

BPFA



Bagshot Playing Fields Association

The BPFA Pavilion, College Ride, Bagshot, Surrey GU19 5ET

Bookings 07591 360610. Charity Number 274653

<http://www.bagshotbpfa.co.uk> Email bagshotbpfa@gmail.com

Trustee Report 2021/2022 for Charity Commission.

6th March 2023

This report is by the trustees of the Bagshot Playing Field. The charity is managed by a Board of Trustees and the day to day running of the facilities is run by the management committee. There is always one trustee on the management committee.

As the board of trustees we are very involved with the activities of the association and are supportive of the management committee in whom we have full confidence. We are delighted with the excellent work done by our new treasurer Mr Chris Darvell and we are confident of a stable and successful future.

The objectives of the Association are to promote the benefit of the inhabitants of the village of Bagshot and the borough of Surrey Heath by providing facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of the life for the said inhabitants, and in particular to:-

- i) extend the existing playing and recreational facilities;
- ii) to encourage all forms of recreational activities;
- iii) to manage, maintain, improve and repair the play areas established and the equipment and materials provided and to raise money for these purposes;
- iv) to encourage a mutual support relationship with the local community.

These objectives are being achieved.

The playing field is extensively used by the local community; we have a local youth football club based on the facilities, regular runners and walkers. We manage 1/4 acre of woodland aware of their ecological value. The tennis facilities are run by an active Tennis club with growing membership. The club now has 5 all-weather courts, LED flood lights and coaching including for handicapped children. The pavilion is used by a wide range of community groups; keep fit groups, Pilates, Yoga, Ballet and dancing. We are also the home for Bagshot Guides. The pavillion is also a major venue for hire in the community for birthday parties and other events and is much in demand.

Over the past 5 years we have successfully modernised the pavilion. This was achieved with the help of local fundraising and funding from the Lottery Fund and the Marathon Trust as well as support from Windlesham Parish Council.

We pulled through the difficult period of Covid helped by financial support from Surrey Heath Borough Council. We now find ourselves able to plan for the future with confidence.

In accordance with our charitable objectives we have ambitious plans for the future.

A running / walking trail around the field of 0.25 miles marked out with posts and encouraging signs. So extending the types of sports using the facilities.

In the next year we will be resurfacing the access road and parts of the car park.

We are having a major cutting back of encroaching trees and shrubs.

We regularly review our environmental footprint and economical use of resources

David RH Norminton
Frank Curry
Neil Dodge

For the period from :

01/10/2021 to 30/09/2022

RECEIPTS & PAYMENTS ACCOUNTS
Section A : Receipts and payments

A1 : Receipts	NOTES	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Last year £
Affiliated Clubs	1	5,825	-	-	5,825	2,855
Under 18 Community Activities	2	-	-	-	-	-
Commercial Lettings	3	7,711	-	-	7,711	4,485
Casual Lettings & Parties	4	6,736	-	-	6,736	1,798
Grants	5	950	-	-	950	20,364
Donations	6	21	1,114	-	1,135	1,590
Gift Aid	7	-	-	-	-	-
General Fund Raising	8	541	-	-	541	645
Interest Received	9	8	-	-	8	2
Other Income	10	1,748	-	-	1,748	1,673
Sub total :		23,539	1,114	-	24,653	33,412
A2 : Asset & investment sales						
NONE	11	-	-	-	-	-
Sub total :		-	-	-	-	-
Total receipts :		23,539	1,114	-	24,653	33,412
A3 : Payments	NOTES					
Pavillion Maintenance & Renewals	12	5,421	-	-	5,421	22,458
Grounds & Outdoor Facilities	13	1,854	-	-	1,854	1,342
Rent & Refuse (SHBC)	14	1,352	-	-	1,352	1,254
Utilities (Gas, Electricity & Water)	15	6,797	-	-	6,797	3,296
Insurance Policies & Licences	16	2,088	-	-	2,088	2,632
Bank Charges	17	51	-	-	51	-
Sundries & Expenses	18	540	-	-	540	1,558
Major Infrastructure Work and Refurbishments	19	-	-	-	-	-
Sub total :		18,103	-	-	18,103	32,540
A4 : Asset & investment purchases						
NONE	20	-	-	-	-	-
Sub total :		-	-	-	-	-
Total payments :		18,103	-	-	18,103	32,540
Net of receipts / (payments) :		5,436	1,114	-	6,550	872
A5 : Transfers between funds	21	-	-	-	-	-
A6 : Cash funds last year end	22	32,338	-	-	32,338	-
Cash funds this year end :		37,774	1,114	-	38,888	872

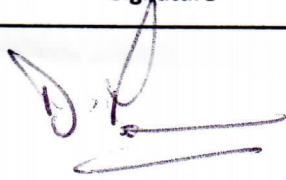


For the period from :

