

Charity registration number 274503

KINGSTON MUSLIM ASSOCIATION

Trustees' Annual Report and Financial Statements

For the year ended 31 March 2021

**M.ZAIDI AND CO
CHARTERED ACCOUNTANTS
& STATUTORY AUDITORS**

241 Mitcham Road, London SW17 9JQ
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KINGSTON MUSLIM ASSOCIATION

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**KINGSTON MUSLIM ASSOCIATION
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

The trustees present their annual report and financial statements for the year ended 31 March 2021 and confirm they comply with the Charities Act 1993, as amended by the Charities Act 2006, the Constitution and the Charities SORP 2005, as amended by Charities Act 2011.

Reference and Administrative Information

Charity Name: Kingston Muslim Association

Charity Registration Number: 274503

Principal Office: 55 East Road, Kingston upon Thames, Surrey, KT2 6EJ

Board of Trustees

Mr Mohamed Atif Bhatti (Chairman)

Mr Shoib Ali Khan

Mr Osman Ali

Mr Adnan Ali

Mr Bilal Ahmed

Mr Tahmur Huq

Mr Murtaza Bukhari

Structure, governance and management Governing document

The Kingston Muslim Association is constituted as a registered charity with the Charity Commission on 11th November 1977 under charity number 274503. It is governed by a Constitution last updated in September 2006.

Organisational structure

The charity Trustees and the Management Committee are responsible for the general oversight and management of the charity respectively. They give their time freely and receive no remuneration or other financial benefits.

To assist in the smooth running of the charity the trustees delegate work to sub-groups which then report back to the board. We also rely, from time to time, on working-groups to help oversee certain aspects of the charity's work. Until recently, these working groups existed for finance, operational development, building, youth and community relations.

Objectives and activities

Our aims The objects of the charity are set out in the Constitution and are summarised as follows:

- To advance the Islamic faith in the Royal Borough of Kingston upon Thames area for the benefit of the public in particular through the holding of prayer meetings, lectures, the public celebration of religious festivals and the distribution of literature on the Islamic faith to enlighten others.
- To advance the education of, and to provide facilities in the interests of social welfare for leisure-time occupation with the objective of improving the conditions of life for all residents of the Royal Borough of Kingston and the neighbourhood by the provision, maintenance and management of a community centre.

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REPORT OF THE TRUSTEES
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Strategies

We want to make the KMA an accessible and welcoming venue where all Muslims, or those who wish to know more about the Islamic faith, can gather together to learn about their religion and worship. We have also provided facilities for women to pray and carry out other activities at the Mosque.

The Mosque is open at all times for daily prayers, the Friday prayers being a focus of our activities. This was restricted for a period of the year due to the COVID-19 pandemic which in turn adversely impacted Friday prayer donations.

An important part of our strategy is community welfare and education. All our community facilities and activities including classes, health initiatives and seminars are widely advertised and we welcome the participation of all in our local community, Muslim and non-Muslim alike. Through the Islamic Resource Centre (IRC) we facilitate counselling services, computer-training and language classes. Most of these activities are free and supported by donations or grant funding. Where a charge is made, concessions are made for students, people on means-tested benefits and pensioners.

Activities and achievements

How our activities deliver public benefit

The charity carries out a wide range of activities in pursuance of its charitable aims. The trustees consider that these activities, summarised below, provide benefit both to those who worship at our Mosque and the wider community of Kingston in general.

Religious activities:

The KMA provides a centre for our prayers and worship and for the activities associated with our faith. During the year under review, we offered a range of religious services and activities including:

Prayers:

The Mosque is open all day for daily and Friday prayers. During the week we have over 100 people who regularly attend daily prayers and over 1400 who regularly attend Friday prayers. This was restricted for a period of the year due to the COVID-19 pandemic.

Festivals:

During the month of Ramadan the Mosque arranges food for those who wish to break their fasts together. We celebrate both Eids (Eid-ul-Fitr and Eid-ul-Adha) with a number of congregational prayers that take place at the mosque also, where we distribute sweets. This was adversely impacted by Covid-19 restrictions.

Funeral facilities

The Mosque provides a complete funeral service in line with the teachings of Islam. We relieve the deceased's bereaved relatives of the burden of organising burials.

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REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

Islamic Marriage

The Mosque provides Muslim couples with an appropriate location for their Islamic Marriage. These marriages are conducted by our qualified Imams. Couples are issued with an official certificate by the KMA once the ceremony has been performed.

Madrassa Classes:

Learning the Qur'an is considered an important element of religious education and training. We provide this facility for the young people in the Mosque. We have over 230 children attending our Madrassa classes. We have experienced specialist teachers for this purpose.

Programmes on the Qur'an:

We regularly hold programmes on the Qur'an to improve our congregation's knowledge and appreciation of this text.

