



Trustees' Annual Report for the period

From

Period start date

01 09 2021

To

Period end date

31 08 2022

Charity name

FRIENDS OF SOUTHAMPTON'S MUSEUMS, ARCHIVES AND GALLERIES

Other names charity is known by

FOSMAG

Registered charity number (if any)

274492

Charity's principal address

c/o CULTURAL SERVICES,

CIVIC CENTRE,

SOUTHAMPTON.

Postcode SO14 7LP

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 TIMOTHY CRAVEN	CHAIR		
2 JENNIFER HARRISON	-		
3 JOHN JONES	TREASURER		
4			
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20			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointed by, elected by)	APPOINTED BY THE EXISTING TRUSTEES

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

THE CHARITY IS MANAGED BY A COMMITTEE CONSISTING OF ELECTED OFFICERS WITH ELECTED AND CO-OPTED MEMBERS. THE COMMITTEE CO-OPERATES WITH SOUTHAMPTON CITY COUNCIL'S CULTURAL SERVICES' MANAGEMENT AND STAFF IN SUPPORT OF LOCAL MUSEUMS, ARCHIVES AND GALLERIES.

Summary of the objects of the charity set out in its governing document

THE ADVANCEMENT OF PUBLIC APPRECIATION OF ARTS AND CRAFTS BY THE PROMOTION, SUPPORT, ASSISTANCE AND IMPROVEMENT OF SOUTHAMPTON'S MUSEUMS, ARCHIVES AND GALLERIES ('THE MUSEUMS')

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this

THE MAIN ACTIVITIES UNDERTAKEN HAVE BEEN PROVIDING FUNDING TO 'THE MUSEUMS' FOR (1) A PUBLICATION, (2) THE IMPROVEMENT OF SCULPTURE STORAGE FACILITIES AND (3) THE ACQUISITION OF AN ITEM OF HISTORIC LOCAL INTEREST FOR

section the statutory
declaration that trustees have
had regard to the guidance
issued by the Charity
Commission on public benefit)

PUBLIC DISPLAY.

THE CHARITY HAS PROMOTED A SERIES OF PUBLIC LECTURES.

THE TRUSTEES ARE AWARE OF AND HAD REGARD TO THE
GUIDANCE ON PUBLIC BENEFIT ISSUED BY THE CHARITY
COMMISSION (PB1, PB2 and PB3).

Additional details of objectives and activities (Optional information)

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-

You **may choose** to include
further statements, where
relevant, about:

policy on grantmaking;
policy programme related
investment;
contribution made by
volunteers.

THE CHAIR OF THE CHARITY HAS BEEN A REGIONAL CO-ORINATOR
FOR THE SOUTH EAST - WESTERN COUNTIES AREA OF BAFM
(BRITISH ASSOCIATION OF FRIENDS OF MUSEUMS).

MEMBERS OF THE CHARITY HAVE PROVIDED VOLUNTARY
ASSISTANCE TO 'THE MUSEUMS' CURATORIAL STAFF.

**Summary of the main
achievements of the charity**

TAR

THE CHARITY SIGNED A FORMAL AGREEMENT WITH THE
GEORGE DANNATT TRUST (CHARITY NUMBER: 294103) TO

during the year

RECEIVE AND ADMINISTER ON BEHALF OF SOUTHAMPTON CITY ART GALLERY A FINANCIAL GIFT OF £85,000 FOR THE CONSERVATION OF 20th CENTURY ART.

A FINANCIAL PROGRAMME FOR EXPENDITURE OF THIS MONEY HAS BEEN DRAWN UP IN CONSULTATION WITH SOUTHAMPTON CITY COUNCIL'S CULTURAL SERVICES' MANAGEMENT

Brief statement of the

THE CHARITY MAINTAINS A RESERVE OF £2,000 TO MEET POTENTIAL ADMINSTRATIVE COSTS IN THE EVENT THAT A

charity's policy on reserves

DECISION IS TAKEN BY THE MEMBERSHIP, IN ACCORDANCE WITH THE TERMS OF THE CONSTITUTION, TO WIND UP THE CHARITY.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Timothy Andrew Craven . *John Edward Jones*

Full name(s)

TIMOTHY ANDREW CRAVEN

JOHN EDWARD JONES

Position (eg Secretary, Chair, etc)

