



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 1st April 2020 **Period start date**

To: 31st March 2021 **Period end date**

Charity name: THEALE VILLAGE HALL

Charity registration number: 274464

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The property shall be held in trust for the purpose of a Village Hall for the use of the inhabitants of Theale and the surrounding district (hereinafter called the "area of benefit"). Without distinction of sex, political, religious or other opinions and in particular used for meetings, toddler development and parent and child groups and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said area of benefit.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The function of the Village Hall Management Committee is to provide and manage affordable facilities for the use of groups and individuals in the area of benefit. To this end the Management Committee manages the facilities in terms of their letting, maintenance and improvement.</p> <p>The monies obtained from hiring out the hall are to be used for the upkeep, improvement, to repair, insure the building, furniture and effects. To pay rates, taxes and salaries, as well as to buy furniture and other equipment required by the hall as a means of recreation.</p> <p>The main users of the hall include two parent and toddler groups (one Voluntary and one government funded) and a baby sensory group. Leisure activities which run in the hall include T'ai Chi, a Fitness class, Judo, Yoga, Beavers, Scouts and Clog dancing.</p> <p>Various fundraising activities and events are also held which incorporates all age groups. The hall also hosts regular entertainment events such as Jazz nights</p>

		as well as providing an affordable venue for private functions such as birthday parties, Wedding receptions and other family celebrations.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are satisfied that the charity meets the commission's requirements in the provisions for public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The hall made a profit again this year.</p> <p>A £10,000 Grant (from the Government) kept the hall financially viable during the enforced closure of the premises by the Government due to the COVID-19 pandemic from 23rd March 2020. Lockdown was lifted and enforced several times throughout the financial year.</p> <p>The hall was used by hirers between and during lockdowns only by groups permitted by the Government, for e.g educational, blood donation and training purposes.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The hall carpet was replaced in July 2020 which has improved the facilities.
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The Government ordered the closure of all non-essential businesses due to the Coronavirus outbreak.</p> <p>As the hall was closed under exceptional circumstances, deposits and hire charges were refunded and all regular hire ceased.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The Management Committee seek to have a minimum reserve of six months operating costs for the facilities under management.</p> <p>This is to allow for seasonal variation in use and to safeguard against any period when the facilities might be unavailable due to damage or maintenance.</p>
Amount of reserves held	Para 1.22	Approximately £10,000 to £12,000
Reasons for holding zero reserves	Para 1.22	No applicable.
Details of fund materially in deficit	Para 1.24	The Management Committee of the Village Hall do not intend for the hall to make a large profit, any profit is saved and held in reserve for a time of hardship or when improvements to the hall are required. Any deficit which cannot be met from within the balance of the routine operation account will be financed by additional direct fundraising and seeking grant assistance,

		to ensure that it is paid off with minimal delay.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>None, the charity continues to make a small profit each year and covers the general running costs and any maintenance required.</p> <p>We have no concerns at present regarding the loss of income due to the closure of all non-essential businesses. The hall closed on 23rd March 2020, as ordered by the Government, due to the coronavirus outbreak. Expenditure has been reduced to a minimum during closure.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Deed of gift (dated 4 th April 1960).
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Management Committee
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointment by Theale Village Hall Management Committee.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The Trustees consist of elected, representative and co-opted members. Elected members of the Committee shall be elected at the Annual General Meeting. Meetings are held once a quarter with the addition of an AGM in September.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	All inhabitants of the area of benefit of 18 years of age or over shall be entitled to attend and vote at the AGM.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Theale Village Hall
Other name the charity uses	
Registered charity number	274464
Charity's principal address	Theale Village Hall, Englefield Road, Theale, Reading, RG7 5AS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Dawn Farmer	Chair		Theale Village Hall Management Committee
2	Mrs Betty Messer	Vice-chair		Theale Village Hall Management Committee
3	Mrs Melissa Burgess			Theale Village Hall Management Committee
4	Mrs Teresa Dean			Theale Village Hall Management Committee
5	Mr Gary Nelson			Theale Village Hall Management Committee
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Auditor	Mr Brian Hoad	93 Butts Hill Road, Woodley, Reading, Berks. RG5 4NT

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable.

Other optional information

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Signature(s)	<i>Q Farmer</i>	<i>S J Haines</i>
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Full name(s)	DAWN MARY FARMER	SUSAN JENNIFER HAINES
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Position (eg Secretary,
Chair, etc)

CHAIR	SECRETARY
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Date

25TH OCTOBER 2021

THEALE VILLAGE HALL

Accounts from 1st April 2020 to 31st March 2021

INCOME

Private Hire	£2,359.00
Private Deposits	£1,000.00
Sainsburys Veterans	£0.00
Fundraising	£245.00
Donations/Grants	£14,016.25
NHSBT	£160.00
Judo	£44.00
Parish Council	£1,265.96
Beavers	£115.00
Scouts	£115.00
Surestart Toddlers	£66.00
Jazz	£0.00
Little Letters	£69.00
Trinity Bunnies	£0.00
T'ai Chi	£49.50
Fitness 50+	£0.00
Clog Dancing	£220.00
Yoga	£34.00
Insurance Payout	£258.32
TC Fees	£0.00
COIF	£0.00
Other	£0.00

Total **£20,017.03**

Income from Theale Club

Rent	£4,800.00
Oil, Assets	£181.00
Grundon	£197.22
Hire	£0.00
Other (Electrics)	£0.00

Total **£5,178.22**

Total Income **£25,195.25**

Less Total Expenditure **£20,963.85**

Profit over income **£4,231.40**

Balance as at 31st Mar 2021

Current Account **£16,464.96**

Deposits being held **£1,300.00**

Owed to Watson Fuels ... **NIL**

**Outstanding Income due to TVH
as at 31st March 2021 ...** **£99.00**

**Theale Club o/stdg income
due as at 31st Mar 2021 ...** **NIL**

In credit with Castle Water **£420.58**

PAYMENTS

Fundraising	£386.10
Secretary Wages	£6,480.00
Secretary Expenses	£57.38
Cleaner wages	£2,400.00
Cleaning Expenses	£47.32
Business rates	£0.00
Watson Fuels	£1,379.92
Electric	£243.48
Boiler	£135.00
Grundon	£630.53
Deposits refunded	£670.00
Water Rates	£320.07
TC Fees	£0.00
Maintenance	£3,751.26
Sewage pump	£2,531.93
Insurance	£1,030.82
Performing rights licence	£176.23
West Berks Licence	£70.00
Equipment	£247.38
Other Expenses	£406.43

Total Payments **£20,963.85**

Total COIF as at 31/12/20 **£3,170.24**

Interest qtr ending 31/03/21 **£0.09**

Total as at 31/03/21 **£3,170.33**



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

THEALE VILLAGE HALL

On accounts for the year
ended

31 MARCH 2021

Charity no
(if any)

274464

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended DD / MM / YYYY.

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to
undertake the examination by being a qualified member of [insert name of
applicable listed body]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination (~~other than that
disclosed below *~~) which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

B. E. Hoad

Date:

07.10.2021

Name:

B. E. HOAD

Relevant professional
qualification(s) or body

FCCA

(if any):

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Address:

93 BUTTS HILL ROAD
WOODLEY
RG5 4NT

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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