

# WINDSOR AND ETON CHORAL SOCIETY

REGISTERED CHARITY NO. 274582

PATRON HER MAJESTY THE QUEEN

REPORT of the COMMITTEE for the SEASON 2021\22 (subscription year and financial year ended 30th April 2022) to be presented to the Annual General Meeting on Tuesday 18th October 2022.

## Objects

1. The Society, an unincorporated association which is a registered charity, is governed by Rules the current edition of which came into force on Tuesday 9th November 2021, under which the aims and objects of the Society are the study and practice of choral music in order to foster the public knowledge and appreciation of such music by means of public performance.

## Area of Operation

2. The principal but not exclusive area of operation is the Districts of Windsor & Maidenhead, Slough and South Bucks.

## Address

3. The registered address of the Charity is 37 High Road, Cookham, Maidenhead, Berkshire SL6 9HR the address of the person at present acting as the Charity's official correspondent with the Charity Commission.

## Trustees

4. The trustees of the Charity are the members of the Committee which consists of nine Officers and six ordinary members all of whom are elected by the Society in General Meeting.
5. The following were the trustees at the date of approval of this Report -  
Mr C.G. Aitken (Chairman), Mr J.L.F. Clark, Mrs J.P. Cundell (Eton College Liaison), Mr P. Elliot (Technology and Projects Officer), Mr A.C. Gapes (General Secretary), Mrs A. Geary (Librarian), Mr D.C. Hickman (Treasurer), Miss S Hardy (Safeguarding Officer), Mrs F.I. Hickman (Stage Manager), Mrs C. Messenger (Friends Secretary), Ms V. Rubio, Mr C.F. Stokes, Mrs D. Yerburch (Concert Secretary)
6. The following were also trustees during all or part of the financial year – Ms J.E. van der Vorm and Mrs M.C. Wyatt (to 9 November 2021).

## Management

7. The Society is administered and managed by the Committee.

## Committee Meetings

8. The Committee held 6 meetings by Zoom during the financial year, on Wednesday 9<sup>th</sup> June 2021, Tuesday 24<sup>th</sup> August 2021, Thursday 14 October 2021, Wednesday 17 November 2021, Monday 20<sup>th</sup> December 2021 and Wednesday 26<sup>th</sup> January 2022.
9. The Charity has no paid staff and duties on its behalf are carried out by the honorary Officers, Committee members and ordinary members of the Society.
10. Specific tasks have been carried out for the Committee by Mr T.J.S. Pearce (Concert Programme Editor), Mr M. Arnold (Concert Programme Editor), Mrs S. Bonner (Minutes Secretary), Mrs M.J. Waghorn (Mailing List), Mrs J.P. Cundell (Eton College Liaison), Mrs C. Messenger (Carols), Mr A.F. Seidler (Soloist Arranger), Mr C. Stokes (Programme Advertising).
11. Due to COVID restrictions the attendance registrars have been dealt with centrally.

## Finance

12. The Charity's bank account is held with CAF Bank Ltd of 25 Kings Hill Avenue, Kings Hill, West Malling, Kent.
13. Independent examination of the Charity's accounts under the provisions of the Charities Act 1993 has been carried out by Ms Claire Spackman, CLS Accountants Ltd, of 2 Rythe Close, Claygate, Esher, Surrey, KT10 9DD
14. For the financial year under review the Gross Income (Total Receipts) was **£57,273** and the Total Expenditure (Total Payments) was **£51,413**.
15. It has been the policy of the Society for many years to maintain financial reserves sufficient to cover the likely expenditure for a whole year, so that in the unlikely event of concerts not being able to take place after expenditure and liabilities had already been incurred, it would be possible to operate normally for the following year. It is also intended to prevent a situation arising in which the members of the future have to provide extra income to make up for over expenditure by their predecessors.

## Activities

16. The May 2021 Come & Sing was cancelled because of national restrictions due to Covid virus.
17. The Autumn Concert in the Windsor Festival on 2<sup>nd</sup> October 2021 at 7:30 pm in the Windsor Parish Church the Society performed Handel's "Samson". The soloists were Ann Cavaliero (soprano), Tim Travers-Brown (counter-tenor), Ben Thapa (tenor) and Quentin Hayes (bass/baritone). The orchestra was The Orpheus Sinfonia.
18. The January 2022 concert was postponed due to Covid.
19. The Platinum Jubilee Concert on 19<sup>th</sup> March 2022 at 7:30pm in St George's Chapel. The works performed were Britten's "National Anthem", Vaughan Williams' "O Clap Your Hands", Elgar's "Sea Pictures", Parry's "Blest Pair of Sirens, Tallis's Psalm 2, Vaughan Williams' "Fantasia on a Theme by Thomas Tallis" and "Five Mystical Songs", and Parry's "I was glad when they said unto me". The soloists were Alice Coote OBE (mezzo soprano) and Richard Bannan (baritone). The orchestra was The Brandenburg Sinfonia.

## Membership

24. During the 2021/2022 season there were 112 singing Members (39 soprano, 38 alto, 13 tenor and 22 bass) compared with 97 the previous season (31 soprano, 36 alto, 11 tenor and 19 bass)
25. The Friends of Windsor and Eton Choral Society membership were 13 individuals and 7 families.
26. Conductor and Accompanist Mr Tim Johnson was our conductor. Mr John Halsey was our accompanist.

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**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF  
WINDSOR & ETON CHORAL SOCIETY**

I report on the accounts for the year ended 30 April 2022 which are set out on pages 2 to 4.

**RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND EXAMINER**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

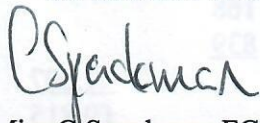
**BASIS OF INDEPENDENT EXAMINER'S STATEMENT**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with Section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Miss C Spackman FCCA  
CLS Accountants Limited  
Chartered Certified Accountants  
2 Rythe Close  
Claygate, Esher  
Surrey KT10 9DD

Dated 24 August 2022



# WINDSOR & ETON CHORAL SOCIETY

## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 30 APRIL 2022

	Note	2022	2021
		£	£
<b><u>Operating activities to further charitable activities and generate funds</u></b>			
Concerts	2	33,459	633
Subscriptions	3	17,700	10,050
Donations, grants & sponsors	4	5,540	2,319
Sale & hire of music/other goods		-	360
Sales (Books, Folders, Lights)		45	-
Fund raising – workshop		-	-
Social events		-	-
Charitable events		-	-
Other		<u>510</u>	<u>90</u>
		57,254	13,452
<b><u>Investment income</u></b>			
Interest		<u>19</u>	<u>41</u>
<b>Total receipts</b>		<b><u>£57,273</u></b>	<b><u>£13,493</u></b>
<b>DIRECT CHARITABLE EXPENDITURE</b>			
<b><u>Expenditure in furtherance of activities</u></b>			
Honoraria		8,820	8,435
Cost of music hired and goods sold		3,356	41
Orchestra		19,883	-
Premises		4,455	-
Printing and publicity		2,732	-
Soloists		4,624	200
Workshop expenses		-	-
Other	5	<u>4,052</u>	<u>132</u>
		47,922	8,808
Charitable donations		<u>2,620</u>	-
		50,542	8,808
<b><u>Management and administration</u></b>			
Social events		-	168
Management and administration	6	<u>871</u>	<u>839</u>
		871	1,007
<b>Total payments</b>		<b><u>£51,413</u></b>	<b><u>£9,815</u></b>
<b>Net receipts/(payments) for the year</b>		<b>5,860</b>	<b>3,678</b>
<b>Funds brought forward</b>		<b><u>50,881</u></b>	<b><u>47,203</u></b>
<b>Funds carried forward</b>		<b><u>£56,741</u></b>	<b><u>£50,881</u></b>

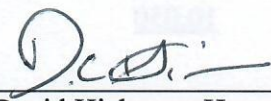
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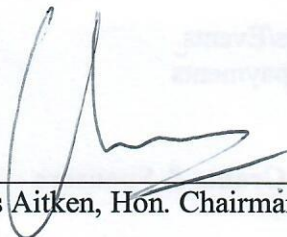
## STATEMENT OF ASSETS AND LIABILITIES AS AT 30 APRIL 2022

Note	2022 Total £	2021 Total £
<b>Monetary assets</b>		
CAF Bank Savings account	24,240	19,236
CAF Bank Current account	2,537	1,681
Scottish Widows Fixed Term Deposit	29,964	29,964
Petty Cash	-	-
<b>General Fund Net Assets at 30 April 2022</b>	<b><u>£56,741</u></b>	<b><u>£50,881</u></b>

These financial statements were approved by the Trustees and signed on their behalf on

20<sup>th</sup> August 2022 by:

  
David Hickman, Hon. Treasurer

  
Chris Aitken, Hon. Chairman



# WINDSOR & ETON CHORAL SOCIETY

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 APRIL 2022

### 1. Accounting Policies

These financial statements have been prepared on the receipts and payments basis, comply with the Charities Act and have been prepared in accordance with the Statement of Recommended Practice (SORP) 2005 issued by the Charity Commissioners for England & Wales.

	2022 £	2021 £
<b>2. Concerts</b>		
Advertising income	3,316	633
Programmes	1,845	-
Ticket sales	<u>28,298</u>	<u>-</u>
	<u>33,459</u>	<u>633</u>
<b>3. Subscriptions</b>		
Singers	14,656	6,565
Friends Subs/Events	1,565	-
Gift Aid Repayments	<u>1,479</u>	<u>3,485</u>
	<u>17,700</u>	<u>10,050</u>
<b>4. Donations, Grants &amp; Sponsors</b>		
Donations	1,540	2,319
Grants	<u>4,000</u>	<u>-</u>
	<u>5,540</u>	<u>2,319</u>
<b>5. Other</b>		
Other Expenses	996	132
Ticket Refunds	<u>3,056</u>	<u>-</u>
	<u>4,052</u>	<u>132</u>
<b>6. Management and Administration</b>		
Postage & Stationery etc	236	144
Subscriptions	235	295
Independent examiner's fee	<u>400</u>	<u>400</u>
	<u>871</u>	<u>839</u>

### 7. Trustee Expenses

A total of £470 (2021 - £92) was reimbursed to four (2021 - two) members of the committee in the year. These payments were for postage, stationery, telephone and related costs incurred in arranging the performances for the concerts and their publicity. No member of the Committee nor any person connected with them has received or is due to receive any remuneration for the year directly or indirectly from the charity's funds. The honoraria are paid to the Conductor and Accompanist neither of whom is a member of the Society, and therefore neither is eligible to be a member of the Committee.

### 8. Staff costs

The charity employed no staff during the year with services being provided free of charge by volunteers.



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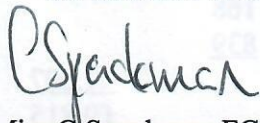
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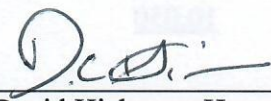
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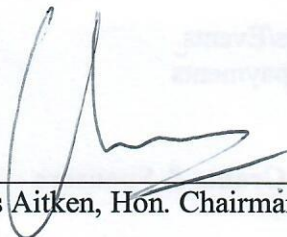
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