



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2021
Period end date

Period start date To 31st March 2022

Charity name: The Lilian Holmes Foundation

Charity registration number: 274917

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide housing for persons of appropriate means and circumstances in accordance with the Trust Deed
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Foundation manages the properties which it owns in accordance with its declared objects
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have regard to the Charity Commission guidance in carrying out their duties

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	Not applicable
Other		Not applicable

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Foundation continues to provide good quality accommodation for elderly persons of appropriate means and circumstances. Maintenance, repair and improvement issues are dealt with in connection with the individual bungalows, the estate generally and the services provided, as and when required. There have been no changes in the occupancy of any of the bungalows during the year.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Trustees are satisfied thsat the Foundation's financial position is (and always has been) healthy
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Having regard to the number and ages of the Foundation's properties, and the location of its estate on the flood plain and immediately adjacent to the River Arun, it is considered prudent to retain sufficient funds to cover future repairs, maintnenance, alterations and improvements which may be required. Other contingencies affecting the estate, such as legal matters, may involve significant expenditure. It is also considered appropriate to have reserve funds to permit additions to the Foundation's existing property portfolio, if the opportunity arises, either by building on the Foundation's existing land or by the purchase of additional property
Amount of reserves held	Para 1.22	£154,341
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None known

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Income generated from properties owned
Investment policy and objectives including any social investment policy adopted	Para 1.46	None apart from investment in the properties owned
A description of the principal risks facing the charity	Para 1.46	Increased expenditure in repairs and maintenance bearing in mind the ages of the properties owned and their location on the flood plain and proximity to the Riuver Arun
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	A Trust arising out of a private Will Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	As provided by the Trust Deed

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	A Guidance Document for Trustees sets out the criteria to be followed for the selection of new residents
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		An improved and more detailed form of application for the allocation of vacant bungalows is now used

Reference and Administrative details

Charity name	See page 1
Other name the charity uses	Holmes Foundation
Registered charity number	See page 1
Charity's principal address	12 Merlin Close, Tangmere, Chichester, West Sussex PO20 2WA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	J S Dean	Chairman & Managing Trustee		Per Trust Deed
2	G T Allen			
3	C A Dean	Administrator		Per Trust Deed
4				
5				
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18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Mayor, Aldermen & Burgesses of the Borough of Arundel		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

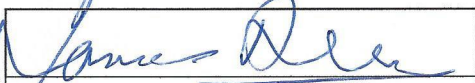
Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	James Stewart Dean	
Position (eg Secretary, Chair, etc)	Chairman	
Date	17/01/23	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

Lilian Holmes Foundation

No (if any)

Receipts and payments accounts


CC16a

For the period from	Period start date	To	Period end date
	1st April 2021		31st March 2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Rent	31,200	-	-	31,200	30,875
Interest	-	-	-	-	71
Energy account refund	-	-	-	-	59
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	31,200	-	-	31,200	31,005
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	31,200	-	-	31,200	31,005
A3 Payments					
Major Renovations	-	-	-	-	-
General Maintenance	9,818	-	-	9,818	2,796
Garden Maintenance	2,630	-	-	2,630	5,300
Water & Drainage	4,923	-	-	4,923	3,745
Administration	5,000	-	-	5,000	5,000
Insurance	1,969	-	-	1,969	1,772
Outings	-	-	-	-	-
Miscellaneous	1,227	-	-	1,227	791
	-	-	-	-	-
Sub total	25,567	-	-	25,567	19,404
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	25,567	-	-	25,567	19,404
Net of receipts/(payments)	5,633	-	-	5,633	11,601
A5 Transfers between funds					
	-	-	-	-	-
A6 Cash funds last year end	148,708	-	-	148,708	-
Cash funds this year end	154,341	-	-	154,341	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank Plc	154,341	-	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	154,341	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	None	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Freehold Bungalows		-	-
	1-8 Fitzalan Road, Arundel, West Sussex		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	None		-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		James Stewart Dean	17/01/23	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

THE LILIAN HOLMES FOUNDATION

On accounts for the year
ended

31st March 2022

Charity no
(if any)

274917

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

P.F. Baldwin

Date:

17/1/23

Name:

Peter Frederick Baldwin

Relevant professional
qualification(s) or body
(if any):

Chartered Certified Accountant

Address:

57 Marshall Avenue
Bognor Regis, West Sussex
PO21 2TR

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.