

WINDSOR AND ETON CHORAL SOCIETY

REGISTERED CHARITY NO. 274582

FORMER PATRON HER MAJESTY THE QUEEN

REPORT of the COMMITTEE for the SEASON 2022\23 (subscription year and financial year ended 30th April 2023) to be presented to the Annual General Meeting on Tuesday 7th November 2023.

Objects

1. The Society, an unincorporated association which is a registered charity, is governed by Rules the current edition of which came into force on Tuesday 9th November 2021, under which the aims and objects of the Society are the study and practice of choral music in order to foster the public knowledge and appreciation of such music by means of public performance.

Area of Operation

2. The principal but not exclusive area of operation is the Districts of Windsor & Maidenhead, Slough and South Bucks.

Address

3. The registered address of the Charity is 37 High Road, Cookham, Maidenhead, Berkshire SL6 9HR the address of the person at present acting as the Charity's official correspondent with the Charity Commission.

Trustees

4. The trustees of the Charity are the members of the Committee which consists of nine Officers and six ordinary members all of whom are elected by the Society in General Meeting.
5. The following were the trustees at the date of approval of this Report -
Mr C.G. Aitken (Chairman), Mr M.C. Arnold, Mr I.C. Brough, Mrs A.E.M. Cadinouche, Mrs J.K. Cole, Mrs J.P. Cundell (Eton College Liaison), Mr P. Elliot (Technology and Projects Officer), Mr A.C. Gapes (General Secretary), Mrs A. Geary (Librarian), Mr D.C. Hickman (Treasurer), Miss S Hardy (Safeguarding Officer), Mrs F.I. Hickman (Stage Manager), Mrs C. Messenger (Friends Secretary), Ms V. Rubio and Mrs D. Yerburch (Concert Secretary)
6. The following were also trustees during all or part of the financial year – Mr C. Stokes (to 18th October 2022).

Management

7. The Society is administered and managed by the Committee.

Committee Meetings

8. The Committee held 3 meetings by Zoom during the financial year, on Wednesday 22 June 2022, Wednesday 16 November 2022, Thursday 26 January 2023.
9. The Charity has no paid staff and duties on its behalf are carried out by the honorary Officers, Committee members and ordinary members of the Society.
10. Specific tasks have been carried out for the Committee by Mr M. Arnold (Concert Programme Editor), Mrs S. Bonner (Minutes Secretary), Mrs M.J. Waghorn (Mailing List), Mrs J.P. Cundell (Eton College Liaison), Mrs A. Cadinouche (Carols), Mr A.F. Seidler (Soloist Arranger), Mr C. Stokes (Programme Advertising), Ms V. Rubio (Member Co-ordinator).

Finance

12. The Charity's bank account is held with CAF Bank Ltd of 25 Kings Hill Avenue, Kings Hill, West Malling, Kent.
13. Independent examination of the Charity's accounts under the provisions of the Charities Act 1993 has been carried out by Ms Claire Spackman, CLS Accountants Ltd, of 2 Rythe Close, Claygate, Esher, Surrey, KT10 9DD
14. For the financial year under review the Gross Income (Total Receipts) was £52,626 and the Total Expenditure (Total Payments) was £49,029.
15. It has been the policy of the Society for many years to maintain financial reserves sufficient to cover the likely expenditure for a whole year, so that in the unlikely event of concerts not being able to take place after expenditure and liabilities had already been incurred, it would be possible to operate normally for the following year. It is also intended to prevent a situation arising in which the members of the future have to provide extra income to make up for over expenditure by their predecessors.

Activities

16. The May 2022 Come & Sing was Fauré's "Requiem" and Gounod's "Messe Solennelle de Ste Cecile" in the Eton College Chapel. These were the works rehearsed for the earlier concert that was cancelled at the last minute due to covid. The soloists were Isabelle Davis (soprano), James Edgeler (tenor) and James Gooding (bass), with James Orford (organ).
17. The Autumn Concert in the Windsor Festival on 1st October 2022 at 7:30 pm in the Windsor Parish Church the Society performed Haydn's "The Creation". The soloists were Kirsty Hopkins (soprano), Matthew Minter (tenor) and James Birchall (bass). The orchestra was The Brandenburg Sinfonia.
18. The January 2023 concert on 14th January 2023 at 7:30pm in Eton College Chapel the Society performed Durufle's "Requiem" and Bernstein's "Chichester Psalms". The soloists were Harriet Kirk (mezzo soprano), Laurence Williams (baritone), and Paddy Armstrong (treble). The organist was James Orford with Rudyard Cook (cello).
19. The Winter Concert on 18th March at 7:30pm in the Windsor Parish Church, the Society performed Handel's "Messiah". The soloists were Philippa Hyde (soprano), Tim Travers Brown (counter tenor), Rory Carver (tenor) and Richard Bannan (bass). The orchestra was The Brandenburg Sinfonia.

Membership

24. During the 2022/2023 season there were 123 singing Members (39 soprano, 42 alto, 15 tenor and 27 bass) compared with 112 the previous season (39 soprano, 38 alto, 13 tenor and 22 bass)
25. The Friends of Windsor and Eton Choral Society membership were 29 individuals and 11 families.
26. Conductor and Accompanist Mr Tim Johnson was our conductor. Mr John Halsey was our accompanist.