CHAIR

TREASURER

Date

8th June 2023

Friends of Southampton's Museums, Archives and Galleries			
Registered Charity No 274492			
	Year Ended 31 Aug 2022		Year Ended 31 Aug 2021
Income and Expenditure statement			
Subscriptions		2,105.00	1,341.50
Events			
Income	1,515.30		136.00
Costs	(1,561.57)		(397.31)
		(46.27)	(261.31)
Other Income			
Income		2,058.73	1,080.19
Administration	896.52		455.38
Newsletter	475.07		405.38
Expenditure		(1,371.59)	(860.76)
Net Income from Subscriptions and Events		687.14	219.43
Purchases Account			
Other Income	0.00		0.00
Donations	88,567.47		8,945.40
Gift Aid reclaimed	0.00		1,069.61
Other Income		88,567.47	10,015.01
Total Income This Year		89,254.61	10,234.44
Arts Funding		(1,570.00)	(8,525.00)
Surplus / Deficit for Current Year		£87,684.61	£1,709.44
Balance Sheet			
Balance brought forward from previous years		23,128.52	21,419.08
Surplus for this year as above		87,684.61	1,709.44
Balance carried forward		£110,813.13	£23,128.52
Represented by :			
Petty Cash		50.00	50.00
TSB Bank No 1 A/c		26,095.05	19,899.85
TSB Bank Purchases A/c		85,000.00	3,343.27
Debtors and prepayments		(331.92)	(164.60)
		£110,813.13	£23,128.52
Prepared By:	John Jones		
Examined By:	Paul Brown		