Islamic awareness:

We engage in a number of activities that promote Islamic knowledge and awareness to the wider community. During our annual event held in Kingston town centre, known as the BIG Date, we offer food and invite members of the local community to learn about Islam and visit the Mosque.

Our Mosque is a member of the Inter-Faith Communities Forum for the Kingston area. We use this platform to promote inter-faith dialogue and social cohesion.

Zakat:

It is a part of our faith that all who are able should offer Zakat. Zakat is collected in proportion to a person's means, in accordance with the teaching of Islam, and is the giving of money for a number of specific purposes, including to help others, and to further the teachings of Islam.

A Muslim need not give Zakat through the Mosque but we do provide the opportunity for those attending the Mosque to give Zakat and we arrange its distribution for approved purposes.

Community activities:

Our community hall and rooms provide a valuable educational and recreational resource to all in our local community. A wide variety of activities are organised and take place from our community centre.

Hall and rooms:

Our hall and meeting rooms are available for use by local groups and organisations. This year alone the facilities have been used by the local karate club as well as for local community functions and meetings. Our meeting rooms are also available to local Councillors and the two local MPs to host surgeries. Indeed, the two MPs also visit the mosque, from time to time, and have addressed the community on a number of occasions before Friday congregational prayers.

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FOR THE YEAR ENDED 31 MARCH 2021**

Health seminars and consultations:

Free health check-ups and consultations have been organised at the KMA for the benefit of our congregation and the wider community. These sessions have provided valuable information to those at risk from heart disease, blood pressure and diabetes.

Community English Language Project:

Through the Islamic Resource Centre, we help facilitate the providing of English language classes to enable those community members that need them to settle and integrate more easily into the local community. A number of families have joined this scheme and all have made considerable progress in obtaining a functional understanding and use of English in day-to-day situations.

Partnership working and performance review

In developing our community programmes we are pleased to work in consultation and cooperation with a range of organisations which include amongst others, Kingston Council (KC) and Kingston Voluntary Action (KVA). We look to all our local community organisations as potential partners and are happy to collaborate wherever possible.

Principal funding sources

The charity's main source of income is derived from the receipt of donations each week after Friday prayers. Given the economic conditions currently affecting our local community this level of voluntary giving is both generous and encouraging. Funeral donations have become another source of funding for the KMA.

Investment policy and objectives

The charity has no long-term investments. Our cash reserves are held in deposit accounts.

Plans for future periods

The last 12 months marked a challenging period for the KMA due to COVID-19. However, we have ensured the KMA is on secure financial footing and have maintained a period of stability in the organisation - this was shown to be critical during the financial period in light of COVID-19.

For the next financial year (2021/2022) our aims are as follows:

- Maintain stability and continuity of services in KMA
- Safeguarding the financial health of the KMA at all times, but especially in light of the changing environment arising from the COVID-19 pandemic

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- To focus on improving the KMA outreach program to vulnerable groups including the youth, women and the elderly
- Ensuring that value for money is achieved from the KMA's asset base and expenditure.

Reserves Policy

Charity funds are maintained as Restricted reserves and Unrestricted reserves. For the current year, Unrestricted reserves are £1,031,069 and Restricted reserves are £642,064.

Statement of Trustees' responsibilities

The charity trustees are responsible for preparing an annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Constitution.

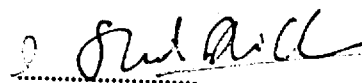
They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board of Trustees on and signed on its behalf by



Mr. Atif Bhatti
(Chairman)

Date: 21-03-2022



Mr. Shoib Ali Khan
(Trustee)

Date: 21-03-2022

INDEPENDENT AUDITOR'S REPORT TO
THE TRUSTEES OF KINGSTON MUSLIM ASSOCIATION
FOR THE YEAR ENDED 31st MARCH 2021

Opinion

We have audited the financial statements of Kingston Muslim Association for the year ended 31st March 2021, which comprise the statement of financial activities, the balance sheet, and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2021, and of its incoming resources and application of resources, for the period then ended;
- have been prepared in accordance with United Kingdom Generally Accepted Accounting Practice and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**INDEPENDENT AUDITOR'S REPORT TO
THE TRUSTEES OF KINGSTON MUSLIM ASSOCIATION
FOR THE YEAR ENDED 31st MARCH 2021**

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by Exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of the trustees

The trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

INDEPENDENT AUDITOR'S REPORT TO
THE TRUSTEES OF KINGSTON MUSLIM ASSOCIATION
FOR THE YEAR ENDED 31st MARCH 2021

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities]. This description forms part of our auditor's report.

