



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1st April 2022
Period end date

Period start date To 31st March 2023

Charity name: The Lilian Holmes Foundation

Charity registration number: 274917

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To provide housing for persons of appropriate means and circumstances in accordance with the Trust Deed |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | The Foundation manages the properties which it owns in accordance with its declared objects |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The Trustees have regard to the Charity Commission guidance in carrying out their duties |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|----------------|
| Policy on grant making | Para 1.38 | Not applicable |
| Policy on social investment including program related investment | Para 1.38 | Not applicable |
| Contribution made by volunteers | Para 1.38 | Not applicable |
| Other | | Not applicable |

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Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | The Foundation continues to provide good quality accommodation for elderly persons of appropriate means and circumstances. Maintenance, repair and improvement issues are dealt with in connection with the individual bungalows, the estate generally and the services provided, as and when required. A vacancy in connection with one of the bungalows has arisen during the year, following the death of the occupying resident. The property in question has been fully refurbished and the Foundation's procedure is in process to select a new resident. The vacancy has also enabled certain improvements to be carried out to the bathroom of one of the other occupied bungalows by way of temporary relocation of the residents |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | The Trustees are satisfied that the Foundation's position is (and always has been) healthy |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Having regard to the number and ages of the Foundation's properties, and the location of its estate on the flood plain and immediately adjacent to the River Arun, it is considered prudent to retain sufficient funds to cover future repairs, maintenance alterations and improvements which may be required. Other contingencies affecting the estate, such as legal matters, may also involve significant expenditure. It is also considered appropriate to hold reserve funds to permit additions to the Foundation's existing property portfolio, if the opportunity arises, either by building on the Foundation's existing land or by the purchase of additional property |
| Amount of reserves held | Para 1.22 | £164,524 |
| Reasons for holding zero reserves | Para 1.22 | Not applicable |
| Details of fund materially in deficit | Para 1.24 | Not applicable |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | None known |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|--|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Trust Deed |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Trust deriving from a private Will Trust |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | As provided by the Trust Deed |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | See page 1 |
| Other name the charity uses | Holmes Foundation |
| Registered charity number | See page 1 |
| Charity's principal address | 12 Merlin Close, Tangmere, Chichester, West Sussex PO20 2WA |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------|-----------------------------|-----------------------------------|---|
| 1 | J S Dean | Chairman & Managing Trustee | | Per Trust Deed |
| 2 | G T Allen | | | |
| 3 | C A Dean | Administrator | | Per Trust Deed |
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Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
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Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|---|-----------------------------------|--|
| Mayor, Aldermen & Burgesses of the Borough of Arundel | | |
| | | |
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Funds held as custodian trustees on behalf of others

| | |
|---|----------------|
| Description of the assets held in this capacity | Not applicable |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | Not applicable |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | Not applicable |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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| |
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|--|
| Signature(s) |  | |
| Full name(s) | James Stewart Dean | |
| Position (eg Secretary, Chair, etc) | Chairman | |
| Date | 25 January 2024 | |



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
The Holmes Foundation

No (if any)

Receipts and payments accounts

CC16a

| | | | |
|------------------------|-------------------------------------|----|------------------------------------|
| For the period from | Period start date 1st April 2022 | To | Period end date 31st March 2023 |
|------------------------|-------------------------------------|----|------------------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|---|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Rent | 31,200 | - | - | 31,200 | 31,200 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 31,200 | - | - | 31,200 | 31,200 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 31,200 | - | - | 31,200 | 31,200 |
| A3 Payments | | | | | |
| Major Renovations | - | - | - | - | - |
| General Maintenance | 8,861 | - | - | 8,861 | 9,818 |
| Garden Maintenance | 2,490 | - | - | 2,490 | 2,630 |
| Water & Drainage | - | - | - | - | 4,923 |
| Administration | 5,000 | - | - | 5,000 | 5,000 |
| Insurance | 2,284 | - | - | 2,284 | 1,969 |
| Outings | - | - | - | - | - |
| Miscellaneous | 2,382 | - | - | 2,382 | 1,227 |
| | - | - | - | - | - |
| Sub total | 21,017 | - | - | 21,017 | 25,567 |
| A4 Asset and investment purchases. (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 21,017 | - | - | 21,017 | 25,567 |
| Net of receipts/(payments) | 10,183 | - | - | 10,183 | 5,633 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 154,341 | - | - | 154,341 | - |
| Cash funds this year end | 164,524 | - | - | 164,524 | - |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------|--|---------------------------------|-------------------------------|------------------------------|
| B1 Cash funds | Lloyds Bank Plc | 164,524 | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | 164,524 | - | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |


| | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|--------------------------|---------|---------------------------------|-------------------------------|------------------------------|
| B2 Other monetary assets | None | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |

| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|----------------------|---------|-----------------------------|-----------------|--------------------------|
| B3 Investment assets | None | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|--|---|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use | Freehold Bungalows | | - | - |
| | 1-8 Fitzalan Road, Arundel, West Sussex | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|----------------|---------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities | None | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|---|--------------------|------------------|
|  | James Stewart Dean | 17-Oct-23 |



Section A

Independent Examiner's Report

Report to the trustees

THE LILIAN HOLMES FOUNDATION

On accounts for the year
ended

31st March 2023

Charity no
(if any)

274917

Set out on pages

1-2

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

P F Baldwin

Date:

25/1/24

Name:

Peter Frederick Baldwin

Relevant professional
qualification(s) or body

Chartered Certified Accountant

(if any):

Address:

57 Marshall Avenue

Bognor Regis, West Sussex

PO21 2TR

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.