Description	Credit No	BS	Total	Subs	Donations GA	Dono- no GA	Events	Gift aid reclaimed	Transfers	
Balance brought forward - cleared at 31/08	-	1	19,899.85							
03/09/2021 Banking - 1 subscription	263	1	15.00	15.00						Subs - S Foster
24/09/2021 Direct payment	-	1	20.00	20.00						Subs - E Chaney - (cash payment to Jenny Leonard 23/09/21)
28/09/2021 Direct payment	-	1	20.00	20.00						Subs - S Edwards
30/09/2021 Banking - September event + 1 subscription + donation	264	1	138.00	16.00		1.00	121.00			Donation J Leonard, Subs - H Beuret
01/10/2021 Direct payment	-	1	50.00	50.00						Subs - SCA Care - Southampton Living Well
21/10/2021 Direct payment	-	1	20.00	20.00						Subs - R Casey
27/10/2021 Banking - AGM donation	6612736	1	10.00				10.00			Donation J Jones
19/11/2021 Direct payment	-	1	37.00	34.00			3.00			Subs - A Hayes, W Stokes (£3)
25/11/2021 Banking - November event + donations + Art Gallery envelopes	265	1	226.00		63.00	21.00	142.00			Donation J Leonard (£1), Charities Aid Foundation (£20), Envelopes £63.00
01/12/2021 Direct payment - standing order	-	1	15.00	15.00						Subs - A Garfield
16/12/2021 Direct payment	-	1	300.00							C Scott-Beveridge - for Gentler frame see email 15/12/2020
17/12/2021 Direct payment	-	1	40.00	32.00	8.00					Subs - A Nowell & J Woods (£8)
30/12/2021 Direct payment	-	1	20.00	17.00	3.00					Subs - J Hope (£3)
06/01/2022 Direct payment - standing order	-	1	32.00	32.00						Subs - C Wishaw (£13)
04/01/2022 Direct payment - standing order	-	1	20.00	17.00			3.00			Subs - M Hubble
30/12/2021 Direct payment	-	1	45.00	32.00			13.00			Subs - S & S Prince (£13)
04/01/2022 Direct payment - standing order	-	1	20.00	20.00						Subs - S Chorley
04/01/2022 Direct payment - standing order	-	1	32.00	32.00						Subs - G Stone & A Dennis
06/01/2022 Direct payment - standing order	-	1	17.00	17.00						Subs - B Fox
07/01/2022 Direct payment	-	1	47.00	34.00	13.00					Subs - J Haigh (£15), J Leonard
11/01/2022 Banking - 1 subscription	266	1	20.00	17.00			3.00			Subs - M Tanton (£3)
13/01/2022 Direct payment	-	1	32.00	32.00						Subs - Mr & Mrs Sefton
20/01/2022 Direct payment	-	1	17.00	17.00						Subs - P Witherick
21/01/2022 Direct payment	-	1	20.00	17.00			3.00			Subs - Cartwright (£3)
22/01/2022 Direct payments	-	1	154.00	68.00	50.00		36.00			Subs - Catchlove (£22), Faughy (£50), Goksmath (£13), Lawrence
24/01/2022 Direct payments	-	1	151.00	115.00	18.00		18.00			Subs - C&P Brown (£18), Brady, J Moore (£5), F&B Naylor, Smith (£13)
25/01/2022 Direct payments	-	1	51.00	34.00	17.00					Subs - Lee (£17), Tizzard
27/01/2022 Direct payment	-	1	30.00	20.00			10.00			Subs - Nightingale (£10)
27/01/2022 Banking - January event + 11 subscriptions + donations	267	1	399.00	220.00	6.00		22.00	151.00		Subs - Andrew (£3), Chillingworth (£3), R&C James, J Jones, Morgan (£5), Pott (£3), Puplampu (£8), Samphire, D&S Stewart, Sykes
30/01/2022 Direct payments	-	1	50.00	34.00	16.00					Subs - Harris (£3), Simmonds (£13)
02/02/2022 Direct payment	-	1	25.00	17.00			8.00			Subs - Field (£8)
03/02/2022 Direct payment - standing order	-	1	17.00	17.00						Subs - Withers
04/02/2022 Direct payment	-	1	17.00	17.00						Subs - Scott-Beveridge
05/02/2022 Banking - 20 subscriptions	268	1	421.00	370.00	34.00		17.00			Subs - Arnold (£3), Brockman, Caddy (£3), T&D Craven, Dover-Masters, Gara, Higgins, Hutton (£3), R&R Johnson (£8), E. Moore (£2)
25/02/2022 Banking - February event + 1 subscription + donation	269	1	152.00	17.00	23.00		112.00			Subs - Harrison (£23)
26/02/2022 Banking - 7 subscriptions + donations	270	1	160.00	137.00	8.00		15.00			Subs - Bliss, R&J Brown, Callis (£8), Chaplin (£10), Ferguson (£5), Schofield, West
08/03/2022 Direct payment	-	1	32.00	32.00						Subs - J&J Pye
09/03/2022 Direct payment	-	1	20.00	17.00			3.00			Subs - Hanna
16/03/2022 Direct payment	-	1	32.00	32.00						Subs - A Lyons & S George
17/03/2022 Bank Fees	-	1	5.00					5.00		Copy statement (refund see expenditure 25/02/22)
20/03/2022 Banking - 4 subscriptions + donations	271	1	102.00	89.00			13.00			Subs - Bressloff, A&F Jones, A Jones (£13), Stone (Holyoak)
20/03/2022 Direct payment	-	1	20.00	20.00						Subs - Avery-Quash
21/03/2022 Direct payment	-	1	17.00	17.00						Subs - Levett
24/03/2022 Banking - Art Gallery envelopes	272	1	50.00		50.00					Envelopes £50.00
31/03/2022 Banking - March event + donations	273	1	245.00		30.00	13.00	202.00			Donations J Leonard (£30), J Caddy (£6) + sundry
01/04/2022 Direct payment	-	1	2,501.47			2501.47				Legacy - Kathleen Borland see Paris Smith's letter 15/07/2021
08/04/2022 Direct payment	-	1	17.00	17.00						Subs - Taylor
08/04/2022 Direct payment	-	1	20.00	20.00						Subs - Cierwright (refund see expenditure 01/06/22)
11/04/2022 Direct payment	-	1	25.00	20.00	5.00					Subs - Schubert (£5)
14/04/2022 Direct payment	-	1	17.00	17.00						Subs - Counihan
29/04/2022 Banking - April event + 7 subscriptions + donation	274	1	269.00	128.00		83.00	58.00			Subs - Arnold Beale, Lewis, Peckham, Ramsden, Turley (£80), Wardley
21/05/2022 Direct payment	-	1	42.00		42.00					Donation - Mr & Mrs Sefton
26/05/2022 Banking - May event + 2 subscriptions + donation	275	1	124.00	34.00		4.00	86.00			Subs - Clarke, Martin (£3)
26/05/2022 Direct payment	-	1	12.00				12.00			Tudor House tea party - J Leonard
27/05/2022 Direct payment	-	1	12.00				12.00			Tudor House tea party - J Harrison
30/05/2022 Direct payment	-	1	12.00				12.00			Tudor House tea party - C Faughy
04/06/2022 Direct payment	-	1	12.00				12.00			Tudor House tea party - D Tizzard
12/06/2022 Direct payment	-	1	17.00	17.00						Subs - Jarvis
02/07/2022 Direct payment	-	1	24.00				24.00			Tudor House tea party - Payne x 2
21/06/2022 Direct payment	-	1	20.00							Subs - Clearkin
22/06/2022 Direct payment	-	1	12.00				12.00			Tudor House tea party - C Clearkin
01/07/2022 Direct payment	-	1	75.30				75.30			Share of takings for Desert Island Artists talks - Invoice to Southampton City Council 23/05/22 - SCC payment no. 2206295
01/07/2022 Banking - June event + 3 subscriptions + Tudor House event	276	1	346.00	51.00	13.00		282.00			Subs - Labon (£13), Scott-Moncrieff, Skeet, Tudor House tea party - Andrew + 1, Chillingworth, Foster, Hubbler22, James2, J. Jon
02/07/2022 Direct payment	-	1	24.00				24.00			Tudor House tea party - Stokes x 2
07/07/2022 Banking - Tudor House event	277	1	36.00				36.00			Tudor House tea party - Brockman, Samuels, Turner
13/07/2022 Direct payment	-	1	12.00				12.00			Tudor House tea party - Wardley
15/07/2022 Direct payment	-	1	24.00				24.00			Tudor House tea party - T&D Craven
20/07/2022 Banking - 1 subscription + Tudor House event	278	1	21.00	17.00			4.00			Subs - Ellwood, Tudor House tea party - £14 stephen Foster guest (cash) - £10 for speakers expenses (cash)
28/07/2022 Banking - July event + donations + Art Gallery envelopes	279	1	153.00		53.00	2.00	98.00			Donation S Foster (£2), Envelopes £53.00
31/07/2022 Direct payment	-	1	4.00				4.00			July event - T Craven
19/08/2022 Transfer from Acc No. 30-97-80 31838260 (Purchases A/c)	-	1	3,343.27					3,343.27		Transfer pending receipt of George Dannatt Trust gift to Acc No. 30-97-80 31838260