Use of our report

This report is made solely to the Charity's trustees, as a body, in accordance with section 144* of the Charities Act 2011 and the regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



.....
Mr M Zaidi (Senior Statutory Auditor)
For and on behalf of M.Zaidi & Co
Chartered Accountants & statutory Auditors
241 Mitcham Road
London
SW17 9JQ

Date: 23-03-2022

KINGSTON MUSLIM ASSOCIATION
STATEMENTS OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Restricted Funds £	Unrestricted Funds £	2021 Total Funds £	2020 Total Funds £
Incoming Resources	1.2				
Donations		-	137,998	137,998	209,721
Membership subscriptions		-	155	155	352
Nikkah certificates		-	2,605	2,605	2,520
Donations-Building & Roof Works		1,876	-	1,876	42,031
Madrasa fee receipts		-	37,184	37,184	49,111
Rent receivable - 43 Acre Road		-	5,460	5,460	5,670
HMRC JRS Grant			27,266	27,266	
Total before Zakat, Sadaqah, Fitrana, Appeals & Interest		<u>1,876</u>	<u>210,668</u>	<u>212,544</u>	<u>330,990</u>
Funeral fund		79,967	-	79,967	21,585
Zakat		17,219	-	17,219	26,116
Collection for others - Special appeals		-	-	-	6,208
Sadaqah & Fitrana		10,362	-	10,362	16,426
Interest received		64	-	64	295
Total Incoming Resources		<u>109,488</u>	<u>210,668</u>	<u>320,156</u>	<u>380,035</u>
Resources Expended	1.3				
Salary and NIC		-	72,308	72,308	71,187
Employer's NI contributions		-	1,129	1,129	2,061
E'er Pension Contributions		-	1,288	1,288	925
Madrasa expenses		-	39,755	39,755	59,645
43 Acre Road Expenses (let out)		-	4,311	4,311	7,580
Youth, Dawah and Event Expenses		-	-	-	24,464
Council tax		-	3,349	3,349	3,222
Gas, electricity and water		-	16,411	16,411	18,340
Insurance		-	6,290	6,290	5,777
Repairs and maintenance		7,978	-	7,978	5,522
Printing, postage and stationery		-	1,153	1,153	2,076
Telephone & Internet		-	1,567	1,567	1,302
Computer & IT costs		-	-	-	848
Cleaning		-	12,965	12,965	6,203
Management & Operations		-	-	-	349
Religious & IT Services		-	25,292	25,292	23,620
Legal & Professional fees		-	3,084	3,084	480
Accountancy		-	2,400	2,400	2,400
Audit		-	3,300	3,300	3,300
Bank charges		-	2,271	2,271	3,347
Security Expenses		-	-	-	2,710
Sundry expenses		-	1,148	1,148	321

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STATEMENTS OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Restricted Funds £	Unrestricted Funds £	2021 Total Funds £	2020 Total Funds £
Motor Vehicle Depreciation		-	2,048	2,048	-
Depreciation of Fixtures and Fittings		-	4,941	4,941	4,966
Depreciation of Equipment		-	16,945	16,945	19,385
Depreciation of Freehold Property		-	30,526	30,526	30,094
Total before Zakat, Sadaqah, Fitrana, Appeals & Interest		7,978	252,481	260,459	300,124
Zakat Payments		17,649	-	17,649	43,056
Sadaqah and Fitrana payments		6,638	-	6,638	-
Funeral expenses		26,762	-	26,762	12,475
Interest donated		369	-	369	295
Total Resources Expended		59,396	252,481	311,877	355,950
Net Incoming Resources for the year		50,092	(41,813)	8,279	17,818
Prior Year Adjustments		-	-	-	2,316
Total funds brought forward		591,972	1,072,882	1,664,854	1,644,720
Total funds carried forward		642,064	1,031,069	1,673,133	1,664,854

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

KINGSTON MUSLIM ASSOCIATION

Balance Sheet


As at 31st March 2021

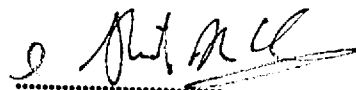
Notes	2021	2020
	£	£
Fixed Assets		
Tangible fixed assets	1,464,898	1,472,441
Current Assets		
Cash at bank	217,161	198,944
Cash in hand	74	74
	<u>220,004</u>	<u>199,018</u>
Current Liabilities		
Sundry payables and accruals	11,769	6,605
	<u>11,769</u>	<u>6,605</u>
Net Current Assets	208,235	192,413
Net Assets	<u>1,673,133</u>	<u>1,664,854</u>

Accumulated Fund Account

Accumulated Funds	1,664,854	1,644,720
Prior Year Adjustment		2,316
Income over expenditure	8,279	17,818
	<u>1,673,133</u>	<u>1,664,854</u>

The above financial statements were approved by the trustees on ...21-03-2022


 Mr Mohamed Atif Bhatti
 Chairman


 Mr Shoib Ali Khan
 Trustee

KINGSTON MUSLIM ASSOCIATION

Notes to the financial statements for the year ended 31 March 2021

1. Accounting policies

1.1. Accounting convention

The financial statements have been prepared under historical cost convention, in accordance with Accounting and Reporting by Charities - Charities Act 2011 and with applicable Accounting Standards.

