

Trustees' Annual Report

(Accompanying Receipts and Payments Accounts)

Section 1

Legal and Administrative Information

Charity name

TRUSTEES OF THE DOUGLAS MCMINN CENTRE

Any other name the charity is known by

Charity Commission registered number

2 7 4 5 1 4

For the financial year beginning on

0 6 0 4 2 0

For the financial year ending on

0 5 0 4 2 1

Charity's principal address

If including the charity's address might put any person whose name is required to be given in this report in personal danger, please contact the Dispensations Officer at the Charity Commission. We can give permission for the address not to be disclosed here.

EAST STREET

CHESHAM

BUCKS

Postcode H P 5 1 D G

Description of the charity's trusts

This should include:

- details, including date if known, of the charity's governing document (eg trust deed, will, constitution etc); and
- a brief explanation of the charity's objects.

Where applicable, you **may choose** to give details of any specific investment powers of the charity.

Governing document

TRUST DEED OF 30TH SEPTEMBER 1977

Objects of the charity

TO MAKE GRANTS TO OTHER CHARITIES FOR THE BLIND, PARTIALLY SIGHTED AND PERSONS HANDICAPPED IN ANY OTHER WAY INCLUDING OLD AGE.

Specific investment powers

Please provide additional information on a separate sheet where necessary

Section 1

Legal and Administrative Information (continued)

Professional advisers You **may choose** to provide the names and addresses of any advisers regularly used by the charity, eg bankers, solicitors and investment advisers.

Section 2

Trustees and Governance

Names of trustees (including the directors of corporate trustees)

- The names of all charity trustees should be given in column (a) below. "Charity trustees" are the persons responsible for the management of the charity. Include the names of the charity trustees at the date of the report and of anyone else who acted as a charity trustee during the period covered by this report. You **may choose** to add the title of any office held (eg Chair, Treasurer, Secretary, etc) after the name.
- If any of the named charity trustees acted only for part of the period covered by the report or were appointed or resigned after the period end, the dates during which they acted as charity trustee should be given in column (b) below.
- If a body corporate is the charity trustee, or is one of the charity trustees at the date of this report, the names of the "directors" of the body corporate should be given in column (c) below.
- The name of any person or body entitled to appoint one or more new charity trustees should be given in column (d) below (eg the charity trustees themselves, the members of the charity, the settlor or founder of the charity etc).
- The maximum number of charity trustees that must be named is 50. If there are more than 50 charity trustees at the date of this report, only the names of 50 need be given, but include the trustees who are officers (Chair, Secretary, Treasurer, etc). An additional sheet may be appended to Section 2 is necessary.
- If including a particular name might put the person concerned in personal danger, please contact the Dispensation Officer at the Charity Commission who can give permission for the name(s) not to be disclosed.

Name of Trustee (details of any office held may be added after the name)	Dates during which the named trustees acted if not for whole period of this report	Names of directors of any corporate charity trustee at the date of this report	Name of person (or body) entitled to appoint any charity trustee
(a)	(b)	(c)	(d)
LINDA STEEL			} THE TRUSTEES ONLY
FRANK BIRBECK			
VINCENT CROMPTON			
PATRICIA HILL			
MARK HOLDSWORTH			
JACQUELINE TELFORD			

Please provide additional information on a separate sheet where necessary

Section 2

Trustees and Governance (continued)

Please explain briefly how trustees are elected or appointed.

Trustee selection method

ANY NEW TRUSTEES ARE SELECTED AND APPOINTED BY PRESENT TRUSTEES

Names of the charity's custodian trustees

Please give the name of any person who is a "trustee for the charity" at the date of the report, or at any time during the period covered by this report. "Trustee for the charity" means someone who holds the title to property belonging to the charity, without having any management responsibilities (for example a custodian trustee or other nominee).

Name	Dates acted if not for whole period of this report

Section 3

Activities and Achievements

Charity's activities and achievements during the year

Explain here about what the charity is trying to do and how it is going about it. You **are only required** to provide a brief summary of the main activities and achievements of the charity during the year in relation to its objects.