	Description	Chq No	BS	Total	Admin	News-letter	Events	Transfers	Funding	Notes
01/09/2021	brought forward	983	1	39,60				39,60		Alexandra Lyons Expenses
01/09/2021	brought forward	985	1	50,00				50,00		Adrian Rance fee - Tim Craven verbal 28/07/2021
08/09/2021	Camcorder, tripod, portable hard drive & memory card	988	1	364,76			364,76			Tim Craven Expenses (Maplin & Currys PC World)
08/09/2021	Website 25/04/21 to 24/07/21	989	1	50,00	50,00					Neil Smith final payment (part payment Invoice Nr 10442 dated 25/08/2021)
29/09/2021	New website annual fee 08/09/21	990	1	187,20	187,20					Deborah Ireland (Goatley Birch) Expenses (Wix.com)
29/09/2021	September event - Alice Kettle (not paid see cheque no 1000)	991	0	0,00						Alice Kettle fee and travelling expenses - Tim Craven verbal 29/10/2021 - cheque not presented see email 22/03/2022
10/11/2021	Newsletter printing	992	1	135,00		60,00		75,00		John Jones Expenses - University of Southampton online (March 2020 printing in lieu cheque 962 & September 2021)
22/11/2021	Publicity leaflet printing	993	1	150,87	150,87					Tim Craven Expenses - (Trojan Mailing Invoice Nr 47420 dated 11/11/2021)
19/01/2022	Membership cards, stationery	994	1	142,07	142,07					Alexandra Lyons Expenses
26/01/2022	Newsletter postage, envelopes	995	1	122,47		122,47				Jenny Leonard Expenses
26/01/2022	Newsletter & membership renewal form printing	996	1	116,66	15,00	101,66				Trojan Mailing Invoices Nr 47645 & 47646 dated 25/01/2022
26/01/2022	January event - Steven Marshall	997	1	60,00			60,00			Steven Marshall fee and travelling expenses - Tim Craven verbal 26/01/2022
23/02/2022	February event - Jonny Hannah	998	1	50,00			50,00			Jonny Hannah fee - Tim Craven verbal 23/02/2022
25/02/2022	Bank Fees	-	1	5,00				5,00		Copy statement (cancelled see income 17/03/22)
23/03/2022	BAFM membership	999	1	100,00	100,00					1st Feb 2022 - 31 Jan 2023
23/03/2022	September 2021 event & March 2022 joint event - Alice Kettle	1000	1	130,00			130,00			Alice Kettle fees and travelling expenses - Tim Craven verbal 29/10/2021 & 23/03/2022
27/04/2022	Improvement of Sculpture Storage	1001	1	700,00					700,00	Southampton City Council Invoice No, 81152628 dated 20/04/2022
27/04/2022	Events insurance	1002	1	99,31			99,31			John Jones Expenses
27/04/2022	April event - Christopher Bucklow	1003	1	72,00			72,00			Christopher Bucklow fee and travelling expenses - Tim Craven verbal 27/03/2022
25/05/2022	May event - Padmini Broomfield	1004	1	50,00			50,00			Jonny Hannah fee - Tim Craven verbal 23/02/2022
25/05/2022	Newsletter printing	1005	1	112,20		112,20				Trojan Mailing Invoice Nr 48012 dated 06/05/2022
01/06/2022	Subscription refund	1006	1	20,00	20,00					Anne Cartwright subscription/donation (£17+£3) refund - paid twice by bacs (21/01/2022 & 08/04/2022)
29/06/2022	Sponsorship Lisa Traxler Time Traveller Catalogue	1007	1	750,00					750,00	Southampton City Council Invoice No, 81162551 dated 21/06/2022
30/06/2022	Juan Manuel de Rosas family Victorian chemise - for Museums	1008	1	120,00					120,00	Mrs Deborah Crookes Invoice No, DC001 dated 30/06/2022
14/07/2022	Tudor House event - Sally Miller	1009	0	60,00			60,00			Sally Miller fee (Hampshire Gardens Trust) - Tim Craven verbal 14/07/2022 + £10 cash expenses Sally Miller
01/08/2022	July event - Tessa West	1010	1	214,50			214,50			Tessa West fee, accomodation and travelling expenses - as invoice
08/08/2022	Tudor House event - SCC staff overtime & catering	1011	1	461,00			461,00			Southampton City Council Invoice No, 81169035 dated 04/08/2022
08/08/2022	Newsletter printing	1012	0	45,04		45,04				Trojan Mailing Invoice Nr 48329 dated 05/08/2022
15/08/2022	Subscription reminders & Newsletter postage, envelopes	1013	1	38,20	15,38	22,82				Tim Craven Expenses
22/08/2022	Newsletter postage, envelopes	1014	0	10,88		10,88				Tim Craven Expenses
26/08/2022	Website annual fee 25/08/22	1015	0	216,00	216,00					Matt Tantony Expenses (Wix.com)