WINDSOR & ETON CHORAL SOCIETY

REGISTERED CHARITY: 274582

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 APRIL 2023

WINDSOR & ETON CHORAL SOCIETY

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 APRIL 2023**

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**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
WINDSOR & ETON CHORAL SOCIETY**

I report on the accounts for the year ended 30 April 2023 which are set out on pages 2 to 4.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with Section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Miss C Spackman FCCA
CLS Accountants Limited
Chartered Certified Accountants
2 Rythe Close
Claygate, Esher
Surrey KT10 9DD

Dated 18 August 2023

WINDSOR & ETON CHORAL SOCIETY

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 30 APRIL 2023

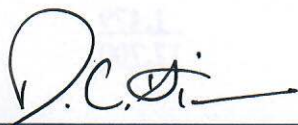
| | Note | 2023 | 2022 |
|--|------|----------------|----------------|
| | | £ | £ |
| <u>Operating activities to further charitable activities and generate funds</u> | | | |
| Concerts | 2 | 29,178 | 33,459 |
| Subscriptions | 3 | 21,156 | 17,700 |
| Donations, grants & sponsors | 4 | 247 | 5,540 |
| Sale & hire of music/other goods | | 1,531 | - |
| Sales (Books, Folders, Lights) | | 176 | 45 |
| Fund raising – workshop | | - | - |
| Social events | | - | - |
| Charitable events | | - | - |
| Other | | - | 510 |
| | | 52,288 | 57,254 |
| <u>Investment income</u> | | | |
| Interest | | 338 | 19 |
| Total receipts | | £52,626 | £57,273 |
| <u>DIRECT CHARITABLE EXPENDITURE</u> | | | |
| <u>Expenditure in furtherance of activities</u> | | | |
| Honoraria | | 10,495 | 8,820 |
| Cost of music hired and goods sold | | 1,535 | 3,356 |
| Orchestra | | 16,229 | 19,883 |
| Premises | | 5,651 | 4,455 |
| Printing and publicity | | 4,107 | 2,732 |
| Soloists | | 8,500 | 4,624 |
| Workshop expenses | | - | - |
| Other | 5 | 1,051 | 4,052 |
| | | 47,568 | 47,922 |
| Charitable donations | | - | 2,620 |
| | | 47,568 | 50,542 |
| <u>Management and administration</u> | | | |
| Social events | | - | - |
| Management and administration | 6 | 1,461 | 871 |
| | | 1,461 | 871 |
| Total payments | | £49,029 | £51,413 |
| Net receipts/(payments) for the year | | 3,597 | 5,860 |
| Funds brought forward | | 56,741 | 50,881 |
| Funds carried forward | | £60,338 | £56,741 |

WINDSOR & ETON CHORAL SOCIETY
STATEMENT OF ASSETS AND LIABILITIES
AS AT 30 APRIL 2023

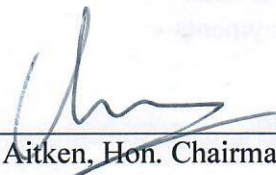
| Note | 2023 Total £ | 2022 Total £ |
|------------------------------------|-----------------------|-----------------------|
| Monetary assets | | |
| CAF Bank Savings account | 28,049 | 24,240 |
| CAF Bank Current account | 2,325 | 2,537 |
| Scottish Widows Fixed Term Deposit | 29,964 | 29,964 |
| Petty Cash | - | - |
| General Fund Net Assets | | |
| at 30 April 2023 | <u>£60,338</u> | <u>£56,741</u> |

These financial statements were approved by the Trustees and signed on their behalf on

17th August 2023 by:



David Hickman, Hon. Treasurer



Chris Aitken, Hon. Chairman

WINDSOR & ETON CHORAL SOCIETY

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 APRIL 2023

1. Accounting Policies

These financial statements have been prepared on the receipts and payments basis, comply with the Charities Act and have been prepared in accordance with the Statement of Recommended Practice (SORP) 2005 issued by the Charity Commissioners for England & Wales.

| | 2023 £ | 2022 £ |
|--|---------------|---------------|
| 2. Concerts | | |
| Advertising income | 2,037 | 3,316 |
| Programmes | 1,946 | 1,845 |
| Ticket sales | <u>25,195</u> | <u>28,298</u> |
| | <u>29,178</u> | <u>33,459</u> |
| 3. Subscriptions | | |
| Singers | 16,038 | 14,656 |
| Friends Subs/Events | 1,605 | 1,565 |
| Gift Aid Repayments | <u>3,513</u> | <u>1,479</u> |
| | <u>21,156</u> | <u>17,700</u> |
| 4. Donations, Grants & Sponsors | | |
| Donations | 247 | 1,540 |
| Grants | = | <u>4,000</u> |
| | <u>247</u> | <u>5,540</u> |
| 5. Other | | |
| Other Expenses | 672 | 996 |
| Ticket Refunds | <u>379</u> | <u>3,056</u> |
| | <u>1,051</u> | <u>4,052</u> |
| 6. Management and Administration | | |
| Postage & Stationery etc | 248 | 236 |
| Subscriptions | 673 | 235 |
| Independent examiner's fee | <u>540</u> | <u>400</u> |
| | <u>1,461</u> | <u>871</u> |

7. Trustee Expenses

A total of £575 (2022 - £470) was reimbursed to five (2022 - four) members of the committee in the year. These payments were for postage, stationery, telephone and related costs incurred in arranging the performances for the concerts and their publicity. No member of the Committee nor any person connected with them has received or is due to receive any remuneration for the year directly or indirectly from the charity's funds. The honoraria are paid to the Conductor and Accompanist neither of whom is a member of the Society, and therefore neither is eligible to be a member of the Committee.

8. Staff costs

The charity employed no staff during the year with services being provided free of charge by volunteers.

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FINANCIAL STATEMENTS

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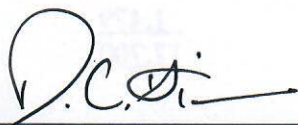
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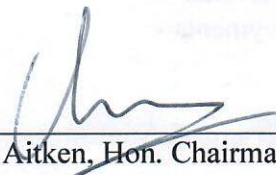
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