



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From**            **1<sup>st</sup> April 2020**            **To**    **31<sup>st</sup> March 2021**

**Charity name:**        **1<sup>st</sup> Shefford Scouts**

**Charity registration number:**    **274417**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL, INTELLECTUAL, SOCIAL AND SPIRITUAL POTENTIALS AS INDIVIDUALS, AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Weekly meetings of Beavers, Cubs, Scouts and Explorers for social, educational and physical activities – indoors and outdoors. Also, camps and events/activities in support of the local community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

## **Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The group has made strong efforts to continue supporting the community and providing Scouting for young people, throughout the COVID pandemic period. Where possible, Scouting has been continued through 'virtual' meetings when physical attendance has not been possible. This work has helped to maintain the coherence of the local community and give young people a much-needed opportunity to socialise and take part in group activities, including through lock-down periods.

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Income & Expenditure - The group generated a net surplus of £21,231.26. This includes exceptional items as follows: <ul style="list-style-type: none"> <li>£3151.75 resulting from a successful HMRC Gift Aid claim for subs to end of FY19/20.</li> <li>£20,240.93 resulting from COVID-19 related government grants received</li> </ul>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held: <ul style="list-style-type: none"> <li>As a buffer to ensure continuity of Scouting, in case of exceptional income/expenditure periods</li> <li>In preparation for expenditure expected for maintenance / repair of the hall used for Scouting activities.</li> </ul>
Amount of reserves held	Para 1.22	As of 31st March 2021, the group holds current assets (bank deposits and cash holdings) of £32,491
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Work under way to establish costs for necessary maintenance/repair of rented hall under terms of rent agreement.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	This reporting year is an exceptional year with respect to funding. The group is normally funded mostly from subscription fees. In the current year, the major source of funding has been (local) government grants related to the COVID-19 pandemic.
A description of the principal risks facing the charity	Para 1.46	The principal risk faced by the charity is with respect to maintenance / repair costs for the meeting hall.

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	1 <sup>st</sup> Shefford Scouts' governing document is the Scouts Royal Charter of 4th January 1912 (and subsequent amendments).
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Group Scout Leader is a Trustee. Chair and Treasurer are nominated at the Annual General Meeting, confirmed by vote. Additional trustees are appointed by the executive committee, all members of which are themselves trustees.

## Reference and Administrative details

Charity name	1 <sup>st</sup> Shefford Scouts
Other name the charity uses	n/a
Registered charity number	274417
Charity's principal address	Group meetings are held at: 6 High Street, Shefford, Bedfordshire

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alexandra Maycock	Chair	[whole year]	Group Scout Leader
2	Chris George	Group Scout Leader	21 <sup>st</sup> April 2020 onwards	n/a
3	Richard Lowe	Treasurer	[whole year]	AGM election
4	Steve Hodgson		[whole year]	Executive Committee
5	Sarah Castlo		[whole year]	Executive Committee

### Corporate trustees – names of the directors at the date the report was approved

Director name		
n/a		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		

## **Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

## **Exemptions from disclosure**

Reason for non-disclosure of key personnel details

n/a
-----

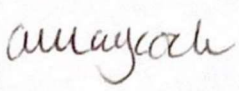

## **Other optional information**

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Alexandra Maycock	Richard Lowe
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	31/12/21	30/12/21

# 1ST SHEFFORD SCOUT GROUP

Sole Trader Accounts

## **Period of accounts**

**Start date:** 01 April 2020

**End date:** 31 March 2021

1ST SHEFFORD SCOUT GROUP  
Contents Page  
For the year ended 31 March 2021

Accountants' report	3
Balance sheet	4
Detailed profit and loss	5



1ST SHEFFORD SCOUT GROUP  
Accountants' Report  
For the year ended 31 March 2021

We have approved the accounts for the year ended 31 March 2021.  
In accordance with your instructions we have generated this set of accounts using the information and accounting records provided by you.



Shefford Accountancy Services Ltd  
Shefford House  
15 High Street  
Shefford  
Bedfordshire  
SG17 5DD  
28 June 2021

---

**Client Approval Certificate**

I approve these accounts and I confirm that all relevant records and information have been made available in their preparation.

