

# Receipts and Payments Accounts

## Section A

## Unrestricted Funds

Name of charity

TRUSTEES OF THE DOUGLAS MCMINN CENTRE

Charity Commission registered number

2 7 4 5 1 4

For the financial year ended on

0 5 0 4 2 2

Note Breakdown using either:

or:

A0

Functional analysis ☐

Your own analysis ☒

Last year's  
amount to the  
nearest £

This year's  
amount to the  
nearest £

### Receipts

A1a Donations, legacies and other similar receipts

A1b Operating activities to further charity's objects

A1b Operating activities to generate funds

A1c Investment income receipts

Sub-total (A1a+A1b+A1c)

A1d Other Receipts (not counting as "Gross Income")

Total Receipts

A1

### Payments

A2a Payments for generating funds

A2b Charitable payments:

(i) Grants paid

(ii) Charitable activities

(iii) Support costs

(iv) Management & Administration

Sub total (A2a + A2b)

A2c Other payments (not counting as "Expenditure")

Total Payments

(A2a+A2b+A2c)

A2

Net of Receipts/(Payments)

A1-A2

Cash funds last year end

A3

Cash funds this year end

A1-A2+A3

RENTS RECEIVED

43,918

29,903

SALE OF FREEHOLD  
PREMISES

43,918

29,903

43,918

1,042,903

RUNNING COSTS FOR THE  
DOUGLAS MCMINN CENTRE  
REPAIRS AND  
RENOVATIONS

7,898

8,998

2,113

INSURANCE

1,860

1,196

FLAT RUNNING COSTS

2,785

2,173

ACCOUNTS  
SOLICITORS  
OFFICE COSTS

1,254

1,548

420

-

1,271

1,268

17,601

15,183

COSTS RELATING TO SALE  
OF FREEHOLD

17,601

16,852

32,035

26,317

1,010,868

30,206

56,523

56,523

1,067,391

# Section B

# Restricted Income Funds

Has the charity any restricted funds (including special trusts)?

Yes ☐

No ☒

If "Yes", please complete this page

If "No", please go to Section C.

Note Breakdown using either:

or:

B0 Functional analysis ☐

Your own analysis ☐

Last year's  
amount to the  
nearest £

This year's  
amount to the  
nearest £

## Receipts

B1a Donations, legacies and other similar receipts

B1b Operating activities to further charity's objects

B1b Operating activities to generate funds

B1c Investment income receipts

Sub-total (B1a+B1b+B1c)

B1d Other Receipts (not counting as "Gross Income")

Total Receipts

B1

## Payments

B2a Payments for generating funds

B2b Charitable Payments:

(i) Grants payable

(ii) Charitable activities

(iii) Support costs

(iv) Management & Administration

Sub total (B2a+B2b)

B2c Other payments (not counting as "Expenditure")

Total Payments

(B2a+B2b+B2c)

B2

Net of Receipts/(Payments)

B1-B2

Cash funds last year end

B3

Cash funds this year end

B1-B2+B3

# Section C

## Endowment Funds

Name of charity

TRUSTEES OF THE DOUGLAS MCMINN CENTRE

Charity Commission registered number

2 7 4 5 1 4

0 5 0 4 2 2

Has the charity any endowment funds?

Yes ☐

No ☒

If "Yes", please complete this page

If "No", please now complete the Statement of Assets & Liabilities

Note

Breakdown using either:

or:

C0

Functional analysis ☐

Your own analysis ☐

### Receipts

Last year's  
amount to the  
nearest £

This year's  
amount to the  
nearest £

C1a

Donations, legacies and other  
similar receipts




C1b

Other Receipts (not counting as  
"Gross Income")




Total Receipts

C1

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### Payments

C2a

Payments to income funds




C2b

Payments for managing  
investment funds

C2c

Payments for purchase of  
investments and other assets

Other payments

Total Payments

(C2a+C2b+C2c)

C2

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Net of Receipts/(Payments)

C1-C2

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Cash funds last year end

C3

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Cash funds this year end

C1-C2+C3

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## Section D

## Statement of Assets and Liabilities at Year End

For the financial year ended on

0 5 0 4 2 2

Note

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>D1a Cash Funds</b>			
LLOYDS BANK	1,067,391		
<b>Total Cash Funds</b> (agree balances with receipts and payments account(s))			
<b>D1b Other Monetary Assets</b>			
<b>D3a Investment Assets</b>	Fund to which it belongs	Cost (optional)	Current value (optional)
8604.479 BLK CHARITIES UK EQUITY FUND A ACC	UNRESTRICTED		
M+G INVESTMENTS	UNRESTRICTED		
490.774 CHARIFUND ACC UNITS			
<b>D3b Assets Retained for the Charity's Own Use</b>	Fund to which it belongs	Cost (optional)	Current value (optional)
<b>D2 Liabilities</b>	Fund to which it belongs	Amount due (optional)	When due (optional)

Signed by one or two trustees on behalf of all the trustees (optional - see section 13 of Notes)

	Print name PATRICIA HILL
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	Print name
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Date of approval 16/01/2023

# Independent Examiner's Report on the Accounts

## Receipts and Payments Accounts

Report to the trustees/members of

Charity Name **TRUSTEES OF THE DOUGLAS MCMINN CENTRE**

On accounts for the year ended

**0 5 0 4 2 2**

Set out on pages

**1-4**

(remember to include the page numbers of additional sheets)

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3)(a) of the Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act); and
- state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed overleaf \*):

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act
 have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed

**Jean Ingram**

Date

**16/01/2023**

Name

**JEAN INGRAM**

Relevant professional qualification or body (if any)

**CHARTERED ACCOUNTANT**

Address

**106A HIGH STREET  
CHESHAM  
BUCKS  
HP5 1EB**

## Disclosure Section

Only complete if the examiner needs to highlight material problems

Give here brief details of any items that the examiner wishes to disclose

# Trustees' Annual Report

(Accompanying Receipts and Payments Accounts)

## Section 1

## Legal and Administrative Information

Charity name

TRUSTEES OF THE DOUGLAS MCMINN CENTRE

Any other name the charity is known by

Charity Commission registered number

2 7 4 5 1 4

For the financial year beginning on

0 6 0 4 2 1

For the financial year ending on

0 5 0 4 2 2

Charity's principal address

If including the charity's address might put any person whose name is required to be given in this report in personal danger, please contact the Dispersions Officer at the Charity Commission. We can give permission for the address not to be disclosed here.