k	Description	Chq No	Bank Statement	Account Balance	This transaction	Transfers	Funding	Comments
01/09/2021	Balance brought forward	-	1	3,343.27	3,343.27			
19/08/2022	Transfer to Acc No. 30-97-80 00215942	-	1	0.00	(3,343.27)	(3,343.27)		Transfer to Main A/c pending receipt of George Dannatt Trust gift
22/08/2022	Banking	50007	1	85,000.00	85,000.00		85,000.00	George Dannatt Trust gift • held in trust for SCAG as Memorandum of Agreement
01/01/1900	Bank Statement 31838260			85,000.00				
	less items not yet on statement			0.00				
	Adjusted balance			85,000.00				
	Difference			0.00				

Cash Book	
Income	£30,435.89
Expenditure	-£4,672.76
	£25,763.13
Bank Statement for Account 30-97-80 00215942	
Balance at 31/08/2022	£26,095.05
Add Income not yet on statement	£0.00
Less Expenditure not yet on statement	-£331.92
	£25,763.13
Difference	£0.00



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Report to the trustees/
members of

FRIENDS OF SOUTHAMPTON'S MUSEUMS, ARCHIVES AND
GALLERIES

On accounts for the year
ended

31st AUGUST 2022

Charity no
(if any)

274492

Set out on pages

1-5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended **31 / 08 / 2022**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (~~other than that disclosed below~~ *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

P. M. Brown

Date:

30th May 2022

Name:

PAUL MICHAEL BROWN

Relevant professional
qualification(s) or body
(if any):

*ACA - Institute of Chartered Accountants in
England and Wales*

Address:

*32 Andes Close
Southampton
SO14 3HS*