Where applicable, you **may choose** to include comments about:

- the charity's organisational structure;
- any significant changes, development and future plans;
- any related parties, charities or other organisations with which the charity co-operates in its work;
- the contribution of volunteers;
- the effectiveness of any fund-raising activities; and
- any funds in deficit, the reasons and any action being taken.

THE PREMISES ARE USED BY THE CHESHAM ROYAL BRITISH LEGION CLUB. DUE TO THE PANDEMIC THERE HAS BEEN NO USE BY LOCAL COMMUNITY CLUBS.

THE FIRST FLOOR CONTINUES TO BE LET FOR RESIDENTIAL USE. THE TRUSTEES INTEND TO USE THE INCOME FROM THIS SOURCE TO MAINTAIN THE PROPERTIES.

Please provide additional information on a separate sheet where necessary

Section 4

Policies

Charity trustees should give in their report a description of the policies that they have adopted:

- for the selection of investments for the charity;
- for determining the level of income reserves held, stating and explaining the level of reserves held; and
- where grants are made by the charity, for the selection of individuals and institutions who are to receive grants out of the assets of the charity.

In addition you **may choose** to:

- confirm that the trustee body has undertaken a review of the major risks to which the charity is exposed, and that systems designed to mitigate those risks have been considered; and
- where the charity has a policy for the selection of investments, to comment on the investment performance achieved.

Reserves policy

RESERVES ARE MAINTAINED WHICH ARE ADEQUATE TO PROVIDE FOR:-
1) THE REPAIR, MAINTENANCE OF BUILDINGS, FITTINGS, EQUIPMENT ETC.
2) MEETING ANY CONTINGENCIES

Grant-making policy

THE TRUSTEES INTEND TO MAKE GRANTS TO CHARITIES WITH SIMILAR OBJECTIVES ONCE FUNDS ARE AVAILABLE.

Investments selection policy

FUNDS ARE INVESTED FOR MODERATE LONG TERM GROWTH.

Review of major risks

THE TRUSTEES HAVE CONSIDERED THE RISKS FACING THE TRUST AND HAVING REGARD TO THE TRUSTEE POLICIES, FINANCIAL RESERVES, COVENANTS AND INSURANCE POLICIES, BELIEVE THAT THE RISKS FACING THE TRUST HAVE BEEN ADEQUATELY COVERED.

Section 5

Signature and Declaration

Declaration I declare, in my capacity of charity trustee, that:

- the trustees have approved the report above; and
- have authorised me to sign it on their behalf.

Signature



Full name

PATRICIA HILL

Position (eg Secretary, Chair, etc)

Date

200821

Please provide additional information on a separate sheet where necessary

Receipts and Payments Accounts

Section A

Unrestricted Funds

Name of charity

TRUSTEES OF THE DOUGLAS MCMINN CENTRE

Charity Commission registered number

2 7 4 5 1 4

For the financial year ended on

0 5 0 4 2 1

Note Breakdown using either:

or:

A0

Functional analysis ☐

Your own analysis ☒

Last year's
amount to the
nearest £

This year's
amount to the
nearest £

A1a Donations, legacies and other similar receipts

A1b Operating activities to further charity's objects

A1b Operating activities to generate funds

A1c Investment income receipts

Sub-total (A1a+A1b+A1c)

A1d Other Receipts (not counting as "Gross Income")

Total Receipts

A1

Payments

A2a Payments for generating funds

A2b Charitable payments:

(i) Grants paid

(ii) Charitable activities

(iii) Support costs

(iv) Management & Administration

Sub total (A2a + A2b)

A2c Other payments (not counting as "Expenditure")

Total Payments

(A2a+A2b+A2c)

A2

Net of Receipts/(Payments)

A1-A2

Cash funds last year end

A3

Cash funds this year end

A1-A2+A3

RENTS RECEIVED

44,231
44,231

43,918
43,918

44,231

43,918

RUNNING COSTS FOR THE DOUGLAS MCMINN CENTRE
REPAIRS AND RENOVATIONS
INSURANCE
FLAT RUNNING COSTS
ACCOUNTS
SOLICITORS
OFFICE COSTS

11,196
17,002
1,739
4,689
3,154
-
1,652
39,432

7,898
2,113
1,860
2,785
1,254
420
1,271
17,601

39,432

17,601

4,799

26,317

25,407

30,206

30,206

56,523

Section B

Restricted Income Funds

Has the charity any restricted funds (including special trusts)?

