

Independent Examiner's Report to the Trustees of The Emmbrook Village Hall.

I report on the accounts of the Trust for the year ended 31st March 2025, which are set out on pages 1 to 3.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43 (7)(1b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name

DANIEL JOHN BROCKBANK

Relevant professional qualification or body:

ASSOCIATE OF THE CHARTERED
INSTITUTE OF BANKERS (RETIRED)

Address

25 SEWELL AVENUE
WOKINGHAM RG41 1NT

Date

23 OCTOBER 2025

EMMBROOK VILLAGE HALL TRUSTEE ANNUAL REPORT
YEAR ENDING 31ST March 2025

CHARITY COMMISSION REGISTRATION 274662

We have had a very busy year with booking in the hall

Capital Reserve Expenditure

1. Franklin Contracts Ltd (Asbestos survey)
2. Alamo Blinds . (new rails for all our curtains)
- 3.TCD Direct Ltd (new fridge).
- 4.Newman New fence
5. Tom Keeler (new fans)

Revenue Account.

Income

We now have 21 regular users we lost Morris dancer and gained Dance Fit and Indian dance lessons.

Regular user income was £21452.82 .This is up on last year by £1792.00.

Casual users income was £6412.63. This is up on last year by £3057.00 included in this is £1531.25 in deposit and advanced bookings.

Interest Rates

We have £48191.17.in an account with Cambridge and Counties Bank. This is a 95 day Notice Business account now paying 4.5%. Interest is paid annually at the end of April. Interest we received this year was £1533.05

Expenditure

Rubbish collection are up because of an increase in cost and casual users leave more rubbish.

Electricity and Gas cost our up because we had a 4 year contract that ended in September 2024. We can expect higher cost in both of these next year.

Insurance when down.

Fire extinguisher costs are up because we had to replace an extinguisher after 10 year.

Piano we had 2 repairs this year.

Internet We no longer have a telephone number. We now pay internet cost to Chairperson and treasurer £15.00 a month and booking clerk £10 per month are paid to use their own phone, internet and computers.

We had a web site set up costs and we pay £111.55 per year for the web site.

Cleaning cost

Our cleaning cost are £5234.98 this I up £1000.00 on last year.

We now have the hall cleaned every day and extra cleaning once a week in kitchen and toilets.

Mr Kelly was not good at sending us invoices. Which has now changed and he has agree that we pay him monthly £282 x 12 months which is £3,384.00 a year. That is £9.00 a morning Monday to Friday and £10.00 for Saturday and Sundays £65.00 a week which I think you must agree is good value.

Premises Maintenance

Was up this year mainly because we spent £394 on have the windows catches repaired and Gressgarden pruned our trees £432.00

PPL PRS Licence

This year we had to pay £251.41

Rates of Hire

The C.P.I in July was 2.2% so our hire rates in January were increased by a small amount. We also simplified our rates of hire to 2 categories Local regular non-profit and Casual users and commercial users. This we did to make it easy for people using our web site to work out the cost.

We are holding £900.00 in deposits because most casual bookers pay their deposit by bank transfer.

We have also got £1,067.15 rent paid in advance this year.

We had a very good year and are in a good financial position.

I would like to thanks Mr Brockbank for auditing our accounts.

He has agree to do it again next year.

**EMMBROOK VILLAGE HALL
BALANCE SHEETS
YEAR ENDING 31ST MARCH 2025**

	2025	2024	ASSETS	2025	2024
LIABILITIES					
RESERVES					
Reserves	53778.31	49071.18	Cash in Hand (cheque)	0.00	0.00
Capital Reserve			Current Account	4125.36	5485.71
Excess of Expenditure over income	-4197.50	-6312.55	Lloyds TSB Interest Account	12618.22	15471.23
Revenue Reserve			95 Days Notice Account	48191.17	35658.12
Excess of Income over Expenditure	13386.79	11019.68	Cambridge & Counties Bank		
Total Reserves (Note 1)	<u>62967.60</u>	<u>53778.31</u>		<u>64934.75</u>	<u>56615.06</u>
Rents paid in advance	1067.15	1436.75			
Deposit paid in advance	900.00	1400.00			
	<u>64934.75</u>	<u>56615.06</u>			

Note 1 £34,000 of the reserve money is allocated to:

1 year non-capital expenditure	14,000
Decorating	3,000
Garden and car park	5,000
Roof	10,000

I have examined the above Balance Sheet and annexed statement of Accounts and found them to be correct.


D. J. BROCKBANK

5 May 2025

**EMMBROOK VILLAGE HALL
REVENUE ACCOUNTS
YEAR ENDING 31ST MARCH 2025**

	EXPENDITURE			INCOME	
	2025	2024		2025	2024
Rent	1.00	1.00	Rent - Regular Users	21451.82	19659.62
Castle Water	358.01	298.08	Rent - Casual Users	6412.63	3355.00
Uniform Business Rate	76.36	72.64	Lloyds Interest Account	146.99	116.35
Rubbish Collection	790.17	656.42	Cambridge & Counties Bank	1533.05	721.21
Electricity	904.06	819.92	95 day notice account		
Gas	1884.81	1045.08			
Fire Extinguishers	166.54	57.60			
Insurance	1506.24	1838.61			
Cleaning	5234.98	4267.38			
Cleaning Materials	643.99	584.63			
Piano Tuning	230.00	125.00			
Booking Clerk	1500.00	1500.00			
Honorarium	86.00	39.90			
AGM	75.00	74.60			
Premises Maintenance	1433.93	842.69			
Printing/Stationery	106.67	83.64			
Postage		11.00			
Internet/phone/computer	652.29				
Defib	71.94				
Petrol	12.60				
C.C.B Membership	105.00	105.00			
Senior Citizens Tea/gift	102.70	109.00			
PPI PRS Licence	215.41	300.31			
Excess Income over	13386.79	11019.68			
	29544.49	23852.18		29544.49	23852.18



**EMMBROOK VILLAGE HALL
CAPITAL RESERVE
YEAR ENDING 31ST MARCH 2025**

	EXPENDITURE		INCOME	
	2025	2024	2025	2024
Tri Security (New front door lock)		1554.00		
Newnamhomeand garden(new railing front bed)		1278.02		
Wokingham Decorating Services		555.00		
Wokingham Decorating Services		1360.00		
T.Keeler (New car park lights)		1225.53	-4197.50	-6312.55
Gemclean (striped floor)		340.00		
Franklin Contracts Ltd (Asbestos survey)	534.00			
Alamo Blinds and Shutters Ltd	493.00			
TCD Direct Ltd/ (New fridge)	130.99			
Aamo Blinds	492.17			
Newman New fence	1621.44			
Tom Keeler (New fans)	925.90			
	4197.50	6312.55	-4197.50	-6312.55
		TOTAL		



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