28 June 2021



**1ST SHEFFORD SCOUT GROUP**  
**Balance Sheet**  
As at 31 March 2021

	Notes	2021 £	2020 £
<b>Fixed assets</b>			
Tangible fixed assets		730	1,068
		<b>730</b>	<b>1,068</b>
<b>Current assets</b>			
Cash at bank and in hand		32,492	11,260
<b>Creditors: amount falling due within one year</b>		(1)	0
<b>Net current assets</b>		<b>32,491</b>	<b>11,260</b>
<b>Total assets less current liabilities</b>		<b>33,221</b>	<b>12,328</b>
<b>Net assets</b>		<b>33,221</b>	<b>12,328</b>
<b>Capital Account</b>			
Net profit/loss		20,893	2,814
Special reserves b/fwd		12,328	9,514
		<b>33,221</b>	<b>12,328</b>



**1ST SHEFFORD SCOUT GROUP**  
**Detailed Profit and Loss Account**  
For the year ended 31 March 2021

	<b>2021</b> <b>£</b>	<b>2020</b> <b>£</b>
<b>Turnover</b>		
Subscriptions	3,718	8,428
Camp Receipts	310	2,438
Donations Received	3,210	2,097
Other Income	0	34
Bank Interest	3	9
Fundraising Events	0	858
	<u><b>7,241</b></u>	<u><b>13,864</b></u>
<b>Cost of sales</b>		
Camp Costs	<u>561</u>	<u>1,480</u>
	<u>(561)</u>	<u>(1,480)</u>
Gross profit	<b>6,680</b>	<b>12,384</b>
<b>Other business income</b>		
Government Grants	<u>20,241</u>	<u>0</u>
	20,241	0
<b>Administrative expenses</b>		
Staff Training	0	75
Rent	400	400
Light, Heat & Power	420	1,439
Premises Insurance	500	511
Depreciation Charge: Fixtures & Fittings	338	0
Activity Costs	36	215
General Insurance	144	146
Events & Fundraising Costs	0	85
Sundry Expenses	185	1,234
Capitation	3,413	3,916
OSM	154	0
Scouting Supplies (uniform etc)	<u>438</u>	<u>1,549</u>
	<u>(6,028)</u>	<u>(9,570)</u>
<b>Net Profit/(Loss)</b>	<u><b>20,893</b></u>	<u><b>2,814</b></u>



# 1ST SHEFFORD SCOUT GROUP

Sole Trader Accounts

## **Period of accounts**

**Start date:** 01 April 2020

**End date:** 31 March 2021

1ST SHEFFORD SCOUT GROUP  
Contents Page  
For the year ended 31 March 2021

Accountants' report	3
Balance sheet	4
Detailed profit and loss	5



1ST SHEFFORD SCOUT GROUP  
Accountants' Report  
For the year ended 31 March 2021

We have approved the accounts for the year ended 31 March 2021.  
In accordance with your instructions we have generated this set of accounts using the information and accounting records provided by you.



Shefford Accountancy Services Ltd  
Shefford House  
15 High Street  
Shefford  
Bedfordshire  
SG17 5DD  
28 June 2021

---

**Client Approval Certificate**

I approve these accounts and I confirm that all relevant records and information have been made available in their preparation.

28 June 2021



1ST SHEFFORD SCOUT GROUP  
Balance Sheet  
As at 31 March 2021

	Notes	2021 £	2020 £
<b>Fixed assets</b>			
Tangible fixed assets		730	1,068
		<b>730</b>	<b>1,068</b>
<b>Current assets</b>			
Cash at bank and in hand		32,492	11,260
<b>Creditors: amount falling due within one year</b>		(1)	0
<b>Net current assets</b>		<b>32,491</b>	<b>11,260</b>
<b>Total assets less current liabilities</b>		<b>33,221</b>	<b>12,328</b>
<b>Net assets</b>		<b>33,221</b>	<b>12,328</b>
<b>Capital Account</b>			
Net profit/loss		20,893	2,814
Special reserves b/fwd		12,328	9,514
		<b>33,221</b>	<b>12,328</b>



**1ST SHEFFORD SCOUT GROUP**  
**Detailed Profit and Loss Account**  
For the year ended 31 March 2021

	<b>2021</b>		<b>2020</b>
	<b>£</b>		<b>£</b>
<b>Turnover</b>			
Subscriptions	3,718		8,428
Camp Receipts	310		2,438
Donations Received	3,210		2,097
Other Income	0		34
Bank Interest	3		9
Fundraising Events	0		858
	<u>7,241</u>		<u>13,864</u>
<b>Cost of sales</b>			
Camp Costs	<u>561</u>	<u>1,480</u>	
	(561)		(1,480)
Gross profit	<u>6,680</u>		<u>12,384</u>
<b>Other business income</b>			
Government Grants	<u>20,241</u>	<u>0</u>	
	20,241		0
<b>Administrative expenses</b>			
Staff Training	0	75	
Rent	400	400	
Light, Heat & Power	420	1,439	
Premises Insurance	500	511	
Depreciation Charge: Fixtures & Fittings	338	0	
Activity Costs	36	215	
General Insurance	144	146	
Events & Fundraising Costs	0	85	
Sundry Expenses	185	1,234	
Capitation	3,413	3,916	
OSM	154	0	
Scouting Supplies (uniform etc)	<u>438</u>	<u>1,549</u>	
	(6,028)		(9,570)
<b>Net Profit/(Loss)</b>	<u>20,893</u>		<u>2,814</u>