Fund Accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

1.2 Incoming Resources

Recognition of Incoming Resources

These are included in Statement of Financial Activities (SOFA) when:

- the charity became entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fund raising or contract income) the incoming resources and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and donations only included on the SOFA when the charity has unconditional entitlement to the resources.

1.2. Research and development

Research expenditure is written off to the profit and loss account in the year in which it is incurred.

1.3 Resources Expended

Expenditure is recognised on an accrual basis as a liability is incurred.

KINGSTON MUSLIM ASSOCIATION

Notes to the financial statements for the year ended 31 March 2021

..... continued

1.4 Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Land & Building	-	Straight line over 50 years
Fixtures, fittings and equipment	-	18% reducing balance
Carpets and Air Conditioning-	10 years	
Motor vehicles	-	18% Reducing Balance

2. Auditors' remuneration

	2021 £	2020 £
Auditors' remuneration	3,300	3,300

3. Tangible fixed assets	Freehold Property	Property Development	Fixtures, & fittings	Equipment	Motor Vehicle	Total £
	£	£	£	£		£
Cost						
At 1 April 2020	415,663	1,089,055	82,755	170,356	-	1,757,829
Additions	-	21,585	-	5,831	19,500	46,916
At 31 March 2021	415,663	1,110,640	82,755	176,187	19,500	1,804,745
Depreciation						
At 1 April 2020	137,693	-	65,645	82,049	-	285,387
Charge for the year	30,526	-	4,941	16,945	2,048	52,412
At 31 March 2021	168,219	-	70,586	98,994	2,048	337,247
Net book values						
At 31 March 2021	247,444	1,110,640	12,169	77,193	17,452	1,464,898
At 31 March 2020	277,970	1,089,055	17,110	88,307	-	1,472,442

KINGSTON MUSLIM ASSOCIATION

Notes to the financial statements for the year ended 31 March 2021

..... continued

4. Current liabilities

	2020	2019
	£	£
PAYE Liability	-	397
Pension Contributions	305	-
Other Creditors	64	508
Accruals	11,400	5,700
	<u>11,769</u>	<u>6,605</u>

5. Movements in Funds

	At 1 April 2020 £	Incoming Resources £	Outgoing Resources £	At 31 March 2021 £
Unrestricted Funds	1,072,882	210,668	252,481	1,031,069
Restricted Funds	591,972	109,488	59,396	642,064
Total	<u>1,664,854</u>	<u>320,156</u>	<u>311,877</u>	<u>1,673,133</u>

Restricted Funds

	At 1 April 2020 £	Incoming Resources £	Outgoing Resources £	At 31 March 2021 £
Collection for others-Special appeals	17,630	-	-	17,630
Zakat	32,178	17,219	(17,649)	31,748
Sadaqah & Fitrana	98,624	10,362	(6,638)	102,348
Funeral Fund	19,109	79,967	(26,762)	72,314
Youth Fund	2,043	-	-	2,043
Interest fund account	-	64	(369)	(305)
Donations-Building works	415,586	1,876	(7,978)	409,484
Donations-Chair	952	-	-	952
Donations-Lighting	5,850	-	-	5,850
Total	<u>591,972</u>	<u>109,488</u>	<u>(59,396)</u>	<u>642,064</u>

KINGSTON MUSLIM ASSOCIATION

Notes to the financial statements for the year ended 31 March 2021

..... continued

6. (a) Bank interest received or donated to the charity is accounted for against the bank charges incurred by the charity and as such transferred to the unrestricted reserves. Any excess interest funds are carried forward as restricted funds.
(b) The restricted fixed assets funds are utilised for acquisition of relevant assets for the general usage of the charity objective and as such are transferred to general funds.

7. Analysis of Net Assets Between Funds

	Unrestricted Funds £	Restricted Funds £	Total Funds £
At 31 March 2021			
Tangible Fixed Assets	1,464,898	-	1,464,898
Current Assets	(445,598)	665,602	220,004
Current Liabilities	(11,769)	-	(11,769)
	<u>1,007,531</u>	<u>665,602</u>	<u>1,673,133</u>
At 31 March 2020			
Tangible Fixed Assets	1,472,441	-	1,472,441
Current Assets	(392,954)	591,972	199,018
Current Liabilities	(6,605)	-	(6,605)
	<u>1,072,882</u>	<u>591,972</u>	<u>1,664,854</u>

8. Related Party Transactions

There were no transactions with the Trustees and the Management Committee during the year.

Previous year figures have been rearranged and regrouped wherever necessary.