



Trustees' Annual Report for the period

From 1st April 2020
Period end date

Period start date to 31st March 2021

Charity name: THE LILIAN HOLMES FOUNDATION

Charity registration number: 274917

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide housing for persons of appropriate means and circumstances in accordance with the Trust Deed
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Foundation manages the properties which it owns in accordance with its declared objects
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have regard to the Charity Commission guidance on public benefit in carrying out their duties

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	Not applicable
Other		Not applicable

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Foundation continues to provide good quality accommodation for elderly persons of appropriate means and circumstances and maintenance repair and improvement issues are dealt with in connection with the individual bungalows, the estate generally and the services provided, as and when required.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Trustees are satisfied that the Foundation's financial position is (and always has been) healthy
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Having regard to the number and ages of the Foundation's properties, and the location of its estate on the flood plain and immediately adjacent to the River Arun, it is considered prudent to retain sufficient funds to cover future repairs, maintenance, alterations and improvements which may be needed. Other contingencies e.g. legal issues affecting the estate may involve significant expenditure. It is also considered appropriate to have reserve funds to enable additions to the Foundation's existing portfolio, if the opportunity arises, either by building on the Foundation's existing land or by the purchase of additional property
Amount of reserves held	Para 1.22	£148,708
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Income generated from properties owned
Investment policy and objectives including any social investment policy adopted	Para 1.46	None apart from investment in the properties owned
A description of the principal risks facing the charity	Para 1.46	Increased expenditure in repairs and maintenance bearing in mind the ages of the properties owned and their location on the flood plain and proximity to the River Arun
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	As provided by the Trust Deed

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	A Guideline Document for Trustees sets out the criteria to be followed for the selection of new residents
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		An improved and more detailed form of application for the allocation of vacant bungalows is now used

Reference and Administrative details

Charity name	See page one
Other name the charity uses	Holmes Foundation
Registered charity number	See page one
Charity's principal address	12 Merlin Close, Tangmere, Chichester, West Sussex PO20 2WA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	J S Dean	Chairman & Managing Trustee		Per Trust Deed
2	G T Allen			
3	C A Dean	Administrator		Per Trust Deed
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Mayor, Aldermen & Burgesses of the Borough of Arundel		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not Applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not Applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not Applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details


Other optional information

THIS FORM REMAINS IN INNAPROPRIATE BETA FORM (AS WITH OTHER CHARITY COMMISSION FORMS INCLUDING THE RETURN FORM ITSELF) & REMAINS UNFIT FOR PURPOSE. E.G. IT SHOULD INCLUDE A DESIGNATION OR PUBLICATION DATE TO SHOW THAT IT IS CURRENT FOR COMPLETION; IT SHOULD NOT BE POSSIBLE TO EDIT THE DOCUMENT FIELDS OTHER THAN THOSE FOR THE INFORMATION TO BE GIVEN – BUT IT IS SO POSSIBLE; THERE IS NO PAGE NUMBERING; THERE IS NO SECTION OR PARAGRAPH OR QUESTION NUMBERING; AT LEAST TWO REPEATED QUESTIONS ON THE SAME FORM. IMPORTANT ISSUES (with others) PREVIOUSLY RAISED BUT IGNORED.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	James Stewart Dean	
Position (e.g. Secretary, Chair, etc)	Chairman	

Date

21 December 2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Lilian Holmes Foundation

No (if any)
274917

Receipts and payments accounts

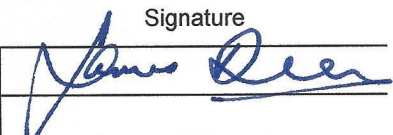
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For the period from	Period start date 1st April 2020	To	Period end date 31st March 2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Rent	30,875	-	-	30,875	26,650
Interest	71	-	-	71	74
Energy account refund	59	-	-	59	7
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	31,005	-	-	31,005	26,731
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	31,005	-	-	31,005	26,731
A3 Payments					
Major renovations	-	-	-	-	10,678
General maintenance	2,796	-	-	2,796	23,503
Garden Maintenance	5,300	-	-	5,300	2,733
Water & drainage	3,745	-	-	3,745	4,000
Administration	5,000	-	-	5,000	5,650
Insurance	1,772	-	-	1,772	1,609
Outings	-	-	-	-	500
Miscellaneous	791	-	-	791	3,088
	-	-	-	-	-
Sub total	19,404	-	-	19,404	51,761
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	19,404	-	-	19,404	51,761
Net of receipts/(payments)	11,601	-	-	11,601	- 25,030
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	137,107	-	-	137,107	-
Cash funds this year end	148,708	-	-	148,708	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	LLOYDS BANK PLC	74,463	-	-
	NATIONWIDE BUILDING SOCIETY	74,245	-	-
		-	-	-
	Total cash funds	148,708	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	NONE	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	NONE		-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	FREEHOLD BUNGALOWS		-	-
	1-8 FITZALAN ROAD, ARUNDEL		-	-
	WEST SUSSEX		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	NONE		-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			JAMES STEWART DEAN	21/12/2021