Yes ☐

No ☒

If "Yes", please complete this page

If "No", please go to Section C.

Note Breakdown using either:

or:

B0 Functional analysis ☐

Your own analysis ☐

Receipts

Last year's
amount to the
nearest £

This year's
amount to the
nearest £

B1a Donations, legacies and other similar receipts

B1b Operating activities to further charity's objects

B1b Operating activities to generate funds

B1c Investment income receipts

Sub-total (B1a+B1b+B1c)

B1d Other Receipts (not counting as "Gross Income")

Total Receipts

B1

Payments

B2a Payments for generating funds

B2b Charitable Payments:

(i) Grants payable

(ii) Charitable activities

(iii) Support costs

(iv) Management & Administration

Sub total (B2a+B2b)

B2c Other payments (not counting as "Expenditure")

Total Payments

(B2a+B2b+B2c)

B2

Net of Receipts/(Payments)

B1-B2

Cash funds last year end

B3

Cash funds this year end

B1-B2+B3

Section C

Endowment Funds

Name of charity

TRUSTEES OF THE DOUGLAS MCMINN CENTRE

Charity Commission registered number

2 7 4 5 1 4

0 5 0 4 2 1

Has the charity any endowment funds?

Yes ☐

No ☒

If "Yes", please complete this page

If "No", please now complete the Statement of Assets & Liabilities

Note Breakdown using either:

or:

C0 Functional analysis ☐

Your own analysis ☐

Last year's
amount to the
nearest £

This year's
amount to the
nearest £

Receipts

C1a Donations, legacies and other similar receipts

C1b Other Receipts (not counting as "Gross Income")

Total Receipts

C1

--

--

Payments

C2a Payments to income funds

C2b Payments for managing investment funds

C2c Payments for purchase of investments and other assets

Other payments

Total Payments

(C2a+C2b+C2c)

C2

--

--

Net of Receipts/(Payments)

C1-C2

--

--

Cash funds last year end

C3

--

--

Cash funds this year end

C1-C2+C3

--

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Section D

Statement of Assets and Liabilities at Year End

For the financial year ended on

0 5 0 4 2 1

Note

Unrestricted
funds to nearest
£Restricted funds
to nearest
£Endowment
funds to nearest
£D1a Cash Funds

LLOYDS BANK
Total Cash Funds
(agree balances with receipts and payments account(s))

56,523

D1b Other Monetary Assets

D3a Investment AssetsFund to which it
belongsCost
(optional)Current value
(optional)

8604.479	BLK CHARITIES UK EQUITY
	FUND A ACC
490.774	M+G INVESTMENTS
	CHARIFUND ACC UNITS

UNRESTRICTED
UNRESTRICTED

D3b Assets Retained for the Charity's Own UseFund to which it
belongsCost
(optional)Current value
(optional)

D2 LiabilitiesFund to which it
belongsAmount due
(optional)When due
(optional)

Signed by one or two trustees on behalf of all the trustees (optional - see section 13 of Notes)

	Print name 20/08/2021
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	Print name
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Date of approval

Independent Examiner's Report on the Accounts

Receipts and Payments Accounts

Report to the trustees/members of

Charity Name **TRUSTEES OF THE DOUGLAS MCINN CENTRE**

On accounts for the year ended

0 5 0 4 2 1

Set out on pages

1-4

(remember to include the page numbers of additional sheets)

**Respective responsibilities of trustees
and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3)(a) of the Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act); and
- state whether particular matters have come to my attention.

**Basis of independent examiner's
statement**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed overleaf *):

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act
 have not been met; or
 - (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
- * Please delete the words in the brackets if they do not apply.

Signed

Jean Ingram

Date

02/08/2021

Name

JEAN INGRAM

Relevant professional qualification or
body (if any)

CHARTERED ACCOUNTANT

Address

106 A HIGH STREET

CHESHAM

BUCKS

HP5 1EB

Disclosure Section

Only complete if the examiner needs to highlight material problems

Give here brief details of any items that the examiner wishes to disclose