balance at 1 June 2021	26,283	24,419
Surplus for the year	1,910	1,864
	<hr/>	<hr/>
	28,193	26,283
	<hr/>	<hr/>
<b>TRUST FUND at 31 May 2022</b>	33,193	31,283
	<hr/>	<hr/>
<b>OPERATING ACCOUNT</b>		
Balance at 1 June 2021	17,991	15,271
Surplus for the year	5,375	2,720
	<hr/>	<hr/>
<b>Balance at 31 May 2022</b>	23,366	17,991
	<hr/>	<hr/>
<b>ORDINARY FUND</b>		
Balance at 1 June 2021 & 31 May 2022	180	180
	<hr/>	<hr/>
	56,739	49,454
	<hr/>	<hr/>

**Signed on behalf of the Trustees:**



Canon D Wilbraham (Chair of Trustees)

**Signed by Treasurer:**



Helen Mitchell ACA (Treasurer)

**Independent Examiner's Report to the Trustees of  
CROSSWAYS COUNSELLING SERVICE**

I report on the accounts of the Service for the year ended 31 May 2022, which are set out on pages 2 to 3.

**Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 (2) of the Charities Act 2011 (the Act) does not apply and that an independent examination is needed. It is my responsibility to examine the accounts (under section 145 of the Act), to follow procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiners' report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiners' statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Anthony Kelly FCA  
Independent Examiner  
2 Woodberry Close  
Chiddingfold  
Godalming  
Surrey  
GU8 4SF

Date: 20/3/23



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Date: 20/3/23