106A HIGH STREET

CHESHAM

BUCKS

Postcode H P 5 1 E B

Description of the charity's trusts

This should include:

- details, including date if known, of the charity's governing document (eg trust deed, will, constitution etc); and
- a brief explanation of the charity's objects.

Where applicable, you may choose to give details of any specific investment powers of the charity.

Governing document

TRUST DEED OF 30TH SEPTEMBER 1977

Objects of the charity

THE TRUSTEES INTEND TO MAKE GRANTS TO LOCAL CHARITIES WITH SIMILAR OBJECTIVES TO THOSE IN THE GOVERNING DOCUMENT.

Specific investment powers

Please provide additional information on a separate sheet where necessary



## Section 1

## Legal and Administrative Information (continued)

Professional advisers

You **may choose** to provide the names and addresses of any advisers regularly used by the charity, eg bankers, solicitors and investment advisers.


## Section 2

## Trustees and Governance

Names of trustees (including the directors of corporate trustees)

- The names of all charity trustees should be given in column (a) below. "Charity trustees" are the persons responsible for the management of the charity. Include the names of the charity trustees at the date of the report and of anyone else who acted as a charity trustee during the period covered by this report. You **may choose** to add the title of any office held (eg Chair, Treasurer, Secretary, etc) after the name.
- If any of the named charity trustees acted only for part of the period covered by the report or were appointed or resigned after the period end, the dates during which they acted as charity trustee should be given in column (b) below.
- If a body corporate is the charity trustee, or is one of the charity trustees at the date of this report, the names of the "directors" of the body corporate should be given in column (c) below.
- The name of any person or body entitled to appoint one or more new charity trustees should be given in column (d) below (eg the charity trustees themselves, the members of the charity, the settlor or founder of the charity etc).
- The maximum number of charity trustees that must be named is 50. If there are more than 50 charity trustees at the date of this report, only the names of 50 need be given, but include the trustees who are officers (Chair, Secretary, Treasurer, etc). An additional sheet may be appended to Section 2 is necessary.
- If including a particular name might put the person concerned in personal danger, please contact the Dispensation Officer at the Charity Commission who can give permission for the name(s) not to be disclosed.

Name of Trustee (details of any office held may be added after the name)	Dates during which the named trustees acted if not for whole period of this report	Names of directors of any corporate charity trustee at the date of this report	Name of person (or body) entitled to appoint any charity trustee
(a)	(b)	(c)	(d)
LINDA STEEL			} THE TRUSTEES ONLY
VINCENT CROMPTON			
PATRICIA HILL			
MARK HOLDSWORTH			
JACQUELINE TELFORD			

Please provide additional information on a separate sheet where necessary



## Section 2

## Trustees and Governance (continued)

Please explain briefly how trustees are elected or appointed.

Trustee selection method

ANY NEW TRUSTEES ARE SELECTED AND APPOINTED BY PRESENT TRUSTEES.

Names of the charity's custodian trustees

Please give the name of any person who is a "trustee for the charity" at the date of the report, or at any time during the period covered by this report. "Trustee for the charity" means someone who holds the title to property belonging to the charity, without having any management responsibilities (for example a custodian trustee or other nominee).

Name	Dates acted if not for whole period of this report

## Section 3

## Activities and Achievements

Charity's activities and achievements during the year

Explain here about what the charity is trying to do and how it is going about it. You **are only required** to provide a brief summary of the main activities and achievements of the charity during the year in relation to its objects.

Where applicable, you **may choose** to include comments about:

- the charity's organisational structure;
- any significant changes, development and future plans;
- any related parties, charities or other organisations with which the charity co-operates in its work;
- the contribution of volunteers;
- the effectiveness of any fund-raising activities; and
- any funds in deficit, the reasons and any action being taken.

THE FREEHOLD PREMISES HAVE BEEN SOLD AND IT IS THE INTENTION OF THE TRUSTEES TO DISTRIBUTE THE FUNDS TO CHARITIES WITHIN THE LOCAL COMMUNITY.

Please provide additional information on a separate sheet where necessary

## Section 4

## Policies

Charity trustees should give in their report a description of the policies that they have adopted:

- for the selection of investments for the charity;
- for determining the level of income reserves held, stating and explaining the level of reserves held; and
- where grants are made by the charity, for the selection of individuals and institutions who are to receive grants out of the assets of the charity.

In addition you may choose to:

- confirm that the trustee body has undertaken a review of the major risks to which the charity is exposed, and that systems designed to mitigate those risks have been considered; and
- where the charity has a policy for the selection of investments, to comment on the investment performance achieved.

Reserves policy

Grant-making policy

Investments selection policy

Review of major risks

## Section 5

## Signature and Declaration

**Declaration** I declare, in my capacity of charity trustee, that:

- the trustees have approved the report above; and
- have authorised me to sign it on their behalf.

Signature

PHH

Full name

PATRICIA HILL

Position (eg Secretary, Chair, etc)

TRUSTEE

Date

160123

Please provide additional information on a separate sheet where necessary