01/10/2021 to 30/09/2022

RECEIPTS & PAYMENTS ACCOUNTS

Section B : Statement of assets and liabilities at the end of the period

Categories	NOTES	Details	Unrestricted funds £	Restricted funds £	Endowment funds £
B1 : Cash funds	23	Current Account	19,602	1,114	-
	24	Deposit Account	18,172	-	-
Total cash funds			37,774	1,114	-
(balance checks : receipts v payments)					
		Details	Unrestricted funds £	Restricted funds £	Endowment funds £
B2 : Other monetary assets	25	NONE	-	-	-
		Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 : Investment assets	26	NONE	-	-	-
		Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 : Assets retained for the charity's own use	27	BPFA Pavillion	n/a	n/a	n/a
	28	Fixtures & Fittings	n/a	n/a	n/a
	29	Debtors	n/a	848	-
		Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 : Liabilities	30	Creditors	n/a	-	n/a

TRUSTEES :	Signature	Name	Date of approval
		DAVID NORMINGTON	20/1/23
		FRANCIS CURRY	20/1/23
		NEIL DODGE	20/1/23

For the period from :

01/10/2021 to 30/09/2022

RECEIPTS & PAYMENTS ACCOUNTS**Section C : NOTES**

1 - Curley Park Rangers Football Club is a regular user of the outside pitches and Bagshot Tennis Club is based at the Pavillion where it has 5 outdoor courts, 4 of which are floodlit.

2 - 1st Bagshot Guides host their weekly meetings within both the Pavillion and outside.

3 - A variety of clubs use the premises. Between them they offer a wide range of classes and hobbies to the community, such as yoga, pilates, keep fit, ukelele playing, baby sensory, and more.

4 - The Pavillion and grounds are available for hire 7 days a week. There were 78 different events hosted this year, including parties, children's rugby and gymnastics events, plus usage as a film set.

5 - An Open Spaces Maintenance Grant was received from Windlesham Parish Council.

6 - Donations included a restricted donation of £1,113.59 towards a "walking track" in the field which is to be completed in 2022/2023.

7 - None claimed this year, since no donations from relevent individuals.

8 - These include receipts from 'gifting' schemes such as those offered by Amazon and the Surrey Heath lottery.

9 - This only applies to the BPFA's HSBC deposit bank account.

10 - This included payments from Bagshot Tennis Club in respect of electricity usage for court floodlighting, a payment of £69.68 from SSE as a "Wayleave" payment plus sales of unwanted items.

11 - N/a.

12 - Minor repairs, servicing and checks on equipment as well as replacement of various items.

13 - Tree and hedge cutting, leaf clearance and grass mowing.

14 - Annual rent of £914.22, covering the period July 2022 to June 2023, was paid to SHBC, plus a further charge to cover refuse and waste collection and disposal.

15 - Gas and electricity was provided by SSE. Water was provided by Castle Water Ltd.

16 - There are 2 insurance policies required. One with SHBC for the property itself, plus another for other cover, such as 3rd party liability, etc. In addition, a 'PPL PRS' licence is required to allow the playing of music at any events or parties on the premises.

17 - As a result of HSBC introducing charges on Charity bank accounts this year, the BPFA are moving their accounts to Metro Bank within 2022/2023.

18 - In addition to payments for gifts to past members, there was also a payment of £287.71 for technical and website consultancy.

19 - None done this year.

20 - N/a.

21 - N/a.

22 - Total of opening balances of both current and deposit accounts as at 1st October 2021.

23 - Now incurring banks charges from HSBC. To be changed next year. Restricted funds in respect of Walking Track (see Note 6, above).

For the period from :

01/10/2021 to 30/09/2022

RECEIPTS & PAYMENTS ACCOUNTS**24** - Now incurring banks charges from HSBC. To be changed next year.**25** - N/a.**26** - N/a.**27** - The BPFA Pavilion is owned by SHBC which the BPFA rent. The Pavilion, therefore, no longer appears within the fixed assets of the charity or its reserves. The charity's reserves are solely based on its cash funds.**28** - N/a.**29** - Minor amounts due to normal delays between invoices going out to hirers and their payments being received online.**30** - All invoices are promptly paid online. Therefore, there are no cheques nor outstanding creditors.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

BAGSHOT PLAYING FIELDS ASSOCIATION

**On accounts for the year
ended**

30 September 2022

**Charity no
(if any)** 274653

Set out on pages

1 to 4

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

14/3/23

Name:

Allan MacDonald

**Relevant professional
qualification(s) or body
(if any):**

Member of Institute of Chartered Accountants of Scotland

Address:

6 Maultway Crescent

Camberley
Surrey. GU15 1PN

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.